



## Agenda

Regular Meeting of the  
Governing Body  
August 13, 2025 at 5:00 PM  
City Council Chambers, City  
Hall  
200 Lincoln Avenue

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### Procedures for Governing Body Meeting

**THIS MEETING WILL BE HELD IN PERSON ONLY WITH NO VIRTUAL OPTIONS DUE TO TECHNICAL DIFFICULTIES IN COUNCIL CHAMBERS.**

**Written Public Comment:** Members of the public may submit written comments on legislation by clicking this link: <https://santafenm.gov/city-clerk-community-engagement/city-clerk-1/governing-body-public-comment>

**Live Public Comment:** Members of the public may provide public comment in person during Petitions from the Floor, Public Comment, Final Action on Legislation, or Public Hearings.

1. Call to Order
2. Pledge of Allegiance
  - a. Councilor Lee Garcia
3. Salute to the New Mexico Flag
  - a. Councilor Chavez
4. Invocation and Rememberances
  - a. Councilor Castro
5. Roll Call
6. Approval of Agenda
7. Approval of Consent Agenda
8. Presentations
  - a. Update on Las Estrellas Tract 6A Donation. (Johanna Nelson, Interim Office of Affordable Housing Director; [jcnelson@santafenm.gov](mailto:jcnelson@santafenm.gov))

9. Action Items: Consent Agenda

- a. Request for Approval of the July 30, 2025, Regular Governing Body Meeting Minutes. (Geralyn Cardenas, Deputy City Clerk; [gfcardenas@santafenm.gov](mailto:gfcardenas@santafenm.gov))

**Committee Review:**

Governing Body: 08/13/2025

- b. Request for Liquor Hearing Officer's Recommendation to Approve the Request from Gatsby's, LLC for a Transfer of Ownership and Change of Location of Dispenser Liquor License No. DIS-001057 with On-Premises Consumption Only and Patio Service from The Range Café, 740 Main Street, Los Lunas, New Mexico to Gatsby's, 1607 Alcaldesa Street, Suite B, Santa Fe, New Mexico. (Geralyn Cardenas, Deputy City Clerk; [gfcardenas@santafenm.gov](mailto:gfcardenas@santafenm.gov))

**Committee Review:**

Liquor Hearing: 08/07/2025

Governing Body: 08/13/2025

- c. Request for Approval of a Construction Contract with Sub Surface Contracting, Inc. for On-Call Equipment Replacement in the Total Amount of \$8,655,000 for a Four-Year Term. (P. Fred Heerbrandt, P.E.; [pfheerbrandt@santafenm.gov](mailto:pfheerbrandt@santafenm.gov))

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$2,163,750 from the Wastewater Enterprise Fund to WIP Construction.

**Committee Review:**

Public Works and Utilities Committee: 08/04/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

- d. Request for Approval of a Construction Contract with Advanced Environmental Solutions, Inc. for the Siler Complex Fuel Station Remediation in the Total Amount of \$224,205 through December 28, 2025. (Marlisa B. Wilson, Public Works Project Manager, [mbwilson@santafenm.gov](mailto:mbwilson@santafenm.gov))

**Committee Review**

Public Works and Utilities Committee: 08/04/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

- e. Request for Approval to Purchase Six Electric Paratransit Buses from Creative Bus Sales in the Total Amount of \$563,868 Excluding NMGRT. (Gabrielle Chavez, Transit Director of Administration; [gnchavez@santafenm.gov](mailto:gnchavez@santafenm.gov))

**Committee Review**

Public Works and Utilities Committee: 08/04/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

- f. Request for Approval to Purchase Replacement Camera Security Systems for Fifteen Transit Buses and Vans from Model 1 Commercial Vehicles in the Total Amount \$310,315 Including NMGRT. (Gabrielle Chavez, Transit Director of Administration; [gnchavez@santafenm.gov](mailto:gnchavez@santafenm.gov))

**Committee Review**

Public Works and Utilities Committee: 08/04/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

- g. Request for Approval of a Construction Contract with AnchorBuilt, Inc. for Design-Build Construction Services of a Fire Apparatus Storage and Training Facility at Fire Station No. 5 in the Total Amount of \$2,500,000 Including NMGRT through June 30, 2026. (Sam Burnett, Facilities Division Director, [jsburnett@santafenm.gov](mailto:jsburnett@santafenm.gov))

**Committee Review**

Public Works and Utilities Committee: 08/04/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

- h. Request for Approval of General Service Contract with Vertosoft, LLC for the Purchase of OpenGov and Implementation Services in the Total Amount Not to Exceed \$800,576.77, Including NMGRT, for a Five-Year Term. (Heather Lamboy, Planning and Land Use Director, [hllamboy@santafenm.gov](mailto:hllamboy@santafenm.gov))

**Committee Review:**

Public Works and Utilities Committee: 08/04/2025

Quality of Life: 08/06/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

- i. Request for Approval of a General Services Agreement with Skymark Refuelers for the Purchase of a 1,400 Gallon Tank Diesel and Gasoline Fuel Truck in the Amount of \$254,541. (Allan Mantle, Airport Operations Manager, [apmantle@santafenm.gov](mailto:apmantle@santafenm.gov))

**Committee Review:**

Public Works & Utilities Committee: 08/04/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

- j. Request for Approval of a General Services Agreement with Southwest Water Works LLC, for Operation and Maintenance Services in the Total Amount of \$432,750 for a Term of One Year. (Leroy Alavardo, Operations Supervisor, @lmalvarado@santafenm.gov or Michael Dozier, Wastewater Division Director, @mldozier@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$432,750 from the Wastewater Enterprise Fund to Professional Contracts.

**Committee Review:**

Finance Committee: 07/28/2025

Governing Body: 07/30/2025 **POSTPONED TO THE AUGUST 12, 2025, REGULAR GOVERNING BODY MEETING**

Public Works and Utilities Committee: 08/04/2025

Governing Body: 08/13/2025

- k. Request for Approval to Enter into a Memorandum of Agreement with New Mexico Highland University for the Purpose of Providing Internships for University Students in the Field of Social Work. (Sten Johnson, Assistant Fire Chief, sajohnson@santafenm.gov and Nicole Ault, Behavioral Health Manager, nlault@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 08/06/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

- l. Request for Approval of a Professional Services Contract with Life Extension Clinics, Inc. DBA Life Scan Wellness Centers in the Total Amount of \$601,453 for Firefighter Physicals for a Term of Four Years. (Sten Johnson, Assistant Fire Chief; sajohnson@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 08/06/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

- m. Request for Approval of Recovery Fund Sub-Recipient Contract with Santa Fe Civic Housing Authority for Casa Connection Project to Construct and Renovate Property Located at 5999 Airport Road in the Total Amount of \$2,000,000 through June 30, 2026. (Rocio Gosende, Project Manager, Office of Affordable Housing; rmgosende@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 08/06/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

- n. Request for Approval of a Public Fireworks Display Permit Submitted by the Kiwanis Club of Santa Fe for the Burning of Zozobra August 29, 2025, at Fort Marcy Park. (Geronimo Griego, Fire Marshal; [gggriego@santafenm.gov](mailto:gggriego@santafenm.gov))

**Committee Review:**

Quality of Life Committee: 08/06/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

- o. Request for Approval of Amendment No. 1 to Item #25-0176 Intergovernmental Agreement No. 25-665-2011-0000100 with the New Mexico Department of Health to Increase Compensation by \$460,000 for a New Total amount of \$1,278,387.10 and to Extend the Term to June 30, 2026 for a Coordinated Community Response to Community Violence to Include but not Limited to Youth Violence and Gun Violence. (Sandra Emory, Youth and Family Services Program Manager; [sxemory@santafenm.gov](mailto:sxemory@santafenm.gov))

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate Grant Proceeds of an Additional \$460,000 into FY26 Revenue and Expenses for a Coordinated Community Response to Community Violence.

**Committee Review:**

Quality of Life Committee: 08/06/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

- p. Request for Approval of Written Findings of Fact and Conclusions of Law Reflecting the July 30, 2025, Decision by the Governing Body to Deny Appeal # 2025-9812-APPL of the Historic District Review Board's Denial of a Non-Compliant Fence at 614 Paseo de Peralta in Case # 2024-9478-HDRB and Find that the Exception Criteria Have Not Been Conclusively Demonstrated. (Frank Ruybalid, Assistant City Attorney; [feruybalid@santafenm.gov](mailto:feruybalid@santafenm.gov))

**Committee Review:**

Governing Body: 08/13/2025

- q. CONSIDERATION OF RESOLUTION NO. 2025-\_\_\_\_. (Councilor Lee Garcia) A Resolution Accepting a Grant from the Local Government Road Fund Program Administered by New Mexico Department of Transportation and Entering into Cooperative Agreement Control Number L500618. (Romella Glorioso-Moss, Projects Administrator; [rsglorioso-moss@santafenm.gov](mailto:rsglorioso-moss@santafenm.gov))

**Committee Review:**

Governing Body (Introduced): 07/30/2025

Public Works and Utilities Committee: 08/04/2025  
Finance Committee: 08/11/2025  
Governing Body: 08/13/2025

- r. CONSIDERATION OF RESOLUTION NO. 2025-\_\_\_\_. (Councilor Alma Castro, Councilor Michael Garcia, Councilor Pilar Faulkner)  
A Resolution Proposing a Ballot Question to be Submitted to the City's Voters During the November 4, 2025, Regular Local Election Regarding Amending the City's Charter to Limit the Mayor's Authority to Vote when there is a Tie. (Marci Eannarino, Legislation and Policy Innovation Manager; maeannarino@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 07/30/2025  
Public Works and Utilities Committee: 08/04/2025  
Quality of Life Committee: 08/06/2025  
Finance Committee: 08/11/2025  
Governing Body: 08/13/2025

10. Action Items: Discussion Agenda

- a. Request for Approval of a Budget Amendment Resolution (BAR) to Fund an Emergency Procurement with Arena Products and Services for the Purchase of Equipment to Repair the Ice Arena at the Genoveva Chavez Community Center (GCCC) in the Total Amount of \$222,098 Excluding NMGRT from the Capital GRT Fund to Equipment & Machinery Over \$5,000 in the GCCC Fund. (Brian Stinett, Recreation Division Director, bjstinett@santafenm.gov)

**Committee Review:**

Finance Committee: 08/11/2025  
Governing Body: 08/13/2025

11. Matters from the City Manager

12. Matters from the City Attorney

a. **EXECUTIVE SESSION**

In Accordance with the New Mexico Open Meetings Act, NMSA 1978, Section 10-15-1, Subpart (H)(7), Attorney-Client Privileged Discussion of Pending and Threatened Litigation, in Particular, *Mark Thomas Lopez v. City et al.*, D-101-CV-2023-02458. (Erin K. McSherry, City Attorney; ekmcsherry@santafenm.gov)

13. Executive Session Action Items

14. Matters from the City Clerk

15. Communications from the Governing Body

16. Introduction of Legislation

- a. CONSIDERATION OF RESOLUTION NO. 2025-\_\_\_\_\_. (Mayor Alan Webber)  
Calling on the New Mexico Congressional Delegation to Advocate for the  
Preservation and Management of New Mexico's Public Lands. (Marci Eannarino,  
Legislation and Policy Innovation Manager; maeannarino@santafenm.gov and  
Christine Spiers, Legislative Assistant; cmspiers@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 08/13/2025

Quality of Life Committee: 08/20/2025

Governing Body: 08/27/2025

- b. CONSIDERATION OF BILL NO.2025-18. ADOPTION OF ORDINANCE NO.  
2025-\_\_\_\_\_. (Mayor Alan Webber and Councilor Carol Romero-Wirth)  
A Bill Amending Chapter 22, Exhibit A by Removing Location of Service as a  
Criterion for Determining Sewer Service Charges. (Jesse Roach, Water  
Division Director; jdroach@santafenm.gov, Mike Dozier, Waste Water Division  
Director; mldozier@santafenm.gov, and Marcos Martinez, Senior Assistant  
City Attorney; mdmartinez@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 08/13/2025

Governing Body (Public Comment): 08/27/2025

Public Works and Utilities Committee:09/02/2025

Governing Body: 09/24/2025

- c. CONSIDERATION OF RESOLUTION NO.2025-\_\_\_\_\_. (Councilor Carol  
Romero-Wirth)  
A Resolution Directing the City Manager to Work with the Santa Fe River  
Commission and Relevant City of Santa Fe Staff to Analyze and, if Feasible,  
Re-establish River Flows Through the Predevelopment Path of the Santa Fe  
River from below Nichols Reservoir to Cerro Gordo Road; Contract for a  
Comprehensive Engineering Analysis of the Two Mile Pond Complex; Design  
and Establish New Infrastructure as Needed; Collaborate with Stakeholders to  
Determine the Most Appropriate Long-Term Condition for the River Corridor;  
and Provide Public Education about the Santa Fe River Target Flow  
Ordinance. (Jesse Roach , Interim Public Utilities Department Director;  
jdroach@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 08/13/2025

Public Works and Utilities Committee:08/18/2025

Finance Committee: 08/25/2025  
Governing Body: 08/27/2025

- d. CONSIDERATION OF RESOLUTION NO.2025-\_\_\_\_\_. (Councilor Carol Romero-Wirth, Councilor Jamie Cassutt, Councilor Pilar Faulkner, and Mayor Alan Webber)  
A Resolution Adopting Improvements to the Budget Process for the Fiscal Year 2026/2027 Annual Operating Budget. (Rod Gould, Senior Advisor and Public Engagement Coordinator; rsgould@santafenm.gov, Emily K. Oster, Finance Director; ekoster@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 08/13/2025  
Quality of Life Committee:08/20/2025  
Finance Committee: 08/25/2025  
Governing Body: 08/27/2025

17. Petitions from the Floor

18. Public Comment on Bills (First Public Comment, No Action)

19. Final Action on Legislation (Public Hearing)

- a. CONSIDERATION OF BILL NO. 2025-15. ADOPTION OF ORDINANCE NO. 2025-\_\_\_\_\_. (Councilor Amanda Chavez and Councilor Carol Romero-Wirth)  
A Bill Authorizing the Execution and Delivery of a Water Project Fund Loan/Grant Agreement By and Between the New Mexico Finance Authority and the City of Santa Fe, New Mexico (The "Borrower/Grantee"), in the Total Amount of \$2,000,000, Including a Loan in the Amount of \$800,000 Evidencing an Obligation of the Borrower/Grantee to Utilize the Loan/Grant Amount Solely for the Purpose of Financing the Costs of Designing a New Pipeline and Pump to Return San Juan- Chama Project Source Effluent Water for Reuse Via Return Flow Credits and Increased Diversions, Including Related Work and Revisions, and Solely in the Manner Described in the Loan/Grant Agreement; Providing for the Pledge and Payment of the Loan Amount and an Administrative Fee Solely from the Net Revenues of the Water Utility System of the Borrower/Grantee; Certifying that the Loan/Grant Amount, Together with Other Funds Available to the Borrower/Grantee, is Sufficient to Complete the Project; Approving the Form of and Other Details Concerning the Loan/Grant Agreement; Ratifying Actions Heretofore Taken; Repealing All Action Inconsistent with this Ordinance; and Authorizing the Taking of Other Actions in Connection with the Execution and Delivery of the Loan/Grant Agreement. (Alan Hook, Water Resources Coordinator; aghook@santafenm.gov)

**Committee Review:**

Governing Body (Introduction): 06/25/2025

Governing Body (Public Comment): 07/09/2025

Public Works Committee: 07/21/2025

Finance Committee: 07/28/2025

Governing Body: 08/13/2025

20. Public Hearings (Land Use Cases, Appeals and Other Items Required to Have a Public Hearing)

- a. **Appeal # 2025-9702-APPL of Case # 2024-9370-HDRB.** Property Owner Francesca M. Banci Appeals the Historic Districts Review Board's November 26, 2024, Decision Upgrading the Status of a Main Residence to Contributing and Designating the Status of an Accessory Structure as Contributing at 1030½ W. Houghton St. in the Don Gaspar Area Historic District. (Frank Ruybalid, Assistant City Attorney; feruybalid@santafenm.gov)

21. Appointments

a. Water Conservation Committee

- Amanda Hatherly - Appointment - Term Ending 07/2027
- Sharllyn Pimente - Appointment - Term Ending 07/2027
- Brandon Vella - Reappointment - Term Ending 07/2027
- Navona Gallegos - Reappointment - Term Ending 07/2027

b. Bicycle and Pedestrian Advisory Committee

- Beatrice Garrell - Appointment as County Resident - Term Ending

c. Santa Fe Women's Commission

- Kelli Barela - Appointment (District 1) - Term Ending 11/2027

d. Capital Improvements Advisory Committee

- Dennis Brandon - Appointment - Term Ending 12/2027
- Miles Conway - Appointment - Term Ending 12/2027
- Oralynn Guerrerortiz - Appointment - Term Ending 12/2027
- Mark Mitchell - Appointment - Term Ending 12/2027
- Jennifer Salimbene - Appointment - Term Ending 12/2027
- Bob Schaevitz - Appointment - Term Ending 12/2027

- Russell Stowers - Appointment - Term Ending 12/2027
- Daniel Strongwater - Appointment - Term Ending 12/2027

e. Veterans Advisory Board

- Larry Hinkle - Appointment - Term Ending 05/2027

f. Planning Commission

- Matt Embry - Appointment - Term Ending
- Janet Clow - Reappointment - Term Ending

22. Adjourn

Persons with disabilities in need of additional accommodations, contact the City Clerk's office at 505-955-6521, five (5) working days prior to the meeting date.