



Agenda

Regular Meeting of the Finance
Committee
June 23, 2025 at 5:00 PM
Council Chambers, City Hall
200 Lincoln Avenue

Procedures for Finance Committee Meeting

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Consent Agenda
5. Presentations
6. Action Items: Consent Agenda
 - a. Request for Approval of the June 9, 2025, Finance Committee Meeting Minutes. (Erminia Tapia, Business Operations Manager; emtapia@santafenm.gov)

Committee Review:
Finance Committee: 06/23/2025
 - b. Request for Approval of Information Technology Contract with Ron Turley Associates, Inc to Support an Enterprise-Wide Approach to Fleet Management Solutions in the Total Amount of \$901,820.13 through June 30, 2030. (Eric Candelaria, ITT Department Director; edcandelaria@santafenm.gov and David Jaramillo, Fleet Section Manager; dmjaramillo@santafenm.gov)

Committee Review:
Quality of Life Committee: 06/18/2025
Finance Committee: 06/23/2025
Governing Body: 06/25/2025
 - c. Request for Approval of a Service Agreement with Interfaith Community Shelter Group, Inc. for the Purpose of Providing Overnight Shelter, Life Stabilizing Services, and Navigation Services In the Total Amount of \$320,000 Including NMGRT through June 30, 2029. (Christa Hernandez, Youth and Family Services Program Manager; chernandez@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- d. Request for Approval of a Service Agreement with Santa Fe Recovery Center, Inc. for the Purpose of Providing Behavioral Health Services, Basic Needs Support, Parenting Classes, Life Skills Training and Navigation Services In the Total Amount of \$320,000 Including NMGRT through June 30, 2029.(Christa Hernandez, Youth and Family Services Program Manager; chernandez@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- e. Request for Approval of a Service Agreement with the TBT Fund For the Purpose of Providing Antepartum Doula and Perinatal Support Services in the Total Amount of \$300,000 Including NMGRT through June 30, 2029. (Christa Hernandez, Youth and Family Services Program Manager; chernandez@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- f. Request for Approval of a Service Agreement with Coming Home Connection for the Purpose of Providing Caregiving, Equipment Loans and Navigation Services In the Total Amount of \$288,000 Including NMGRT through June 30, 2029. (Christa Hernandez, Youth and Family Services Program Manager; chernandez@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- g. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$97,208 from the Economic Development Administration Fund to the FY26 Community Development Grant Fund to Support an Internal Position Funded by ARPA. (Loretta S. Olguin, Community Development Business Operations Manager; lsolguin@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- h. Request for Approval of a Service Agreement with Partnership for Community Action for

the Purpose of Providing Navigation Services In the Total Amount of \$216,000 Including NMGRT through June 30, 2029. (Christa Hernandez, Youth and Family Services Program Manager; chernandez@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- i. Request for Approval of a Service Agreement with Gerard's House for the Purpose of Providing English and Spanish Grief Support Groups In the Total Amount of \$224,000 Including NMGRT through June 30, 2029. (Christa Hernandez, Youth and Family Services Program Manager; chernandez@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- j. Request for Approval of a Service Agreement with Kitchen Angels for the Purpose of Providing Nutritional Meal Delivery and Navigation Services In the Total Amount of \$280,000 Including NMGRT through June 30, 2029. (Christa Hernandez, Youth and Family Services Program Manager; chernandez@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- k. Request for Approval of a Service Agreement with La Familia Medical Center for the Purpose of Providing Diabetes Education, Prevention and Maternal Health Services In the Total Amount of \$320,000 Including NMGRT through June 30, 2029. (Christa Hernandez, Youth and Family Services Program Manager; chernandez@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- l. Request for Approval of a Service Agreement with Las Cumbres Community Services for the Purpose of Providing Navigation Services In the Total Amount of \$260,000 Including NMGRT through June 30, 2029. (Christa Hernandez, Youth and Family Services Program Manager; chernandez@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- m. Request for Approval of a Service Agreement with Literacy Volunteers for the Purpose of

Providing Literacy Services In the Total Amount of \$256,000 Including NMGRT through June 30, 2029. (Christa Hernandez, Youth and Family Services Program Manager; chernandez@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- n. Request for Approval of a Service Agreement with the New Mexico Immigrant Law Center for the Purpose of Providing Legal Immigration and Navigation Services In the Total Amount of \$300,000 Including NMGRT through June 30, 2029. (Christa Hernandez, Youth and Family Services Program Manager; chernandez@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- o. Request for Approval of a Service Agreement with Santa Fe Dreamers Project for the Purpose of Providing Full Representation For DACA Renewal Services, Legal Citizenship Services, Green Card Renewal Services, Green Card Services for First Time Applicants, and Individual Legal Consultation Services for All Residents of Santa Fe In the Total Amount of \$240,000 Including NMGRT through June 30, 2029. (Christa Hernandez, Youth and Family Services Program Manager; chernandez@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- p. Request for Approval of a Service Agreement with Solace Sexual Assault Services for the Purpose of Providing Navigation and Safety Net Services In the Total Amount of \$240,000 Including NMGRT through June 30, 2029. (Christa Hernandez, Youth and Family Services Program Manager; chernandez@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- q. Request for Approval of a Service Agreement with St. Elizabeth Shelter For the Purpose of Providing Homeless Safety Net and Navigation Services in the Total Amount of \$320,000 Including NMGRT through June 30, 2029. (Christa Hernandez, Youth and Family Services Program Manager; chernandez@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025

Finance Committee: 06/23/2025
Governing Body: 06/25/2025

- r. Request for Approval of a Service Agreement with The Food Depot for the Purpose of Providing Nutritious Food and Navigation Services in the Total Amount of \$320,000 Including NMGRT through June 30, 2029. (Christa Hernandez, Youth and Family Services Program Manager; chernandez@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025
Finance Committee: 06/23/2025
Governing Body: 06/25/2025

- s. Request for Approval of a Service Agreement with The Life Link for the Purpose of Providing Navigation Services in the Total Amount of \$240,000 Including NMGRT through June 30, 2029. (Christa Hernandez, Youth and Family Services Program Manager; chernandez@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025
Finance Committee: 06/23/2025
Governing Body: 06/25/2025

- t. Request for Approval of a Professional Services Contract with Aspen Solutions LLC, for the Purpose of Providing Data Consultation Services to Human Services Committee and Children and Youth Commission Grantees in the Total Amount of \$400,000 Including NMGRT through June 30, 2029. (Christa Hernandez, Youth and Family Services Program Manager; chernandez@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025
Finance Committee: 06/23/2025
Governing Body: 6/25/2025

- u. Request for Approval of Professional Services Contract with United Way of North Central New Mexico for the Purpose of Operating the CONNECT 211 Call Center and Providing Navigation Services In the Total Amount of \$320,000 Including NMGRT through June 30, 2029. (Christa Hernandez, Youth and Family Services Program Manager; chernandez@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025
Finance Committee: 06/23/2025
Governing Body: 6/25/2025

- v. Request for Approval to Purchase an MB3 Broom Plow for the Santa Fe Regional Airport from MB Companies, Inc. In the Total Amount of \$865,840.47. (Allan Mantle, Operations Manager; amantle@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 06/16/2025

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- w. Request for Approval of Amendment No. 3 to Price Agreement #21-0484 and #23-0182 with Sub Surface Contracting, Inc. to Increase Compensation by \$13,303,193.75 for a New Total Amount of \$20,000,000 Including NMGR, and to Extend the Term to June 30, 2031, for Priority Line Replacement for the Water Division. (Bill Huey, Engineer, bchuey@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$3,000,000 from Water Capital Projects into WIP Construction.

Committee Review:

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- x. Request for Approval of Amendment No. 2 to Price Agreement #21-0378 with A.A.C. Construction, LLC to Increase Compensation by \$4,373,437.50 for a New Total Amount of \$6,000,000 Including NMGR, and to Extend the Term to June 30, 2031, for On Call City-Wide Water Utility Construction and Repair. (Bill Huey, Engineer, bchuey@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$540,398 from Water Capital Projects into WIP Construction.

Committee Review:

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- y. Request for Approval of Amendment No. 4 to Price Agreement Items # 21-0483 and #23-0183 with A.A.C. Construction, LLC. to Increase Compensation by \$14,958,124.70 for a New Total Amount of \$20,000,000 Including NMGR, and Extend the Term to June 30, 2031, for Priority Line Replacement for the Water Division. (Bill Huey, Engineer, bchuey@santafenm.gov)

Committee Review:

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- z. Request for Approval of Amendment No. 4 to Price Agreement Item #21-0378 with Sub Surface Contracting, Inc. to Increase Compensation by \$3,853,125 for a New Total Contract Amount of \$6,000,000 Including NMGR, and Extend

the Term to June 30, 2031, for On Call City-Wide Water Utility Construction and Repair Services. (Bill Huey, Engineer, bchuey@santafenm.gov)

Committee Review:

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- aa. Request for Approval of a Grant Agreement with the New Mexico Department of Finance and Administration to Hire Full-Time Firefighters and Emergency Medical Technical Positions In the Total Amount of \$393,750 with a Reversion Date of June 30, 2025. (Sten Johnson, Assistant Fire Chief; sajohnson@santafenm.gov)

Committee Review:

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- bb. Request for Approval of a Budget Amendment Resolution (BAR) to Transfer \$1,400,000 from General Fund Balance into Public Works Facilities WIP Construction and WIP Design for Replacement of the Roof and Engineering of the HVAC System at the City-Owned Facility Leased to La Familia Medical Center. (Sam Burnett, Facilities Management Division Director, jsburnett@santafenm.gov)

Committee Review

Finance Committee: 06/23/2025

Governing Body Discussion: 06/25/2025

- cc. Request for Approval for an Inter-Governmental Transfer of Funds in the Amount of \$871,970.20 to New Mexico Health Care Authority for the Purpose of Participation in the New Mexico Ambulance Supplemental Payment Program with a Return Revenue of \$3,181,211.95 from the Federal Medicaid Program. (Sten Johnson, Assistant Fire Chief; sajohnson@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Increase Fire Emergency Services Miscellaneous Expenses in the Total Amount of \$1,195,265.

Committee Review:

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- dd. Request for Approval of Amendment No. 3 to General Services Contract Item #22-0269 with Mobile Clean Car Wash to Increase the Compensation by \$156,240 for a New Total Amount of \$624,960 and Extend the Term to June 30, 2026, for Auto Detailing of the Environmental Services Fleet. (Abe

Sanchez, SWM Equipment Operator; ajsanchez@santafenm.gov and Martin Valdez, Heavy Equipment Mechanic Supervisor; mjvaldez@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 06/16/2025

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- ee. Request for Approval of Budget Amendment Resolution (BAR) to Move Excess Revenues Collected in the Community Convention Center for FY25 in the Amount of \$663,768 into FY26 Building & Structure Non-Exempt. (Randy Randall, TSF Executive Director, rrandall@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- ff. Request for Approval of a Construction Contract with HEI Inc. for the Purchase and Installation of Two New Emergency Generators, and Relocation of the Existing Emergency Generator for the Santa Fe Regional Airport in the Total Amount of \$352,822.60 through June 30, 2034. (Sebastian Gallegos, Airport Project Administrator; sfgallegos@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 06/16/2025

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- gg. Request for Approval of a General Services Contract with Valli Information Systems for Utility Bill Prints, Postage, and Insert Information in the Total Amount of \$3,061,706.30 for a Ten-Year Term. (Nancy L. Jimenez, Utility Billing Director; nljimenez@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 06/16/2025

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- hh. Request for Approval of the Master Agreement with Rio Metro Regional Transit District for City Projects with Railroad Coordination. (Romella Glorioso-Moss, Complete Streets Capital Projects Manager, rsglorioso-moss@santafenm.gov)

- 1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate Road Impact Fees in the Amount of \$42,792 to Complete Streets WIP Design

for St. Michael's Drive - Rail Trail Underpass Project.

Committee Review:

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- ii. Request for Approval of Amendment No. 2 to Professional Services Agreement Item #23-0541 with Bella Luz Apartments 2022, LLLP to Extend the Term to June 30, 2026 for Constructing and Renovating the Lamplighter Inn. (Johanna Nelson, Office of Economic Development Director; jcnelson@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025

Finance Committee: 06/23/2025

Governing Body: 06/26/2025

- jj. Request for Approval of Professional Services Agreement with Cannon Cochran Management Services Inc for General Liability Third Party Services in the Total Amount of \$865,500 for a Four-Year Term. (Melanie Lovato, Risk Analyst; mylovato@santafenm.gov)

Committee Review:

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- kk. Request for Approval of Professional Services Agreement with Arthur J. Gallagher for Comprehensive Insurance Broker Services in the Total Amount of \$293,188.13 including NMGRS for a Four-Year Term. (Melanie Lovato, Risk Analyst; mylovato@santafenm.gov)

Committee Review:

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- ll. Request for Approval of Grant Agreement FTA G-33 with the United States of America Federal Transit Administration (FTA) via the Section 5307 Operating Assistance for Public Transportation Service Program in the Total Amount of \$4,018,120 through September 30, 2026. (Gabrielle Chavez, Transit Director of Administration; gnchavez@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate Proceeds from the FTA Section 5307 Grant in the Amount of \$4,018,120 to FY25 Transit Revenue and Expenses.

Committee Review:

Finance Committee: 06/23/2025
Governing Body: 06/25/2025

- mm. Request for Approval of Amendment No. 1 to Professional Services Agreement Item #24-0453 with TEKSystems Global Service LLC to Increase the Compensation by \$1,478,447.10 for a New Total of \$1,737,231.60 and to Extend the Termination Date to July 12, 2028 for Category Six Administration Services. (Eric Candalaria, ITT Department Director; edcandelaria@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025
Finance Committee: 06/23/2025
Governing Body: 06/25/2025

- nn. Request for Approval of a Fund Capital Appropriation Project C5223170 with the New Mexico Department of Transportation for Pedestrian and Bicycle Improvements Along Pacheco Street in the Total Amount of \$150,000 through June 30, 2026. (Romella Glorioso-Moss, Capital Projects Manager; rsglorioso-moss@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate Grant Proceeds of \$150,000 to FY25 Complete Streets Revenue and Expenses for Pacheco Street Pedestrian and Bicycle Improvements Project.

Committee Review:

Public Works and Utilities Committee: 06/16/2025
Finance Committee: 06/23/2025
Governing Body: 06/25/2025

- oo. Request for Approval of Purchasing Entity Contract with Verizon Wireless for Wireless Voice, Data, and Accessories in the Total Amount of \$2,674,170.60. (Eric Candalaria, ITT Department Director; edcandelaria@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025
Finance Committee: 06/23/2025
Governing Body: 06/25/2025

- pp. Request for Approval of General Services Contract with Carahsoft Technology Corp. for Short-Term Rental Monitoring and Identification Services for the Enforcement Division of the Planning and Land Use Department in the Total Amount of \$997,300.86 for a Two-Year Term. (Tom Graham, Assistant Land Use Director; tmgraham@santafenm.gov)

Committee Review:

Quality of Life Committee: 06/18/2025
Finance Committee: 06/23/2025
Governing Body: 06/25/2025

- qq. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$175,760 from the Wastewater Enterprise Fund to the Professional Contracts to Support Procurement and Emergency Staffing with HireQuest for the Wastewater Division. (Michael Dozier, WW Division Director: mldozier@santafenm.gov and Leroy Alavarado, Operations Manager; lmalvarado@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 06/16/2025
Finance Committee: 06/23/2025
Governing Body: 06/25/2025

- rr. Request for Approval of Amendment No. 1 to Item #24-0709 Governmental Services Agreement #25-0521-0300-0062 with the New Mexico, Energy, Minerals, and Natural Resources Department to Extend the Term to June 30, 2026, for the Balanced Resources Acquisition and Information Network, a Consolidated Energy Information Tool. (Caryn Grosse, Public Works Project Manager III; clgrosse@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 06/16/2025
Finance Committee: 06/23/2025
Governing Body: 06/25/2025

- ss. Request for Approval of a Construction Contract with AUI, Inc. for On-Call Bridge and Culvert Maintenance and Repair Services in the Total Amount of \$4,000,000 excluding NMGR for a Four-Year Term. (Jennifer Morrow, Complete Streets Division Director, jlmorrow@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 06/16/2025
Finance Committee: 06/23/2025
Governing Body: 06/25/2025

- tt. Request for Approval of Amendment No. 4 to Item #21-0552 with Bradbury Stamm Construction, Inc. to Update the Scope of Work and Increase Compensation by \$174,257.10 for a New Total Amount of \$26,000,000 Including NMGR for Construction of the Airport Terminal Building and Parking Lot Expansion. (Sebastian Gallegos, Project Administrator; sfgallegos@santafenm.gov)

Committee Review:

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- uu. CONSIDERATION OF BILL NO. 2025-16. ADOPTION OF ORDINANCE NO. 2025-_____. (Mayor Alan Webber)

A Bill Amending Section 2-4.6 to Remove the Sixty (60) Day Timeline for the City Manager to Hire a Deputy City Manager and Update the Section Consistent with the Charter. (Erin K. McSherry, City Attorney; ekmcsherry@santafenm.gov)

Committee Review:

Governing Body (Introduced): 06/11/2025

Alternate Schedule Pursuant to Waiver of Procedural Rules

Quality of Life Committee: 06/18/2025

Finance Committee: 06/23/2025

Governing Body (Public Hearing): 06/25/2025

- vv. CONSIDERATION OF RESOLUTION NO. 2025-_____. (Mayor Alan Webber)

A Resolution Approving Budget Amendments and Requesting that New Mexico Department of Finance and Administration Approve the City of Santa Fe's Third Quarter Budget Amendments for Fiscal Year 2025. (Andy Hopkins, Budget Officer; ajhopkins@santafenm.gov and Christina Martinez, Senior Budget Analyst; cfmartinez@santafenm.gov)

Committee Review:

Governing Body (Introduced): 06/11/2025

Public Works and Utilities Committee: 06/16/2025

Quality of Life Committee: 06/18/2025

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

- ww. CONSIDERATION OF RESOLUTION NO. 2025-_____. (Councilor Amanda Chavez)

A Resolution Updating the Terms of and Extending the Pilot Program Supporting Physical and Mental Wellbeing of City of Santa Fe Employees. (Bernadette Salazar, Human Resources Director; bjsalazar@santafenm.gov)

Committee Review:

Governing Body (Introduced): 06/11/2025

Quality of Life Committee: 06/18/2025

Finance Committee: 06/23/2025

Governing Body: 06/25/2025

7. Action Items: Discussion Agenda

8. Matters from Staff
9. Matters from the Committee
10. Matters from the Chair
11. Next Meeting:
12. Adjourn

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.