



Agenda

**Regular Meeting of the Solid
Waste Management Agency
Joint Powers Board
June 18, 2025 at 5:00 PM
Grant Conference Room, 2nd
Floor
240 Grant Avenue
Santa Fe, NM 87501**

**Procedures for Solid Waste Management Agency Joint Powers Board Meeting
Members of the public and staff can attend the Joint Powers Board meeting in
person or virtually via WebEx by following the information below:**

Click [Here](#) to Join by WebEx Meeting Link using a computer/laptop/smartphone.

Join by Telephone or Mobile Device: (415) 655-0001
Meeting Number (Access Code): 2557 935 0651
Meeting Password: 7522 7239

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
 - A. Approval of Agenda
- IV. Approval of Minutes
 - A. Regular Meeting - May 15, 2025
- V. Matters from the Public
- VI. Approval of Consent Calendar
- VII. Consent Calendar
 - A. Request for Approval of Professional Services Agreement with CDM Smith Inc. of Albuquerque, NM, for On-Call Engineering Services in the Amount of \$190,691 (RFP No. 25098).
 - B. Request for Approval of Amendment No. 1 to the Service Agreement with State Rubber & Environmental Solutions, LLC of Denver City, TX for Scrap Tire Recycling Services (ITB 24083); and
 1. Extend the Term of the Agreement through June 24, 2026.

- 2. Increase the Compensation by \$23,000 for a Total Not-To-Exceed Amount of \$45,800.
- C. Request for Approval of Amendment No. 1 to the Price Agreement with Allied Electric, Inc. of Santa Fe, NM, for On-Call Electrical Services (ITB No. 24068); and
 - 1. Extend the Term of the Agreement through June 21, 2026.
- D. Request for Approval to Purchase a Caterpillar TH0642 Telehandler and Extended Warranty from Wagner Equipment Company of Albuquerque, NM, under Sourcewell Contract No. 011723-CAT in the Amount of \$158,000; and
 - 1. Approval of Budget Increase to 8100851.570500 (Equipment and Machinery) from 810.100700 (Operating Fund Cash Balance) in the Amount of \$158,000.
- E. Request for Approval to Purchase a Superior Broom DT74C Sweeper from Power Equipment Company of Albuquerque, NM, under Sourcewell Contract No. 111522-SBM in the Amount of \$91,716; and
 - 1. Approval of Budget Increase to 8100851.570500 (Equipment and Machinery) from 810.100700 (Operating Fund Cash Balance) in the Amount of \$91,716.

VIII. Matters from the Executive Director

- A. Updates.
 - 1. Out of County Waste – Los Alamos County, Rio Arriba County, and the City of Española.
 - 2. BuRRT Lease.
 - 3. Residential Free Days.

IX. Matters from Staff - City and County

- A. Deborah Trujillo, Division Director, City of Santa Fe Environmental Services Division.
- B. Les Francisco, Solid Waste Superintendent, Santa Fe County Public Works.

X. Matters from the Board

- A. Discussion and Possible Action Regarding SFSWMA Policy 2006.1 – Free Disposal Fees Program.

XI. Next Meeting: August 21, 2025

XII. Adjournment

Anyone with questions regarding the meeting or requiring accommodation on WebEx should contact Rosalie Cardenas at (505) 424-1850, extension 150.

AGENDA

Santa Fe Solid Waste Management Agency
Joint Powers Board

Regular Meeting

Wednesday, June 18, 2025 at 5:00 PM
Hybrid In-Person and Virtual Meeting
Santa Fe County Administrative Complex
Johnson Street Conference Room, 2nd Floor
240 Grant Avenue, Santa Fe, NM 87501

Members of the public and staff can attend the Joint Powers Board meeting in person or virtually via WebEx by following the information below:

Join by WebEx Meeting Link using a computer/laptop/smartphone:

<https://santafesolidwastemanagementagency.my.webex.com/santafesolidwastemanagementagency.my/j.php?MTID=m71441ad9d45b5d928f47150d6226bcf3>

Join by Telephone or Mobile Device: (415) 655-0001

Meeting Number (Access Code): 2559 195 4420

Meeting Password: 5JepfXSkJ87 (55373975 when dialing from a phone)

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Minutes**
 - A. Regular Meeting – May 15, 2025
- V. Matters from the Public**
- VI. Approval of Consent Calendar**
- VII. Consent Calendar**
 - A. Request for Approval of Professional Services Agreement with CDM Smith Inc. of Albuquerque, NM, for On-Call Engineering Services in the Amount of \$190,691 (RFP No. 25098).

- B. Request for Approval of Amendment No. 1 to the Service Agreement with State Rubber & Environmental Solutions, LLC of Denver City, TX for Scrap Tire Recycling Services (ITB 24083); and
 - 1. Extend the Term of the Agreement through June 24, 2026.
 - 2. Increase the Compensation by \$23,000 for a Total Not-To-Exceed Amount of \$45,800.
- C. Request for Approval of Amendment No. 1 to the Price Agreement with Allied Electric, Inc. of Santa Fe, NM, for On-Call Electrical Services (ITB No. 24068); and
 - 1. Extend the Term of the Agreement through June 21, 2026.
- D. Request for Approval to Purchase a Caterpillar TH0642 Telehandler and Extended Warranty from Wagner Equipment Company of Albuquerque, NM, under Sourcewell Contract No. 011723-CAT in the Amount of \$158,000; and
 - 1. Approval of Budget Increase to 8100851.570500 (Equipment and Machinery) from 810.100700 (Operating Fund Cash Balance) in the Amount of \$158,000.
- E. Request for Approval to Purchase a Superior Broom DT74C Sweeper from Power Equipment Company of Albuquerque, NM, under Sourcewell Contract No. 111522-SBM in the Amount of \$91,716; and
 - 1. Approval of Budget Increase to 8100851.570500 (Equipment and Machinery) from 810.100700 (Operating Fund Cash Balance) in the Amount of \$91,716.

VIII. Matters from the Executive Director

- A. Updates.
 - 1. Out of County Waste – Los Alamos County, Rio Arriba County, and the City of Española.
 - 2. BuRRT Lease.
 - 3. Residential Free Days.

IX. Matters from Staff – City and County

- A. Deborah Trujillo, Division Director, City of Santa Fe Environmental Services Division.
- B. Les Francisco, Solid Waste Superintendent, Santa Fe County Public Works.

X. Matters from the Board

- A. Discussion and Possible Action Regarding SFSWMA Policy 2006.1 – Free Disposal Fees Program.

XI. Next Meeting Date: August 21, 2025

XII. Adjournment

Anyone with questions regarding the meeting or requiring accommodation on WebEx should contact Christiann Orozco at (505) 424-1850, extension 150.

**Regular Meeting of the Solid
Waste Management Agency
Joint Powers Board
May 15, 2025 at 5:00 PM
Johnson Street Conference Room, 2nd Floor
240 Grant Avenue, Santa Fe, NM 87501**

I. Call to Order

A regular meeting of the Solid Waste Management Agency Joint Powers Board was called to order by Councilor Lee Garcia, Chair, at 5:01 pm, on May 15, 2025, in the Johnson Street Conference Room, 240 Grant Avenue, Santa Fe, NM.

II. Roll Call

Members Present

Councilor Lee Garcia, Chair
Councilor Michael Garcia
Commissioner Camilla Bustamante, virtually
Commissioner Greene (alternate for Commissioner Johnson)
Commissioner Lisa Cacari Stone, virtually

Members Absent

Councilor Amanda Chavez, excused
Commissioner Adam Fulton Johnson, excused

Others Present

Randall Kippenbrock, Executive Director, SWMA
Ernestina Baca, SWMA
Les Francisco, Solid Waste Superintendent, Santa Fe County Public Works
Deborah Trujillo, Division Director, City of SF, Environmental Services Division
Jonas Nahoum, Long, Komer and Associates
Ryan Ward, Santa Fe County Public Works
Manual Griego, SWMA
Elizabeth Martin, Stenographer, virtually

III. Approval of Agenda

MOTION A motion was made by Commissioner Greene, seconded by Councilor Michael Garcia, to approve the agenda as presented.

VOTE The motion passed on a roll call vote as follows:

Councilor Michael Garcia, yes; Commissioner Bustamante, yes; Commissioner Greene, yes; Commissioner Cacari Stone, yes; Chair Lee Garcia, yes.

IV. Approval of Minutes

A. Regular Meeting - April 17, 2025

MOTION A motion was made by Commissioner Bustamante, seconded by Councilor Michael Garcia, to approve the minutes as presented.

VOTE The motion passed on a roll call vote as follows:

Councilor Michael Garcia, yes; Commissioner Bustamante, yes; Commissioner Greene, yes; Commissioner Cacari Stone, yes; Chair Lee Garcia, yes.

V. Matters from the Public

None.

VI. Approval of Consent Calendar

MOTION A motion was made by Commissioner Greene, seconded by Commissioner Bustamante, to approve the Consent Calendar as presented.

VOTE The motion passed on a roll call vote as follows:

Councilor Michael Garcia, yes; Commissioner Bustamante, yes; Commissioner Greene, yes; Commissioner Cacari Stone, yes; Chair Lee Garcia, yes.

VII. Consent Calendar

A. Request for Approval of Amendment No. 2 to the Professional Services Agreement with Long, Komer & Associates, P.A. of Santa Fe, NM, for legal services (RFP No. 23/55/P); and

1. Extend the Term of the Agreement through May 18, 2026.

Approved on consent.

B. Request for Approval of Closure/Post-Closure Care and Phase I/II Assessment Cost Estimates for the Caja del Rio Landfill.

Approved on consent.

C. Request for Approval of Closure/Post-Closure Care cost Estimates for the Buckman Road Recycling and Transfer Station.

Approved on consent.

VIII. Matters from the Executive Director

A. Presentation, Discussion and Possible Action on the FY26 Proposed Budget.

Mr. Kippenbrock said the proposed budget is included in the meeting packet and is for July 1, 2025 through June 30, 2026.

Mr. Kippenbrock reviewed the budget including a summary, revenue and expenses; accomplishments; goals; salaries and benefits; materials and supplies; and the Reserve Funds.

Councilor Michael Garcia asked about the BuRRT lease.

There was discussion about the method the City of Santa Fe is using to calculate the lease.

Mr. Kippenbrock said we are in negotiations with Terry Lease and Johanna Nelson.

Councilor Michael Garcia said he would contact Mr. Lease.

Councilor Michael Garcia left the meeting at 5:31pm.

Chair Lee Garcia said he will commit to work with Councilor Michael Garcia on the BuRRT lease issue and to look into the service fees.

There was discussion about the budget including electric vehicles; surplus vehicle sales; City increases; and credit card fees.

MOTION A motion was made by Commissioner Greene, seconded by Commissioner Bustamante, to accept the budget.

VOTE The motion passed on a roll call vote as follows:

Commissioner Greene, yes; Commissioner Bustamante, yes; Commissioner Cacari-Stone, yes; Chair Lee Garcia, yes.

B. Request for Approval to Transfer \$2,900,000 to Reserve Funds from

Cash Balance within the Operating Fund as set Forth in the Agency's Reserve Fund Policy.

Mr. Kippenbrock stated that this transfer is required to meet appropriate levels in the Capital Improvement Reserve Fund.

Commissioner Greene asked if it was possible to get right on all five of the Reserve Funds.

Mr. Kippenbrock said yes and reviewed the five Reserve Funds.

MOTION A motion was made by Commissioner Greene, seconded by Commissioner Bustamante, to approve the transfer

VOTE The motion passed on a roll call vote as follows:

Commissioner Greene, yes; Commissioner Bustamante, yes; Commissioner Cacari-Stone, yes; Chair Lee Garcia, yes.

C. Discussion and Possible Action Regarding Accepting Rio Arriba County Waste and Its Impact on the Useful Life of the Caja del Rio Landfill.

Mr. Kippenbrock said at our last meeting, he was asked to bring information for discussion regarding this issue. This topic has been brought to the Board on multiple occasions. Each time, the Board did not approve.

Mr. Kippenbrock reviewed the staff memo saying if we accept the Rio Arriba County Waste, it would reduce the life of our landfill by five years and would increase out costs.

Commissioner Greene said this is something he brought up last year. They are trucking waste through Santa Fe at this time. Does this discussion go before the Governing Body and the County Commission.

Mr. Kippenbrock said yes.

Commissioner Greene said we need to see if the Governing Body and the County Commission have an appetite for this.

Chair Lee Garcia said this needs more discussion. He would like this item to be added to a future agenda for discussion.

Commissioner Cacari-Stone left the meeting at 6:06pm.

There was no longer a quorum of the Board present.

Mr. Nahoum said as your attorney, I recommend that the meeting adjourn due to the lack of a quorum. That will allow the other Board members to hear the remaining information and issues.

Chair Lee Garcia adjourned the meeting.

D. Updates

1. **Cost of Service and Rate Design Study, NewGen Strategies & Solutions.**
2. **Conceptual Design of Future Disposal Area and Grading Plan for Dur Hur Area: CDM Smith.**
3. **BuRRT Lease.**
4. **Customer Unloading Area Improvements (Safety Railing and Curb Stops) at the BuRRT Transfer Station: Laulea Engineering.**
5. **Upcoming BuRRT Transfer Station Floor Repairs.**
6. **Residential Free Days.**

This item was postponed due to the lack of a quorum.

IX. Matters from Staff - City and County

- A. **Deborah Trujillo, division Director, City of Santa Fe Environmental Services Division.**
- B. **Les Francisco, Solid Waste Superintendent, Santa Fe County Public Works.**

These items were postponed due to the lack of a quorum.

X. Matters from the Board

- A. **Discussion and Possible Action Regarding SFSWMA Policy 2006.1 - Free Disposal Fees Program**

This item was postponed due to the lack of a quorum.

XI. Next Meeting Date: Wednesday, June 18, 2025

XII. Adjournment

There being no further business before the Board, the meeting adjourned at 6:07 pm.

Councilor Lee Garcia, Chair

Elizabeth Martin

[Elizabeth Martin \(Jun 4, 2025 08:34 MDT\)](#)

Elizabeth Martin, Stenographer