

Memorandum



Buckman Direct Diversion

Date: May 27, 2026

To: Buckman Direct Diversion Board

From: Alexis Garcia, BDD Administrative Manager

Via: Bradley Prada, BDD Facilities Manager

Re: Amendment No. 3 to the Agreement with Wright Water Engineers, Inc.

ITEM:

Request for approval of Amendment No. 3 to the Professional Service Agreement (“PSA”) Item 23-026 with Wright Water Engineers, Inc. (“WWE”) to extend the term date to April 6, 2027, and increase compensation in an amount not to exceed \$150,000.00 plus applicable tax for upcoming Fiscal Year 2027.

1. Request for approval of Amendment No. 3 to the PSA with WWE.
2. Request for authorization to utilize Settlement Funds in Fiscal Year 2027 for this expense (BAR attached).

BACKGROUND:

On April 6, 2023, the Buckman Direct Diversion Board (“BDDDB”) approved a PSA with WWE to provide engineering services for the Redesign and Rehabilitation Plan of the Buckman Direct Diversion Facility. The term is for a four-year period to be extended in annual increments at the start of each fiscal year, based on budget projections and project development. This will be the final year of the four-year timeframe. The procurement method determination was RFP 23/28/P.

It has been determined that continued contractual services with WWE will be essential for Fiscal Year 2027 as progress continues on development of the Redesign and Rehabilitation Plan. BDD Staff is requesting access to the Settlement Funds to cover this expense in full as this is an initial step related to the necessary repairs.

ACTION REQUESTED:

Staff recommends approval of Amendment No. 3 to extend terms and increase compensation by \$150,000.00 plus applicable tax and to authorize the use of Settlement Funds to cover this expense in full.

MUNIS Contract # 3204015

BU/OB: Engineering Services 8000825.510320 Project Ledger Code: BDD2222 Settlement Funds

Approval:

Approved by BDDDB June 4, 2026

BDDDB Chair, Councilor Jamie Cassutt



Buckman Direct Diversion 341 Caja del Rio Santa Fe, NM 87506



Log # (Finance use <u>only</u>):	
Journal # (Finance use <u>only</u>):	

City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME Buckman Direct Diversion	DATE 6/4/2026
--	------------------

ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
<u>EXPENDITURES</u>				<i>(enter as positive #)</i>	<i>(enter as negative #)</i>
Engineering Services	8000825	510320	BDD2222	150,000	
Interfund transfer out to 800	8010816	755800		150,000	
<u>REVENUES</u>				<i>(enter as negative #)</i>	<i>(enter as positive #)</i>
Interfund transfer in from 801	8000825	655801		(150,000)	

JUSTIFICATION: *(use additional page if needed)*
 --Attach supporting documentation/memo

\$ 150,000	\$ -
------------	------

To authorize funds from the Settlement Funds to cover engineering services from Wright

Water Engineering for Fiscal Year 2027. Per Amendment No. 3 to contract 3204015

<i>(Complete section below if BAR results in a net change to ANY Fund)</i>	
Fund(s) Affected	Fund Balance Increase/(Decrease)
801	(150,000)
TOTAL:	(150,000)

Alexis Garcia, BDD Administrative Manager Prepared By <i>(print name)</i>	Date	<i>{Use this form for Finance Committee/ City Council agenda items ONLY}</i>	Budget Officer	Date
Bradley Prada BDD Facility Manager Division Director Signature <i>(optional)</i>	Date	<u>CITY COUNCIL APPROVAL</u> City Council Approval Date: <input style="width: 100px; height: 20px;" type="text"/>	Finance Director {≤ \$5,000}	Date
Department Director Signature	Date	Agenda Item #: <input style="width: 100px; height: 20px;" type="text"/>	City Manager {≤ \$60,000}	Date

**BUCKMAN DIRECT DIVERSION
AMENDMENT No. 3 TO PROFESSIONAL SERVICES AGREEMENT
WITH WRIGHT WATER ENGINEERS, INC.
ITEM #23-0206**

This AMENDMENT No. 3 (the "Amendment") amends the Buckman Direct Diversion Board ("BDDDB") Agreement, dated April 6, 2023 (the "Agreement"), between the BDDDB and Wright Water Engineers, Inc. ("Contractor"). The date of this Amendment shall be the date when it is executed by the BDDDB.

RECITALS:

A. Under the terms of the Agreement, Contractor has agreed to provide Engineering Services for Redesign and Rehabilitation for the Buckman Direct Diversion Facility.

B. Pursuant to Article 18 of the Agreement, and for good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, the BDDDB and Contractor agree as follows:

1. COMPENSATION.

Article 3, paragraph A of the Agreement is amended to increase the amount of compensation by a total of One Hundred Fifty Thousand Dollars (\$150,000.00), so that Article 3, paragraph A reads in its entirety as follows:

A. Compensation under this Agreement shall not exceed Seven-hundred Fifty thousand dollars (\$750,000.00) plus applicable New Mexico gross receipts tax.

2. TERM:

Article 5 of the Agreement is hereby deleted in its entirety and replaced with the following 5:

This Agreement shall be effective when signed by the BDDDB and shall terminate on April 6,

2027.

3. AGREEMENT IN FULL FORCE.

Except as specifically provided in this Amendment, the Agreement remains in full force and effect, in accordance with its terms.

IN WITNESS WHEREOF, the parties have executed this Amendment No. 3 to the Agreement as of the dates set forth below.

BUCKMAN DIRECT DIVERSION BOARD:

CONTRACTOR:

WRIGHT WATER ENGINEERING, INC.

BDDDB CHAIR

Wayne F. Loremy

VP of Public Works Engineering

DATE: _____

TITLE

DATE: May 26, 2026

APPROVED AS TO FORM:

BDDDB COUNSEL

APPROVED FOR FINANCES:

FINANCE DIRECTOR