

**COMMUNITY DEVELOPMENT COMMISSION
DECEMBER 11, 2024, 3:30 PM
123 E. MARCY STREET, SUITE 205
SANTA FE, NM**

1. CALL TO ORDER

The Community Development Commission meeting was called to order by Councilor Romero-Wirth at 3:37 pm, on December 11, 2024, at 123 E. Marcy Street, Suite 205, Santa Fe, NM.

2. ROLL CALL

MEMBERS PRESENT

Councilor Carol Romero-Wirth
Commissioner Ken Hughes
Commissioner Anne Watkins
Commissioner Rosorio Torres
Commissioner Garron Yepa

MEMBERS ABSENT

Commissioner Alissa Keny-Guyer, Excused
Commissioner Russell Brott, Excused

OTHERS PRESENT

Johanna Nelson, Economic Development Director and Office of Affordable Housing
Florence Frank, Workforce Housing Policy Advisor
Doug Carlson, Consultant, via Zoom
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

MOTION A motion was made by Commissioner Torres, seconded by Commissioner Yepa, to approve the agenda as presented.

VOTE The motion passed on a roll call vote as follows:

Commissioner Hughes, yes; Commissioner Watkins, yes; Commissioner Torrez, yes; Commissioner Yepa, yes; Chair Romero-Wirth, yes.

4. APPROVAL OF MINUTES 11/20/2024

MOTION A motion was made by Commissioner Torres, seconded by Commissioner Hughes, to approve the minutes as presented.

VOTE The motion passed on a roll call vote as follows:

Commissioner Hughes, yes; Commissioner Watkins, yes; Commissioner Torrez, yes; Commissioner Yepa, yes; Chair Romero-Wirth, yes.

5. PRESENTATIONS

None.

6. DISCUSSION AGENDA

A. REQUEST FOR APPROVAL OF THE 2023-2024 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER) FOR SUBMITTAL TO THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) AS A CONDITION TO THE CITY OF SANTA FE'S COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG).

Ms. Nelson she and staff worked with a consultant, who is on line today if you have any questions, to develop the CAPER document. We are going to give an overview of the highlights and then open it up to your input and approval. We did get an extension on this. The due date is December 27th. A public comment period will come next. Then committees and Governing Body approval. It will be submitted on the 27th, but the public comments and further information will be an addendum.

Ms. Nelson and Ms. Frank gave a PowerPoint presentation.

Mr. Carlson informed the Commission of his thoughts and work on the CAPER.

There was discussion.

MOTION A motion was made by Commissioner Hughes, seconded by Commissioner Torres, to approve the 2023-2024 CAPER for submittal.

VOTE The motion passed on a roll call vote as follows:

Commissioner Hughes, yes; Commissioner Watkins, yes; Commissioner Torrez, yes; Commissioner Yepa, yes; Chair Romero-Wirth, yes.

B. DISCUSSION OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND AFFORDABLE HOUSING TRUST FUND (AHTF) 2025-2026 FUNDING PRIORITIES.

Ms. Frank gave an overview PowerPoint presentation on both funds.

Ms. Frank and Ms. Nelson reviewed the funding history and the priorities for the 2024-2025 program year and a review of scoring criteria.

Ms. Frank said she would like feedback on these two rubrics and the scoring criteria.

Chair Romero-Wirth said send your thoughts to Florence.

7. MATTERS FROM STAFF

Ms. Nelson introduced a new staff member - Project Manager Rocio Gosende.

Ms. Gosende gave her background and experience.

Ms. Nelson said as to the planner position, the applicants did not meet the minimum requirements. Stay tuned. We received two applications for the Director position. We may tweak the requirements for planner. We are working on communications and being user friendly for contractors.

8. MATTERS FROM THE COMMITTEE

None.

9. MATTERS FROM THE CHAIR

None.

10. NEXT MEETING: January 15, 2025, 3:30 pm.

11. ADJOURN

There being no further business before the Commission, the meeting adjourned at 4:37 pm.

Councilor Carol Romero-Wirth, Chair

Elizabeth Martin, Stenographer

