



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
OCTOBER 28, 2024
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

PROCEDURES FOR FINANCE COMMITTEE MEETING

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Written Public Comment: Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**

Members Present:

Chair Carol Romero-Wirth
Councilor Signe Lindell
Councilor Jamie Cassutt
Councilor Lee Garcia

Members Excused:

Councilor Pilar Faulkner

Others Attending:

Emily Oster, Finance Director

3. **APPROVAL OF AGENDA**

MOTION: Chair Romero-Wirth moved, seconded by Councilor Cassutt, to approve the agenda as presented.

VOTE: The motion was approved on the following Roll Call vote:



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For: Chair Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Chair Romero-Wirth moved, seconded by Councilor Cassutt, to approve the as amended. Item f, Item g, and Item h were pulled for Discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: None

5. PRESENTATION

- a. Finance Department Staff Recognition. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

6. ACTION ITEMS: CONSENT

- a. Request for Approval of the October 7, 2024 Finance Committee Meeting Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

Committee Review:

Finance Committee: 10/28/2024

MOTION: Chair Romero-Wirth moved, seconded by Councilor Cassutt, to approve the minutes as presented on Consent.

VOTE: The motion was approved on the following Roll Call vote:



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Against: None

Abstain: None

- b. Request for Approval to Amend the 2024 Governing Body and Council Committee Calendar to Remove the Finance Committee Meeting Scheduled on Monday, November 25, 2024, and to Remove the Governing Body Meeting Scheduled on Wednesday, November 27, 2024. (Geralyn Cardenas, Interim City Clerk; gfcardenas@santafenm.gov)

Committee Review:

Finance Committee: 10/28/2024

Governing Body: 10/30/2024

MOTION: Chair Romero-Wirth moved, seconded by Councilor Cassutt, to approve the informational as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: None

- c. Request for Approval of State of New Mexico Department of Transportation Fund 89200 Capital Appropriations Project Agreement in the Amount of \$1,170,000 for Median Improvements with a Reversion Date of June 30, 2026. (Scott A. Overlie, Parks and Open Space Project Administrator; saoverlie@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate the Capital Appropriations in the Amount of \$1,170,000 into FY25 Revenue and Parks and Trails CIP WIP Construction.



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Committee Review:

Public Works and Utilities Committee: 10/21/2024

Finance Committee: 10/28/2024

Governing Body: 10/30/2024

MOTION: Chair Romero-Wirth moved, seconded by Councilor Cassutt, to approve the grant as presented on Consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: None

- d. Request for Approval of a Professional Services Agreement with Santa Fe Watershed Association for Management and Administration of the Adopt-A-River and Adopt-an-Arroyo Programs in the Total Amount of \$260,000 for a Four Year Term. (Zoe Isaacson, River & Watershed Manager; zrisaacson@santafenm.gov)

Committee Review

Public Works and Utilities Committee:10/21/2024

Finance Committee:10/28/2024

Governing Body: 10/30/2024

MOTION: Chair Romero-Wirth moved, seconded by Councilor Cassutt, to approve the contract as presented on Consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: None



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- e. Request for Approval of Amendment No. 1 to General Services Agreement Item #24-0175 with HEI Inc. to Change the Scope for Additional Hardware, Increase the Compensation by \$393,080.51 for a New Total Amount of \$506,978.62 and to Extend the Termination Date by One Year. (Eric Candelaria, ITT Department Director; edcandelaria@santafenm.gov and Larry Worstell; lfworstell@santafenm.gov)

Committee Review:

Quality of Life Committee: 10/23/2024

Finance Committee: 10/28/2024

Governing Body: 10/30/2024

MOTION: Chair Romero-Wirth moved, seconded by Councilor Cassutt, to approve the contract amendment as presented on Consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: None

- f. Request for the Approval of Amendment No. 1 to General Services Agreement Item #23-0555 with Vermont Systems to Increase the Compensation by \$292,985.25 for a New Total Amount of \$441,652.90 and to Extend the Term to September 13, 2027. (Eric Candelaria, ITT Department Director; edcandelaria@santafenm.gov)

Committee Review:

Quality of Life Committee: 10/23/2024

Finance Committee: 10/28/2024

Governing Body: 10/30/2024

MOTION: Councilor Garcia moved, seconded by Chair Romero-Wirth, to approve the contract amendment as presented on Discussion.

VOTE: The motion was approved on the following Roll Call vote:



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For: Chair Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Garcia

Against: None

Abstain: None

- g. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$150,000 to the City Manager's Budget to Provide Salary and Benefits for the Office of Equity and Inclusion Director. (Layla Archuleta-Maestas, Deputy City Manager; lsarchulettamaetas@santafenm.gov)

Committee Review:

Quality of Life Committee: 10/23/2024

Finance Committee: 10/28/2024

Governing Body: 10/30/2024

MOTION: Chair Romero-Wirth moved, seconded by Councilor Garcia, to approve the budget amendment resolution (BAR) as presented on Discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Garcia

Against: None

Abstain: None

- h. Request for Approval of a General Services Contract with CTS Software for Transit Dispatch Management Software in the Total Amount of \$1,255,529.17 Including NMGRT for a Five Year Term. (Gabrielle Chavez, Transit Director of Administration; gnchavez@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Move \$381,166 from Transit Fund Balance into FY25 Software Subscriptions for TripMaster Dispatch Management Software.



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Public Works and Utilities Committee: 10/21/2024

Finance Committee: 10/28/2024

Governing Body: 10/30/2024

MOTION: Chair Romero-Wirth moved, seconded by Councilor Garcia, to approve the contract as presented on Discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Garcia

Against: None

Abstain: None

- i. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$6,089,700 to Increase WIP Construction Using U.S. Department of Transportation Federal Aviation Administration Funding for the Reconstruction of the Airport Apron. (James Harris, Airport Manager; jharris@santafenm.gov and Kelly Bynon, Administrative Manager; kabynon@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 10/21/2024

Finance Committee: 10/28/2024

Governing Body: 10/30/2024

MOTION: Chair Romero-Wirth moved, seconded by Councilor Cassutt, to approve the budget amendment resolution (BAR) as presented on Consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None



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Abstain: None

- j. Request for Approval of Amendment No. 2 to Item #24-0420 Title III Federal and State Sub-Award #2023-24-60026 with North Central New Mexico Economic Development District Non-Metro Area Agency on Aging to Decrease the Compensation by \$2,127.45 for a New Total Contract Amount of \$773,721.95. (Manuel Sanchez, Division of Senior Services Director; mnsanchez@santafenm.gov)

Committee Review:

Quality of life Committee: 10/23/2024

Finance Committee: 10/28/2024

Governing Body: 10/30/2024

MOTION: Chair Romero-Wirth moved, seconded by Councilor Cassutt, to approve the contract amendment as presented on Consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: None

- k. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$402,612 to Increase WIP Design Using FY25 Available Budgeted Airport Revenue in Excess of Budgeted Expenditures to Fund Multiple Engineering and Administrative Task Orders from Molzen Corbin. (James Harris, Airport Manager; jcharris@santafenm.gov and Kelly Bynon, Administrative Manager; kabynon@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 10/21/2024

Finance Committee: 10/28/2024

Governing Body: 10/30/2024



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MOTION: Chair Romero-Wirth moved, seconded by Councilor Cassutt, to approve the budget amendment resolution (BAR) as presented on Consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: None

- i. Request for Approval of Professional Services Contract with AON Consulting, Inc. for Health Benefits Consulting Services in the Total Amount \$379,700 for a Four Year Term. (Alvin Valdez, Benefits & Wellness Supervisor, aavaldez1@santafenm.gov and Bernadette Salazar, Human Resources Director, bjsalazar@santafenm.gov)

Committee Review:

Quality of Life Committee: 10/23/2024

Finance Committee 10/28/2024

Governing Body: 10/30/2024

MOTION: Chair Romero-Wirth moved, seconded by Councilor Cassutt, to approve the contract as presented on Consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: None

- m. Request for Approval of a Professional Services Contract with AquaSight LLC for Software Services for the Paseo Real Wastewater Reclamation Facility in the Total Amount of \$350,000 for a Three Year Term. (Michael Dozier, Wastewater Division Director; mldozier@santafenm.gov)



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Committee Review

Public Works and Utilities Committee: 10/21/2024

Finance Committee: 10/28/2024

Governing Body: 10/30/2024

MOTION: Chair Romero-Wirth moved, seconded by Councilor Cassutt, to approve the contract as presented on Consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: None

- n. Request for Approval of General Services Contract with Ardham Technologies for Broadcom VMware Subscription Licenses and Support in the Total Amount of \$499,986.20 through June 30, 2027. (Eric Candelaria, ITT Department Director; edcandelaria@santafenm.gov and Larry Worstell, Infrastructure Services Manager; lfworstell@santafenm.gov)

Committee Review:

Finance Committee 10/28/2024

Governing Body 10/30/2024

MOTION: Chair Romero-Wirth moved, seconded by Councilor Cassutt, to approve the contract as presented on Consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: None



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- o. CONSIDERATION OF RESOLUTION 2024-____. (Councilor Alma Castro)

A Resolution Approving Amendment No. 1 to a Local Government Roads Fund Program Cooperative Agreement from the New Mexico Department of Transportation, Identified as Control Number L500532, and Granting a Time Extension for the Planning, Design, and Construction of Henry Lynch Roundabout Project. (Romella Glorioso-Moss, Capital Projects Manager; rsglorioso-moss@santafenm.gov)

Committee Review:

Governing Body (Introduced): 10/09/2024

Public Works and Utilities Committee: 10/21/2024

Finance Committee: 10/28/2024

Governing Body: 10/30/2024

MOTION: Chair Romero-Wirth moved, seconded by Councilor Cassutt, to approve the resolution as presented on Consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: None

- p. CONSIDERATION OF RESOLUTION 2024-____. (Councilor Amanda Chavez and Councilor Carol Romero-Wirth)

A Resolution Directing the City Manager to Direct Staff to Identify and Apply for Federal and State Funding Sources for Water, Wastewater, and Other Water Related Projects; Identify A State Legislative Priority List; and Approve the Applications Submitted to the New Mexico Water Trust Board.

Committee Review:

Public Works and Utilities Committee (Introduced): 10/21/2024

Finance Committee: 10/28/2024

Governing Body: 10/30/2024

MOTION: Chair Romero-Wirth moved, seconded by Councilor Cassutt, to approve the resolution as presented on Consent.



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VOTE: The motion was approved on the following Roll Call vote:

For: Chair Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: None

7. **ACTION ITEMS: DISCUSSION**
8. **EXECUTIVE SESSION**
9. **MATTERS FROM STAFF**
10. **MATTERS FROM THE COMMITTEE**
11. **MATTERS FROM THE CHAIR**
12. **NEXT MEETING: Tuesday, November 12, 2024**
13. **ADJOURN**

Erminia Tapia

Liaison

Chair