






Michael J. Garcia, Mayor

DATE: May 5, 2026

TO: Governing Body

VIA: Sam Burnett, Interim Public Works Department Director  JOHN BURNETT (May 7, 2026 07:28:19 MDT)

FROM: Gabrielle Chavez, Transit Director of Administration  Gabrielle Chavez (May 6, 2026 14:22:07 MDT)

REVIEWED BY: Carol Swenson, PW Business Operations Manager  YVONNE SWENSON (May 6, 2026 14:20:46 MDT)

SUBJECT: FY23 FTA Section 5307 Operating Assistance Grant

ACTION:

Request for Approval of Grant Agreement (FTA G-34) with the U.S. Department of Transportation, via the Section 5307 Operating Assistance Formula Grant program in the Total Amount of \$2,167,799. (Gabrielle Chavez, Transit Director of Administration; gnchavez@santafenm.gov)

1. Request for Approval of a Budget Adjustment Request (BAR) in the Total Amount of \$2,167,799 from the FTA Grant to Transit Revenue and Expenses.

BACKGROUND/SUMMARY:

The City has been awarded an FTA Award, identified as FY2023 Section 5307 Operating Formula Funding for FY25 and FY26 Operating Assistance by FTA. The purpose of the grant is to provide operating assistance for fixed route service by reimbursing salaries and benefits for the City of Santa Fe's Transit operations. There is a 50 percent Local match requirement of which is provided by Transit's FY26 and FY27 Operating Budget.

FUNDING SOURCE: FTA Section 5307 Grant ID: NM-2026-006

Munis Project Ledger ID: TAD2654007

Munis Fund Name/Number: Transit/540

Munis Org Name/Number: Transit Operations/5400491

Munis Revenue Obj Name/Number: US DOT/490550

Munis Expenditure Obj Name/Number: Various Transit Operating

Attachments:

- FTA Grant Agreement
- Project Ledger ID Form
- Budget Adjustment Request (BAR)

 ERIKA LUJAN (May 8, 2026 10:58:17 MDT)

City Council

- | | | | |
|------------------------------|-------------------------------------|---------------------------------------|---------------------------|
| Alma G. Castro, District 1 | Elizabeth "Liz" Barrett, District 2 | Lee Garcia, Mayor Pro Tem, District 3 | Jamie Cassutt, District 4 |
| Patricia Feghali, District 1 | Paul C. Bustamante, District 2 | Pilar F.H. Faulkner, District 3 | Amanda Chavez, District 4 |

**UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION
FEDERAL TRANSIT ADMINISTRATION**

**GRANT AGREEMENT
(FTA G-34)**

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official signs this Grant Agreement, FTA has obligated and awarded federal assistance as provided below. Upon execution of this Grant Agreement by the Recipient named below, the Recipient affirms this FTA Award, enters into this Grant Agreement with FTA, and binds its compliance with the terms of this Grant Agreement.

The following documents are incorporated by reference and made part of this Grant Agreement:

- (1) "Federal Transit Administration Master Agreement," FTA MA(34), <http://www.transit.dot.gov>,
- (2) The Certifications and Assurances applicable to the FTA Award that the Recipient has selected and provided to FTA, and
- (3) Any Award notification containing special conditions or requirements, if issued.

WHEN THE TERM "FTA AWARD" OR "AWARD" IS USED, EITHER IN THIS GRANT AGREEMENT OR THE APPLICABLE MASTER AGREEMENT, "AWARD" ALSO INCLUDES ALL TERMS AND CONDITIONS SET FORTH IN THIS GRANT AGREEMENT.

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE RECIPIENT DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING FTA'S AWARD DATE SET FORTH HEREIN.

FTA AWARD

Federal Transit Administration (FTA) hereby awards a Federal Grant as follows:

Recipient Information

Recipient Name: CITY OF SANTA FE

Recipient ID: 2066

UEI: QLN2YKMMJ8X6

DUNS: 069420818

Award Information

Federal Award Identification Number (FAIN): NM-2026-006

Award with Amendment Number: NM-2026-006-00

Award Name: City of Santa Fe - FY2023 Section 5307 Operating Assistance

Award Start Date: 1/30/2026

Original Award End Date: 12/31/2027

Current Award End Date: 12/31/2027

Award Executive Summary: The grant represents the FY2023 Small Urbanized Section 5307 Operating Assistance apportionment sub-allocated to the City of Santa Fe by the New Mexico Department of Transportation to provide fixed route service, and salaries and fringe benefits for the City of Santa Fe's Transit operations supervisors, drivers, mechanics, dispatch and operations support. There is a 50 percent Local match requirement of funds, which will be provided by the City of Santa Fe through the 1/4 cent gross receipts tax dedicated to Transit.

Project 1:

FY2023 (BIL) Section 5307 Operating Assistance

The grant represents the FY 2023 Small Urbanized Section 5307 sub-allocation of \$2,167,799 to the City of Santa Fe. This grant is for operating assistance only. These funds will be used to support the continued transit services operated by the City of Santa Fe. Local match funds in the amount of \$2,167,799 will be provided by the City of Santa Fe through the 1/4 cent gross receipts tax dedicated to Transit in the amount of \$2,167,799. (Note: the Santa Fe UZA was apportioned \$2,859,203 through the Santa Fe MPO, \$2,167,799 was allocated to the City of Santa Fe and \$691,404 was allocated to the North Central Regional Transit District.)

Research and Development: This award does not include research and development activities.

Indirect Costs: This award does not include an indirect cost rate.

Suballocation Funds: Recipient organization is suballocated these apportioned funds and can apply for and receive these funds directly.

Pre-Award Authority: This award is using Pre-Award Authority.

Award Budget

Total Award Budget: \$4,335,598.00

Amount of Federal Assistance Obligated for This FTA Action (in U.S. Dollars): \$2,167,799.00

Amount of Non-Federal Funds Committed to This FTA Action (in U.S. Dollars): \$2,167,799.00

Total FTA Amount Awarded and Obligated (in U.S. Dollars): \$2,167,799.00

Total Non-Federal Funds Committed to the Overall Award (in U.S. Dollars): \$2,167,799.00

Award Budget Control Totals

(The Budget includes the individual Project Budgets (Scopes and Activity Line Items) or as attached)

| Funding Source | Section of Statute | CFDA Number | Amount |
|---|---------------------------|--------------------|--------------------|
| 5307 - Urbanized Area Formula Grants (2013 and forward) | 5307-2A | 20507 | \$2,167,799 |
| Local | | | \$2,167,799 |
| Local/In-Kind | | | \$0 |
| State | | | \$0 |
| State/In-Kind | | | \$0 |
| Other Federal | | | \$0 |
| Transportation Development Credit | | | \$0 |
| Adjustment | | | \$0 |
| Total Eligible Cost | | | \$4,335,598 |

(The Transportation Development Credits are not added to the amount of the Total Award Budget.)

U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:

DOL Decision: DOL Concur - Certified

DOL Review Date: 1/29/2026

DOL Certification Date: 1/29/2026

Special Conditions

There are no special conditions.

FINDINGS AND DETERMINATIONS

By signing this Award on behalf of FTA, I am making all the determinations and findings required by federal law and regulations before this Award may be made.

FTA AWARD OF THE GRANT AGREEMENT

Awarded By:
Gail Lyssy
Regional Administrator
FEDERAL TRANSIT ADMINISTRATION
U.S. DEPARTMENT OF TRANSPORTATION
Contact Info: gail.lyssy@dot.gov
Award Date: 1/30/2026

EXECUTION OF THE GRANT AGREEMENT

Upon full execution of this Grant Agreement by the Recipient, the Effective Date will be the date FTA or the Federal Government awarded Federal assistance for this Grant Agreement.

By executing this Grant Agreement, the Recipient intends to enter into a legally binding agreement in which the Recipient:

- (1) Affirms this FTA Award,
- (2) Adopts and ratifies all of the following information it has submitted to FTA:
 - (a) Statements,
 - (b) Representations,
 - (c) Warranties,
 - (d) Covenants, and
 - (e) Materials,
- (3) Consents to comply with the requirements of this FTA Award, and
- (4) Agrees to all terms and conditions set forth in this Grant Agreement.

IN WITNESS WHEREOF, the City has executed this Grant Agreement as of the date of the signature by the required approval authorities below.

CITY OF SANTA FE:

MICHAEL J. GARCIA, MAYOR

DATED: _____

ATTEST:

CITY CLERK

Approved to form and legal sufficiency by:

Kevin L. Nault
[Kevin L. Nault \(Mar 18, 2026 15:22:05 MDT\)](#)

ASSISTANT CITY ATTORNEY

APPROVED FOR FINANCES:

Andrea Phillips
[ANDREA PHILLIPS \(May 21, 2026 17:45:09 MDT\)](#)

FINANCE DIRECTOR



City of Santa Fe New Mexico

Finance Department

Project Ledger Request Form



Date of Request: 03/03/2026

Project Title: Section 5307 FY23/FY24 Operating Assistance

Project Type: CIP Grant Internal Tracking

Department: PW-Transit Project Manager: Gabrielle Chavez Ext: 2055

Project Date Range: 7/1/2025 to 6/30/2026 Create Fixed Asset

Project ID: TAD2654007

Grant ID: F2613

Approved By: ERIKA LUJAN
ERIKA LUJAN (Mar 9, 2026 15:53:32 MDT)

Entered By: CMT (Finance Use Only)

Multi-Funding (complete all funding sources, should equal 100%)

Funding Source: USDOT/FTA Section 5307 NM 2026-006 % of Funding: 50

MUNIS ORG: 5400491 MUNIS OBJ: 490550 Awarded Amount: \$2,167,799.00

Funding Source: LOCAL MATCH % of Funding: 50%

MUNIS ORG: 5400491 MUNIS OBJ: Awarded Amount: 2,167,799.00

Expense String Phase:

A project must have at least one phase identified, this can be used as an additional level of tracking, for example, CIP - Design, Construction, etc. For Grants can be used as reimbursable types, such as transportation, salaries.

(You can create more than one phase and you can default MUNIS ORGs and OBJs, optional)

Phase: SALARIES MUNIS ORG: 5400491 MUNIS OBJ: 500110

Phase: MUNIS ORG: MUNIS OBJ:

Phase: MUNIS ORG: MUNIS OBJ:

Contract number: N/A

Comments/Other: PROJECT TOTAL: 4,336,598.00

GRANTS ONLY:

Grantor Name: USDOT-Federal Transit Administration NM-2026-006 Awarded Amount: \$2,167,799.00

AR Charge Code: 5400491.490550

Grant funds multiple projects
(Complete a form for each project)

Grantor Id: 700029 Federal CFDA (if applicable): 20.507

(If grants please provide all grant award documents with form)

Attached Grant Documentation

