



City of Santa Fe, New Mexico

Memorandum



DATE: April 27, 2026

TO: City Council Public Hearing, May 13, 2026
Finance Committee, May 11, 2026
Quality of Life Committee, May 6, 2026

VIA: Heather L. Lamboy AICP, Planning & Land Use Director *Heather Lamboy*

FROM: Faviola Chavez Affordable Housing Director *Faviola Chavez*

ITEM AND ISSUE:

Request for Public Comments for the Community Development Block Grant 2026 Draft Annual Action Plan for public input for U.S. Department of Housing and Urban Development (HUD) as a Condition to the City's Community Development Block Grant (CDBG).

BACKGROUND AND SUMMARY:

The Community Development Block Grant Program (CDBG) is funded annually by the U.S. Department of Housing and Urban Development (HUD) for a wide-range of housing and community development activities. The City of Santa Fe, along with over 1,100 other cities in the country, is an "entitlement city" which means it automatically receives the federal money. The amount of the grant is determined by a formula that takes into consideration community's needs, including the extent of poverty, population, housing overcrowding, age of housing and population growth in relationship to other metropolitan areas.

There are three main requirements the City must fulfill to receive CDBG funding from HUD each year:

- 1) the Consolidated Plan: On a three or five-year increment, every entitlement community updates demographic and market data, re-evaluates funding priorities and submits the planning document to HUD;
- 2) the Annual Action Plan: Submitted to HUD at the beginning of each funding cycle, the AAP provides a concise summary of the actions, activities, and specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified in the Consolidated Plan;
- and 3) the Consolidated Annual Performance and Evaluation Report (CAPER): the annual report submitted to HUD in which entitlement communities report accomplishments and progress towards meeting the Consolidated Plan goals in the prior year.

The 2026 Draft Annual Action Plan provides a summary of the activities and resources that will be considered during the program year. The City anticipates receiving about \$624,832 of CDBG in the upcoming fiscal year, of which approximately 20% (\$124,966) will be reserved for program administration costs.

Projects will be evaluated and recommended by the Community Development Commission to receive CDBG Funding for FY 2026 to include the following goals:

- Increase Availability of Supportive Services (\$46,862.00)
- Expand Options for Overnight Shelter Beds (\$200,000.00)
- Provide for Owner Occupied Housing Rehabilitation (\$150,000.00)
- Expand Public Facilities and Infrastructure for Public Facilities (\$256,142.00)

The Community Development Block Grant (CDBG) contracts once recommended by the CDC will be submitted to the Governing Body's (or City Manager's) approval after the budget has been approved.

ACTION REQUESTED:

The Office of Affordable Housing respectfully requests your review and approval of the 2026 Draft Annual Action Plan.