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Cc: [HERNANDEZ, CHRISTA](#)
Subject: Thank you! Site Visit Recap
Date: Wednesday, April 15, 2026 1:46:22 PM
Attachments: [image001.png](#)
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Good afternoon,

Thank you so much for welcoming the Human Services Committee and City of Santa Fe staff earlier this week. We truly enjoyed meeting with each member of your team and are excited to hear that you are close to having your nonprofit status reinstated. We know you are looking forward to this, and we are, too.

We learned from our meeting that Esperanza has taken many steps to ensure proactiveness in preventing future challenges to your nonprofit status. Some of these items include:

- Rebuilt oversight process that includes calendar scheduling/reminders to ensure awareness of upcoming tax deadlines
- Active board oversight of financial processes
- Contracting an accountant to assist in reconciliation of prior budgets and processing of taxes as needed to be in compliance with tax reporting requirements, filing extensions as needed
- Monthly team expense reconciliation, referencing bank statements and recorded checks
- Encoding process changes into standing policies and procedures

We also enjoyed getting an opportunity to better understand your services, populations served, and ongoing challenges as they relate to staffing and funding opportunities. We are hopeful we will continue to be partners in addressing some of these challenges.

From our meeting we identified some follow up items:

- Please notify Christa Hernandez as soon as the two final 990s and pending 990 are submitted, along with the 1023
- As audits are completed, please provide copies of the 990s and respective audits to Christa Hernandez, to be distributed to the Human Services Committee for review
- Notify Christa Hernandez immediately on receipt of nonprofit status reinstatement

We are so grateful for all the work that your organization is doing in Santa Fe. Please do not hesitate to reach out with any questions or concerns. We are here to help.

Kind regards,

Nikki Baker

Youth and Family Services Project Administrator

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