

TOURISM SANTA FE

Date: March 17, 2026

To: Governing Body

From: Randy Randall, Executive Director, Tourism Santa Fe


Randy Randall (Mar 27, 2026 10:47:39 EDT)

Re: Approval of International Travel

.....

ITEM & ISSUE:

Request the Approval of City Sponsored International Travel to United Kingdom for David Carr, TOURISM Santa Fe Director of Sales, June 20-27, 2026, for the Cooperative Sales Mission with New Mexico Tourism Department Focused on Group Tour and Travel Business for Santa Fe, the Anticipated Cost is \$6,353.71. (Randy Randall, TSF Executive Director, rrandall@santafenm.gov, 505-955-6209).

Committee Review:

Governing Body: 4/7/2026

BACKGROUND:

City sponsored International Travel requires approval from the Governing Body. We are requesting approval for international travel to the United Kingdom for Director of Sales, David Carr, as explained in the attached memo. This travel has been approved by Interim City Manager Moya. Santa Fe has been invited by the New Mexico Tourism Department (NMTD) to travel with them and a representative from Albuquerque and Las Cruces to the United Kingdom on a strategic sales mission, focused on increased group tour and travel business. Over the past few years, state research has indicated increased traffic to New Mexico from the United Kingdom. With the current national posture which seems to be generating a less favorable relationship with this longtime ally, the timing of this mission is fortuitous.

Santa Fe will be represented by Director of Sales, David Carr, who is our most experienced team member working with group travel. While all details of the trip have not been finalized by NMTD, the 7-day trip is estimated to cost Tourism Santa Fe \$6,353.71 for flights, lodging and meals. Sufficient funds are available in the FY26 travel budget to fund this trip.

Below is the anticipated breakdown and the support is attached to this packet:

Meals – \$832.00

Airport Parking – \$64.00

Hotel – \$1,800.37

Mileage – \$88.18

Transportation – \$537.23

Airfare – \$2,654.14

Tips – \$77.79

Familiarization (reimbursed separately through FAM form Process – \$300.00

ACTION REQUESTED:

Approve international Travel for David Carr from June 20 – 27, 2026.



DATE: March 13, 2026
TO: Brian Moya, Interim City Manager *BRIAN MOYA*
FROM: Randy Randall, ED, Tourism Santa Fe *RR*
Re: Request For International Travel Approval

I am writing to you to request approval of international travel for our Travel Trade Program Coordinator, David Carr, for the dates of June 20-27. The purpose of this requested international travel is for participation in a travel trade mission hosted by New Mexico Tourism Department's (NMTD) in-market travel trade representation in the United Kingdom market.

NMTD began working with in-market representation in the UK in late 2024. A major feature of our FY26 strategic plan with our in-market representation was the execution of a travel trade mission focused exclusively on New Mexico. By planning and implementing its own travel trade mission, NMTD is providing local destinations and tourism businesses with the exclusive opportunity to build their own connections with the UK travel trade. Our in-market representation anticipates that NMTD and participating partners will meet with 18-20 tour operators between London and Dublin, in addition to providing New Mexico travel product training to the sales staff of 2-3 tour operators.

In October 2025, NMTD attended a travel trade convention in the United Kingdom hosted by Brand USA, which has proven effective for NMTD with its efforts to develop key relationships with product managers and tour operators looking to create new bookable products that may include New Mexico suppliers.

The New Mexico Tourism Department began to rebuild its Travel Trade Program in Spring 2024 to create new opportunities for tourism promotion while testing how the New Mexico True brand resonates with international audiences. The Tourism Department's re-entry into the travel trade space has generated overwhelmingly positive responses from international tour operators, national partners like Brand USA, in-state destination partners, and our statewide peers like Arizona and Texas. Returning to these travel trade events further demonstrates our commitment to building this new program all in service to growing New Mexico's economy through tourism.

The New Mexico Tourism Department has invited Santa Fe, Albuquerque and Las Cruces Tourism Departments as well as Heritage Inspirations. Albuquerque and Las Cruces have confirmed participation along with Heritage inspirations and a local tour group.

Please advise if this still requires approval by the Governing Body and, if so, how best to proceed.



CITY OF SANTA FE
FINANCE

PRE-TRIP ESTIMATE

TRAVEL EXPENSE FORM

Name	Employee #	Title	Department	Departing Date/Time	6/20/26 10:00 AM	Return Day or Same Day Travel Per Diem Less than 2 Hours - \$0.00 2 Hours but less than 6 - \$25.00 6 Hours but less than 12 - \$50.00 12 Hours but less than 24 - \$70.00		
David Carr	107343	Director of Sales	Tourism SF - 65	Returning Date/Time	6/28/26 12:00 AM			
Purpose of Travel	UK Sales Mission with the NMTD			Days	Hours	Return Day or Same Day Travel Per Diem	(-) Minus Travel Advance Amount	If City Vehicle or N/A is selected below mileage amount must be N/A
				7	14,000	\$70.00		
Departing Address		Destination Address		Total Mileage	Mileage Reimbursement Amount	Munis Claim No.		
203 Sombrio Dr, Santa Fe, NM 87501		Albuquerque Sunport		133.6	\$88.18			Personal Vehicle
Days Traveled	Actuals - Per Diem NOT Allowed \$0.00		FOR FURTHER INFORMATION REFER TO THE TRAVEL POLICY: https://intranet.santafenm.gov/travel				\$ -	Total Per Diem
7								

ACTUALS OR OTHER EXPENSES								
Date: mm/dd/yyyy	Description	Meal Total (No Tip Allow) \$70/MAX	LODGING (MAX \$350/Day)	Transportation (Submit Receipts)	Other (Submit Receipts)	All TIPS (20% or Less)	P-Card Pre-Payment (Enter X)	Amount
06/20/2026	Int'l Daily Meal Allotment- \$104 x 8 days	\$832.00						\$832.00
	Airport parking - \$8 x 8 days				\$64.00			\$64.00
06/24/2026	Park Plaza Westminster \$332.91 x 3		\$998.73					\$998.73
06/25/2026	Hoxton - Dublin hotel - £232		\$308.94					\$308.94
06/26/2026	Moxy - Manchester hotel - £120		\$159.79					\$159.79
06/27/2026	TBD hotel estimate - £250		\$332.91					\$332.91
	Rides: LHR-Park Plaza+return £80x2			\$213.06		\$31.96		\$245.02
	Rides: DUB-Hoxton+return €40x2			\$92.47		\$13.87		\$106.34
	Rides: MAN-Moxy + Moxy-MAN: £50x2			\$133.16		\$19.97		\$153.13
	Ride: train station to hotel			\$79.90		\$11.99		\$91.89
	ABQ-LHR roundtrip flight				\$2,505.00			\$2,505.00
06/24/2026	LCY-DUB flight: £89				\$118.51			\$118.51
06/26/2026	MAN-DUB flight: £23				\$30.63			\$30.63
06/27/2026	Train ride Manchester to London £14			\$18.64				\$18.64
								\$0.00
	Estimated Familiarization expenses				\$300.00			\$300.00
	(to be reimbursed separately from travel							\$0.00
	claim, on FAM form)							\$0.00
								\$0.00
								\$0.00
								\$0.00
Expense Totals		\$832.00	\$1,800.37	\$537.23	\$3,018.14	\$77.79		\$6,265.53

GRAND TOTAL TRAVEL REIMBURSEMENT (Partial Day Rate, Per Diem Rate, Mileage, Expenses, Travel Advance, Note: P-Card Pre-Payments will not calculate in the total)	Per Diem Rate	Mileage	Expenses	Travel Advance	GRAND TOTAL
	\$0.00	\$88.18	\$6,265.53	\$0.00	\$6,353.71

Budget Authorized By: _____	Travel Authorized By: _____	do solemnly swear that the above account statements are just and true in all respects.
Date: _____	Date: _____	

GBP to USD



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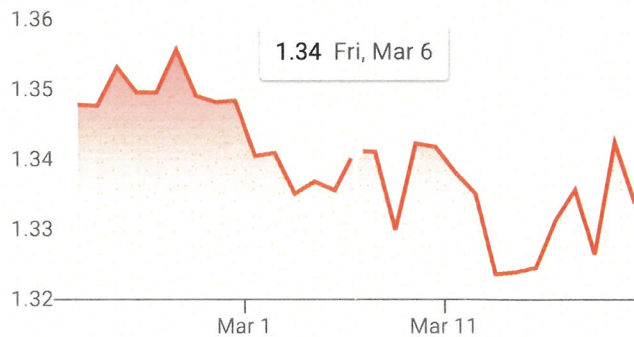
1 Pound sterling equals

1.33 United States Dollar



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1	Pound sterling
1.33	United States Dollar

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Will GBP get stronger against USD? [dropdown]

How much is \$100 US in UK pounds? [dropdown]

Why is the USD weakening? [dropdown]

Why is the GBP so strong compared to USD? [dropdown]

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Wise https://wise.com › currency-converter › gbp-to-usd-rate

GBP to USD - Convert British pounds sterling to US dollars

ireland uses what currency

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1 Euro equals

1.16 United States Dollar

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1	Euro
1.16	United States Dollar



More about EUR/USD

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Does Ireland use euro or pound?

How much is \$1 US in Ireland?

What is the best currency to take to Ireland?

How much is € 1 to \$1?

Feedback

Ireland.com https://www.ireland.com/en-us/practical-information

Money in Ireland

The euro is used in the Republic of Ireland. One euro consists of 100 cent. Notes are €5, €10, €20, €50, €100, €200 and €500. Read more

Wise https://wise.com/travel-money/irish-currency

Currency in Ireland: A Complete Guide

The currency in Ireland is the euro. Each euro is divided into 100 cents. When you're buying currency for Ireland, look out for the currency code EUR. Read more

CurrencyTransfer https://www.currencytransfer.com/expert-analysis/w...

What is the currency of Ireland?

Apr 28, 2025 - The euro (EUR) is the official currency of the Republic of Ireland. The euro is split into 100 cents, and both banknotes and coins are in common use. Read more

Wikipedia https://en.wikipedia.org/wiki/Republic_of_Ireland

Republic of Ireland

For other uses, see Ireland (disambiguation). Ireland (Irish: Éire [ˈeːɾʲə] ... Currency, Euro (€) (EUR). Time zone, UTC (GMT). · Summer (DST). UTC+1 ... Read more



garage (covered)

- Under 10 minutes – Free
- 10 minutes to 30 minutes – \$3
- 30 minutes to 1 hour – \$5
- 1 hour to 3 hours – \$6
- 3 hours to 6 hours – \$7
- 6 Hours to 24 Hours – \$14
- Max Daily Rate – \$14

premium economy (covered)

- Under 10 minutes – Free
- 10 minutes to 30 minutes – \$3
- 30 minutes to 24 Hours – \$10
- Max Daily Rate – \$10

basic economy

- Under 10 minutes – Free
- 10 minutes to 30 minutes – \$3
- 30 minutes to 24 Hours – \$8
- Max Daily Rate – \$8

ADA parking

- First 24 Hours – Free
- After 24 Hours (Daily Rate – Garage Only) – \$11/day

parking information

NOTICE: On-site parking is limited. Please plan extra time to find parking. [Parking Info](#)



Hotel and flight info
compiled by David Carr

UK Sales Mission June 20-27, 2026

Lodging:

Saturday, June 20 Fly to London

Sunday, June 21-Wednesday 24, 2026

- Park Plaza Westminster Bridge from £250pp (3 nights)

Wednesday, June 24- Thursday 25, 2026

- The Hoxton Dublin from £232pp (1 night)

Thursday, June 25 – Friday 26, 2026

- Moxy Manchester from £120pp (1 night)

Friday, June 26 – Saturday 27, 2026

- TBD

Saturday Fly Home

Flights

ABQ to London: \$2,279 round trip

London City Airport to Dublin (BA Cityflyer Dep 0910 Arr 1035) £89pp

Fly to Manchester from Dublin (Ryanair Dep 1020 Arr 1120) £23pp



203 Sombrio Dr, Santa Fe, NM 87501 to
Albuquerque International Sunport

Drive 66.8 miles, 1 hr 3 min

203 Sombrio Dr
Santa Fe, NM 87501

**Take Camino de Las Crucitas and Camino de los Montoyas
to NM-599 S**

- 3 min (1.2 mi)
↑ 1. Head north on Sombrio Dr toward Alamo Dr
- 479 ft
↘ 2. Turn right onto Alamo Dr
- 220 ft
⤷ 3. At the traffic circle, take the 3rd exit onto Camino
de Las Crucitas
- 0.3 mi
↑ 4. Continue onto El Camino De Las Cruces
- 240 ft
↘ 5. Turn right onto Buckman Rd
- 0.1 mi
↗ 6. Slight right onto Camino de los Montoyas
- 0.5 mi

**Take I-25 S to Sunport Blvd in Albuquerque. Take exit 221
from I-25 S**

- 56 min (64.8 mi)
↶ 7. Turn left onto NM-599 S
- 11.1 mi
↘ 8. Take the exit onto I-25 S toward Albuquerque
- 53.4 mi
↘ 9. Take exit 221 for Sunport Blvd toward Airport
- 0.3 mi
- ↶ 10. Turn left onto Sunport Blvd
- 1 min (0.8 mi)

Albuquerque International Sunport
2200 Sunport Blvd, Albuquerque, NM 87106



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AI Overview

A private minicab or taxi from Heathrow Airport to Park Plaza Westminster Bridge typically costs between £70 and £107, depending on the provider and traffic. Black cabs can cost over £90, while pre-booked private transfers or ride-hailing apps like Uber generally cost roughly £50–£80. The journey usually takes around 60–70 minutes.

Estimated Taxi Costs:

- **Private Minicab/Pre-booked:** £70–£95 (approx. Blackberry Cars £85–£94 or [Waterloo Cars £50+](#)).

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Rome2Rio

https://www.rome2rio.com › Park-Plaza-Westminster-B...

London Heathrow Airport (LHR) to Park Plaza Westminster ...


The fastest way to get from London Heathrow Airport (LHR) to Park Plaza Westminster Bridge is to taxi which takes 36 min and costs £70 - £85. More details. [Read more](#)

People also ask

How much is a black cab from Heathrow to Westminster? ▾

What airport is closest to Park Plaza Westminster Bridge, London? ▾

How much is a 30 minute taxi ride in London? ▾


 how much is a rideshare from DUB to Hoxton hotel dublin ✕
🔊
📷
🔍
🔗
🧪
⋮
👤

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Uber

<https://www.uber.com> › [global](#) › [price-estimate](#)

Get a Price Estimate in Your City ⋮

Use the Uber price estimator to find out how much a ride with Uber is estimated to cost before you request it. Get a cost estimate now with our fare ...

Missing: **DUB Hoxton hotel**

People also ask ⋮

How much is an Uber ride from Dublin Airport to City Centre? ▾

Should I use Uber in Dublin? ▾

Is it easy to get an Uber in Dublin? ▾

How can I get an estimate for an Uber ride in advance? ▾

[Feedback](#)



AI Overview



A taxi or Uber (which operates as a taxi-hailing service in Dublin) from Dublin Airport (DUB) to The Hoxton, Dublin (city centre), typically costs between **€25 and €40**, with a travel time of about 30–40 minutes depending on traffic. Rideshare options are available 24/7, but using the official taxi rank may be slightly cheaper. [🔗](#)

Key Considerations for DUB to City Centre Rideshare:

- **Cost:** €25–€40 (average).
- **Taxi/Uber Availability:** Taxis are readily available at both terminals. Uber in Dublin pairs



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Rome2Rio
https://www.rome2rio.com › Moxy-Manchester-City

Moxy Manchester City to Manchester Airport (MAN)

The cheapest way to get from Moxy Manchester City to Manchester Airport (MAN) is to rideshare which costs £1 and takes 32 min. More details. What is the fastest way to get from Moxy Manchester City to...

People also ask

- Is Uber cheaper than a taxi in Manchester?
How much does a taxi cost from Manchester Airport to City Centre?
Will Uber pick up from Manchester Airport?
What's the cheapest way to get to Manchester Airport?

Feedback

Uber
https://www.uber.com › global › price-estimate

Get a Price Estimate in Your City

Use the Uber price estimator to find out how much a ride with Uber is estimated to cost before you request it. Get a cost estimate now with our fare calculator.
Missing: MAN moxy hotel

AI Overview



A rideshare from Manchester Airport (MAN) to the Moxy Hotel (Manchester City/Spinningfields) typically costs between £25 and £50, depending on traffic and demand. The journey takes approximately 30-40 minutes. During off-peak times, a ride usually ranges from £20-£35, but surge pricing can increase costs significantly during busy periods.

- Uber Average: £25-£35 (approx. \$54 during peak, according to some data).
Alternative: Pre-booked private taxis often offer fixed rates around £25-£35.

Show more

Rome2Rio
https://www.rome2rio.com › Manchester-Airport-MAN

Manchester Airport (MAN) to Moxy Chester

The cheapest way to get from Manchester Airport (MAN) to Moxy Chester costs only \$13, and the quickest way takes just 35 mins. Find the travel option that best suits you.

taxinorthampton.co.uk
https://www.taxinorthampton.co.uk › north-west-cities


Moxy Hotels Manchester Taxi | Taxi Northampton

 how much is a rideshare from the London train station to hotels near LHR    



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AI Overview

A rideshare (like [Uber](#)) from central London train stations (e.g., Paddington, Victoria) to hotels near Heathrow Airport (LHR) usually costs **between £30 and £60+**, depending on traffic and demand. The journey takes roughly 50–60 minutes. UberX is generally the most affordable, while UberXL is available for larger groups.  Uber +1

Key Considerations

- **Pricing:** Uber prices can surge to £60 or more during peak times.

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Uber
<https://www.uber.com> > ... > London popular routes

How to get from Heathrow Airport (LHR) to London

The average **price** for this trip is £51. Open the **Uber** app and input **London** in the “Where to?” box. The **price** estimate for each **ride** option will appear; scroll ... [Read more](#)

People also ask

Which is cheaper, Uber or Bolt in London? 

How much is an Uber ride from Heathrow to London? 

What is the cheapest way to get out of Heathrow? 

how much do you tip for a cab in



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AI Overview

Tiping for a cab in London is not mandatory but is customary for good service. The standard practice is to round up the fare to the nearest £1 or add 10-15% for longer journeys or if the driver helps with luggage . For black cabs, simply rounding up to the nearest pound is common, often by telling the driver to "keep the change". [visitlondon.com](#) +2

Key Tipping Guidelines for London Cabs:

- **Black Cabs & Minicabs:** A 10% tip is considered polite for good service.

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[visitlondon.com](#)
<https://www.visitlondon.com> > ... > Money in London

Tipping in London

It is polite to tip 10 to 15% of the **taxi** fare for black **cabs** and licensed minicabs in **London**. However, most people simply round up the fare to the nearest £1 ... [Read more](#)

People also ask

Should you tip cabs in London?

Is 10% tip disrespectful?

How much do you tip a \$20 cab?



ABQ ⇄ LON

Jun 20 - Jun 27

1

[Modify](#)

Choose flights

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Your trip summary

Main

Round trip (non-refundable)

\$2,279 ^{*} per person

Total \$2,278.43 (all passengers)

Includes taxes and carrier-imposed fees

[Price and tax information](#)

[Bag and optional fees](#)

Make my trip refundable

DEPART

Albuquerque, NM to London, United Kingdom

Saturday, June 20, 2026

ABQ

LHR

1:25 PM

9:00 AM

12h 35m **1 stop**

Main

→

ABQ - DFW ▪ AA3374 ▪ E75-Embraer 175 ▪

Operated by Envoy Air as American Eagle

No change fees; cancel any time

DFW - LHR ▪ AA20 ▪ 77W-Boeing 777

Round trip

⚠ Overnight flight or connection

+\$226 ^{*} per person

[Details](#) | [Change](#)

Make it refundable

RETURN

London, United Kingdom to Albuquerque, NM

Saturday, June 27, 2026

LHR

ABQ

12:55 PM 10:22 PM 16h 27m **1 stop** Main

→

LHR - DFW ▪ AA6950 ▪ 380-Airbus A380 ▪

Operated by British Airways

DFW - ABQ ▪ AA1062 ▪ 738-Boeing 737

⚠ [Change terminals](#)

[Details](#) | [Change](#)

*
2,279
+ 226

\$2,505 total
EMS

Upgrade to Premium Economy ⓘ

Round trip (non-refundable)

More room

+\$1,576 ^{per person}

- ✓ Check 2 bags free
- ✓ Choose a wider seat with more legroom
- ✓ Priority check-in and boarding access (Group 4)
- ✓ Changes allowed
- ✓ Full refund to travel credit

Total \$3,854.73 (all passengers)

Upgrade

Upgrade to Business ⓘ

Round trip (non-refundable)

Room to work or relax

+\$4,989 ^{per person}

- ✓ Check 2 bags free
- ✓ Choose a larger, more comfortable seat
- ✓ Priority check-in and boarding access
- ✓ Changes allowed
- ✓ Full refund to travel credit

Total \$7,267.73 (all passengers)

Upgrade