

Regular Meeting of the Public Works and Utilities Committee
March 16, 2026 at 5:00 PM
Council Chambers, City Hall
200 Lincoln Avenue
MINUTES

1. Call to Order

The Regular Meeting of the Public Works and Utilities Committee was called to order by Councilor Amanda Chavez at 5:02 PM, on Monday, March 16, 2026, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. Roll Call

MEMBERS PRESENT

Councilor Amanda Chavez
City Councilor, District 1 Patricia Feghali
City Councilor, District 2 Elizabeth Barrett
City Councilor, District 3 Pilar Faulkner
City Councilor, District 2 Paul Bustamante

OTHER PARTICIPANTS ATTENDING

Jesse Roach, Interim Public Utilities Department Director
Sam Burnett, Interim Public Works Department Director
Tim Ferrell, Interim Facilities Division Director
Caryn Grosse, Public Works Project Manager III
E. Lisa Kahahane, Contracts Administrator
Walker Williamson, Water Resources Coordinator

3. Approval of Agenda

MOTION A motion was made by Councilor Bustamante, seconded by City Councilor, District 2 Barrett, to Approve.

VOTE The motion Passed on a voice vote.

4. Approval of Consent Agenda

Item 7D of the Agenda was pulled by Councilor Amanda Chavez

MOTION A motion was made by Councilor Faulkner, seconded by Councilor Bustamante, to Amend.

VOTE The motion Passed on a voice vote.

5. Public Comment

6. Presentations

- a. Public Works Department Employee of the Month for March 2026: Orlando Valdez, CDL Driver III, Transit Division. (Sam Burnett, Interim Public Works Director, jsburnett@santafenm.gov)
- b. City of Santa Fe Facilities Management Division (FMD): Digital Infrastructure Management for Integrated Facilities Management. (Sam Burnett, Interim Public Works Director; jsburnett@santafenm.gov, Tim Farrell, Interim Facilities Division Director; tgfarrell@santafenm.gov)
- c. The Water Resources Indicator: A Data Based Tool to Inform Seasonal Conservation Policy. (Walker Williamson, Water Resources Coordinator; wrwilliamson@santafenm.gov)

7. Action Items: Consent Agenda

- a. Request for Approval of the March 2, 2026, Public Works and Utilities Committee Meeting Minutes. (Elsa Ornelas-Segura, Administrative Manager; egornelssegura@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/16/2026

Approved on Consent

- b. Request for Approval of a Lease Agreement with Mark A Lopez Development, to Operate a Retail Gift Shop and Hallway Displays at the Santa Fe Regional Airport in the Amount of \$6,734.75 for the First Year with a 2.5% Yearly Increase, Plus a Gross Receipts Fee of 12% for an Initial Term of Five Years and Two Option Terms of Five Years Each. (Jimmy Gunn, jdgunn@santafenm.gov; Terry Lease, tjlease@santafenm.gov).

Committee Review:

Public Works and Utilities Committee: 03/16/2026

Finance Committee: 03/23/2026

Governing Body: 03/25/2026

Approved on Consent

- c. Request for Approval of Amendment No. 1 to Item # 24-0304 with New Mexico Aging and Long-Term Services Department to Decrease the Compensation Amount by \$72,000 for a New Total Amount of \$241,120 for Volunteer Program Services. (Manuel Sanchez, Interim Community Services Department Director/Senior Services Division Director; mnsanchez@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/16/2026

Finance Committee: 03/23/2026

Governing Body: 03/25/2026

Approved on Consent

- d. CONSIDERATION OF BILL NO. 2026-03. ADOPTION OF ORDINANCE NO. 2026-_____. (Mayor Michael Garcia)
A Bill Relating to City Administration; Amending Section 2-8 SFCC 1987 to Reorganize Certain City Departments; Creating New Sections of Code to Include 2-8.10, 2-8.11, 2-8.12, 2-8.13, 2-8.14, and 2-8.15; Amending Section 2-8.1 SFCC 1987 to Include a General Provisions Section and Exhibit A; Amending Section 2-8.2 to Rename Community Health and Safety Department to "Community Services Department" and to Include Youth and Family Services and Recreation, and to Remove the Office of Emergency Management; Amending Section 2-8.3 SFCC 1987 to Eliminate the Community Development Department; Amending 2-8.4 to Establish the Office of Emergency Management and Changing the Name From Office of Emergency Management to "Emergency Management Department"; Amending 2-8.5 Creating a New Department the "Economic Development Department" and to Include the Arts and Culture Division and the Film Division; Amending 2-8.6 Creating a Department the "Land Use Department" and to Include the Affordable Housing Division; Amending Section 2-8.7 Creating Tourism Santa Fe Department; Creating Section 2-8.14 to Include a New "Regional Airport Department"; Creating Section 2-8.15 to Include the Metropolitan Redevelopment Agency and Renaming it "Metropolitan Redevelopment Agency ("MRA") Department"; Repealing Sections 2-14, 2-15, and 2-20 SFCC 1987; Repealing Exhibit C of SFCC 1987, "City Organization". (Brian Moya, Interim City Manager; bjmoya@santafenm.gov)

Committee Review:

Governing Body (Introduced): 02/25/2026

Governing Body (Public Comment): 03/11/2026

Public Works and Utilities Committee: 03/16/2026

~~Quality of Life Committee: 03/18/2026~~ **MEETING HAS BEEN CANCELED**

Finance Committee: 03/23/2026

Governing Body (Public Hearing): 04/07/2026

MOTION A motion was made by Councilor Bustamante, seconded by City Councilor, District 2 Barrett, to Approve.

VOTE The motion Passed on a voice vote.

MOTION A motion was made by Councilor Bustamante, seconded by City Councilor, District 2 Barrett, to Approve as Amended.

VOTE The motion Passed on a voice vote.

Councilor Faulker stepped out.

- e. CONSIDERATION OF BILL NO. 2026-04. ADOPTION OF ORDINANCE NO. 2026-_____. (Councilor Amanda Chavez and Councilor Alma Castro)

Be It Ordained by the Governing Body of the City of Santa Fe:
Authorizing the Execution and Delivery of a Loan and Subsidy Agreement (“Loan Agreement”) by and Between the New Mexico Finance Authority (“NMFA”) and City of Santa Fe, New Mexico (“the Borrower”), in the Total Amount of Seventeen Million Dollars (\$17,000,000), Evidencing an Obligation of the Borrower to Utilize the Loan Amount Solely for the Purpose of Financing the Costs of Constructing a New Flocculation and Sedimentation Process and Making Improvements to the Canyon Road Water Treatment Plant as a Component of the System Owned and Operated by the Borrower, and Solely in the Manner Described in the Loan Agreement; Providing for the Pledge and Payment of the Loan Solely From the Net Revenues of the Water Utility System of the Borrower; Certifying that the Loan Amount, Together with Other Funds Available to the Borrower, is Sufficient to Complete the Project; Approving the Form of and other Details Concerning the Loan Agreement; Ratifying Actions Heretofore Taken; Repealing All Action Inconsistent with this Ordinance; and Authorizing the Taking of Other Actions in Connection With the Execution and Delivery of the Loan Agreement. (Clinton Peterson, Public Utilities Engineer; cdpeterson@santafenm.gov)

Committee Review:

Governing Body (Introduction): 02/25/2026
Governing Body (Public Comment): 03/11/2026
Public Works and Utilities Committee: 03/16/2026
Finance Committee: 03/23/2026
Governing Body (Public Hearing): 04/07/2026

Approved on Consent

- f. CONSIDERATION OF RESOLUTION NO. 2026-____. (Mayor Michael Garcia)
A Resolution Authorizing the Sale and Consumption of Beer and Hard Cider During the Party on the Pitch Soccer Tournament on May 30, 2026, Pursuant to Section 23-6.2(C) SFCC 1987. (Geraldyn Cardenas, Interim City Clerk; gfcardenas@santafenm.gov)

Committee Review:

Governing Body (Introduced): 03/11/2026
Public Works and Utilities Committee: 03/16/2026
Governing Body: 03/25/2026

Approved on Consent

- g. CONSIDERATION OF RESOLUTION NO. 2026-____. (Mayor Michael Garcia)
A Resolution Approving Budget Amendments and Requesting that New Mexico Department of Finance and Administration Approve the City of Santa Fe’s Second Quarter Budget Amendments for Fiscal Year 2026. (Christina Martinez, Senior Budget Analyst; cfmartinez@santafenm.gov, Andy Hopkins, Budget Officer; ajhopkins@santafenm.gov)

Committee Review:

Governing Body: 03/11/2026

Public Works and Utilities Committee: 03/16/2026

Finance Committee: 03/23/2026

Governing Body: 03/25/2026

Approved on Consent

8. Action Items: Discussion Agenda

9. Executive Session

10. Matters from Staff

11. Matters from the Committee

An information session regarding Area 1b will be held on March 19th at The Food Depot.

12. Matters from the Chair

13. Next Meeting: Monday, March 30, 2026

14. Adjourn

Meeting Adjourned at 6:01 PM

Liaison

Chair