



# City of Santa Fe

Land Use Department | Historic Preservation Division

## Administrative Approval


***THIS IS NOT A CONSTRUCTION PERMIT***

***DO NOT BEGIN WORK WITHOUT A PERMIT. SUBMIT THIS FORM WITH YOUR CONSTRUCTION PERMIT APPLICATION AND RETAIN A COPY AT THE JOB***

**Date:**

**To:** Building Permit Division

**From:**

  
Mariah Kavanaugh, Planner Technician

*Be advised that per §14-5.2 SFCC 1987 the work described below at the referenced address does NOT require Historic Districts Review Board approval and is hereby staff-approved as described below. Please allow the applicant to submit for a construction permit(s) for this work if required.*

**Project Address:** 1489 CANYON RD, Santa Fe, NM 87501

**Case Number:** 2026-011905--ADMIN

**Contact Name:** PATRICK GARCIA

**Phone Number:** 505-699-9604

**Email:** sangredecristorooftcompany@gmail.com

**Approved Scope of Work:** *Re-roof structure as submitted, (900 sq. ft.).*

**Conditions of Approval:** *Roofing materials must not be publicly visible.*

*There shall be no publicly visible rooftop appurtenances, no roofing material shall be on the top of the parapets and shall be flashed on interior of parapets.*

*Not approved to replace canales or skylights.*

*There shall be no changes to existing mechanical, line sets, or other rooftop appurtenances at this time.*


*No other work approved at this time.*

**FURTHER ACTIONS REQUIRED: PERMIT or PERMIT REVISION  
FINAL HISTORIC INSPECTION**

# 1489 Canyon Rd

Foam Installation

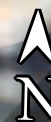
## Legend

 1489 Canyon Rd

1489 Canyon Rd

Google Earth

Image Landsat / Copernicus



20 ft



**Sangre De Cristo Roof Company**

1570 Center Court Unit B  
 Santa Fe, NM 87507 US  
 (505) 699-9604  
 sangredecristoroofcompany@gmail.com

**Estimate**

ADDRESS	SHIP TO	ESTIMATE	2245
Susan Jancar	Susan Jancar	DATE	06/13/2025
1489 Canyon Rd	1489 Canyon Rd		
Santa Fe, NM 87501	Santa Fe, NM 87501		

ACTIVITY	DESCRIPTION	QTY	RATE
Roof Tear Off	Tear-Off: Mod Bit - The roof crews will remove and tear off all the roof(s) to the roof deck and will dispose of all debris generated. - Crews will prepare the roof for the re-roof procedure. *Approx sq ft -900	1	3,000.00
Foam Roof	Preparation of Roof: - Clean-up and disposal of any surface area debris. Post Prep Work: - Spray 2" over portals and 5" over heated spaces of Gaco Roof Foam 2733 SPF to existing roof surface to ensure 1/4" slope per foot taper and R-14 portals and garage or R-35 average insulative value over heated spaces. - Then will coat with Gaco A4700 Acrylic Coating on all vertical surfaces and canales. - After coating with Gaco A4700 crew will apply 7/16" Santa Fe Brown crushed course gravel on all horizontal roof surface areas. - Clean up as needed.	1	16,300.00
City of Santa Fe Permit	City of Santa Fe Permit: Will have the inspector out to inspect the foam before we spray the roof. Another inspection of the roof will take place when the roof has been completed, to ensure that the roof was installed per code and regulation. *Cost is to be determined by the City of Santa Fe.	1	
Warranty Terms	Roof will have a 10 year warranty once roof is completed.	1	0.00

Thank you for your business. We take ACH payments.  
 Please mail checks to:  
 1570 Center Ct, Unit B  
 Santa Fe, NM 87507

EXCLUSIONS: No electrical, plumbing, gas, HVAC lines, interior repairs, mold remediation, swamp cooler repair, or structural framing repairs are included in this estimate.

The estimate does not include any deck replacement: Deck replacement cost \$4.50 per square foot.

NOTE: There is a potential for dust and debris to fall on interior areas during the project. The team will make every effort to prevent debris or dust from getting into the interior areas, and will take precautions as appropriate, however, the Company is not responsible for dust or debris that may happen to collect on interior surfaces, nor is the company responsible for interior site clean-up.

Material pricing may increase due to manufacture increase. To ensure pricing

SUBTOTAL	19,300.00
TAX	1,580.19
<b>TOTAL</b>	<b>\$20,880.19</b>

stays as quoted a material deposit of 30% is required.  
\*LATE FEE will be applied after due date.

Accepted By

Accepted Date

01/16/2026

## GACOROOFFOAM™ F2733 SPRAY-APPLIED POLYURETHANE FOAM

**A. PRODUCT DESCRIPTION:**

GacoRoofFoam F2733 is an HFC blown (zero-ozone depleting) liquid spray system that cures to a medium-density rigid polyurethane insulation for roofing applications. GacoRoofFoam 2733 does not contain CFCs, HCFCs or other gases harmful to the ozone layer.

**B. APPROVALS:**

GacoRoofFoam 2733 meets ASTM E108 Class A rating for external fire exposure and exceeds the requirements of ASTM C1029 (Type III). This product is part of multiple system approval by UL and FM 4470 – Class 1. GacoRoofFoam F2733 has a severe hail rating when combined with GacoFlex S2100.



**C. PACKAGED PRODUCT DATA\*:**

PROPERTY	STANDARD / METHOD	OBSERVED VALUE / DESCRIPTION
<b>CHEMICAL CLASSIFICATION</b>	N/A	"A" Component: Contains polymeric isocyanate "B" Component: Contains polyol, catalysts and blowing agents
<b>VISCOSITY</b>	ASTM D2196 @ 77 °F (25 °C)	"A" Component: 200 ± 50 cps "B" Component: 1150 ± 50 cps
<b>SPECIFIC GRAVITY</b>	ASTM D1638 @ 77 °F (25 °C)	"A" Component: 1.23 S.G. "B" Component: 1.17 S.G.
<b>DENSITY</b>	When measured @ 77 °F (25 °C)	"A" Component: 10.34 lb/gal (1.24 kg/L) "B" Component: 9.8 lb/gal (1.20 kg/L)
<b>MIXING RATIO</b>	N/A	"A" & "B" Component: 1:1 (by volume)
<b>STORAGE STABILITY</b>	When stored between 50 – 70 °F (10 – 21 °C)	"A" Component: 6 months "B" Component: 6 months

**D. APPLIED PRODUCT DATA\*:**

PROPERTY	STANDARD / METHOD	OBSERVED VALUE / DESCRIPTION
<b>NOMINAL DENSITY (SPRAYED-IN-PLACE)</b>	ASTM D1622 @ 77 °F (25 °C)	2.7 – 3.4 lb/ft³ (43.2 – 54.5 kg/L³)
<b>R-VALUE (AGED)</b>	ASTM C518	R-6.5 h·ft²·°F/Btu @ 1 in (25 mm) R-25 h·ft²·°F/Btu @ 3.5 in (89 mm)
<b>COMPRESSIVE STRENGTH: (PARALLEL TO RISE)</b>	ASTM D1621 @ 77 °F (25 °C)	53.7 psi (370 kPa)

<b>TENSILE STRENGTH</b>	ASTM D1623 @ 77 °F (25 °C)	60.2 psi (415 kPa)
<b>SHEER</b>	ASTM C273	44.1 psi (304 kPa)
<b>WATER VAPOR TRANSMISSION</b>	ASTM E96 Desiccant Method @ 77 °F (25 °C)	0.98 perm-in
<b>DIMENSIONAL STABILITY (28 DAYS)</b>	ASTM D2126 @ 158 °F (70 °C), 97 % RH	Width: 0.01 % (linear change) Length: 0.00 % (linear change) Depth: 0.00 % (linear change)
<b>WATER ABSORPTION</b>	ASTM D2842	0.5 % (Passed)
<b>CLOSED CELL CONTENT</b>	ASTM D2856C @ 77 °F (25 °C)	98.2 %
<b>SPREAD OF FLAME</b>	ASTM E84 / UL723	35 (Flame Spread Index)
<b>RECOMMENDED SERVICE TEMPERATURE RANGE</b>	N/A	-40 – 200 °F (-40 – 93°C)
<b>AUTO-IGNITION TEMP</b>	N/A	> 200 °F (> 93 °C)

**E. PRODUCT INSTALLATION:**

<b>STEP</b>	<b>INSTRUCTIONS</b>
<b>GENERAL RECOMMENDATIONS &amp; APPLICATION</b>	<p>To ensure optimum performance, a minimum pass thickness of 0.75 in (19 mm) is recommended with the maximum not to exceed 1.5 in (38 mm) per pass. It is recommended that the resin side pre-heater be set 10 – 15 °F (-12 – -9 °C) warmer than the Isocyanate side to equalize component viscosities. Maximum spray equipment temperature setting is 130 °F (54 °C).</p> <p>NOTE: This system can be sprayed on clean dry substrates down to 45 °F (7°C). GacoRoofFoam 2733 must not be applied if the temperature during application is less than 5 degrees above the dew point.</p> <p>NOTE: All hot work, i.e. welding, torches and open flame work must be completed prior to installation of the polyurethane foam insulation. Smoking in the same area while the spray polyurethane foam insulation is being applied shall be strictly prohibited.</p>

\* For specific Safety and Health information please refer to the appropriate Safety Data Sheet that is associated with this product.



**Product Data Sheet (PDS):**

**GacoFlex™ A47 Series  
Acrylic Roof Coating**

Revised: 09/2022

**GACOFLEX A47 SERIES  
ACRYLIC ROOF COATING**

**A. DESCRIPTION:**

GacoFlex A47 Series water-borne acrylic roof coating forms a durable liquid-applied elastomeric membrane with high tensile strength, water resistance, reflectivity, and weatherability properties.

**B. RECOMMENDED USE:**

GacoFlex A47 is intended as a roof maintenance coating over sprayed polyurethane foam, aged asphalt roofs, metal roofs, and aged single-ply roofing membranes. Use is restricted to circumstances where the membrane surface is in sound condition but requires a renewal of the surface due to the normal effects of use and aging.

**C. LIMITATIONS:**

Not intended for low-slope applications (< 2:12) or over surfaces prone to ponding water. Consider GacoFlex silicone roof coatings when long term resistance to ponding water is required. Not suitable for use over gravel-surfaced built-up roofs or asphalt shingles.

**D. APPROVALS:**

*Pending approvals.*

**E. PACKAGED PRODUCT DATA:**

PROPERTY	DESCRIPTION
COLOR	A4700 White
	<i>Custom colors available</i>
ADHESION	Excellent adhesion to polyurethane foam, such as GacoFlex GacoRoofFoam™, aged asphalt roofs, metal roofs, aged single-ply membranes, and existing coatings. Some metal roofs may require a suitable GacoFlex primer. An anti-corrosive metal primer may be used on ferrous metal roofs to help prevent corrosion from spreading. Metal panels must be structurally sound to serve as a suitable substrate for a roof coating. GacoFlex Gaco Prime LVOC Primer may be required over existing coatings. Do not apply GacoFlex A47 Series Roof Coating over existing silicone coatings.
THEORETICAL COVERAGE	818 ft <sup>2</sup> / gal / mil (76 m <sup>2</sup> / 3.78 L / 0.02 mm)
SOLIDS	Weight: 66.5 %      ASTM D1644 Volume: 51.0 %      ASTM D2697
STORAGE STABILITY	24 months when stored between 50 °F – 110 °F (10 °C – 43 °C). Do not allow product to freeze. Some separation may occur after extended storage. Mix thoroughly before use.
TOXICITY	Not for use in contact with edible substances or potable water.
V.O.C.	< 50 g / L      EPA Method 24
FLASH POINT	> 200 °F (> 93 °C)      ASTM D1310
VISCOSITY	100 - 125 KU      ASTM D2697
DENSITY	11.7 lbs / gal (5.3 kg / 3.8 L)

F. PHYSICAL PROPERTIES:

<b>PROPERTY</b>	<b>ASTM TEST</b>	<b>REQUIREMENT</b>	<b>RESULT</b>
<b>TENSILE STRENGTH – INITIAL</b>	D2370	>= 200 psi (1.4 MPa)	229 psi (1.6 MPa)
<b>ELONGATION AT BREAK – INITIAL</b>	D2370	>= 100 %	220 %
<b>TENSILE STRENGTH – 1000 HOURS</b>	D2370	>= 200 psi (1.4 MPa)	411 psi (2.8 MPa)
<b>ELONGATION AT BREAK – 1000 HOURS</b>	D2370	>= 100 %	252 %
<b>TEAR RESISTANCE (DIE C)</b>	D624	60 min.	68.5 lb / in (31 kg / 25 mm)
<b>LOW TEMPERATURE FLEX</b>	D522	½" Mandrel, -15 °F (-26 °C)	Pass
<b>LOW TEMPERATURE FLEX – 1,000 HOURS</b>	D522	½" Mandrel, -15 °F (-26 °C)	Pass
<b>WATER VAPOR PERMEABILITY – 20 MILS DFT (INCH POUNDS)</b>	E96	50 Perms. max	7.0 Perms
<b>WET ADHESION</b>			
<b>FOAM</b>	C794 / D903	2.0 lb (0.9 kg) min.	Pass
<b>GALVANIZED STEEL</b>		2.0 lb (0.9 kg) min.	Pass
<b>PLYWOOD</b>		2.0 lb (0.9 kg) min.	Pass
<b>SBS CAP SHEET</b>		2.0 lb (0.9 kg) min.	Pass
<b>APP</b>		2.0 lb (0.9 kg) min.	Pass
<b>WATER SWELLING</b>	D461	20% max	5%
<b>SOLAR PERFORMANCE</b>		<b>Initial</b>	<b>After Soiling</b>
<b>SOLAR REFLECTANCE – A4700 WHITE</b>	C1549	0.86	0.72
<b>THERMAL EMITTANCE – A4700 WHITE</b>	C1371	0.91	0.89
<b>SOLAR REFLECTIVITY INDEX – A4700 WHITE</b>	E1980	109	88

**G. APPLICATION**

STEP	INSTRUCTIONS
<b>THINNING</b>	Thinning is not recommended under normal conditions.
<b>MIXING</b>	Mix until homogeneous with a mechanical mixer before application to ensure uniform color and consistency.
<b>SURFACE PREPARATION</b>	<p>Repair all leaks, cracks, and other deficiencies and seal flashings in the existing substrate using like materials as recommended by the original membrane manufacturer before applying GacoFlex A47 Series Roof Coating. Newly repaired areas may require a suitable GacoFlex primer. Contact Technical Services for primer recommendations. When necessary, use GacoWash at 1-part concentrate to 9-parts water to clean roof before application. Rinse well and allow substrate to dry thoroughly.</p> <p><b>NOTE: <u>DO NOT WASH ASPHALT SUBSTRATES</u></b></p>
<b>APPLICATION</b>	<p>Do not apply GacoFlex A47 Series Roof Coating to wet surfaces. Make sure roof surface is completely dry, clean, and free of dirt, grease, biological soiling, loose granules, and paint residue before coating. Apply GacoFlex A47 Series Roof Coating only when air, material, and surface temperatures are between 50 °F – 110 °F (10 °C – 43 °C). Apply product in the morning to allow for maximum dry time during daylight hours. If roof temperature exceeds 100 °F (38 °C), a light mist of water may be used to increase working time.</p> <p>Apply at a minimum rate of 1.25 gal / 100 ft<sup>2</sup> (4.7 l / 9.3 m<sup>2</sup>) to achieve required minimum 10 mil Dry Film Thickness (DFT). Additional coats may be required to achieve required minimum Dry Film Thickness (DFT) based on appropriate substrate type and surface characteristics. GacoFlex A47 Series Roof Coatings may be applied with a 3/8 in (10 mm) nap roller, brush, or airless sprayer.</p> <p>FOR USE OF AIRLESS SPRAYERS: General recommendation of 2,000 – 3,000 psi (13.8 MPa – 20.7 MPa) at the gun tip, 1.0 –3.0 gal / min (3.8 L – 11.4 L / min) flow rate, and tip sizes ranging from 0.025 – 0.040 in (0.64 – 1 mm). Larger spray units will allow for longer hoses on larger jobs. Contact Technical Services if further assistance is required in determining the optimal equipment for project-specific requirements.</p> <p><b>NOTE: <u>DO NOT EXCEED 1.5 GAL / 100 FT<sup>2</sup> (5.6 L / 9.3 M<sup>2</sup>) PER COAT</u></b></p>
<b>DRY TIME</b>	Approximate dry time is 4-6 hours at 75 °F (24 °C) and 50% RH per coat of GacoFlex A47 Series Roof Coating. Low temperatures or high humidity conditions will extend cure times. Do not apply GacoFlex A47 Series Roof Coating when precipitation or heavy dew is expected within 4 hours (6–8 hours in high humidity conditions).
<b>CLEAN UP</b>	Clean up tools and equipment with soap and water immediately after application. Follow spray equipment manufacturer's guidelines on clean up and maintenance of spray equipment.

\* For specific Health and Safety information, please refer to Safety Data Sheet (SDS)



## APPLICATION RESOURCES AND REVIEW PROCESS

### HISTORIC PRESERVATION DIVISION RESOURCES

**MISSION :** The Historic Preservation Division (HPD) of the City of Santa Fe is dedicated to assisting community members who reside in one of the city's five historic districts with modifications to their properties. The HPD staff oversees the enforcement of the city's historic and archaeological review districts.

**OFFICE :** Santa Fe City Hall 200 Lincoln Avenue Santa Fe, NM 87501

**WEBSITE :** <https://santafenm.gov/land-use/historic-preservation>

**CURRENT AND UPCOMING PUBLIC MEETINGS :** <https://santafenm.portal.civicclerk.com/>

**INTERACTIVE GIS MAPS :** <https://santafenm.gov/information-technology-telecommunications/gis>

**SANTA FE CITY CODE (SFCC) :** [https://library.municode.com/nm/santa\\_fe/codes/code\\_of\\_ordinances](https://library.municode.com/nm/santa_fe/codes/code_of_ordinances)

**APPLICATION SUBMISSION AND FEES :** All applications shall be submitted electronically as PDF files to [hpdsbmittal@santafenm.gov](mailto:hpdsbmittal@santafenm.gov). Incomplete applications, including those missing required submittals will be returned without processing. Application fees will be assessed and invoiced upon acceptance of the application. Historic District Fees and a link to pay invoices are available [online](#).

**GENERAL QUESTIONS :** For general inquiries and questions please email [historicpreservation@santafenm.gov](mailto:historicpreservation@santafenm.gov)

**REQUEST A MEETING :** To request an in-person, over the phone or online meeting with HPD staff please [click here](#).

**CONSTITUENT SERVICES :** To report a complaint or code violation please submit a Solve a Problem request.

### HISTORIC PRESERVATION DIVISION REVIEW PROCESS

#### PRE-APPLICATION PHASE

The Historic Preservation Division (HPD) reviews administrative requests and assists applicants in presenting cases to the Historic Districts Review Board (HDRB) and the Archaeological Review Committee (ARC). Property owners are required to complete a Historic District Pre-Application Request (PAR) for any proposed modifications to properties within the five historic districts. Once a complete PAR is received, the applicant will be issued an invoice and assigned a HPD Case Planner who will assist the applicant or their agent throughout the review and approval process. Minor alterations may be approved administratively. However depending on the historic status designation of the property-whether it is non-contributing, contributing, significant or a landmark-and the scope of the proposed modifications, a public hearing before the HDRB and/or ARC may be required.

#### PRELIMINARY ZONING REVIEW

For all applications requiring a hearing before the HDRB a [Preliminary Zoning Review \(PZR\)](#) is required. Please allow 5-10 business days to process a complete application. All PZR requests must be submitted to Current Planning via [zoningcounter@santafenm.gov](mailto:zoningcounter@santafenm.gov)

#### PUBLIC HEARING (AS REQUIRED)

Once an application is complete, the case planner will schedule a public hearing before the HDRB and/or ARC. The HDRB meets on alternating Tuesdays at 5:30 PM at City Hall. The ARC meets on the last Thursday of the month at 4:30 PM at City Hall. The notification requirements for public hearings are set forth in [SFCC §14-3.1\(H\)](#).

#### POST APPROVAL PHASE

Following action of the HDRB/ARC, staff will prepare the findings of fact and conclusions of law (FOFCOL), which documents the official findings, any conditions of approval and an expiration date for the approval. The case planner will create a board action letter outlining the HDRB's decision. If approved, the applicant can then proceed to building permitting.

### HPD PAR SUBMITTAL CHECKLIST

Please submit a complete, signed PAR along with each of the following submittals as separate PDF files saved with unique and descriptive file names to [hpdsbmittal@santafenm.gov](mailto:hpdsbmittal@santafenm.gov). Incomplete applications will not be accepted for review.

#### PROPOSAL LETTER

Detailed description of the proposed project, including location, square footages (roofed, unroofed and flat surfaces), heights and other dimensions, materials, colors and finishes, window and door styles, yardwalls and gates. Include a brief architectural history of all structures, i.e. current status, date of construction and any prior alterations.

#### EXISTING AND PROPOSED SITE PLANS (SCALE 1"=20')

Digital site plan showing the relationship of the project to the street and adjacent properties at 1"=20' or larger. Include a graphic scale and north arrow. Include set back dimensions.

#### AERIAL SITE PHOTOGRAPHS

Current and historic photos showing property and streets.

Please contact your assigned case planner or [historicpreservation@santafenm.gov](mailto:historicpreservation@santafenm.gov) with any questions.



HISTORIC PRESERVATION DIVISION PRE-APPLICATION REQUEST

PROPERTY OWNER(S) INFORMATION

Name (First, Last): Susan Jancar			
Address: 1489 Canyon Road			
Street Address		Suite/Unit #	
Santa Fe		NM	87501
City		State	ZIP Code
Phone: (970) 946-0157		E-mail Address: jancardds@gmail.com	

APPLICANT/AGENT INFORMATION (IF DIFFERENT FROM OWNER)

Name (First, Last): Sangre De Cristo Roof Company			
Address: 1570 Center Court			
Street Address		Unit B	
Santa Fe		NM	87507
City		State	ZIP Code
Phone: (505) 699-9604		E-mail Address: sangredecristorooftcompany@gmail.com	

APPLICATION DETAILS

Estimated Construction Cost:	16,300
Existing Square Feet:	900
Proposed Square Feet:	900
Proposed Work:	foam Roof installation

AFFIDAVIT AUTHORIZING AGENT/APPLICANT (SIGNATURE REQUIRED)

I am/We are the owner(s) and record title holder(s) of the property located at:	
Susan Jancar	
I/we authorize Sangre De Cristo Roof Company	to act as my/our agent to execute this application.
Signed:	Date: 1-29-2026
Signed:	Date: 1/29/26