

**Regular Meeting of the Finance Committee
March 9, 2026 at 5:00 PM
Council Chambers, City Hall
200 Lincoln Avenue
MINUTES**

1. Call to Order

The Regular Meeting of the Finance Committee was called to order by Councilor Lee Garcia at 5:03 PM, on Monday, March 9, 2026, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. Roll Call

MEMBERS PRESENT

Councilor Jamie Cassutt
Councilor Lee Garcia
Councilor Alma Castro
Councilor Paul Bustamante

MEMBERS EXCUSED

Councilor Pilar Faulkner

OTHER PARTICIPANTS ATTENDING

Andrea K. Phillips, Deputy City Manager and Interim Finance Director
Erminia M. Tapia, Business Operations Manager
Destiny C. Duran, Administrative Manager

3. Approval of Agenda

MOTION A motion was made by Councilor Bustamante, seconded by Councilor Garcia, to Approve.

VOTE The motion Passed on a voice vote.

4. Approval of Consent Agenda

MOTION A motion was made by Councilor Cassutt, seconded by Councilor Bustamante, to Amend.

VOTE The motion Passed on a voice vote.

Item 7h and Item 7r. pulled for Discussion.

5. Presentations

6. Public Comment

7. Action Items: Consent Agenda

- a. Request for Approval of the February 23, 2026, Finance Committee Meeting Minutes. (Erminia M. Tapia, Business Operations Manager; emtapia@santafenm.gov)

Committee Review:

Finance Committee: 03/09/2026

Approved on Consent.

- b. Request for Approval of Amendment No. 2 to Item #22-0521 with Clarion Associates to Reassign the Contract to Goebel Partners LLC, Change the Scope of Work to Include Land Code Update Phase 2 Substantive Updates to Regulations and Procedures in the Land Development Code that Implement Key Community Standards and Land Development Policies, Increase the Compensation by \$519,657 for a New Total Amount of \$766,354.06 and Extend the Term to December 31, 2027 for the Land Code Update. (Heather Lamboy, Planning & Land Use Director; hllamboy@santafenm.gov)

Committee Review:

Finance Committee: 03/09/2026

Governing Body: 03/11/2026

Approved on Consent.

- c. Request for Approval of a General Service Contract with AAC Construction, LLC for the Replacement and Installation of the Anaerobic Digester Gas Burner in the Total Amount of \$818,085.78 for a 1-Year Term. (P. Fred Heerbrandt, P.E., Engineer Supervisor; pfheerbrandt@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/02/2026

Finance Committee: 03/09/2026

Governing Body Committee: 03/11/2026

Approved on Consent.

- d. Request for Approval of Amendment No. 2 to Construction Contract Item #23-0222 with GM Emulsion LLC to Increase the Amount of Compensation by \$10,000,000 for a New Total Compensation of \$20,000,000 Excluding NMGR and Extend the Term to May 14, 2033 for On-Call Roadway and Trails Construction Services. (Sam Burnett, Interim Public Works Department Director; jsburnett@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/02/2026

Finance Committee: 03/09/2026

Governing Body: 03/11/2026

Approved on Consent.

- e. Request for Approval of Amendment No. 2 to Construction Contract Item #23-0221 with Espanola Mercantile Company DBA EMCO of Santa Fe, LLC to Increase the Amount of Compensation by \$10,000,000 for a New Total Compensation of \$20,000,000 Excluding NMGR T and Extend the Term to May 14, 2033 for On-Call Roadway and Trails Construction Services. (Sam Burnett, Interim Public Works Department Director; jsburnett@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/02/2026

Finance Committee: 03/09/2026

Governing Body: 03/11/2026

Approved on Consent.

- f. Request for Approval of Amendment No. 2 to Construction Contract Item #23-0224 with GME General Building LLC to Increase the Amount of Compensation by \$10,000,000 for a New Total Compensation of \$20,000,000 Excluding NMGR T and Extend the Term to May 14, 2033 for On-Call Roadway and Trails Construction Services. (Sam Burnett, Interim Public Works Department Director; jsburnett@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/02/2026

Finance Committee: 03/09/2026

Governing Body: 03/11/2026

Approved on Consent.

- g. Request for Approval of Amendment No. 2 to Construction Contract Item #23-0223 with JDR & Associates, LLC to Increase the Amount of Compensation by \$10,000,000 for a New Total Compensation of \$20,000,000 Excluding NMGR T and Extend the Term to May 14, 2033 for On-Call Roadway and Trails Construction Services. (Sam Burnett, Interim Public Works Department Director; jsburnett@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/02/2026

Finance Committee: 03/09/2026

Governing Body: 03/11/2026

Approved on Consent.

- h. Request for Approval of Amendment No. 1 to Item #25-0480 with Financial Consulting Solutions Group, Inc. to Increase the Compensation by \$81,075.71 for a New Total Contract Amount of \$1,316,488.25 Including NMGR T for Financial Management On-Call Services. (Sean Moody, Capital Projects Manager; sxmoody@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/02/2026
Finance Committee: 03/09/2026
Governing Body: 03/11/2026

Councilor Alma Castro arrived at 5:06 P.M.

MOTION A motion was made by Councilor Cassutt, seconded by Councilor Castro, to Approve.

VOTE The motion Passed on a roll call vote.

- i. Request for Approval of Professional Services Contract with Public Consulting Group for Consulting to Develop, Implement and Support the Fire Department's Participation in Medicaid Ambulance Supplemental Payment Program in the Total Amount of \$1,800,000 Excluding NMGRT for a Term of Four-Years. (Scott Ouderkirk, Interim Fire Chief; slouderkirk@santafenm.gov, Mario D. Risso, Assistant Fire Chief; mdrisso@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$450,000 From Existing General Fund Cash Balances to Pay for Year One, Which Also Includes a 14% Contingency Fee the City of Santa Fe Pays to Public Consulting Group.

Committee Review:

Public Works and Utilities Committee: 03/02/2026
Public Safety Committee: 03/17/2026
Finance Committee: 03/09/2026
Governing Body: 03/11/2026

Approved on Consent.

- j. Request for Approval of a Budget Amendment Resolution (BAR) to Increase Professional Contracts in the Total Amount of \$199,137 to Fund the New Mexico Ambulance Supplemental Payment Program. (Scott Ouderkirk, Interim Fire Chief; slouderkirk@santafenm.gov, and Mario D. Risso, Assistant Fire Chief; mdrisso@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/02/2026
Public Safety Committee: 03/17/2026
Finance Committee: 03/09/2026
Governing Body: 03/11/2026

Approved on Consent.

- k. Request for Approval of a Lease Agreement with Avis Budget Car Rental, LLC to Operate Car Rental Services at the Santa Fe Regional Airport in the Amount of \$49,914.20 for the First Year with a 2.5% Yearly Increase for an Initial Term of Five Years and Two Option Terms of Five Years Each. (Jimmy Gunn,

Interim Santa Fe Regional Airport Director; jdgunn@santafenm.gov, Terry Lease, Asset Development Manager; tjlease@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/02/2026

Financy Committee: 03/09/2026

Governing Body: 03/11/2026

Approved on Consent.

- I. Request for Approval of a Lease Agreement with The Hertz Corporation, dba Hertz Rent A Car and Dollar Rent A Car to Operate Car Rental Services at the Santa Fe Regional Airport in the Amount of \$51,570.20 for the First Year with a 2.5% Yearly Increase for an Initial Term of Five Years with Two Option Terms of Five Years Each. (Jimmy Gunn, Interim Santa Fe Regional Airport Director; jdgunn@santafenm.gov, Terry Lease, Asset Development Manager; tjlease@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/02/2026

Finance Committee: 03/09/2026

Governing Body: 03/11/2026

Approved on Consent.

- m. Request for Approval of a Lease Agreement with EAN Holdings dba Enterprise Rent-a-Car to Operate Car Rental Services at the Santa Fe Regional Airport in the Amount of \$48,762.20 for the First Year with a 2.5% Yearly Increase for an Initial Term of Five Years with Two Option Terms of Five Years Each. (Jimmy Gunn, Interim Santa Fe Regional Airport Director; jdgunn@santafenm.gov, Terry Lease, Asset Development Manager; tjlease@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/02/2026

Finance Committee: 03/09/2026

Governing Body: 03/11/2026

Approved on Consent.

- n. Request for Approval of Amendment No. 1 to Lease Agreement Item #16-116 with Santa Fe Health Club, LLC to Extend the Lease Term to February 28, 2031, and Increase Rent by \$15,361.01 Per Year with an Escalation of 2.5% Per Year for the Lease of Land Adjacent to 786 Calle Mejia for Use as a Parking Lot. (Terry Lease, tjlease@santafenm.gov; Nina A. Nguyen, nanguyen@santafenm.gov)

Committee Review:

Quality of Life Committee: 03/04/2026

Finance Committee: 03/09/2026

Governing Body: 03/11/2026

Approved on Consent.

- o. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$408,669 to Transfer One-Time Funding in FY26 from Human Resources to ITT Department for ERP Project to Ensure that the Project Budget is Properly Allocated. (Eric Candelaria, ITT Director; edcandelaria@santafenm.gov and Sarah Bollteter-Gonzales, Human Resource Interim Director; snbolleter-gonzales@santafenm.gov)

Committee Review:

Quality of Life Committee: 03/04/2026

Finance Committee: 03/09/2026

Governing Body: 03/11/2026

Approved on Consent.

- p. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$241,200 to Transfer One-Time Funding in FY26 from ITT Gross Receipts Tax to ITT Enterprise Resource Planning to Offset Funds That Were Transferred Out of ITT. (Eric Candelaria, ITT Director; edcandelaria@santafenm.gov)

Committee Review:

Quality of Life Committee: 03/04/2026

Finance Committee: 03/09/2026

Governing Body: 03/11/2026

Approved on Consent.

- q. CONSIDERATION OF RESOLUTION NO. 2026-_____. (Councilor Amanda Chavez)

A Resolution Authorizing City of Santa Fe Representatives and Agents to Sign Agreements and Requests for Payment Regarding New Mexico Department of Transportation, for Grant Agreement Control Number C5243320 to Acquire Rights of Way to Plan, Design, and Construct Road and Spine Infrastructure Extensions to Paseo Del Sol Per the Tierra Contenta Master Plan for Affordable Housing in Santa Fe County. (Carol Swenson, Public Works Business Operations Manager; ycswenson@santafenm.gov)

Committee Review:

Governing Body (Introduced): 02/25/2026

Public Works and Utilities Committee: 03/02/2026

Finance Committee: 03/09/2026

Governing Body: 03/11/2026

Approved on Consent.

- r. CONSIDERATION OF RESOLUTION NO. 2026-_____. (Mayor Michael Garcia, Councilor Lee Garcia, and Councilor Pilar Faulkner)

A Resolution Supporting the Placement of the Remnants of the Soldiers' Monument in the New Mexico History Museum on a Temporary Basis; Authorizing the City Manger to Work with State Officials to Enter into a Temporary Loan Agreement. (Marci Eannarino, Legislation and Policy

Innovation Manager; maennarino@santafenm.gov; Christine Spiers,
Legislative Coordinator; cmspiers@santafenm.gov; Palmer Anderson, Policy
Analyst; pcanderson@santafenm.gov)

Committee Review:

Governing Body (Introduced): 02/25/2026
Public Works and Utilities Committee: 03/02/2026
Quality of Life Committee: 03/04/2026
Finance Committee: 03/09/2026
Governing Body: 03/11/2026

Councilor Pilar Faulkner arrived at 5:42 P.M.

MOTION A motion was made by Councilor Castro, seconded by Councilor Bustamante, to Pass Without Recommendation.

VOTE The motion Passed on a roll call vote.

- s. CONSIDERATION OF BILL NO. 2026-02. ADOPTION OF ORDINANCE NO. 2026-____. (Mayor Michael Garcia)
A Bill Amending SFCC 1987, Section 11-13 to Expand Exemptions Permitted by NMSA 1978, Sections 13-1-98 Through 13-1-98.2, Including Certain Purchase Types and Legal Service Types; Adding Exemptions for Certain Prepayment Required Items, Not Exceeding \$100,000 and for Lobbying Services Representing the City of Santa Fe's Interests; Requiring the Procurement Manual to be Adopted by Resolution; Establishing an Eight-Year Maximum Term for Professional Service Contracts; Authorizing the Chief Procurement Officer to Approve Purchase Orders and to Approve the Use of Requests for Applications; Adopting Construction Manager at Risk Delivery Method Procedures; Modifying Certain Amounts Listed in NMSA 1978, Section 13-1-125; Authorizing the City Manager to Approve Contract Amendments that Do Not Materially Alter the Scope of Work. (Travis Dutton-Leyda, Purchasing Officer; tkduttonleyda@santafenm.gov)

Committee Review:

Governing Body (Introduced): 02/11/2026
Governing Body (Public Comment): 02/25/2026
Public Works and Utilities Committee: 03/02/2026
Quality of Life Committee: 03/04/2026
Finance Committee: 03/09/2026
Governing Body: 03/25/2026

Approved on Consent.

8. Action Items: Discussion Agenda
9. Matters from Staff

- 10. Matters from the Committee
 - 11. Matters from the Chair
 - 12. Next Meeting: Monday, March 23, 2026
 - 13. Adjourn
- Meeting Adjourned at 5:47 P.M.

ERMINIA TAPIA

Liaison

Chair