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August 30, 2024

To: Daniel Alvarado
Senior Planner and Land Development Code Review Project Manager
City of Santa Fe Planning and Land Use Department

Subject: Extension of SUP, 2022-5066

Dear Mr. Alvarado,

I hope this letter finds you well.

I am writing on behalf of Santa Fe Christian (SFC), a private school committed to providing academically superior education to children in and around Santa Fe. Since our establishment in 2022, we have operated from the facilities at First Baptist Church (FBC) located at 1605 Old Pecos Trail, which encompasses 9.7 acres of land. We remain deeply grateful for the support and resources provided by FBC. However, our board is actively seeking a permanent location for our school.

Given our ongoing search for an appropriate property, we respectfully request a two-year extension of our currently approved Special Use Permit (SUP). This extension will allow us to continue offering high-quality education to the children of Santa Fe while we secure a permanent site. The existing facilities, which include classrooms, a lunchroom, and a gymnasium, sufficiently meet our needs for the time being. Additionally, it will provide the necessary time for the SFC board to identify a location that can accommodate our current and future faculty and student body.

Please note that this request is purely administrative; there will be no modifications to the conditions of approval beyond the extension of the permit's duration and no increase in the student headcount from what was originally approved in 2022.

Thank you for considering our request. We greatly appreciate your continued support and understanding.

Sincerely,
DeeAnn Chavez
Co-Founder of Santa Fe Christian
505-927-2261

Attachment 1: Statement addressing SUP approval Criteria
Attachment 2: Legal lot of record, legal description
Attachment 3: Site Plan
Attachment 4: Traffic impact analysis