



Date: March 5, 2026

To: BDD Board

From: Bradley Prada, BDD Facilities Manager

Re: BDD Facilities Manager Monthly Update to the BDD Board

This report outlines progress on key facility projects, procurement, and staffing as of March 2026. Significant updates include the advancement of Major Repair and Replacement (MR&R) projects and continued progress on the Design/Rebuild project.

- **Major Repair and Replacement (MR&R) Fund.**

The Request for Proposal (RFP) for the PLC (Control System) upgrade is progressing as expected. We've reviewed the proposal and anticipate a vendor selection within the coming month.

The cyclical replacement for the Granular Activated Carbon (GAC) has been successfully completed, ensuring optimal treatment performance.

- **Design/Build project**

The Request for Information (RFI) was posted on January 21, 2026, with a 60-day posting period. Concurrently, the project team including AECOM, WWE, and staff from the City, County, and BDD is continuing work on the feasibility study. We intend to share the completed study with the Board at the April meeting. We have already drafted a Request for Qualifications (RFQ) and shared it with Procurement for feedback; this ensures we are positioned to post the RFQ immediately following the RFI closing.

- **Current Job Vacancy Updates**

BDD personnel are collaborating closely with City staff to fill open positions. I would like to recognize the hard work of our team as we are now down to only three remaining vacancies, and we have strong leads on most of those. Reaching this level of staffing has been a significant undertaking, and I want to thank the team for their persistence in ensuring we are properly resourced to meet our operational goals.

<u>Title</u>	<u>Status</u>
Journeyman Electrician	Selected, starts on March 30 th
Chemist	Selected, starts on March 16 th
Administrator Manager	Hired, starts March 16 th
Accounting Manager	Posted, closes March 15 th
PUD Operator Ladder	Posting Lead Operator

