

FISCAL IMPACT REPORT

General Information:

(Check) **Bill:** x **Resolution:**

Short Title(s): Authority to correct scrivener's errors

Sponsor(s): Councilor Jamie Cassutt

Reviewing Department(s): City Attorney's Office and Office of City Clerk

Staff Completing FIR: Marci Eannarino, Legislation and Policy Innovation Manager

Date: 2/29/2026 **Phone:** (505) 955-6518

Reviewed by City Attorney: *Marcos Martinez* **Date:** 02/20/2026
Marcos Martinez (Feb 20, 2026 14:04:07 MST)

Reviewed by Finance Director: *Andrea Phillips* **Date:** 02/20/2026
ANDREA PHILLIPS (Feb 20, 2026 14:09:38 MST)

Summary:

This bill would create a new Section 2-2.10 of SFCC 1987 authorizing the City Attorney and the City Clerk to correct scrivener's errors in resolutions, ordinances, and in the City of Santa Fe's municipal code, SFCC 1987. The bill describes scrivener's errors as misspellings, grammatical errors, numbering errors, or cross referencing errors. The scrivener's errors would be documented with a "scrivener's note" and attached to the corrected ordinance or resolution. The scrivener's note would then be included in the packet as an action item at a regular governing body meeting.

Departments Affected:

City Attorney's Office and Office of City Clerk

Consequences of Not Enacting Legislation:

If this legislation is not adopted, a new Section 2-2.10 of SFCC 1987 will not be created to authorize the City Attorney and City Clerk to correct scrivener's errors. This could result in a lack of process and clarity for when the City would require a bill to make minor corrections and when a simpler process can be used to address such errors.

Conflict, Duplication, Companionship, or Relationship to Other Legislation:

None at this time.

Performance and Administrative Implications:

This bill would require the City Clerk and City Attorney's office to create "scrivener's notes" to correct items such as misspellings, grammatical errors, numbering errors, or cross referencing errors. The scrivener's note would be included in the packet as an action item and approved by the Governing Body at a regular Governing Body meeting.

Fiscal Implications:

None at this time.

Fiscal Impact

 x Check here if no fiscal impact

Expenditures

Expenditure Type	FYE 2026	FYE 2027	FYE 2028	Require BAR (Y/N)	Recurring (R) or Non-recurring (NR)	Fund	3-Year Total Cost
<u>Personnel and Benefits*</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Capital Outlay</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Contractual/</u>	\$ _____	\$ _____	\$ _____		_____	_____	
<u>Professional Services</u>							
<u>Operating</u>	\$ _____	\$ _____	\$ _____		_____	_____	\$ _____
<u>Total:</u>	\$ _____	\$ _____	\$ _____				\$ _____

Expenditure Narrative:

Revenue

Revenue Type	FYE 2026	FYE 2027	FYE 2028	Recurring (R) or Non-recurring (NR)	Fund
General Fund	\$ _____	\$ _____	\$ _____	_____	_____
Special Revenue	\$ _____	\$ _____	\$ _____	_____	_____
CIP	\$ _____	\$ _____	\$ _____	_____	_____
Enterprise	\$ _____	\$ _____	\$ _____	_____	_____
Internal Service	\$ _____	\$ _____	\$ _____	_____	_____
Trust and Agency	\$ _____	\$ _____	\$ _____	_____	_____
Federal	\$ _____	\$ _____	\$ _____	_____	_____
Other	\$ _____	\$ _____	\$ _____	_____	_____
Total	\$ _____	\$ _____	\$ _____		

Revenue Narrative:

Signature: 

Email: pcanderson@santafenm.gov

Signature:

Email:

Signature:

Email: