

Date: January 30, 2026
To: Buckman Direct Diversion Board
Via: Bradley Prada, BDD Facility Manager
From: Kurt Traverse, BDD Accounting Support
Re: Request for Approval to Utilize Major Repair & Replacement Funds in the amount of \$426,221.92 plus NMGR T for VFD replacement by Eaton Corporation

ITEM AND ISSUE:

1. Request for Approval to utilize Major Repair & Replacement Funds (“MRRF”) to issue a purchase order in the total amount of \$426,221.92 plus NMGR T for engineering services to remove, transport, troubleshoot, repair and install a Variable Frequency Drive (“VFD”) at Booster Station 2A, along with engineering design work for all three (3) BDD stations, to Eaton Corporation under New Mexico State Price Agreement # 50-00000-24-00039.
2. Request for Approval of a Budget Adjustment Resolution (BAR) to authorize funds approved by the BDDDB from the MR&R Fund in the amount of \$209,000 to bring the total project funding to \$444,000. The BDDDB previously authorized this project at an estimated \$235,000 in the FY26 budget.

BACKGROUND:

The Buckman Direct Diversion Board (BDDDB) approved in its FY26 Budget for the BDD Facility Manager to pursue a Major Repair & Replacement Fund (“MRRF”) project towards replacement of the VFD at Booster Station 2A. The BDD facility requires specialized engineering services to repair and/or replace its VFDs serving pumps at three locations; these VFDs are essential to reliable pumping operations. Eaton Corporation, as the original manufacturer and service provider, is providing the engineering and replacement services under New Mexico State Price Agreement, which ensures that BDD receives best-available pricing and complies with state procurement requirements.

The scope of work includes removal, transport to Eaton’s factory, troubleshooting and installation of the VFD at Booster Station 2A.

ACTION REQUESTED:

BDD Staff recommend approval of a purchase under State Price Agreement # 50-00000-24-00039 of the proposal from Eaton Corporation in the Amount of \$426,221.92 plus applicable NMGR T from the Major Repair & Replacement Fund.

BDD Staff recommend approval of a BAR for \$209,000, in addition to the \$235,000 authorized in the FY26 MR&R Budget, to bring the total authorized project to \$444,000.



APPROVAL:

Approved by BDDB February 5, 2025

Commissioner Justin Greene, BDDB Chair

Log # {Finance use only}:	
Journal # {Finance use only}:	

City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME Buckman Direct Diversion	DATE 1/30/2026
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ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
<u>EXPENDITURES</u>				<i>{enter as positive #}</i>	<i>{enter as negative #}</i>
System Equipment	8000825	570550		209,000.00	
Interfund Transfer Out to 800	8010815	755800		209,000.00	
<u>REVENUES</u>				<i>{enter as negative #}</i>	<i>{enter as positive #}</i>
Interfund Transfer In from 801	8000825	655801		(209,000.00)	

JUSTIFICATION: *(use additional page if needed)*
 --Attach supporting documentation/memo

\$ 209,000.00	\$ -
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To authorize funds to be passed from the BDD MR&R Fund 801 to the BDD Operations Fund 800 for services to be provided by Eaton Corporation to repair and replace VFD equipment at Booster Station 2A.

Total project costs estimated at \$444,000, the BDDB approved an initial estimated project cost of \$235,000 in the FY26 Budget.

<i>{Complete section below if BAR results in a net change to ANY Fund}</i>	
Fund(s) Affected	Fund Balance Increase/(Decrease)
801 (MR&R)	(209,000.00)
TOTAL:	
	(209,000.00)

Kurt Traverse Prepared By <i>{print name}</i>	Date	<i>{Use this form for Finance Committee/ City Council agenda items ONLY}</i>	Budget Officer	Date
Division Director Signature <i>{optional}</i>	Date	CITY COUNCIL APPROVAL City Council Approval Date 	Finance Director <i>{≤ \$5,000}</i>	Date
Department Director Signature	Date	Agenda Item #: 	City Manager <i>{≤ \$60,000}</i>	Date



Date: September 10th, 2025

City of Santa Fe's Buckman DD

341 Caja Del Rio Rd,
Santa Fe, NM 87506

Attn: Bradley Prada
Maintenance Superintendent
bxprada@santafenm.gov

Subject: Buckman DD VFD Upgrades Proposal
Eaton Proposal Number: AQK2-240401-01-RB. SP
Proposal Revision: 4.0
Proposal Validity: 30 Days from latest Revision

Mr. Prada,

Eaton Corporation, Electrical Engineering Services & Systems (EESS) acknowledges receipt of your request for proposal to upgrade existing 480V Variable Frequency Drives at the Raw Water Station, 2A Booster Station, and 1A Booster station located at the Buckam Water Treatment Plant in Santa Fe, New Mexico. This proposal includes Engineering for ALL three stations and the replacement of (1) VFD at the Booster Station 2A. EESS thanks Buckman DD for the opportunity to provide the following proposal for your consideration and we look forward to working with you on this project.

EESS will provide a complete and comprehensive package based on our interpretations of your request. Our project scope will include system design, procurement, project management, demolition, construction, installation, testing, and commissioning as detailed in this proposal.

Locally, our Albuquerque, NM District Operations Center will be supporting this effort whenever services are scheduled. Eaton has a depth of resources which enables us to offer considerably more than just the supply of world class equipment. Our people, their technical expertise, foresight, and vested interest in our customers and communities make us who we are today.

This offer is valid for **30 days** from the date of the latest proposal revision unless otherwise extended, modified, or withdrawn in writing by Eaton Corporation. The services will be subject to the terms and conditions contained in the attachments section of this proposal.

Sincerely,

Your Eaton Electrical Engineering Services & Systems Team

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Section III:

Pricing & Commercial Considerations

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Pricing

Pricing for the project will be as follows. All pricing is **Customer Net**.

Preparation & Installation						
SPECIAL ITEM NUMBER (SIN)	LABOR / PRODUCT CATEGORY	RATE TYPE	UNIT OF MEASURE	GSA NEGOTIATED HOURLY RATE	NUMBER OF HOURS	TOTAL PRICE
561210FAC	Project Manager	Straight Time	HR	\$300.45	70	\$21,031.50
561210FAC	Field Service Specialist	Straight Time	HR	\$229.92	50	\$11,496.00
561210FAC	Field Service Specialist	Overtime	HR	\$344.88	6	\$2,069.28
561210FAC	Design Engineer	Straight Time	HR	\$254.61	220	\$56,014.20
561210FAC	CAD Technician	Straight Time	HR	\$128.36	25	\$3,209.00
561210FAC	Project Controls Engineer	Straight Time	HR	\$254.61	28	\$7,129.08
561210FAC	Scheduler	Straight Time	HR	\$254.61	18	\$4,582.98
561210FAC	Construction Manager	Straight Time	HR	\$254.61	84	\$21,387.24
561210FAC	Construction Manager	Overtime	HR	\$381.92	30	\$11,457.45
Labor Sub Total						\$138,376.73

Open Market						
SPECIAL ITEM NUMBER (SIN)	Item	Description	UNIT OF MEASURE	Rate	Quantity	TOTAL PRICE
OPEN MARKET	800HP Eaton Variable Frequency Drive	Equipment	Unit	\$207,257.32	1	\$209,752.87
OPEN MARKET	Electrical Contractor	Construction and Rigging	Package	\$54,079.16	1	\$54,079.16
	Construction Manager					
OPEN MARKET	Meals and Incidentals, GSA Rate - Construction Manager	1-man for 11 days	Daily	\$68.00	11	\$748.00
OPEN MARKET	Hotel, GSA Rate	1-man for 11 days	Daily	\$110.00	11	\$1,210.00
OPEN MARKET	Mileage			\$0.70	600	\$420.00
	Field Service Specialist					
OPEN MARKET	Meals and Incidentals, GSA Rate - Construction Manager	1-man for 4 days	Daily	\$68.00	4	\$272.00
OPEN MARKET	Hotel, GSA Rate	1-man for 4 days	Daily	\$110.00	4	\$440.00
OPEN MARKET	Mileage			\$0.70	600	\$ 420.00
Open Market Sub Total						\$264,846.48
Total Project Value						
SIN 561210FAC Total						\$138,376.73
Open Market Total						\$267,342.03
Total Project Value						\$405,718.76

All pricing is contingent on terms and conditions contained and referenced in this proposal. Pricing includes only the items specifically listed or referenced in this proposal and assumes a lump sum purchase of the items included in the base scope of work.

Please direct all purchase orders referencing our proposal number to the Eaton Corporation sales engineer listed on the coversheet. To prevent delays, all purchase orders must reference the proposal number, terms & conditions, and progress payment schedules included in this proposal.

Permits, Fees, and Bonds

Pricing does **not** include any taxes, permits, or bid bond fees. If these are required, they will be billed separately. All work assumes continuous access to the site during standard time hours unless otherwise noted in the scope of work above. Delays or overtime hours required will be billed separately. Pricing assumes mutual agreed upon terms and conditions between both parties.