



CITY OF SANTA FE

Date: January 27, 2026

To: Governing Body
Finance Committee
Quality of Life Committee

Via: Brian Moya, Interim City Manager *BRIAN MOYA*
Thomas Grundler, Interim Chief of Police *THOMAS GRUNDLER*

From: Ben Valdez, Deputy Chief of Police *B. Valdez, DC*
B. Valdez, DC (Jan 27, 2026 13:21:14 MST)

Subject: Allocation 23-ZH5048-81-3 (yr3)

Vendor Name: Department of Finance Authority

Vendor Number: 3125

ITEM AND ISSUE:

Request for Approval of the Department of Finance & Administration Certification for Allocation 23-ZH5048-81 in the amount of \$93,750 for the Hiring of Law Enforcement/Support Positions at the Santa Fe Police Department for FY26 (Year 3). Funds are allocated over a 3-year period. (Ben Valdez, Deputy Chief of Police, bpvaldez@santafenm.gov)

1. Request for Approval of a Budget Adjustment Resolution in the Total Amount of \$93,750 from the NM Department of Finance and Administration Fund to the Police Salaries Fund.

BACKGROUND AND SUMMARY:

The City of Santa Fe submitted a request for a disbursement of funds from the Department of Finance and Administration (DFA). During the 2023 Legislative session, Governor Michelle Lujan Grisham signed legislation appropriating \$57M for New Mexico law enforcement agencies to help build personnel capacity.

The FY24 Law Enforcement Recruitment Fund was established and allows the funds to be used:

- To fill law enforcement officer or support positions (if unfunded)
- To create new law enforcement officers or support positions.

The funds can be used for salaries and benefits up to the amount allocated by the award. The Department requested funding to create (4) Crime Scene Technician positions and (1) Crime Analyst position. On September 22, 2023, the City of Santa Fe received notice that we were awarded funding for the (5) positions, with each position being granted up to \$75,000.

This appropriation is distributed over 3 years, for a total allocation of \$656,250.00 to Santa Fe Police Department.

1. Year 1 allows for 100% of the allocation of \$375,000, with each position being funded up to \$75,000.00. **(COMPLETED)**

Budget Officer Approval: Andy Hopkins **Date:** Jan 27, 2026
Comment/Exceptions: _____

Grant Yes | No

Grant #: S2415 (Year 3)

Grant Manager/Accounting Officer Approval: Matthew Bonifer **Date:** Jan 27, 2026
Matthew Bonifer (Jan 27, 2026 14:33:09 MST)

Comment/Exceptions: _____

Project Yes | No

Project Ledger #: POL2422305

CAPITAL ASSET (will this procurement result in a tangible item that costs more than \$5,000

Yes | No

Asset # (if known): _____

Repair or Replacement of Existing Equipment:

Yes | No

Please explain: N/A

Capital Project:

(New and improvement projects that are going to cost \$10,000 or more)

Yes | No

Anticipated length of project: N/A

Asset Manager Approval: N/A **Date:** _____

Comment/Exceptions: _____

Was this service deemed construction: Yes | No

Department Approvals:

IT Components: Yes | No

Vehicles: Yes | No

Facilities, Furniture, Fixtures, Equipment: Yes | No

Approval: N/A **Title:** _____ **Date:** _____

Approval: _____ **Title:** _____ **Date:** _____

Comment & Exceptions: _____

Department Contract Administrator Contact Info: AnnaMarie Bowen, x5122, acbowen@santafenm.gov

ATTACHMENTS:

Allocation Disbursement

BAR

Project Ledger Form

RECIPIENT:

City of Santa Fe

APPROPRIATION NUMBER:

TOTAL ALLOCATION
AMOUNT:

REVERSION DATE:

23-ZH5048-81-3

\$656,250.00

June 30, 2026

ALLOCATION PURPOSE

Six hundred fifty-six thousand two hundred fifty dollars and zero cents over three years to hire law enforcement/support positions. The third allocation will be disbursed within 15 business days of execution of this agreement.

ALLOCATION DISBURSEMENT

The remaining allocation amount, after receiving the first-year allocation in fiscal year 2024, and second-year is fiscal year 2025 will be disbursed as follows: the third-year allocated funds will be disbursed up to \$93,750 in fiscal year 2026. The Allocation Recipient will submit to the Department of Finance & Administration this signed document. Disbursements of funds will be made within 15 business days of receipt of the signed agreement.

Funds for the third disbursement must be expended by June 30, 2026. Any amount not expended in the remaining year will be returned to the State of New Mexico, Department of Finance and Administration in the year that it is scheduled for reversion. All expenditure must occur prior to the reversion date.

The Allocation Recipient agrees to submit quarterly reports using Exhibit A, Law Enforcement Recruitment Report, providing updates on the hiring of law enforcement/support positions.

CERTIFICATION

I hereby certify that the **City of Santa Fe**

1. Will only use the allocated funds to carry out and/or perform activities described in allocation language.
2. Will follow the procedure described in "Allocation Reporting" of allocated funds.


Thomas Grundler (Jan 27, 2026 14:14:43 MST)

 Local Law Enforcement Agency

Jan 27, 2026

 Date

 Authorized Local Governing Body Authority

 Date

APPROVAL

In accordance with the authority conferred on the Department of Finance & Administration by the statute appropriating these funds, I hereby approve this certification for appropriation number **23-ZH5048-81-3** in the amount of **93,750**.

 Local Government Division

 Date

IN WITNESS WHEREOF, the City of Santa Fe has executed this Agreement as of the date of the signature by the required approval authorities below.

CITY OF SANTA FE:

MICHAEL GARCIA, MAYOR

DATE: _____

ATTEST:

CITY CLERK

CITY ATTORNEY'S OFFICE:

Christopher W. Ryan
Christopher W. Ryan (Jan 23, 2026 12:13:27 MST)

CHRIS RYAN, SENIOR ASSISTANT CITY ATTORNEY

APPROVED FOR FINANCES:

BRIAN MOYA

FINANCE DIRECTOR



City of Santa Fe New Mexico

Finance Department

Project Ledger Request Form



Date of Request: 01/15/2026

Project Title: FY26 Law Enforcement Recruitment Fund Allocation 23-ZH5048-81-3

Project Type: CIP Grant Internal Tracking

Department: SFPD Project Manager: Deputy Chief Ben Valdez Ext: 5040

Project Date Range: 07/01/2025 to 06/30/2026 Create Fixed Asset

Project ID: POL2422305

Grant ID: S2415

Approved By: BSG 01.27.26 Erika Lujan
(Finance Use Only)

Multi-Funding (complete all funding sources, should equal 100%)

Funding Source: New Mexico Department of Finance & Administration % of Funding: 100

MUNIS ORG: 2230315 MUNIS OBJ: 490210 Awarded Amount: \$93,750 (Year 3)

Funding Source: _____ % of Funding: _____

MUNIS ORG: _____ MUNIS OBJ: _____ Awarded Amount: _____

Expense String Phase:

A project must have at least one phase identified, this can be used as an additional level of tracking, for example, CIP - Design, Construction, etc. For Grants can be used as reimbursable types, such as transportation, salaries.

(You can create more than one phase and you can default MUNIS ORGs and OBJs, optional)

Phase: Salaries MUNIS ORG: 2230315 MUNIS OBJ: 500110

Grants Only (list all grants if applicable):

Grantor Name: CAP APPR. 23-ZH5048-81-3/HB68 Awarded Amount: \$656,250.00

AR Charge Code: 2230315.490210 Grant funds multiple projects
(Complete a form for each project)

Grantor Id: _____ Federal CFDA (if applicable): N/A

Grantor Name: _____ Awarded Amount: _____

AR Charge Code: _____ Grant funds multiple projects
(Complete a form for each project)

Grantor Id: _____ Federal CFDA (if applicable): _____

(If grants please provide all grant award documents with form)

Attached Grant Documentation