

**Regular Meeting of the Public Works and Utilities Committee  
December 2, 2024 at 5:00 PM  
Council Chambers, City Hall  
200 Lincoln Avenue  
MINUTES**

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1. Call to Order

The Regular Meeting of the Public Works and Utilities Committee Meeting was called to order by Chair Amanda Chavez at 5:00 PM, on Monday, December 2, 2024, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. Roll Call

**MEMBERS PRESENT**

City Councilor, District 4 Amanda Chavez  
City Councilor, District 3 Lee Garcia  
City Councilor, District 2 Michael Garcia  
City Councilor, District 1 Alma Castro  
City Councilor, District 2 Carol Romero-Wirth

**MEMBERS EXCUSED**

**OTHER PARTICIPANTS ATTENDING**

Regina Wheeler, Public Works Department Director  
John Dupuis, Public Utilities Department Director

3. Approval of Agenda

**MOTION** A motion was made by City Councilor, District 1 Alma Castro, seconded by City Councilor, District 2 Carol Romero-Wirth, to approve as presented.

**VOTE** The motion on a voice vote was unanimous.

4. Approval of Consent Agenda

**MOTION** A motion was made by City Councilor, District 1 Alma Castro, seconded by City Councilor, District 2 Carol Romero-Wirth, to approve as amended.

Removed Item 7 'O' to introduce an amendment.

**VOTE** The motion on a voice vote unanimous.

5. Public Comment

6. Presentations

- a. Paseo Real Water Reclamation Facility Master Plan Update. (John Rehring, Carollo Engineers) - ,

## 7. Action Items: Consent Agenda

- a. Request for Approval of the November 18, 2024 Public Works & Utilities Committee Meeting Minutes. (Xavier Martinez, Administrative Manager; [xbmartinez@santafenm.gov](mailto:xbmartinez@santafenm.gov))

**Committee Review:**

Public Works & Utilities Committee: 12/02/2024 -

**MOTION** A motion was made by City Councilor, District 1 Alma Castro, seconded by City Councilor, District 2 Carol Romero-Wirth, to approve as presented.

**VOTE** The motion on a voice vote.

- b. Request for Approval of a Cooperative Project Agreement - Design Control No. S100830 with the New Mexico Department of Transportation for the Engineering Design of Arroyo Chamisos Trail Extension for the Total Amount of \$300,000 through December 31, 2026. (Romella Glorioso-Moss, Projects Administrator; [rsglorioso-moss@santafenm.gov](mailto:rsglorioso-moss@santafenm.gov))

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$300,000 Using \$256,320 of NMDOT Funding and \$43,680 of Road Impact Fees to Design the Arroyo Chamisos Trail Extension Project.

**Committee Review:**

Public Works & Utilities Committee: 12/02/2024

Finance Committee: 12/09/2024

Governing Body: 12/11/2024

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**Committee Review:**

A motion was made by City Councilor, District 1 Alma Castro, seconded by City Councilor, District 2 Carol Romero-Wirth, to approve as presented.

- c. Request for Approval of a Professional Services Contract with Capital Program Management Services LLC Not to Exceed \$4,327,500 including NMGRT for On-Call Project Management Services for a Four Year Term. (Regina Wheeler, Public Works Director; [rawheeler@santafenm.gov](mailto:rawheeler@santafenm.gov))

**Committee Review:**

Public Works & Utilities Committee: 12/02/2024

Finance Committee: 12/09/2024

Governing Body: 12/11/2024 -

A motion was made by City Councilor, District 1 Alma Castro, seconded by City Councilor, District 2 Carol Romero-Wirth, to approve as presented.

- d. Request for Approval of a Professional Services Contract with Wilson & Company Not to Exceed \$4,327,500 including NMGRT for On-Call Project Management Services for a Four Year Term. (Regina Wheeler, Public Works Director; [rawheeler@santafenm.gov](mailto:rawheeler@santafenm.gov))

**Committee Review:**

Public Works & Utilities Committee: 12/02/2024

Finance Committee: 12/09/2024

Governing Body: 12/11/2024

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A motion was made by City Councilor, District 1 Alma Castro, seconded by City Councilor, District 2 Carol Romero-Wirth, to approve as presented.

- e. Request for Approval of a Professional Services Contract with Leroy N. Pacheco Not to Exceed \$4,327,500 including NMGRT for On-Call Project Management Services for a Four Year Term. (Regina Wheeler, Public Works Director; [rawheeler@santafenm.gov](mailto:rawheeler@santafenm.gov))

**Committee Review:**

Public Works & Utilities Committee: 12/02/2024

Finance Committee: 12/09/2024

Governing Body: 12/11/2024

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A motion was made by City Councilor, District 1 Alma Castro, seconded by City Councilor, District 2 Carol Romero-Wirth, to approve as presented.

- f. Request for Approval of a Governmental Services Agreement with the State of New Mexico, Energy, Minerals and Natural Resources Department in the Total Amount of \$550,000 to Establish the Balanced Resources Acquisition and Information Network (BRAIN), a Consolidated Energy Information Tool. (Caryn Grosse, Public Works Project Manager; [clgrosse@santafenm.gov](mailto:clgrosse@santafenm.gov))

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate Grant Proceeds of \$550,000 to FY25 Revenue and Expenses for the BRAIN Project.

**Committee Review:**

Public Works & Utilities Committee: 12/02/2024

Finance Committee: 12/09/2024

Governing Body: 12/11/2024 -

A motion was made by City Councilor, District 1 Alma Castro, seconded by City Councilor, District 2 Carol Romero-Wirth, to approve as presented.

- g. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate Road Impact Fees in the Total Amount of \$489,000 to FY 2025 WIP Construction for Construction Engineering and Management Services of Agua Fria Street and Cottonwood Drive Roundabout Project. (Romella Glorioso-Moss, Capital Projects Manager; [rsglorioso-moss@santafenm.gov](mailto:rsglorioso-moss@santafenm.gov))

**Committee Review:**

Public Works & Utilities Committee: 12/02/2024

Finance Committee: 12/09/2024

Governing Body: 12/11/2024

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A motion was made by City Councilor, District 1 Alma Castro, seconded by City Councilor, District 2 Carol Romero-Wirth, to approve as presented.

- h. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate Road Impact Fees in the Total Amount of \$112,000 to FY 2025 WIP Design for the Engineering Design of the Henry Lynch Reconstruction Project (Romella Glorioso-Moss, Capital Projects Manager; [rsglorioso-moss@santafenm.gov](mailto:rsglorioso-moss@santafenm.gov))

**Committee Review:**

Public Works & Utilities Committee: 12/02/2024

Finance Committee: 12/09/2024

Governing Body: 12/11/2024

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A motion was made by City Councilor, District 1 Alma Castro, seconded by City Councilor, District 2 Carol Romero-Wirth, to approve as presented.

- i. Request for Approval of a State Wide Price Agreement # 40-00000-23-00045 with Wagner Equipment Company for the Total Amount of \$305,336.02 for the Purchase, Installation and Testing of the Administration Generator for a Term of 60 Days. (Michael Dozier, Wastewater Division Director; [mldozier@santafenm.gov](mailto:mldozier@santafenm.gov))

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$305,336.02 from the Wastewater Enterprise Cash Fund to Wastewater Equipment & Machinery Non-Exempt Account.

**Committee Review:**

Public Works and Utilities Committee: 12/02/2024

Finance Committee: 12/09/2024

Governing Body: 12/11/2024 -

A motion was made by City Councilor, District 1 Alma Castro, seconded by City Councilor, District 2 Carol Romero-Wirth, to approve as presented.

- j. Request for Approval of Amendment No. 1 to Professional Services Contract Item # 24-0299 with Hazen & Sawyer to Increase Compensation by \$2,666,930 for a New Total Amount of \$5,384,930 to Expand Existing Tasks Within the Original Scope of Work to Bring the Paseo Real Wastewater Reclamation Facility to Compliance from Violations of the Clean Water Act. (Michael Dozier, Wastewater Division Director; [mldozier@santafenm.gov](mailto:mldozier@santafenm.gov))

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$2,666,930 from the Wastewater Enterprise Cash Fund to the Wastewater WIP Construction Account.

**Committee Review:**

Public Works & Utilities Committee: 12/02/2024

Finance Committee: 12/09/2024

Governing Body: 12/11/2024 -

A motion was made by City Councilor, District 1 Alma Castro, seconded by City Councilor, District 2 Carol Romero-Wirth, to approve as presented.

- k. Request for Approval of Amendment No. 1 to Item #24-0297 with A.A.C. Construction to Increase the Compensation by \$4,109,144.16 for a New Total Amount of \$6,574,981.20 to Expand Existing Tasks Within the Original Scope of Work to Bring the Paseo Real Wastewater Reclamation Facility to Compliance from Violations of the Clean Water Act. (Michael Dozier, Wastewater Division Director; [mldozier@santafenm.gov](mailto:mldozier@santafenm.gov))

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$4,109,144.16 from the Wastewater Enterprise Cash Fund to the Wastewater WIP Construction Account.

**Committee Review:**

Public Works and Utilities Committee: 12/02/2024

Finance Committee: 12/09/2024

Governing Body: 12/11/2024 -

A motion was made by City Councilor, District 1 Alma Castro, seconded by City Councilor, District 2 Carol Romero-Wirth, to approve as presented.

- I. Request for Approval of Amendment No. 2 to Item #23-0671 with FacilityBUILD, Inc. to Extend the Term to June 30, 2025 for Design and Construction of an Addition at the Mary Esther Gonzales Senior Center. (Caryn Grosse, Public Works Project Manager; [clgrosse@santafenm.gov](mailto:clgrosse@santafenm.gov))

**Committee Review:**

Public Works and Utilities Committee: 12/02/2024

Finance Committee: 12/09/2024

Governing Body: 12/11/2024 -

A motion was made by City Councilor, District 1 Alma Castro, seconded by City Councilor, District 2 Carol Romero-Wirth, to approve as presented.

- m. Request for Approval of Amendment No. 5 to Amended and Restated Lease Agreement Item #19-0872 with Santa Fe Recovery Center, Inc. for Buildings at 1600 S. St. Michael's Dr. to Extend the Term of the Lease for King Hall to September 1, 2025, and the Term of the Lease for the Student Apartments to February 1, 2025. (Daniel Hernandez, Director, Metropolitan Redevelopment Agency; [dahernandez@santafenm.gov](mailto:dahernandez@santafenm.gov))

**Committee Review:**

Public Works and Utilities Committee: 12/02/2024

Quality of Life Committee: 12/04/2024

Finance Committee: 12/09/2024

Governing Body: 12/11/2024 -

A motion was made by City Councilor, District 1 Alma Castro, seconded by City Councilor, District 2 Carol Romero-Wirth, to approve as presented.

- n. Request for Approval of Amendment No. 2 to Item #23-0548, Exclusive Negotiation Agreement with Santa Fe Arts Institute, to Extend the Term through April 30, 2025, to Negotiate Terms for Land and Building Disposition and Development of the Midtown Visual Arts Center Pursuant to the City's Request for Proposals. (Daniel Hernandez, Metropolitan Redevelopment Agency Director; [dahernandez@santafenm.gov](mailto:dahernandez@santafenm.gov))

**Committee Review:**

Public Works and Utilities Committee: 12/02/2024

Quality of Life Committee: 12/04/2024

Finance Committee: 12/09/2024

Governing Body: 12/11/2024 -

A motion was made by City Councilor, District 1 Alma Castro, seconded by City Councilor, District 2 Carol Romero-Wirth, to approve as presented.

- o. CONSIDERATION OF RESOLUTION NO. 2024\_\_\_. (Councilor Amanda Chavez)  
A Resolution Assigning Authorized Officers and Agents for Grant Agreement Number SAP 22-G2419-STB for the Plan, Design, and Construction of Improvements on Jemez Road. (Sean Moody, Capital Projects Manager; [sxmoody@santafenm.gov](mailto:sxmoody@santafenm.gov))

**Committee Review:**

Governing Body (Introduced): 11/13/2024

~~Public Works and Utilities Committee: 11/18/2024~~ (Rescheduled to 12/02/2024 Public Works and Utilities Committee for Noticing Purposes)

Public Works and Utilities Committee: 12/02/2024

Finance Committee: 12/09/2024

Governing Body: 12/11/2024

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**Committee Review:**

Requested to be removed in amendment to the Consent Agenda by Chair Chavez.

- p. CONSIDERATION OF RESOLUTION NO. 2024-\_\_\_. (Mayor Alan Webber)  
A Resolution Approving Budget Amendments for the Buckman Direct Diversion Board and Santa Fe

Solid Waste Management Agency and Requesting that New Mexico Department of Finance and Administration Approve the City of Santa Fe's First Quarter Budget Amendments for Fiscal Year 2025. (Andy Hopkins, Budget Officer; ajhopkins@santafenm.gov)

**Committee Review:**

Governing Body Special Meeting (Introduced): 11/25/2024

Public Works and Utilities Committee: 12/02/2024

Quality of Life Committee: 12/04/2024

Finance Committee: 12/09/2024

Governing Body: 12/11/2024 - ,

A motion was made by City Councilor, District 1 Alma Castro, seconded by City Councilor, District 2 Carol Romero-Wirth, to approve as presented.

- q. CONSIDERATION OF RESOLUTION NO. 2024\_\_\_\_. (Mayor Alan Webber and Councilor Jamie Cassutt)  
A Resolution Enabling the Santa Fe County Improvement Special Assessment Program in the City of Santa Fe. (Johanna Nelson, Office of Economic Development Director; jcnelson@santafenm.gov and Casey Dalbor, Economic Development Associate; cjdalbor@santafenm.gov)

**Committee Review:**

Governing Body Special Meeting (Introduced): 11/25/2024

Public Works and Utilities Committee: 12/02/2024

Quality of Life Committee: 12/04/2024

Governing Body: 12/11/2024 - ,

A motion was made by City Councilor, District 1 Alma Castro, seconded by City Councilor, District 2 Carol Romero-Wirth, to approve as presented.

8. Action Items: Discussion Agenda

9. Executive Session

10. Matters from Staff

11. Matters from the Committee

12. Matters from the Chair

13. Next Meeting: January 6, 2025

14. Adjourn

The Public Works and Utilities Committee Meeting was Adjourned at 6:15pm.