



City of Santa Fe, New Mexico

Memorandum



Date: November 15, 2024

To: Quality of Life Committee
Finance Committee
Governing Body

From: Roberta Catanach, Project Administrator RC
Loretta S. Olguin, Business Operations Manager *LSO*

CC: Andrew Hopkins, Budget Officer

RE: BAR - Bella Luz LLC for the Lamplighter Project

ACTION: Request for Approval of a Budget Amendment Resolution (BAR) in the total amount of \$105,027.

BACKGROUND AND SUMMARY: The City has two contracts with Bella Luz LLC for the Lamplighter project and one for the capital construction contract. In FY 24, the vendor invoiced for consulting services against the construction contract. The Project Manager at the time compensated for this by moving AHTF funds to Housing CIP. This BAR moves the AHTF funds back to fund 240 for the consulting contract and staff will have the vendor reissue invoices against the AFHTF contract.

Attachments:
Budget Adjustment Request Form

Fund ... COMDEV
 Org ... AH Trust
 Object ... Subsidies
 Project ...

Acct
 Acct name Account
 Type Status
 Rollup ... Affordable Housing Trust CNT
 Sub-Rollup ...
 MultiYr Fund

4 Year Comparison Current Year History 4 Year Graph History Graph

Yr/Per 2024/13	Fiscal Year 2024		Fiscal Year 2023		Fiscal Year 2022		Fiscal Year 2021
Original Budget	<input type="text" value="3,000,000.00"/>		<input type="text" value="3,000,000.00"/>		<input type="text" value="3,000,000.00"/>		<input type="text" value="2,908,166.00"/>
Transfers In	<input type="text" value="3,359,379.00"/>		<input type="text" value="6,122,128.25"/>		<input type="text" value="4,094,183.00"/>		<input type="text" value="2,914,351.00"/>
Transfers Out	<input type="text" value="-105,027.00"/>		<input type="text" value="-2,735,393.25"/>		<input type="text" value="-1,298,144.00"/>		<input type="text" value=".00"/>
Revised Budget	<input type="text" value="6,254,352.00"/>		<input type="text" value="6,386,735.00"/>		<input type="text" value="5,796,039.00"/>		<input type="text" value="5,822,517.00"/>
Actual (Memo)	<input type="text" value="4,309,389.20"/>		<input type="text" value="2,896,552.90"/>		<input type="text" value="2,522,303.13"/>		<input type="text" value="1,427,153.17"/>
Encumbrances	<input type="text" value=".00"/>		<input type="text" value=".00"/>		<input type="text" value=".00"/>		<input type="text" value="3,766,006.85"/>
Requisitions	<input type="text" value=".00"/>						<input type="text" value=".00"/>
Available	<input type="text" value="1,944,962.80"/>		<input type="text" value="3,490,182.10"/>		<input type="text" value="3,273,735.87"/>		<input type="text" value="629,356.98"/>
Percent used	<input type="text" value="68.90"/>		<input type="text" value="45.35"/>		<input type="text" value="43.52"/>		<input type="text" value="89.19"/>

Fund ... COMDEV
 Org ... HousingCIP
 Object ... WIP Constr
 Project ...

Acct
 Acct name Account N
 Type ... Status
 Rollup ...
 Sub-Rollup ...
 MultiYr Fund

4 Year Comparison

Current Year History 4 Year Graph History Graph

Yr/Per 2024/13	Fiscal Year 2024	Fiscal Year 2023	Fiscal Year 2022	Fiscal Year 2025
Original Budget	<input type="text" value=".00"/>	<input type="text" value=".00"/>	<input type="text" value=".00"/>	<input type="text" value=".00"/>
Transfers In	<input type="text" value="949,497.00"/>	<input type="text" value="844,470.00"/>	<input type="text" value=".00"/>	<input type="text" value=".00"/>
Transfers Out	<input type="text" value=".00"/>	<input type="text" value=".00"/>	<input type="text" value=".00"/>	<input type="text" value=".00"/>
Revised Budget	<input type="text" value="949,497.00"/>	<input type="text" value="844,470.00"/>	<input type="text" value=".00"/>	<input type="text" value=".00"/>
Actual (Memo)	<input type="text" value="181,401.48"/>	<input type="text" value=".00"/>	<input type="text" value=".00"/>	<input type="text" value="-181,401.48"/>
Encumbrances	<input type="text" value=".00"/>	<input type="text" value=".00"/>	<input type="text" value=".00"/>	<input type="text" value=".00"/>
Requisitions	<input type="text" value=".00"/>			<input type="text" value=".00"/>
Available	<input type="text" value="768,095.52"/>	<input type="text" value="844,470.00"/>	<input type="text" value=".00"/>	<input type="text" value="181,401.48"/>
Percent used	<input type="text" value="19.11"/>	<input type="text" value=".00"/>	<input type="text" value=".00"/>	<input type="text" value=".00"/>

Signature: Roberta Catanach
Roberta Catanach (Dec 4, 2024 16:14 MST)

Email: rlcatanach@santafenm.gov