



October 2, 2025

Gary Moquino
Historic Preservation Division
City of Santa Fe
200 Lincoln Avenue
Santa Fe, NM 87501

RE: 800 Gildersleeve St

Dear Gary,

I am writing to respectfully submit a request for Historic District Administrative Approval for the property located at **800 Gildersleeve Street**, a contributing structure within the **Don Gaspar Historic District**.

The proposal includes the installation of a 10 ft (depth) x 12 ft (width) cedar wood pavilion-style structure. It is a freestanding, reversible addition and is not replacing any historic material. It has been carefully selected to complement the existing architecture and aesthetic of the residence, ensuring that it aligns with the historic character of the district.

Materials:

Constructed from FSC-certified solid cedar wood, this structure serves as a versatile trellis and may optionally include a roof. Anchoring plates with expansion screws provide long-term structural stability.

This proposal includes the following documentation for your review:

1. Site Plan
2. Elevations
3. Photographs
4. Specs

Please feel free to contact me at **(505) 557-4060** or via email at **jennifer@santafepermits.com** with any questions or for additional information.

Thank you for your time and consideration.

Sincerely,
Jennifer Salimbene



PURPOSE AND INSTRUCTIONS

Prior to a public hearing in front of the Historic District Review Board (HDRB) all applicants must obtain Historic Districts Preliminary Zoning Review (HPZR) from the Current Planning Division. The HPZR does not grant zoning approval. Following design approval from the HDRB, final zoning review will be performed at the time of building permit.

Applicants must submit complete and accurate information for review. Incomplete submittals will not be processed. All HPZR requests must be submitted to Current Planning via zoningcounter@santafenm.gov

PROJECT INFORMATION

Form with fields: Date 10-15-25, Property Owner of Record FBF Enterprises, Applicant/Agent Contact Jennifer Salimbene, Agent, Site Address 800 Gildersleeve, Suite or Space #, Subdivision Name Buena Vista Addition, Lot # 15, Block # 6, Total Roof Area (square feet) 120, Lot Coverage % 19.75, Lot Size (square feet) 9321, Proposed Construction Description Garden pergola, The following documents are required for review as applicable: Legal Lot of Record, Building Plans, Existing site plan w/ setbacks, Proposed site plan w/ setbacks, Existing & Proposed Elevations, Development Plan, Zoning District R21, Overlay Districts Escarpment, Flood Plain, Other, Proposed Setbacks Front 7'4", Rear 106, Left Side 7'4", Right Side 57.38', Required Setbacks Front 7, Rear 15, Left Side 5, Right Side 5, Proposed Height 7'-8", Max Height 24', Parking Required 0, Provided 0, Bike Parking 0, Provided 0

Historic Planning Case Manager Paul Duran

If you selected "other," please write in the name of your case manager.

ADDITIONAL SUBMITTALS (IF APPLICABLE)

Form with checkboxes: Y N Affidavit Restricting Use of an Accessory Structure Containing a Bathroom or Kitchen, Y N Setback Affidavit and Agreement, Y N Site Visibility Triangle, Y N Escarpment Slope Analysis, Y N Flood Plain Grading Plan

This hereby certifies that the information provided for preliminary zoning review is accurate and will not be modified without consulting the Land Use Department staff prior to HDRB hearing.

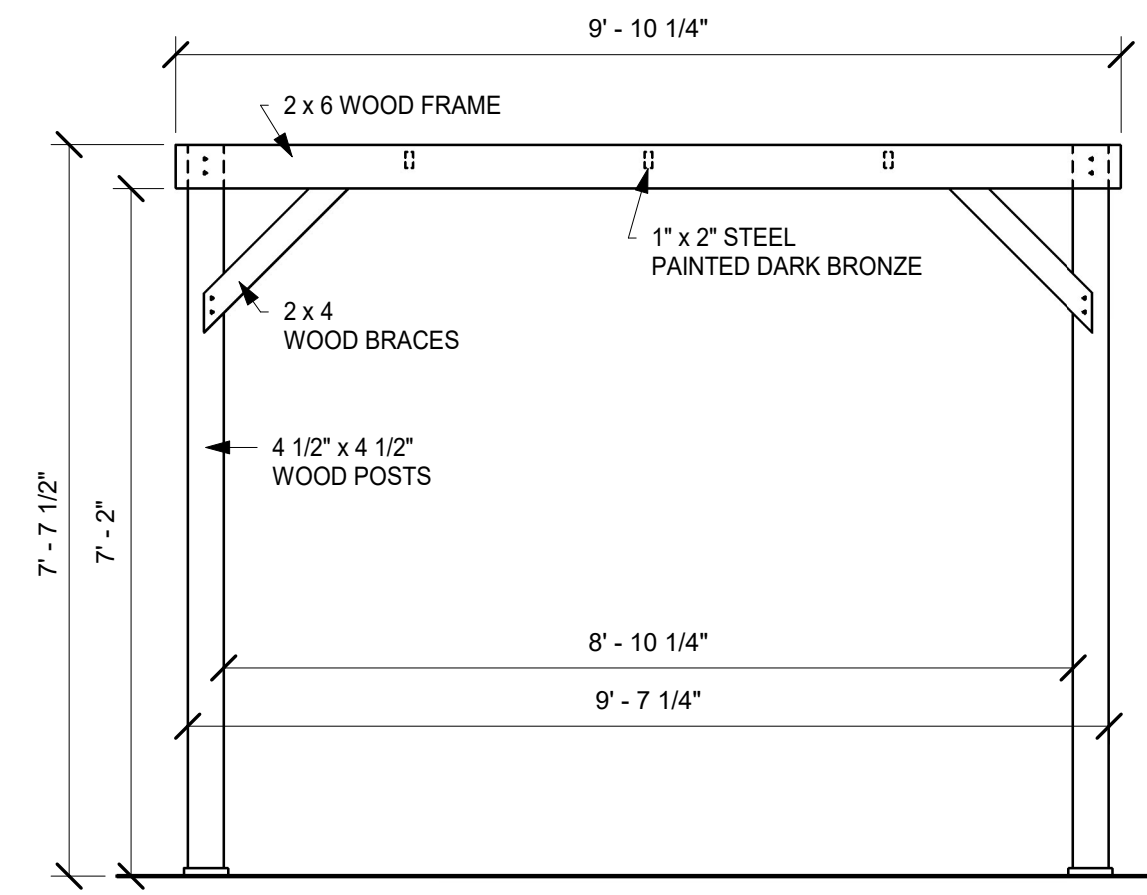
Jennifer Salimbene

Owner Applicant Agent

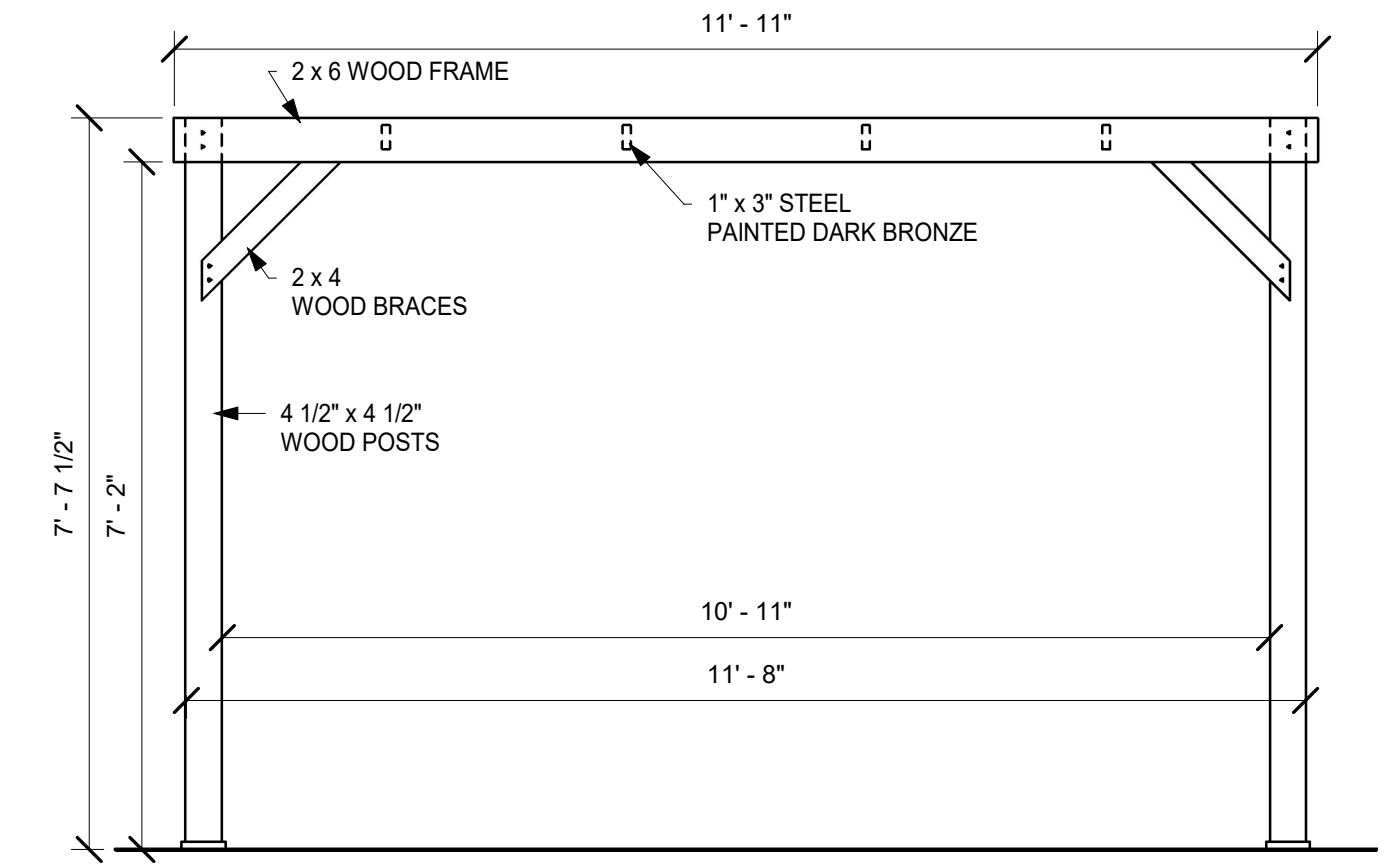
To Be Completed by Land Use Department Staff

PRELIMINARY REVIEW STATUS

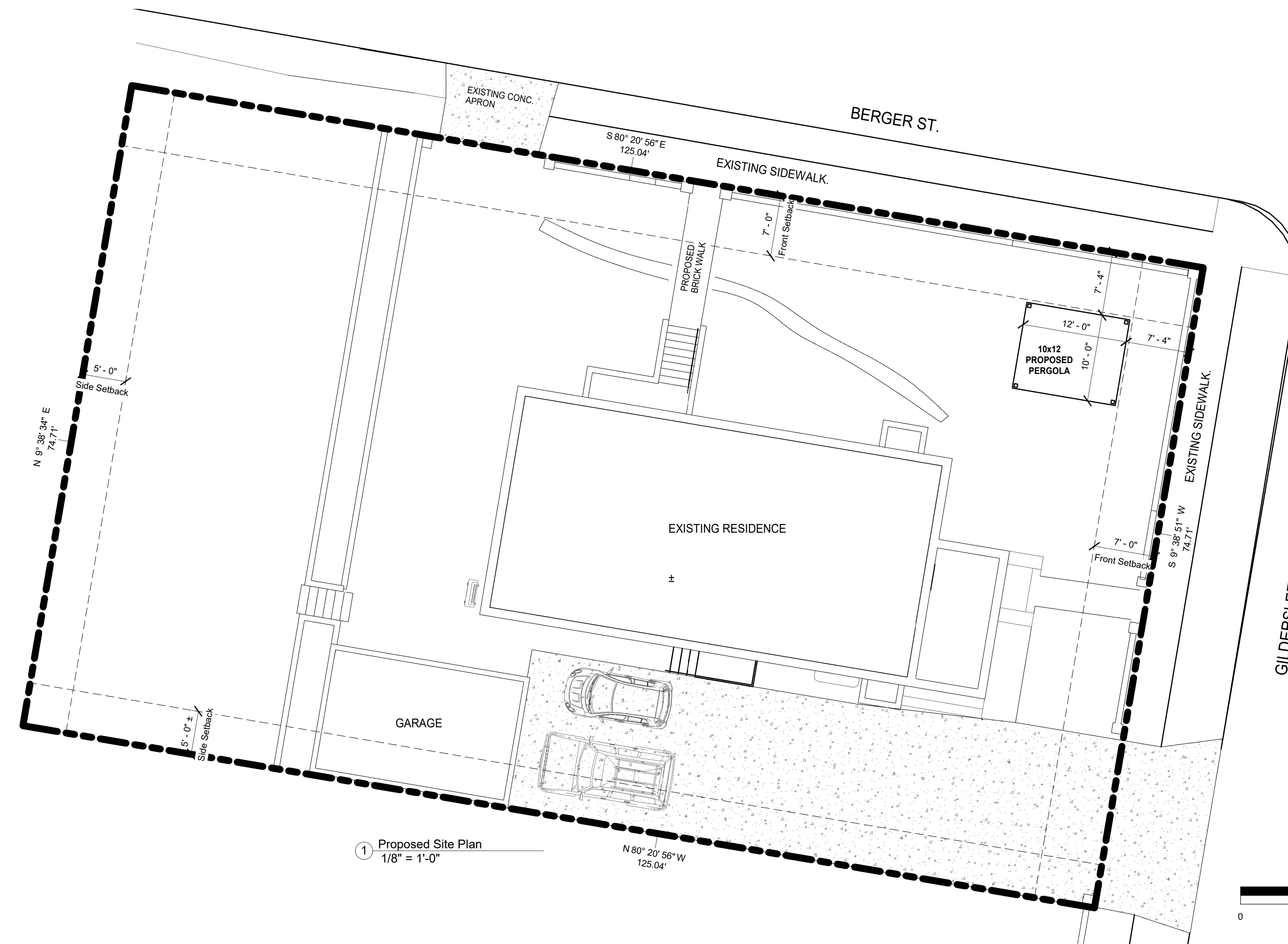
Form with fields: Preliminarily Reviewed, Reviewed w/ conditions, Denied, Comments/Conditions Final permit application must comply with zoning standards set forth in ch. 14 of City Land Development Code, Preliminary Zoning Review completed by Richard Hamuth, Date 10/22/2025, Preliminary Zoning Review # 2025-011421-PAR



③ Pergola Elevation - East / West Sides
1/2" = 1'-0"

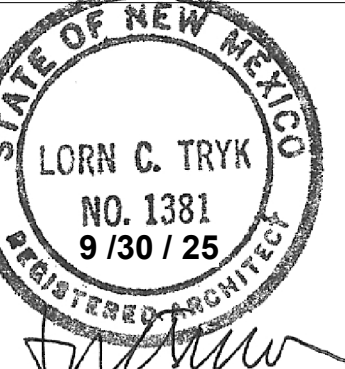


② Pergola Elevation - North / South Sides
1/2" = 1'-0"



① Proposed Site Plan
1/8" = 1'-0"

LORN TRYK ARCHITECTS
 436 W. San Francisco Street
 Santa Fe, New Mexico 87501
 Telephone: 505-982-5340 Fax: 505-982-5393
 E-Mail: mail@tryk.com



PERGOLA

800 GILDERSLEEVE ST.

Date:
9/30/2025
5:30:26 PM

Pergola
Site Plan -
Elevations

Scale As indicated

C0

Size: 10 ft D x 12 ft W

Overall	11' W X 10' D X 7' 8" H
Roof	7' 8" H X 11' 11" W X 9' 10" D
Door/Entrance Height - Top to Bottom	7' 2" H
Interior Height - Top to Bottom	7' 2" H
Interior Width - Side to Side	10' 11" W
Overall Product Weight	230 lb.
Square Footage	120

Other Dimensions

Roof	11' 10" D
Posts	6' 5" H X 4 3/5" W X 4 3/5" D
Door	7' 3" H
Interior Height - Top to Bottom	7' 3" H
Interior Depth - Front to Back	10' 7" D

Documents

[Owner Manual \(pdf\)](#)

Details

Portable	No
Footprint Shape	Rectangular
Frame Material	Solid Wood
Roof Type	Hardtop
Roof Material	iron
Roof Included	Yes
Wind Vents Included	Yes
Snow Load Capacity	2,400 lb.
Anchor / Mounting Kit Included	Yes
Wood Species	Cedar
Year-Round Use	Yes

Weather Resistant	Yes
Product Care	Apply oil to maintain color and prolong durability, Avoid use of abrasive cleaners, Do not use any cleaning agents
Natural Variation Type	Wood Knots
Imported	Yes
Paintable	Yes
Durability	Water Resistant, UV Resistant, Wind Resistant, Weather Resistant, Rust Resistant
Roof Hanging Weight Capacity	50 lb.
Wind Rating	83 mph
Roof Color	Black
Frame Finish	Brown



