

**Regular Meeting of the Finance Committee  
December 8, 2025 at 5:00 PM  
Council Chambers, City Hall  
200 Lincoln Avenue  
MINUTES**

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1. Call to Order

The Regular Meeting of the Finance Committee was called to order by Councilor Romero-Wirth at 5:01 PM, on Monday, December 8, 2025, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. Roll Call

**MEMBERS PRESENT**

Councilor Carol Romero-Wirth  
Councilor Signe Lindell  
Councilor Jamie Cassutt  
Councilor Pilar Faulkner  
Councilor Lee Garcia

**MEMBERS EXCUSED**

**OTHER PARTICIPANTS ATTENDING**

Emily Oster, Director, Finance Department  
Erminia Tapia, Business Operations Manager, Finance Department

3. Approval of Agenda

**MOTION** A motion was made by Councilor Lindell, seconded by Councilor Cassutt, to Approve.

**VOTE** The motion Passed on a roll call vote.

4. Approval of Consent Agenda

**MOTION** A motion was made by Councilor Lindell, seconded by Councilor Cassutt, to Amend.

**VOTE** The motion Passed on a roll call vote.

The following items were pulled for discussion:

- Item 6d
- Item 6m
- Item 6p
- Item 6hh

5. Presentations

- a. Finance Department Staff Recognition. (Emily K. Oster, Finance Director; [ekoster@santafenm.gov](mailto:ekoster@santafenm.gov) )
- b. Recognition of Departing 2025 Finance Committee Members. (Emily K. Oster, Finance Director; [ekoster@santafenm.gov](mailto:ekoster@santafenm.gov))
- c. Proposed Goals, Objectives and Key Performance Indicators for FY26. (Andrea Phillips, Deputy City Manager; [akphillips@santafenm.gov](mailto:akphillips@santafenm.gov); Rod Gould, Senior Advisor; [rsgould@santafenm.gov](mailto:rsgould@santafenm.gov))

6. Action Items: Consent Agenda

- a. Request for Approval of the November 10, 2025, Finance Committee Meeting Minutes. (Emily K. Oster, Finance Director; [ekoster@santafenm.gov](mailto:ekoster@santafenm.gov))

**Committee Review:**

Finance Committee: 12/08/2025

Approved on Consent.

- b. Request for Approval of a General Services Contract with WEX Bank dba Wright Express in the Total Amount of \$9,600,000 Including Applicable Taxes for WEX Fuel Card Program. (Raymond Scott Gunter, Procurement Manager; [rsgunter@santafenm.gov](mailto:rsgunter@santafenm.gov))

**Committee Review:**

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

- c. Request for Approval of Citywide Price Agreement with Cintas Corporation in the Total Amount of \$2,163,750 for Workplace Solutions for a Term of 8 Years. (Travis Dutton-Leyda, Chief Procurement Officer; [tkduttonleyda@santafenm.gov](mailto:tkduttonleyda@santafenm.gov) and Emily K. Oster, Finance Director; [ekoster@santafenm.gov](mailto:ekoster@santafenm.gov))

**Committee Review:**

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

- d. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$3,070,059 from Prior Year FY2025 General Fund Balances to Establish Budget Authority for Transfers to the Affordable Housing Trust Fund Discussed in Prior Years Budget Narrative. (Emily K. Oster, Finance Director; [ekoster@santafenm.gov](mailto:ekoster@santafenm.gov))

**Committee Review:**

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

**MOTION** A motion was made by Councilor Cassutt, seconded by Councilor Faulkner, to Approve.

**VOTE** The motion Passed on a roll call vote.

- e. Request for Approval of Amendment No. 2 to Item #24-0540 with Safeware, Inc. to Increase the Total Compensation to \$10,000,000 Including NMGR and to Extend the Term to March 28, 2029, for Public Safety Preparedness and Safety Equipment & Solutions. (Travis Dutton-Leyda, Chief Procurement Officer; tkduttonleyda@santafenm.gov and Emily K. Oster, Finance Director; ekoster@santafenm.gov)

**Committee Review:**

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

- f. Request for Approval of Amendment No. 4 to Memorandum of Understanding Item #18-1309 with Insight Public Sector to Increase the Compensation by \$4,090,461.67 for a New Total Amount of \$8,018,466.37 and to Extend the Termination Date to November 26, 2028, for City Microsoft 365 Products and Services. (Larry Worstell, ISD Manager; lfworstell@santafenm.gov)

**Committee Review:**

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

- g. Request for Approval of an Exclusive Negotiation Agreement to Negotiate the Sale of Midtown Tract H-1a to Integral Design and Development LLC. for Development as a Mixed-Use Development, with a Deposit of \$10,000. (Carly Venditti, Asset Development Manager; cavenditti@santafenm.gov)

**Committee Review:**

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

- h. Request for Approval of an Exclusive Negotiation Agreement to Negotiate the Sale of Midtown Tracts J-1a and J-1b to Santa Fe Innovation Hub LLC. for Development as a Mixed-Use Development, with a Deposit of \$18,125. (Carly Venditti, Asset Development Manager; cavenditti@santafenm.gov)

**Committee Review:**

Finance Committee: 12/08/2025  
Governing Body: 12/10/2025

Approved on Consent.

- i. Request for Approval of Amendment No. 1 to Item #25-0278 with Arthur J. Gallagher to Increase the Compensation by \$174,020 for a New Total Contract Amount of \$4,133,989.08 for Additional Insurance Premiums for FY25-26. (Andrea Phillips, Deputy City Manager; akphillips@santafenm.gov)

**Committee Review:**

Finance Committee: 12/08/2025  
Governing Body: 12/10/2025

Approved on Consent.

- j. Request for Approval of Capital Outlay Grant Agreement with New Mexico Department of Transportation for Project C5253296 Rufina Lopez Lane Intersection Improvements in the Total Amount of \$400,000 with the Reversion Date of June 30, 2029. (Romella Glorioso-Moss, Complete Streets Capital Projects Manager; rsglorioso-moss@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$400,000 from the 2025 Capital Appropriation to FY26 Revenue and WIP Design for Improvements to the Rufina Lopez Lane Intersection.

**Committee Review:**

Finance Committee: 12/08/2025  
Governing Body: 12/10/2025

Approved on Consent.

- k. Request for Approval of a Memorandum of Agreement (MOA) with New Mexico Department of Transportation (NMDOT) for Public Transportation Service Funding in the Amount of \$807,315.10. (Gabrielle Chavez, Transit Director of Administration; gnchavez@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$1,009,146 to Budget Proceeds from the MOA with NMDOT in the Amount of \$807,315 with Local Match of \$201,830 from Transit Fund Balance.

2. Request Authorization of the Chief Procurement Officer to Issue a Purchase Order to Purchase Six Paratransit E-Transit Buses for an Amount of \$400,287.

**Committee Review:**

Finance Committee: 12/08/2025  
Governing Body: 12/10/2025

Approved on Consent.

- I. Request for Approval of Amendment No. 1 to Item #25-0456 with SKE Contractors, L.L.C. to Increase the Compensation by \$600,000 for a New Total Contract Amount of \$4,927,500 for Sewer Collection System Repair, Replacement, and Extension. (Fred Heerbrandt, Engineer Supervisor; pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$600,000 from the Wastewater Enterprise Fund to WIP Construction.

**Committee Review:**

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

- m. Request for Approval of Amendment No. 1 to General Services Contract Item #23-0062 with IPS Group Inc. to Amend the Scope of Services to Provide Ongoing Support for Credit Card Payments Made by Customers on SingleSpace and Monthly Management System Fees for Single Space Parking Meters, Increase the Compensation by \$543,600 for a New Total Amount of \$1,346,607.14 Including NMGRT and to Extend the Term to November 21, 2029.(Steve Kaspan, Parking Division Director; spkaspan@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

**MOTION** A motion was made by Councilor Lindell, seconded by Councilor Cassutt, to Approve.

**VOTE** The motion Passed on a roll call vote.

- n. Request for Approval of Amendment No. 1 to Item # 24-0351 with Western Oilfields Supply Co. to Increase the Compensation by \$2,909,100.12 for a New Total Contract Amount of \$3,909,100.12 for the Removal, Purchase and Installation of Pumps and Filtration Equipment for the Paseo Real Wastewater Treatment Facility. (Michael Dozier, WW Division Director; mldozier@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$2,909,101 from the Wastewater Enterprise Fund to WIP Construction.

**Committee Review:**

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025  
Governing Body: 12/10/2025

Approved on Consent.

- o. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$500,000 from the Wastewater Enterprise Fund to WIP Construction to Fund an Existing Contract with McDowell Mechanical for On-Call General/Mechanical Construction Services. (Fred Heerbrandt, Engineer Supervisor; pfheerbrandt@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 12/01/2025  
Finance Committee: 12/08/2025  
Governing Body: 12/10/2025

Approved on Consent.

- p. Request for Approval to Obtain Construction Services with National Roofing Company for Maintenance and Repair of a 64-Year-Old Roof in the Total Amount of \$330,722. (Leroy Alvarado, Operations Management Supervisor; lmalvarado@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 12/01/2025  
Finance Committee: 12/08/2025  
Governing Body: 12/10/2025

**MOTION** A motion was made by Councilor Garcia, seconded by Councilor Faulkner, to Approve.

**VOTE** The motion Passed on a roll call vote.

- q. Request for Approval of a Public Fireworks Display Permit Submitted by the Kiwanis Club of Santa Fe for the New Year's Eve Celebration on Wednesday, December 31, 2025, at the La Fonda Plaza Hotel. (Geronimo Griego, Fire Marshal; gggriego@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 12/01/2025  
Finance Committee: 12/08/2025  
Governing Body: 12/10/2025

Approved on Consent.

- r. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$2,005,000 from the Water Cash Enterprise Fund to Water WIP Design for On-Call Engineering Services for Carollo Engineers Inc. (John Del Mar, Engineer; jpdelmar@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

- s. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$1,060,000 from the Water Enterprise Cash Fund to Water WIP Design for On-Call Engineering Services for Hazen and Sawyer. (John Del Mar, Engineer Supervisor; jpdelmar@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

- t. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$1,480,000 from the Water Enterprise Cash Fund to Water WIP Design for On-Call Engineering Services for AECOM Technical Services. (John Del Mar, Engineer Supervisor; jpdelmar@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

- u. Request for Approval of Capital Appropriation Grant Agreement with New Mexico Department of Finance and Administration for Project 25-J4367 Improvements to Fire Station Facilities in the Total Amount of \$3,955,050 with a Reversion Date of June 30, 2027. (Tim Farrell, Interim Facilities Division Director; tgarrell@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$3,955,050 to FY26 Revenue and Facilities WIP Construction for Improvements to Fire Station Facilities.

**Committee Review:**

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

- v. Request for Approval to Purchase a Metro Express 157, Type III Ambulance from Southwest Ambulance Sales in the Total Amount of \$219,001. (Brian

Moya, Fire Department, Fire Chief; bjmoya@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

- w. Request for Approval to Accept the Fire Protection Fund Grant from the New Mexico Department of Homeland Security and Emergency Management (DHSEM) In the Total Amount of \$522,980. (Brian Moya, Fire Department, Fire Chief; bjmoya@santafenm.gov)

- 1. Request for Approval of a Budget Amendment Resolution (BAR) to add \$522,980 from the DHSEM into FY26 Operating and Safety Supplies.

**Committee Review:**

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

- x. Request for Approval of General Services Contract with Fire Wire, LLC for Fire Department Personal Protective Equipment Inspection, Repair and Cleaning Services in the Total Amount of \$330,000 Including NMGRS for a Six-Year Term. (Brian Moya, Fire Chief; bjmoya@santafenm.gov and Graham Miller, Battalion Chief-Health and Safety; grmiller@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

- y. Request for Approval of Amendment No. 1 to Professional Services Contract Item #25-0376 with Life Extension Clinics, Inc. dba Life Scan Wellness Centers to Increase Compensation by \$495,407.95 for a New Total Amount of \$645,771.20 for Firefighter Physicals. (Brian Moya, Fire Department, Fire Chief; bjmoya@santafenm.gov)

**Comittee Review:**

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

- z. Request for Approval of a Professional Services Agreement with Woven

Architecture LLC in the Total Amount of \$231,300 Including NMGRT for Design Services for the Santa Fe Main Library for a Two-Year Term. (Jane Mathews, Public Works Project Manager II; sjmathews@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$231,300 to FY26 Facilities WIP Design for Santa Fe Main Library Preservation Project.

**Committee Review:**

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

- aa. Request for Approval of Capital Appropriation Agreement with New Mexico Department of Finance and Administration in the Total Amount of \$119,607 for Project 25-J4368 Improvements to the City Facility Leased to Kitchen Angels with a Reversion Date of June 30, 2027. (Caryn Grosse, PMP, Public Works Project Manager III; clgrosse@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

- bb. Request for Approval of Capital Appropriation Grant Agreement with New Mexico Department of Finance and Administration for Project 25-J4366 Improvements to Fire Station Facilities in the Total Amount of \$247,500 with a Reversion Date of June 30, 2028. (Tim Farrell, Interim Facilities Division Director; tgarrell@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$247,500 to FY26 Revenue and Facilities WIP Construction for Improvements to Fire Station Facilities.

**Committee Review:**

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

- cc. Request for Approval of Amendment No. 1 to Item # 24-0656 with SKE Contractors, LLC to Increase the Compensation by \$113,915.40 for a New Total Contract Amount of \$3,388,943.60 for Calle Mejia Sanitary Sewer Pipe Bursting Rehab Project. (Fred Heerbrandt, Engineer Supervisor;

pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$113,916 from the Wastewater Enterprise Fund to WIP Construction.

**Committee Review:**

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

dd. Request for Approval of a General Services Contract with Duke's Root Control, Inc. for Sanitary Sewer Evaluation Services in the Total Amount of \$1,463,040.28 for a Four Year Term. (Efren Morales, Operations Superintendent; emmorales@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$1,463,041 from the Wastewater Enterprise Fund to Repair and Maintenance Building/Structure.

**Committee Review:**

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

ee. Request for Approval to Purchase Two Commercial Front Load Collection Vehicles from Bruckner Truck Sales in the Total Amount of \$970,078. (Martin Valdez, ESD Fleet Manager; mjvaldez@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/225

Governing Body: 12/10/2025

Approved on Consent.

ff. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$944,887 to Re-Appropriate the Unused Funds from the Office of Economic Development FY25 Budget into the FY26 Budget to Support the SFPS Work Base Learning Program Contract and the UNM Education and Training Consulting Contract. (Loretta Olguin, Business Operations Manager; Isolguin@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 12/03/2025

Finance Committee: 12/08/2025  
Governing Body: 12/10/2025

Approved on Consent.

- gg. Request for Approval of Amendment No.1 to General Plan Update Contract Item #24-0352 with WSP USA Inc. to Increase the Compensation by \$150,000 for a New Total Amount of \$2,037,871.87 for the Development of an Economic Development Strategic Plan. (Johanna Nelson, Office of Economic Development Director; jcnelson@santafenm.gov and Noah Tamas-Parris, Contracts Administrator; nmtamasparris@santafenm.gov)

**Committee Review:**

Economic Development Advisory Committee: 12/03/2025  
Quality of Life Committee: 12/03/2025  
Finance Committee: 12/08/2025  
Governing Body: 12/10/2025

Approved on Consent.

- hh. Request for Approval of Amendment No. 2 to Item #25-0011 with the Santa Fe Animal Shelter and Humane Society, Inc. to Increase the Compensation by \$152,289 for a New Total Contract Amount of \$430,289 for Animal Shelter Services. (Ben Valdez, Deputy Chief of Police; bpvaldez@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 12/03/2025  
Finance Committee: 12/08/2025  
Governing Body: 12/10/2025

**MOTION** A motion was made by Councilor Lindell, seconded by Councilor Cassutt, to Approve.

**VOTE** The motion Passed on a roll call vote.

- ii. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$500,000 from Prior Year Gross Receipts Tax Revenue to Service Contracts Fund for the Animal Services Emergency Contract Amendment and RFP Award. (Ben Valdez, Deputy Chief of Police; bpvaldez@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 12/03/2025  
Finance Committee: 12/08/2025  
Governing Body: 12/10/2025

Approved on Consent.

- jj. Request for Approval of Amendment No. 3 to Item #23-0483 with Vladimir Jones (PRACO LTD.) for Advertising Agency Services to Increase the Compensation by \$35,000, Including NMGRT for a New Total Amount of \$16,412,000. (Randy Randall, TSF Executive Director; rrandall@santafenm.gov).

**Committee Review:**

Quality of Life: 12/03/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

- kk. Request of Approval of Amendment No. 4 to Item #22-0062 with Mittera to Increase the Compensation by \$150,757.12 Including NMGRT for a New Total Amount of \$737,584.49 for Printing Services. (Randy Randall, TSF Executive Director; rrandall@sanatafenm.gov)

**Committee Review:**

Quality of Life Committee: 12/03/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

- ii. Request for Approval of Capital Outlay Grant Agreement with the New Mexico Department of Finance and Administration for Capital Appropriation Project 25-14370 to Plan, Design, Construct, Repair, Improve and Equip Parks In the Total Amount of \$150,097 with a Reversion Date of June 30, 2027. (Scott Overlie, Project Manager III; [saoverlie@santafenm.gov](mailto:saoverlie@santafenm.gov))

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$150,097 Legislative Grant Funds to Parks and Open Space FY26 Revenue and WIP Construction for Parks Improvement Project.

**Committee Review:**

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

- mm. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$440,000 from the Lodger's Tax Fund Balances to the ART Admin Fund for Community Events, Art in Public Places, and Grants and Services. (Chelsey Johnson, Arts and Culture Director; cxjohnson@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 12/03/2025

Finance Committee 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

- nn. Request for Approval of a Professional Services Contract with TWG

Development, LLC to Support the Construction of 106 Affordable Housing Units of the Nueva Acequia 4% Santa Fe County LLC in the Total Amount of \$935,000 for a One-Year Term. (Faviola Chavez, Director of Office of Affordable Housing, fachavez@santafenm.gov)

**Committee Review:**

Finance Committee: 12/8/2025

Governing Body: 12/10/2025

Approved on Consent.

- oo. Request for Approval of a Professional Services Contract with TWG Development, LLC to Support the Construction of 53 Affordable Housing Units of the Nueva Acequia 9% Santa Fe County LLC in the Total Amount of \$565,000 for a One-Year Term. (Faviola Chavez, Director of Office of Affordable Housing, fachavez@santafenm.gov)

**Committee Review:**

Finance Committee: 12/8/2025

Governing Body: 12/10/2025

Approved on Consent.

- pp. Request for Approval of a Professional Services Contract with the Santa Fe Community Housing Trust for the Construction of 8 Permanently Affordable Homes at Arroyo Oeste Phase II for Income-Qualified Families in the Total Amount of \$675,000 for a One-Year Term. (Faviola Chavez, Director of Office of Affordable Housing, fachavez@santafenm.gov)

**Committee Review:**

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent.

- qq. Request for Approval of a Professional Services Agreement with Homewise for the Construction of Spine Infrastructure for 1,500 Owner Occupied Homeownership Units in Phase 3A of Tierra Contenta in Total Amount of \$1,500,000 for a One-Year Term. (Faviola Chavez, Director of Office of Affordable Housing, fachavez@santafenm.gov)

**Committee Review:**

Finance Committee: 12/8/2025

Governing Body: 12/10/2025

Approved on Consent.

- rr. CONSIDERATION OF RESOLUTION NO. 2025-\_\_\_\_. (Mayor Alan Webber and Councilor Jamie Cassutt)  
A Resolution Accepting a Grant from the Que Linda Beautification Program Administered by the New Mexico Department of Transportation; Entering into a Grant Agreement for a

Total Amount of \$90,000.00, Term Ending June 30, 2026; Identifying the City Manager or City Manager's Designee as the Signatory for the Agreement. (Sindey Snyder, Park Ranger Supervisor; sksnnyder@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 11/12/2025  
Public Works and Utilities Committee: 12/01/2025  
Finance Committee: 12/08/2025  
Governing Body: 12/10/2025

Approved on Consent.

- ss. CONSIDERATION OF BILL NO. 2025-25. ADOPTION OF ORDINANCE NO. 2025-\_\_\_\_. (Councilor Amanda Chavez, Councilor Carol Romero-Wirth, Councilor Jamie Cassutt)  
A Bill Updating the Rates and Service Charges for Water Utility Services. (Jesse Roach, Interim Public Utilities Director; jdroach@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 10/29/2025  
Governing Body (Public Comment): 11/12/2025  
Public Works and Utilities Committee: 12/01/2025  
Finance Committee: 12/08/2025  
Governing Body: 01/14/2025 (PENDING APPROVAL OF MEETING DATES)

Approved on Consent.

- tt. CONSIDERATION OF RESOLUTION NO. 2025-\_\_\_\_. (Mayor Alan Webber)  
A Resolution Approving Budget Amendments for the Buckman Direct Diversion Board and Santa Fe Solid Waste Management Agency and Requesting that New Mexico Department of Finance and Administration Approve the City of Santa Fe's First Quarter Budget Amendments for Fiscal Year 2026. (Andy Hopkins, Budget Officer; ajhopkins@santafenm.gov and Christina Martinez, Senior Budget Analyst; cfmartinez@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 11/12/2025  
Public Works and Utilities Committee: 12/01/2025  
Quality of Life Committee: 12/03/2025  
Finance Committee: 12/08/2025  
Governing Body: 12/10/2025

Approved on Consent.

- uu. CONSIDERATION OF RESOLUTION NO. 2025-\_\_\_\_. (Mayor Alan Webber)  
A Resolution Establishing the City of Santa Fe's Priorities for Consideration by the New Mexico State Legislature During the 57<sup>th</sup> Legislature – State of New Mexico – Second Session, 2026. (Marci Eannarino, Legislation and Policy Innovation Manager; maeannario@santafenm.gov and Christine Spiers, Legislative Assistant; cmspiers@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 11/12/2025

Public Works and Utilities Committee: 12/01/2025  
Quality of Life Committee: 12/03/2025  
Finance Committee: 12/08/2025  
Governing Body: 12/10/2025

Approved on Consent.

- vv. CONSIDERATION OF BILL NO. 2025-22. ADOPTION OF ORDINANCE NO. 2025\_\_\_\_.(Councilor Jamie Cassutt, Councilor Signe Lindell, Councilor Alma Castro, and Councilor Pilar Faulkner)  
Amending SFCC 1987, Section 5-2, to Define “Abandonment” and “Unattended Animal”; Section 5-5.4 to Prohibit Keeping an Animal on any Median; and Section 5-8.4 to Specify that Abandoning an Animal Will Incur a Fine; Creating a New Section, 5-8.14, “Unattended Animal”, Prohibiting Unattended Animals and Imposing a Fine; and Amending Table 15-12.1 to Increase the Fine for Abandoning an Animal from \$200 to \$500, Impose a \$200 Fine for a First Unattended Animal Offense and a \$500 Fine for Subsequent Offenses, and Impose a \$50 Fine for Keeping Animals on Medians. (Thomas Grundler, Deputy Chief of Police; tjgrundler@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 10/8/2025  
Governing Body (Public Comment): 10/29/2025  
Quality of Life Committee: 11/5/2025 (*POSTPONED AS AMENDED TO 12/03/2025*)  
~~Finance Committee: 11/10/2025 (*POSTPONED TO 12/08/2025*)~~  
~~Governing Body: 12/10/2025 (*POSTPONED TO 01/14/2026*)~~  
Quality of Life Committee: 12/03/2025  
Finance Committee: 12/08/2025  
Governing Body: 12/10/2026 (*FINAL ACTION, WAIVER OF RULE IV.D*)

Approved on Consent.

7. Action Items: Discussion Agenda

8. Public Hearing

- a. Request for Issuance of a Cease-and-Desist Order to Close Korea Spa, 2008 Rosina, Unit B, ZCK, LLC, Zaiqin Wei and Yun Chin, Owners, (505-490-8339) Code Enforcement Case# 2025-005022, Violation of SFCC 18-1.7 Notice of Violation; Penalty, Operating in a Manner Contrary to the Public Welfare. (Maggie Moore, Assistant Land Use Director; mrmoore@santafenm.gov)

**MOTION** A motion was made by Councilor Cassutt, seconded by Councilor Lindell, to Postpone Item to January 26, 2026, Finance Committee Meeting.

**VOTE** The motion Passed on a roll call vote.

- b. Request for Issuance of a Cease-and-Desist Order to Close Yang Yang Massage/Pony Massage, 1225 S. St. Francis Dr, Unit E, Hong Zhou, Owner/Operator, (505-460-9448). Code Enforcement Case# 2025-005040, Violation of SFCC 18-1.7 Notice of Violation; Penalty, Operating in a Manner Contrary to the Public Welfare. (Maggie Moore, Assistant Land Use Director; mrmoore@santafenm.gov)

**MOTION** A motion was made by Councilor Cassutt, seconded by Councilor Lindell, to

Approve the Cease-and-Desist Order based on the evidence of advertising and practices of an illicit business.

**VOTE** The motion Passed on a roll call vote.

9. Matters from Staff

10. Matters from the Committee

11. Matters from the Chair

12. Next Meeting: Monday, January 26, 2026

13. Adjourn

Meeting Adjourned at 7:33 P.M.

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Liaison

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Chair