

**Regular Meeting of the Public Works and Utilities Committee
December 1, 2025 at 5:00 PM
Council Chambers, City Hall
200 Lincoln Avenue
MINUTES**

1. Call to Order

The Public Works and Utilities Committee was called to order by Councilor Amanda Chavez at 5:00 PM, on Monday, December 1, 2025, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. Roll Call

MEMBERS PRESENT

Councilor Amanda Chavez
Councilor Lee Garcia
Councilor Alma Castro
Councilor Carol Romero-Wirth

MEMBERS EXCUSED

Councilor Michael Garcia

OTHER PARTICIPANTS ATTENDING

Sam Burnett Facilities Division Director
Jesse Roach Water Division Director

3. Approval of Agenda

MOTION A motion was made by Councilor Castro, seconded by Councilor Garcia.

VOTE The motion Passed unanimously.

4. Approval of Consent Agenda

MOTION A motion was made by Councilor Romero-Wirth, seconded by Councilor Castro, to Approve.

VOTE The motion Passed unanimously.

5. Public Comment

No public comment.

10. Matters from Staff

Jesse Roach and Christine Chavez spoke about their appreciation for Councilor Carol Romero-Wirth's eight years of service, not just to the city but to the Utilities Department.

- a. Appreciation of Councilor Carol Romero-Wirth for Eight Years of Championing the Needs of Public Utilities and Specifically Water Conservation and Water Resources Planning. (Christine Chavez, Water Conservation Manager, cychavez@santafenm.gov, Bill Schneider, Water Resources and Conservation Manager, whschneider@santafenm.gov, and Jesse Roach, Interim Public Utilities Department Director, jdroach@santafenm.gov)

6. Presentations

- a. Public Utilities Department Employee of the Month November 2025: Taylor Jurgens, Water Division (Jonathan Montoya, Interim Water Division Director; jmmontoya@santafenm.gov)
- b. Water Rate Increase and Rate Structure Change (Jesse Roach, Interim Public Utilities Department Director; jdroach@santafenm.gov)

7. Action Items: Consent Agenda

- a. Request for Approval of the November 3, 2025, Public Works and Utilities Committee Meeting Minutes. (Daryn Lujan, Administrative Assistant; dmlujan@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 12/01/2025

Approved on Consent

- b. Request for Approval of Amendment No. 1 to Item #25-0456 with SKE Contractors, L.L.C. to Increase the Compensation by \$600,000 for a New Total Contract Amount of \$4,927,500 for Sewer Collection System Repair, Replacement, and Extension. (Fred Heerbrandt, Engineer Supervisor; pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$600,000 from the Wastewater Enterprise Fund to WIP Construction.

Committee Review:

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent

- c. Request for Approval of Amendment No. 1 to General Services Contract Item

#23-0062 with IPS Group Inc to Amend the Scope of Services to Provide Ongoing Support for Credit Card Payments Made by Customers on SingleSpace and Monthly Management System Fees for Single Space Parking Meters, Increase the Compensation by \$543,600 for a New Total Amount of \$1,346,607.14 Including NMGRT and to Extend the Term to November 21, 2029 to Purchase Parking Meter Equipment and Services for the Installation and Service of Single-Spaced Parking Meters, Related Equipment, and the System Management to Operate the Meters. (Steve Kaspan, Parking Division Director, spkaspan@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent

- d. Request for Approval of Amendment No. 1 to Item # 24-0351 with Western Oilfields Supply Co. to Increase the Compensation by \$2,909,100.12 for a New Total Contract Amount of \$3,909,100.12 for the Removal, Purchase and Installation of Pumps and Filtration Equipment for the Paseo Real Wastewater Treatment Facility. (Michael Dozier, WW Division Director; mldozier@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$2,909,101 from the Wastewater Enterprise Fund to WIP Construction.

Committee Review:

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent

- e. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$500,000 from the Wastewater Enterprise Fund to WIP Construction to Fund an Existing Contract with McDowell Mechanical for On-Call General/Mechanical Construction Services. (Fred Heerbrandt, Engineer Supervisor; pfheerbrandt@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent

- f. Request for Approval to Obtain Construction Services with National Roofing Company for Maintenance and Repair of a 64-Year-Old Roof in the Total Amount of \$330,722. (Leroy Alvarado, Operations Management Supervisor; lmalvarado@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent

- g. Request for Approval of a Public Fireworks Display Permit Submitted by the Kiwanis Club of Santa Fe for the New Year's Eve Celebration on Wednesday, December 31, 2025, at the La Fonda Plaza Hotel. (Geronimo Griego, Fire Marshal; ggriego@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent

- h. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$2,005,000 from the Water Cash Enterprise Fund to Water WIP Design for On-Call Engineering Services for Carollo Engineers Inc. (John Del Mar, Engineer; jpdelmar@santafenm.gov)

Committee Review

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent

- i. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$1,060,000 from the Water Enterprise Cash Fund to Water WIP Design for On-Call Engineering Services for Hazen and Sawyer. (John Del Mar, Engineer Supervisor; jpdelmar@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent

- j. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$1,480,000 from the Water Enterprise Cash Fund to Water WIP Design for On-Call Engineering Services for AECOM Technical Services. (John Del Mar, Engineer Supervisor; jpdelmar@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent

- k. Request for Approval of Capital Appropriation Grant Agreement with New Mexico Department of Finance and Administration for Project 25-J4367 Improvements to Fire Station Facilities in the Total Amount of \$3,955,050 with a Reversion Date of June 30, 2027. (Tim Farrell, Interim Facilities Division Director; tgarrell@santafenm.gov)
 - 1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$3,955,050 to FY26 Revenue and Facilities WIP Construction for Improvements to Fire Station Facilities.

Committee Review:

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent

- l. Request for Approval of Capital Outlay Grant Agreement with the New Mexico Department of Finance and Administration for Capital Appropriation Project 25-14370 to Plan, Design, Construct, Repair, Improve and Equip Parks for \$150,097 with a Reversion Date of June 30, 2027. (Scott Overlie, Project Manager III; saoverlie@santafenm.gov)
 - 1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$150,097 Legislative Grant Funds to Parks and Open Space FY26 Revenue and WIP Construction for Parks Improvement Project.

Committee Review:

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent

- m. Request for Approval to Purchase a Metro Express 157, Type III Ambulance from Southwest Ambulance Sales in the Total Amount of \$219,001. (Brian Moya, Fire Department, Fire Chief; bjmoya@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent

- n. Request for Approval to Accept the Fire Protection Fund Grant from the New Mexico Department of Homeland Security and Emergency Management (DHSEM) In the Total Amount of \$522,980. (Brian Moya, Fire Department, Fire Chief; bjmoya@santafenm.gov)

- 1. Request for Approval of a Budget Amendment Resolution (BAR) to add \$522,980 from the DHSEM into FY26 Fire Department Revenue.

Committee Review:

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent

- o. Request for Approval of General Services Contract with Fire Wire, LLC for Fire Department Personal Protective Equipment Inspection, Repair and Cleaning Services in the Total Amount of \$330,000 Including NMGRS for a Six-Year Term. (Brian Moya, Fire Chief; bjmoya@santafenm.gov and Graham Miller, Battalion Chief-Health and Safety; grmiller@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent

- p. Request for Approval of Amendment No. 1 to Professional Services Contract Item #25-0376 with Life Extension Clinics, Inc. dba Life Scan Wellness Centers to Increase Compensation by \$495,407.95 for a New Total Amount of \$645,771.20 for Firefighter Physicals. (Brian Moya, Fire Department, Fire Chief; bjmoya@santafenm.gov)

Comittee Review:

Public Works and Utilities Committee: 12/01/2025
Finance Committee: 12/08/2025
Governing Body: 12/10/2025

Approved on Consent

- q. Request for Approval of a Professional Services Agreement with Woven Architecture LLC in the Total Amount of \$231,300 Including NMGRT for Design Services for the Santa Fe Main Library for a Two-Year Term. (Jane Mathews, Public Works Project Manager II; sjmathews@santafenm.gov)
 - 1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$231,300 to FY26 Facilities WIP Design for Santa Fe Main Library Preservation Project.

Committee Review

Public Works and Utilities Committee: 12/01/2025
Finance Committee: 12/08/2025
Governing Body: 12/10/2025

Approved on Consent

- r. Request for Approval of Capital Appropriation Agreement with New Mexico Department of Finance and Administration in the Total Amount of \$119,607 for Project 25-J4368 Improvements to the City Facility Leased to Kitchen Angels with a Reversion Date of June 30, 2027. (Caryn Grosse, PMP, Public Works Project Manager III; clgrosse@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 12/01/2025
Finance Committee: 12/08/2025
Governing Body: 12/10/2025

Approved on Consent

- s. Request for Approval of Capital Appropriation Grant Agreement with New Mexico Department of Finance and Administration for Project 25-J4366 Improvements to Fire Station Facilities in the Total Amount of \$247,500 with a Reversion Date of June 30, 2028. (Tim Farrell, Interim Facilities Division Director; tgf Farrell@santafenm.gov)
 - 1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$247,500 to FY26 Revenue and Facilities WIP Construction for Improvements to Fire Station Facilities.

Committee Review:

Public Works and Utilities Committee: 12/01/2025
Finance Committee: 12/08/2025
Governing Body: 12/10/2025

Approved on Consent

- t. Request for Approval of Amendment No. 1 to Item # 24-0656 with SKE Contractors, LLC to Increase the Compensation by \$113,915.40 for a New Total Contract Amount of \$3,388,943.60 for Calle Mejia Sanitary Sewer Pipe Bursting Rehab Project. (Fred Heerbrandt, Engineer Supervisor; pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$113,916 from the Wastewater Enterprise Fund to WIP Construction.

Committee Review:

Public Works and Utilities Committee: 12/01/2025
Finance Committee: 12/08/2025
Governing Body: 12/10/2025

Approved on Consent

- u. Request for Approval of a General Services Contract with Duke's Root Control, Inc. for Sanitary Sewer Evaluation Services in the Total Amount of \$1,463,040.28 for a Four Year Term. (Efren Morales, Operations Superintendent; emmorales@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$1,463,041 From the Wastewater Enterprise Fund to Repair and Maintenance Building/Structure.

Committee Review:

Public Works and Utilities Committee: 12/01/2025
Finance Committee: 12/08/2025
Governing Body: 12/10/2025

Approved on Consent

- v. Request for Approval to Purchase Two Commercial Front Load Collection Vehicles from Bruckner Truck Sales in the Total Amount of \$970,078. (Martin Valdez, ESD Fleet Manager; mjvaldez@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 12/01/2025
Finance Committee: 12/08/225

Governing Body: 12/10/2025

Approved on Consent

- w. CONSIDERATION OF BILL NO. 2025-25. ADOPTION OF ORDINANCE NO. 2025-____. (Councilor Amanda Chavez, Councilor Carol Romero-Wirth, Councilor Jamie Cassutt)
A Bill Updating the Rates and Service Charges for Water Utility Services. (Jesse Roach, Interim Public Utilities Director; jdroach@santafenm.gov)

Committee Review:

Governing Body (Introduced): 10/29/2025

Governing Body (Public Comment): 11/12/2025

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 01/15/2026[(PENDING APPROVAL OF MEETING DATES)

Approved on Consent

- x. CONSIDERATION OF RESOLUTION NO. 2025-____. (Mayor Alan Webber and Councilor Jamie Cassutt)
A Resolution Accepting a Grant from the Que Linda Beautification Program Administered by the New Mexico Department of Transportation; Entering into a Grant Agreement for a Total Amount of \$90,000, Term Ending June 30, 2026; Identifying the City Manager or City Manager's Designee as the Signatory for the Agreement. (Sindey Snyder, Park Ranger Supervisor; sksnyder@santafenm.gov)

Committee Review:

Governing Body (Introduced): 11/12/2025

Public Works and Utilities Committee: 12/01/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent

- y. CONSIDERATION OF RESOLUTION NO. 2025-____. (Mayor Alan Webber)
A Resolution Establishing the City of Santa Fe's Priorities for Consideration by the New Mexico State Legislature During the 57th Legislature – State of New Mexico – Second Session, 2026. (Marci Eannarino, Legislation and Policy Innovation Manager; maeannario@santafenm.gov and Christine Spiers, Legislative Assistant; cmspiers@santafenm.gov)

Committee Review:

Governing Body (Introduced): 11/12/2025

Public Works and Utilities Committee: 12/01/2025

Quality of Life Committee: 12/03/2025

Finance Committee: 12/08/2025

Governing Body: 12/10/2025

Approved on Consent

- z. CONSIDERATION OF RESOLUTION NO. 2025-____. (Mayor Alan Webber)
A Resolution Approving Budget Amendments for the Buckman Direct Diversion Board and Santa Fe Solid Waste Management Agency and Requesting that New Mexico Department of Finance and Administration Approve the City of Santa Fe's First Quarter Budget Amendments for Fiscal Year 2026. (Andy Hopkins, Budget Officer; ajhopkins@santafenm.gov and Christina Martinez, Senior Budget Analyst; cfmartinez@santafenm.gov)

Committee Review:

Governing Body (Introduced): 11/12/2025
Public Works and Utilities Committee: 12/01/2025
Quality of Life Committee: 12/03/2025
Finance Committee: 12/08/2025
Governing Body: 12/10/2025

Approved on Consent

- aa. CONSIDERATION OF RESOLUTION NO. 2025-____. (Councilor Signe Lindell, Mayor Alan Webber, and Councilor Michael Garcia)
A Resolution Authorizing the Installation of Seventy-Five Banners from March 2, 2026, Through November 2, 2026, on City of Santa Fe-Owned Light Poles, Commemorating the Centennial Anniversary of Route 66. (Randy Randall, Executive Director Tourism Santa Fe; rrandall@santafenm.gov)

Committee Review:

Governing Body (Introduced): 11/12/2025
Public Works and Utilities Committee: 12/01/2025
Quality of Life Committee: 12/03/2025
Governing Body: 12/10/2025

Approved on Consent

- bb. CONSIDERATION OF RESOLUTION NO. 2025-____. (Mayor Alan Webber, Councilor Signe Lindell, Councilor Alma Castro)
A Resolution Authorizing Donating Properties Identified as 1522 and 1650 West Alameda Street to a Developer Certified as a "Qualified Grantee" under the New Mexico Affordable Housing Act to Develop Low-Priced Dwelling Units, Pursuant to the City of Santa Fe's Affordable Housing Ordinance. (Nina A. Nguyen, Asset Development Associate; nanguyen@santafenm.gov)

Committee Review:

Governing Body (Introduction): 11/12/2025
Public Works and Utilities Committee: 12/01/2025
Quality of Life Committee: 12/03/2025
Governing Body: 12/10/2025

Approved on Consent

8. Action Items: Discussion Agenda

9. Executive Session

11. Matters from the Committee

12. Matters from the Chair

13. Adjourn

5:37 PM

Liaison

Chair