

FISCAL IMPACT REPORT

General Information:

(Check) Bill: _____ Resolution: X

Short Title(s): Open Meetings Act 2026

Sponsor(s): Councilor Jamie Cassutt, Mayor Alan Webber

Reviewing Department(s): City Clerk

Staff Completing FIR: Andréa Salazar, City Clerk Date: 12/03/2025 Phone: (505) 955-6327

Reviewed by City Attorney: *Erin McSherry* Erin McSherry (Dec 3, 2025 13:53:44 MST) Date: _____

Reviewed by Finance Director: *Emily K. Oster* Date: 12/03/2025

Summary:

The purpose of this Resolution is to comply with the Open Meetings Act (OMA) by adopting annual OMA notice standards for 2026. The Resolution shall sunset upon adoption of the 2027 Open Meetings Act resolution.

Departments Affected:

Governing Body, City Clerk’s Office, and Departments supporting policy making bodies.

Consequences of Not Enacting Legislation:

If this legislation is not adopted, the Governing Body would fail to comply with the OMA requirement that it adopt annual notice standards for meetings governed by the OMA.

Conflict, Duplication, Companionship, or Relationship to Other Legislation:

The 2025 Resolution sunsets upon adoption of this Resolution and this Resolution will sunset upon the adoption of the 2027 Open Meetings Act resolution.

Performance and Administrative Implications:

Complying with the OMA is required for the decisions of policy making bodies to be final and binding.

Fiscal Implications:

OMA does not require stenographers, but it does require minutes for the Governing Body. Funds for contracting with persons who take minutes come from the General Fund and are included in the City Clerk’s budget for FY26.

Fiscal Impact

_____ Check here if no fiscal impact

Expenditures

Expenditure Type	FYE 2026	FYE 2027	FYE 2028	Require BAR (Y/N)	Recurring (R) or Non-recurring (NR)	Fund	3-Year Total Cost
<u>Personnel and Benefits*</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Capital Outlay</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Contractual/</u>	\$ 20,000	\$20,000	\$20,000		_____	_____	
<u>Professional Services</u>	_____	_____	_____				
<u>Operating</u>	\$ _____	\$ _____	\$ _____		_____	_____	\$ _____
<u>Total:</u>	\$ _____	\$ _____	\$ _____				\$60,000

Expenditure Narrative:

The City Clerk's Office allocated \$20,000 for stenographer costs associated with providing minutes to the Governing Body.

Revenue

Revenue Type	FYE 2026	FYE 2027	FYE 2028	Recurring (R) or Non-recurring (NR)	Fund
General Fund	\$ _____	\$ _____	\$ _____	_____	_____
Special Revenue	\$ _____	\$ _____	\$ _____	_____	_____
CIP	\$ _____	\$ _____	\$ _____	_____	_____
Enterprise	\$ _____	\$ _____	\$ _____	_____	_____
Internal Service	\$ _____	\$ _____	\$ _____	_____	_____
Trust and Agency	\$ _____	\$ _____	\$ _____	_____	_____
Federal	\$ _____	\$ _____	\$ _____	_____	_____
Other	\$ _____	\$ _____	\$ _____	_____	_____
Total	\$ _____	\$ _____	\$ _____		

Revenue Narrative:

Signature:

Email: