



The Purchasing Memo

Date: October 29, 2025

To: Governing Body, Finance Committee, and Public Works & Utilities Committee

From: LeRoy Alvarado Operations' Manag

le'RoJ Atvarado

L.RoyAlarado[Oct30,2025074527MDT]

Via: Micheal Dozier, Waste Management Division Director *M Dozier*

Subject: Conference Room Re-Roof

Vendor Name: National Roofing Company

Munis Vendor Number: 8113

ITEM AND ISSUE:

The Waste Management Division Wastewater Treatment Plant respectfully requests your review and approval for Construction services in the total amount of \$330,722,00 including GRT tax for removal of existing roof and replacement for a term of one year with National Roofing Company.

CONTRACT NUMBER:

n/a

BACKGROUND AND SUMMARY:

The Wastewater treatment plant has a building that is used as a conference room and houses a treatment process No.3 Dissolved air Flootation (DAF) electrical Motor Control Center (MCC). Just recently the roof started leaking excessively to the point where the electrical components are in danger of water exposure from the leaking roof. The building is 64years old and cannot be demolished due to the installation of the DAF in 2010. This building has two roof assemblies in place. Current building codes prohibit the installation of a third system. Removing the two existing system and installing a new roof assembly is the best approach to avoid a potentially extreme Health and safety danger.

PRIOR APPROVALS AND SUPPORTING INFORMATION:

FUNDING SOURCE:

Fund Name/Number: Wastewater Management 500

Munis Org Name/Number: WW Collections 5000362

Munis Object Name/Number: Repair and Maintenance Building/Structure 520100

Budget Officer / Designee: *Andy Hopkins* Date: 11/06/2025

Budget Officer Comment/Exceptions: _____

From: [BURNETT, SAM](#)
To: [ALVARADO, LEROY M.](#)
Cc: [DOZIER, MICHAEL L.](#)
Subject: RE: National Roofing Quote
Date: Thursday, October 23, 2025 4:37:21 PM
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)

Approved!

Sam Burnett
Director | Facilities Division | Public Works Dept.
Website: www.santafenm.gov
Email: jsburnett@santafenm.gov
Phone: (505) 795-2491
LinkedIn: [jsburnett](#)



 [Book time to meet with me](#)

From: ALVARADO, LEROY M. <lmalvarado@santafenm.gov>
Sent: Thursday, October 23, 2025 9:02 AM
To: BURNETT, SAM <jsburnett@santafenm.gov>
Cc: DOZIER, MICHAEL L. <mldozier@santafenm.gov>
Subject: FW: National Roofing Quote

Good morning am,
We here at the WWTP are in the need to complete repairs to a roof on one of our buildings. Is this something we need to run through you for approval or can we proceed with repairs. Attached is the proposal we received from National Roofing. They completed a roof repair on another building here.
Respectfully,

LeRoy Alvarado
Operations Supervisor
Wastewater Management Division
City of Santa Fe
73 Paseo Real
Santa Fe, NM 87507

C: 505-469-5358

O: 505-955-4642

lmalvarado@santafenm.gov

santafenm.gov



From: Douglas Harrison <douglash@nationalroofing.com>

Sent: Tuesday, September 30, 2025 2:05 PM

To: ALVARADO, LEROY M. <lmalvarado@santafenm.gov>

Cc: Lori Gunnare <Lori@NationalRoofing.com>

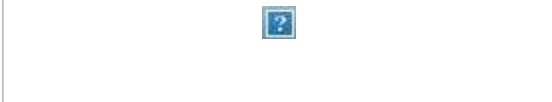
Subject: National Roofing Quote

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Afternoon Leroy,

Thank you for taking the time this morning to go over the bid for the conference room. To recap you stated that you were going to see if you could possibly reroute the coax cable that is located in the vault and see about eliminating the vault altogether. Please let us know if you will still want us to have our MEP contractor remove the actual vault and conduit once you have rerouted the wire, or if you plan on eliminating it, we can have it stricken from the scope. We additionally spoke about the stucco being temperature sensitive and about this portion potentially moving to the spring if procurement takes longer than expected. Attached is the bid abstract, and the document I created for you covering the items which are driving cost. Please feel free to reach out to me or Lori if you have any additional questions.

A blue and grey rectangle with white text



NATIONAL ROOFING COMPANY

6821 Academy Parkway West NE Albuquerque, NM 87109

O (505) 998-2304 | F (505) 883-1719 | M (505) 259-2808

www.nationalroofing.com

Roofing emergency? Call our 24/7 service team at 505-998-2319



State of New Mexico
General Services Department
Purchasing Division

Statewide Price Agreement Amendment

Awarded Vendor:
12 Vendors

Number: 30-00000-23-00051

Amendment No.: One

Term: August 9, 2023 - August 8, 2025

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local
public bodies allowed by law.

Procurement Specialist: Clarke J. Fountain

Telephone No.: (505) 629-2964

Email: ClarkeJ.Fountain@gsd.nm.gov

Invoice:
As Requested at Time of Order

Title: **Roofing Services**

This amendment is to be attached to the respective Price Agreement and become a part thereof.

To correct the Term expiration date from August 8, 2024, to August 8, 2025.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Dorothy Mendonca

Date: 4/30/2024

Dorothy Mendonca
New Mexico State Purchasing Agent

Certificate Of Completion

Envelope Id: 787689459FBB48AFB846A93769EF7506

Status: Completed

Subject: DocuSign: 30-00000-23-00051 Roofing Svcs A001

Source Envelope:

Document Pages: 1

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 2

Clarke Fountain

AutoNav: Enabled

1100 S Saint Francis Dr

Envelopeld Stamping: Enabled

Santa Fe, NM 87502

Time Zone: (UTC-07:00) Mountain Time (US & Canada)

ClarkeJ.Fountain@gsd.nm.gov

IP Address: 164.64.62.10

Record Tracking

Status: Original

Holder: Clarke Fountain

Location: DocuSign

4/30/2024 10:12:40 AM

ClarkeJ.Fountain@gsd.nm.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: GSD

Location: DocuSign

Signer Events**Signature****Timestamp**

Tami Concha

tami.concha@gsd.nm.gov

Const. Supervisor

New Mexico General Services, State Purchasing
DivisionSecurity Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Clarke Fountain

clarkej.fountain@gsd.nm.gov

Procurement Specialist

New Mexico General Services

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Dorothy Mendonca

dorothy.mendonca@gsd.nm.gov

SPD Division Director / State Purchasing Agent

General Services Department

Signing Group: 35000 - State Purchasing Agent

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Accepted: 4/14/2023 7:24:59 AM

ID: 51f6380f-50f7-4227-afb5-572b373dfb7c

Signature Adoption: Pre-selected Style
Using IP Address: 164.64.62.10

Sent: 4/30/2024 10:14:31 AM

Resent: 4/30/2024 11:37:52 AM

Resent: 4/30/2024 11:47:00 AM

Viewed: 4/30/2024 11:47:46 AM

Signed: 4/30/2024 11:47:53 AM

Signature Adoption: Pre-selected Style
Using IP Address: 164.64.62.10

Sent: 4/30/2024 11:47:54 AM

Viewed: 4/30/2024 11:57:43 AM

Signed: 4/30/2024 11:57:51 AM

Signature Adoption: Pre-selected Style
Using IP Address: 164.64.62.10

Sent: 4/30/2024 11:57:52 AM

Viewed: 4/30/2024 11:59:49 AM

Signed: 4/30/2024 11:59:53 AM

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp**

Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/30/2024 10:14:31 AM
Envelope Updated	Security Checked	4/30/2024 10:47:43 AM
Envelope Updated	Security Checked	4/30/2024 10:47:44 AM
Envelope Updated	Security Checked	4/30/2024 10:47:44 AM
Envelope Updated	Security Checked	4/30/2024 10:47:44 AM
Certified Delivered	Security Checked	4/30/2024 11:59:49 AM
Signing Complete	Security Checked	4/30/2024 11:59:53 AM
Completed	Security Checked	4/30/2024 11:59:53 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

A. ELECTRONIC RECORD AND SIGNATURE DISCLOSURE (ERSD)

From time to time, New Mexico General Services Department (GSD), on behalf of the State of New Mexico (SONM), may be required by law to provide you with certain written notices or disclosures. Stated below are the terms and conditions for GSD's providing you such notices and disclosures electronically through the DocuSign system. Please read this information carefully. If you are able to access this information electronically and agree to **this Electronic Record and Signature Disclosure (ERSD)**, please confirm your agreement by selecting the check-box next to "I agree to use electronic records and signatures" before clicking "CONTINUE" within the DocuSign system.

B. Obtaining paper copies

At any time up to twenty (20) calendar days following your use of DocuSign to electronically sign a document, you may request a paper copy of any record provided or made available electronically to you by GSD. You will have the ability to download and print documents SONM sends you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a twenty (20) calendar day period after such documents are first sent to you. Following the twenty (20) day period, if you want GSD to send you paper copies of any such documents from GSD's office, you will be charged a \$1.00 per-page fee plus postage. You may request delivery of such paper copies from GSD by following the procedure stated in Section H, below.

C. Withdrawing your consent

If you decide to receive notices and disclosures from GSD electronically, you may at any time change your mind and inform GSD you want to receive required notices and disclosures only in paper format. The procedure concerning how you may inform GSD of your decision to receive future notices and disclosures in paper format as well as withdraw your consent to receive notices and disclosures electronically is stated in Section D, immediately below.

D. Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed with which GSD will be able to complete certain steps in specific transactions and deliver paper copies to you. GSD will need: (1) to send the required notices or disclosures to you in paper format; and (2) wait until GSD receives your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from SONM or to electronically sign documents generated and sent to you from SONM.

E. All notices and disclosures will be sent to you electronically

Unless you inform GSD otherwise according to these procedures, GSD will electronically provide you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements and other documents that are required to be provided or made available to you during the course of your electronic signature relationship with SONM. To reduce the possibility of inadvertent non-receipt, GSD prefers to provide all required notices and disclosures by the same method and to the same email or physical address that you furnish to GSD. Thus, you may receive the disclosures and notices electronically or in paper form. If you do not agree with this procedure, please inform GSD according to the procedures stated in Section I, below. Please also refer to Section D, immediately above, which states the consequences resulting from your declination of electronic delivery of notices and disclosures.

F. How to contact GSD:

You may inform General Services Department (GSD) of any changes you select regarding State Purchasing Division's (SPD) electronic communications with you, to request paper copies of certain information from SPD, and to withdraw your prior consent to receive notices and disclosures electronically by emailing your request(s) to SPD at: GSD.SPInfo@state.nm.us

G. To advise SPD of your new email address

To inform SPD of a change in the email address to which SPD sends you notices and disclosures electronically, you must send an email to SPD at GSD.SPInfo@state.nm.us and in the body of such request you must include your previous and new email addresses.

H. To request paper copies from SPD

To request delivery of paper copies of electronic notices and disclosures that DocuSign and/or SPD have previously provided to you, you must send an email to SPD at GSD.SPInfo@state.nm.us and in the body of your email request state your email address, full name, mailing address, and telephone number. SPD will charge you a \$1.00 per page copy fee plus postage.

I. To withdraw your consent with SPD

To inform SPD that you no longer wish to receive notices and disclosures in electronic format you may:

(1) Decline to sign a document from within a signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may:

(2) Send SPD an email to GSD.SPInfo@state.nm.us and in the body of your request state your email address, full name, mailing address, and telephone number.

J. Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current DocuSign system requirements may be found at:

<https://support.docusign.com/guides/signer-guide-signing-system-requirements>

K. Acknowledging your access and consent to receive and sign documents electronically

To confirm that you are able to electronically access the information contained in this Electronic Record and Signature Disclosure (ERSD), please confirm that you have: (1) read this ERSD, and either: (2) you are able to print on paper or electronically save this ERSD for your future reference and access; or (3) you are able to email this ERSD to an email address where you will be able to print this ERSD on paper and/or save this ERSD for your future reference and access. Further, if you consent to receiving notices and disclosures from DocuSign and/or SPD exclusively in electronic format, then select the check-box next to "I agree to use electronic records and signatures," before you click "CONTINUE" within the DocuSign system.

By selecting the check-box next to "I agree to use electronic records and signatures," you confirm that:

- You have read this Electronic Record and Signature Disclosure (ERSD); and
- You can print this ERSD on paper, or you can save and/ or send this ERSD to a location where you can print this ERSD, for your future reference and access; and
- Until or unless you notify SPD as stated in this ERSD, you consent to exclusively receive through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by SPD during the course of your electronic signature relationship with SPD.



State of New Mexico
General Services Department
Statewide Price Agreement

Awarded Vendor:
12 Vendors (see pages 6 & 7)

Email:
Telephone No.:

Price Agreement Number: 30-00000-23-00051
Payment Terms: Net 30
F.O.B.: Destination
Delivery: As Requested

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local public
bodies allowed by law.

Procurement Specialist: Clarke J. Fountain
Telephone No.: (505) 629-2964
Email: ClarkeJ.Fountain@gsd.nm.gov

Invoice:
As Requested at Time of Order

Title: Roofing Services

Term: August 9, 2023 - August 8, 2024

This Statewide Price Agreement is made subject to the "terms and conditions" as indicated on subsequent pages.

Accepted for the State of New Mexico

Valerie Paulk
Dorothy Mendonca
New Mexico State Purchasing Agent

Date: 8/8/2023

x This Agreement was signed on behalf of the State Purchasing Agent

State of New Mexico
General Services Department
Purchasing Division
Statewide Price Agreement#: **30-00000-23-00051**

Terms and Conditions
(Unless otherwise specified)

1. **General:** When the State Purchasing Agent or his/her designee issues a purchase document in response to the Vendor's bid, a binding contract is created.
2. **Variation in Quantity:** No variation in the quantity of any item called for by this order will be accepted unless such variation has been caused by conditions of loading, shipping, packing or allowances in manufacturing process and then only to the extent, if any, specified in this order.
3. **Assignment:**
 - a. Neither the order, nor any interest therein, nor any claim thereunder, shall be assigned or transferred by the Vendor, except as set forth in Subparagraph 3b or as expressly authorized in writing by the State Purchasing Agent or his/her designee. No such assignment or transfer shall relieve the Vendor from the obligations and liabilities under this order.
 - b. Vendor agrees that any and all claims for overcharge resulting from antitrust violations which are borne by the State as to goods, services, and materials purchased in connection with this bid are hereby assigned to the State.
4. **State Furnished Property:** State furnished property shall be returned to the State upon request in the same condition as received except for ordinary wear, tear and modifications ordered hereunder.
5. **Discounts:** Prompt payment discounts will not be considered in computing the low bid.
6. **Inspection:** Final inspection and acceptance will be made at the destination. Supplies rejected at the destination for nonconformance with specifications shall be removed at the Vendor's risk and expense, promptly after notice of rejection.
7. **Inspection of Plant:** The State Purchasing Agent or his/her designee may inspect, at any reasonable time, the part of the Contractor's, or any subcontractor's plant or place of business, which is related to the performance of this contract.
8. **Commercial Warranty:** The Vendor agrees that the supplies or services furnished under this order shall be covered by the most favorable commercial warranties the Vendor gives for such to any customer for such supplies or services. The rights and remedies provided herein shall extend to the State and are in addition to and do not limit any rights afforded to the State by any other clause of this order. **Vendor agrees not to disclaim warranties of fitness for a particular purpose of merchantability.**
9. **Taxes:** The unit price shall exclude all state taxes.
10. **Packing, Shipping and Invoicing:**
 - a. The State's purchasing document number and the Vendor's name, user's name and location shall be shown on each packing and delivery ticket, package, bill of lading and other correspondence in connection with the shipments. The user's count will be accepted by the Vendor as final and conclusive on all shipments not accompanied by a packing ticket.
 - b. The Vendor's invoice shall be submitted duly certified and shall contain the following information: order number, description of supplies or services, quantities, unit price and extended totals. Separate invoices shall be rendered for each and every complete shipment.
 - c. Invoices must be submitted to the using agency and NOT the State Purchasing Agent.
11. **Default:** The State reserves the right to cancel all or any part of this order without cost to the State, if the Vendor fails to meet the provisions of this order and, except as otherwise provided herein, to hold the Vendor liable for any excess cost occasioned by the State due to the Vendor's default. The Vendor shall not be liable for any excess costs if failure to perform the order arises out of causes beyond the control and without the fault or negligence of the Vendor, such causes include but are not restricted to, acts of God or the public enemy, acts of the State or Federal Government, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, unusually severe weather and defaults of

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subcontractors due to any of the above, unless the State shall determine that the supplies or services to be furnished by the subcontractor were obtainable from other sources in sufficient time to permit the Vendor to meet the required delivery scheduled. The rights of the State provided in this paragraph shall not be exclusive and are in addition to any other rights now being provided by law or under this order.

12. Non-Collusion: In signing this bid the Vendor certifies he/she has not, either directly or indirectly, entered into action in restraint of free competitive bidding in connection with this offer submitted to the State Purchasing Agent or his/her designee.

13. Nondiscrimination: Vendor doing business with the State of New Mexico must be in compliance with the Federal Civil Rights Act of 1964 and Title VII of the Act (Rev. 1979) and the Americans with Disabilities Act of 1990 (Public Law 101-336).

14. The Procurement Code: Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violation. In addition the New Mexico criminal statutes impose felony penalties for bribes, gratuities and kickbacks.

15. Items: All bid items are to be NEW and of most current production, unless otherwise specified.

16. Payment for Purchases: Except as otherwise agreed to: late payment charges may be assessed against the user state agency in the amount and under the conditions set forth in Section 13-1-158 NMSA 1978.

17. Workers' Compensation: The Contractor agrees to comply with state laws and rules pertaining to Workers' Compensation benefits for its employees. If the Contractor fails to comply with Workers' Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the contracting agency.

18. Submission of Bid: Bids must be submitted in a sealed envelope with the bid number and opening date clearly indicated on the bottom left hand side of the front of the envelope. Failure to label bid envelope will necessitate the premature opening of the bid in order to identify the bid number.

19. Contractor Personnel: Personnel proposed in the Contractor's written bid to the Procuring Agency are considered material to any work performed under this Price Agreement. Once a Purchase Order or contract has been executed, no changes of personnel will be made by the Contractor without prior written consent of the Procuring Agency. Replacement of any Contractor personnel, if approved, shall be with personnel of equal ability, experience, and qualifications. The Contractor will be responsible for any expenses incurred in familiarizing the replacement personnel to insure their being productive to the project immediately upon receiving assignments. Approval of replacement personnel shall not be unreasonably withheld. The Procuring Agency shall retain the right to request the removal of any of the Contractor's personnel at any time.

20. Subcontracting: The Contractor shall not subcontract any portion of the Price Agreement without the prior written approval of the Procuring Agency. No such subcontracting shall relieve the Contractor from its obligations and liabilities under this Price Agreement, nor shall any subcontracting obligate payment from the Agency.

21. Records and Audit: The Contractor shall maintain detailed time and expenditure records that indicate the date, time, nature, and cost of services rendered during this Price Agreement's term and effect, and retain them for a period of three (3) years from the date of final payment under this Price Agreement. The records shall be subject to inspection by the Agency, State Purchasing Division, Department of Finance and Administration, and for Information Technology contracts, State Chief Information Officer. The Agency shall have the right to audit billings, both before and after payment. Payment for services under this Price Agreement shall not foreclose the right of the Agency to recover excessive or illegal payments.

22. Subcontracts: The foregoing requirements for Contractor Personnel, Subcontracting, and Audit shall be inserted into all subcontracts from the prime contractor to the subcontractor.

New Mexico Employees Health Coverage

A. If Contractor has, or grows to, six (6) or more employees who work, or who are expected to work, an average

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of at least 20 hours per week over a six (6) month period during the term of the contract, Contractor certifies, by signing this agreement, to have in place, and agrees to maintain for the term of the contract, health insurance for its New Mexico Employees and offer that health insurance to its New Mexico Employees if the expected annual value in the aggregate of any and all contracts between Contractor and the State exceeds \$250,000 dollars.

B. Contractor agrees to maintain a record of the number of its New Mexico Employees who have (a) accepted health insurance; (b) declined health insurance due to other health insurance coverage already **in** place; or (c) declined health insurance for other reasons. These records are subject to review and audit by a representative of the state.

C. Contractor agrees to advise all of its New Mexico Employees of the availability of State publicly financed health care coverage programs by providing each of its New Mexico Employees with, as a minimum, the following web site **link** to additional information: <https://bewellnm.com>.

D. For purposes of this Paragraph, the following terms have the following meanings:

- (1) "New Mexico Employee" means any resident of the State of New Mexico employed by Contractor who performs the majority of the employee's work for Contractor within the State of New Mexico, regardless of the location of Contractor's office or offices; and
- (2) "offer" means to make available, without unreasonable restriction, enrollment in one or more health coverage plans and to actively seek and encourage participation in order to achieve the goals of Executive Order 2007-049. This could include State publicly financed public health coverage programs such as *Insure New Mexico!*

Statewide Price Agreement

Article I- Statement of Work

Under the terms and conditions of this Price Agreement all State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law may issue orders for items and/or services described herein. The terms and conditions of this Price Agreement shall form a part of each order issued hereunder.

The items and/or services to be ordered shall be as listed under Article IX - Price Schedule. All orders issued hereunder will bear both an order number and this Price Agreement number. It is understood that no guarantee or warranty is made or implied by the New Mexico State Purchasing Agent, his/her designee or the user that any order for any definite quantity will be issued under this Price Agreement. The Contractor is required to accept the order and furnish the items and/or services in accordance with the articles contained hereunder for the quantity of each order.

Article II - Term

The term of this Price Agreement, for issuance of orders, shall be as indicated in the specifications.

Article III - Specifications

Items and/or services furnished hereunder shall conform to the requirements of specifications and/or drawings applicable to items listed under Article IX-Price Schedule. Orders issued against this schedule will show the applicable Price Agreement item(s), number(s), and price(s); however they may not describe the item(s) fully.

Article IV - Shipping and Billing Instructions

Contractor shall ship in accordance with the following instructions: Shipment shall be made only against specific orders which the user may place with the Contractor during the term; The Contractor shall enclose a packing list with each shipment listing the order number, price agreement number and the commercial parts number (if any) for each item; Delivery shall be made as indicated on page1. If vendor is unable to meet stated delivery the State Purchasing Agent or his/her designee must be notified.

Article V - Termination

The Agency may terminate this Agreement for convenience or cause. The Contractor may only terminate this Agreement based upon the Agency's uncured, material breach of this Agreement. Contractor shall give Agency written notice of termination at least thirty (30) days prior to the intended date of termination, which notice shall **(i)** identify all the Agency's

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material breaches of this Agreement upon which the termination is based and (ii) state what the Agency must do to cure such material breaches. Contractor's notice of termination shall only be effective (i) if the Agency does not cure all material breaches within the thirty (30) day notice period or (ii) in the case of material breaches that cannot be cured within thirty (30) days, the Agency does not, within the thirty (30) day notice period, notify the Contractor of its intent to cure and begin with due diligence to cure the material breach. Termination of this Contract, however, shall not affect any outstanding orders. This provision is not exclusive and shall not waive other rights and remedies afforded either party in the event of breach of contract or default. In such instances the contract may be cancelled effective immediately.

Article VI - Amendment

This Price Agreement may be amended by mutual agreement of the New Mexico State Purchasing Agent or his/her designee and the Contractor upon written notice by either party to the other. An amendment to this Price Agreement shall not affect any outstanding orders issued prior to the effective date of the amendment as mutually agreed upon, and as published by the New Mexico State Purchasing Agent or his/her designee. Amendments affecting price adjustments and/or the extension of a price agreement expiration date are not allowed unless specifically provided in the bid and price agreement specifications.

Article VII - Indemnity Clause

Contractor shall indemnify and hold harmless the State, its officers and employees, against liability, claims, damages, losses or expenses arising out of bodily injury to persons or damage to properties caused by, or resulting from Contractor's, and/or its employees, own negligent act or omission while Contractor, and/or its employees, perform or fails to perform its obligations and duties under the Terms and Conditions of this agreement. This save harmless and indemnification clause is subject to the immunities, provisions, and limitations of the Tort Claims Act (Section 41-4-1, et seq., N.M.S.A. 1978 comp. and Section 57-7-1 N.M.S.A. 1878 comp. and any amendments thereto.

It is specifically agreed between the parties executing this agreement that it is not intended by any of the provisions of any part of the agreement to create in the public or any member thereof a third party beneficiary or to authorize anyone not a party to the agreement to maintain a suit(s) for wrongful death(s), bodily and/ or personal injury(s) to person(s), damage(s) to property(ies) and/or any other claim(s) whatsoever pursuant to the provisions of this agreement. Vendor shall provide all insurance necessary to employees on the work site, including but not limited to Worker's Compensation.

Article VIII - Issuance of Orders

Only written signed orders are valid under this Price Agreement.

Article IX - Packing (if applicable)

Packing shall be in conformance with standard commercial practices.

Article X- Price Schedule

Prices as listed in the price schedule hereto attached are firm.

State of New Mexico
General Services Department
Purchasing Division
Statewide Price Agreement#: 30-00000-23-00051

Awarded Vendors:

(AA) 0000107401
All-Rite Construction, Inc.
PO Box67904
Albuquerque, NM 87121
505 344 7663
Meshach@ritecon.com

(AB) 0000043592
DKG & Associates, Inc.
7000 Huseman Place SE
Albuquerque, NM 87121
505 873 4660
wgood@dkgroof.com

(AC) 0000174782
Double E Builders (Eric Varela)
P.O.Box234
Pecos NM 87552
505 2318967
double.ebuildersnm@gmail.com

(AD) 0000059705
Everguard Roofing, LLC
512 Veranda Rd NW
Albuquerque, NM 87107
505-821-9543
joe@everguardroofing.com

(AE) 0000167639
Jaypen Construction LLC
dba Jeremy Martinez
101 B Paseo Nopal
Santa Fe, New Mexico 87507
505-920-0710
jeremy.jaypenconst@gmail.com

(AF) 0000047175
National Roofing Co. Inc.
6821 Academy Parkway West NE
Albuquerque, NM 87109
505-883-3000
estimating@nationalroofing.com

(AG) 0000064274
Progressive Services, Inc.
6320 2ndSt. NW
Albuquerque, NM 8709
505-341-3800
jaclyn.saiz@progressiveus.com

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(AH) 0000168093
Rhino Roofing, Inc
2121 Osuna Rd NE
Albuquerque, NM 87113
505 242 1602

rhinoroofingjolyn@gmail.com; rhinoroofingdavid@gmail.com

(AI) 0000163370
Ridgetop Roofing Inc.
PO BOX 10814
Albuquerque, NM 87184
505 980 2714
Ronzol7@aol.com

(AJ) 0000174893
Sunwest Roofing, LLC (Manuel Alvarado)
7026 1/2 2nd St NW
Albuquerque, NM 87107
505-890-5532
viri@sunwestroofing.com

(AK) 0000174836
TopTier Industries LLC (Jose Mendoza)
305 Bronco Buster Rd. SW
Deming, NM 88030
575 694 4024
jmendoza@toptier-ind.com

(AL) 0000051414
WWRC, Inc.
1716 W. 7th
Clovis, NM 88101
575-749-7685
wwrc@wwrcinc.com; ricky@wwrcinc.com; scotth@wwrcinc.com

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Specifications

The State of New Mexico wishes to establish a Statewide Price Agreement for Roofing Services available to all state agencies, local public bodies, state political subdivisions, and other state entities allowed by law (referred to herein as "user agency" or "State"), may procure from this price agreement.

Scope of Work

The work shall include, but not limited to removal of all existing defective or damaged roofing materials, all preparation work and lay-out needed/required for installation of new roofing materials and other roofing related work required to make the building weather tight. All materials used for repairs shall be compatible with the existing roofing systems involved, ranging from, but not limited to, built-up asphalt and gravel, PVC, EPDM, TPO, HYPALON, modified bitumen and metal roofing panels. Any repairs to the substrate and/or building interior due to water damage may be included. Asbestos/mold testing and removal may be covered. All work shall be installed in strict compliance with the manufacturer's requirements and roofing industry standards, by workers trained and certified by the applicable roofing materials manufacturer.

All work area(s) shall be maintained in a neat and workmanlike manner. The contractor shall provide all clean-up for its operations and control of all construction debris. All construction debris shall be removed from the work areas and disposed of at an approved waste disposal site. The owner's trash container for the building shall not be used for disposal of construction debris. All personnel working on the project and providing these services shall be experienced and certified in all areas related to this work and required by this contract. Foremen level personnel shall have the ability and necessary skills to diagnosis problems and to make the appropriate decisions needed to provide these services.

Contractor's price shall include all labor costs, tools, equipment, materials, permits, overhead, profit, insurance and any other fees necessary to perform the work called for in the owner's scope of work and drawings for this project. Contractor shall provide quote separating materials, labor, per diem and mileage, bonds, permits, Gross Receipts Tax, and discounts. Contractor is responsible for any required permits and wage rates including the applications and costs. Any profit and overhead shall be rolled into the labor cost: it is not allowed as a markup. Subcontractor quotes may not be marked up and must be shown as quote line items. Rental equipment costs are allowed as well as temporary fencing and port-a-potties. The cost for stamped drawings, if not provided by the Owner, is allowed. The cost of subcontractors needed to remove and reconnect utility lines/equipment on the roof is allowed. Crane and scaffolding costs are allowed. The cost for materials may include shipping/delivery. Testing for wet sub-surfaces or leaks is an allowable cost.

Per diem: Contractor must agree to the maximum "Per Diem Rate" for any per diem charged to the procuring agency for contracted work as defined below:

"Per Diem Rate" means lodging, meals, and incidentals (excluding taxes). Reference Section Lodging by month and Section Meals & Incidentals Breakdown link:

<https://www.gsa.gov/travel/plan-book/per-diem-rates>

Mileage: One way per mile cost, per service (measured from contractor's office/shop to the requested job site, for travel in excess of 50 miles one way)

Contractor must agree to the maximum "Mileage Rate" for any mileage charged to the procuring agency for contracted work as defined below: "Mileage Rate" means Only the mileage from the dispatch to the customer site for repair orders for each mile traveled by vehicle as referenced in IRS standard mileage rates using link <https://www.irs.gov/tax-professionals/standard-mileage-rates/>

At the travel rate for that period/year travel was performed. Mileage calculation shall be evaluated with <https://mapquest.com> for reimbursement.

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The State of New Mexico requires that all materials shall be new and of the highest quality and at the best attainable price available for the type of work being performed.

No used materials shall be used on the project. Recycled materials specifically prepared for reuse to meet "LEED" certification will be permitted.

When a service is needed, the using agency shall provide, at a minimum, a detailed scope of work and/or drawings defining work required.

The contractor shall visit the site and compare the owner's scope of work and/or drawings to the existing conditions and provide all services called for in addition to the requirements set forth in this contract.

The contractor will be required to provide a written quote, to include the work to be performed and the amount of time required for the completion of the project and submit to the using agency at no cost to the state. Agency can be billed for the sub-contractor without markup

Prior to commencement of any work performed the using agency will issue a notice to proceed for the work upon receipt of a purchase order, based on the prices set forth by vendors quote.

The contractor shall begin the work based on the priority identified by the using agency. Any delay beyond the stated completion date shall be upon agreement by the owner and the contractor.

Abatement: Where hazardous waste and/or asbestos abatement must be dealt with, the costs for that service shall be calculated by the pound.

Where work is to be conducted in a correctional or secured facility, security clearances and background checks that may be required by the facility for the contractor and its employees must be obtained prior to commencement of any work at that facility. The using agency reserves the right to deny any employee of the contractor, access to the facility should the employee be in violation of any criteria required for the security clearance.

The user agency reserves the right to provide an escort and/or full time supervision of the contractor and its employees during any or all phases of a project, should the user agency feel it is in its best interest to provide these extraordinary security services.

The user agency reserves the right to escort any or all employees of the contractor off its property, for any inappropriate conduct or actions that jeopardize the safety, security or well being of the facility. Inappropriate behavior by the contractor, its employees or subcontractors shall immediately cancel this agreement. Any employee of the contractor found in violation of any law, while on the user agency's property, will be prosecuted.

Warranty- Roof

The contractor, making roofrepairs, shall provide a one (1) year workmanship warranty, with a manufacturer's warranty, for the new roofing materials, for ten (10) years. Provide a twenty (20) year, no dollar limit, manufacturer's warranty for new roofing systems. The contractor shall provide any necessary protective coverings needed to protect existing adjacent finishes. Should any damages occur, the contractor shall restore all existing adjacent finishes to their original condition.

Abatement:

Any time during the course of performing any work under this agreement the Contractor discovers the presence of asbestos or suspects that asbestos, mold, or hazardous material is present, the Contractor shall stop working immediately, secure the area, notify the Procuring Agency immediately and wait for positive identification of the suspect material. During the downtime in such a case, the Contractor shall not disturb any surrounding surfaces, but shall protect the area with suitable dust covers. In the event the Contractor is delayed due to the discovery of suspected material, then a mutually agreed

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extension of time to perform the work shall be allowed the Contractor, but without additional compensation due to the time extension. Work shall not proceed without a related work authorization cleared by the Procuring Agency.

Term

The term of this agreement shall be for two (2) years from date of award with the option to extend for three (3) additional biennial periods, by mutual agreement of all parties. This price agreement shall not exceed eight (8) years.

Bids

Bids/or these services are requested on a statewide basis. If the awarded contractor does not wish to travel to other parts of the State, it is acceptable to decline work. The State anticipates awarding multiple contracts to cover the whole state. So local roofers are encouraged to bid on this ITB. Mileage and per diem costs are allowable beyond 50 miles.

Method of Award

Pursuant to the Procurement Code, Sections 13-1-153 and 13-1-154, the State reserves the right to issue multiple awards to obtain the items listed. Multiple awards are recommended to ensure availability and timely delivery. Determination for award shall be based upon the lowest total cost of all items listed and the bidder's abilities to meet the "minimum" and "submittal" requirements of the Invitation to Bid. This may be a multiple award contract. To be considered, the bidder MUST enter prices/costs for all of the items. If the bidder does not have any laborers, the bidder must still put an amount in fro that item number. Most of these projects will be over \$60,000 and subject to State Department of Workforce Solutions wage rates so assume that that level of wages would have to be paid.

Tax

Price shall not include State Gross Receipts or Local Option Tax. Taxes shall be added to the purchase order and invoice at current rates as a separate item to be paid by Utilizing Entity.

Escalation/Reduction Clause

Contractor shall keep pricing fixed for each year of this Agreement. Thereafter, SPD and the Contractor may adjust pricing no more than once annually through an amendment to the Agreement at the time of Agreement renewal. Contractor shall submit all pricing increase requests to SPD directly or through the agency contact in writing and provide substantiating evidence that each request is based on demonstrable market changes impacting the cost of products. The request must show all proposed increases by line item and include supporting documentation acceptable to SPD (such as a letter from a manufacturer indicating price increases, etc.) SPD's decision on what is acceptable in this context is final and shall be accepted by all parties to the Agreement. *Requested price increases that exceed 10% will not be accepted. No price increase may result in a higher profit margin for the Contractor than at the beginning of the initial term of this Agreement.* Pricing changes will apply to Agreements and amendments to Agreements entered on and after the effective date of the price change. Price decreases as well as increases shall apply in the same manner. If vendor's prices are reduced for any reason, users shall receive the benefit of such reductions, immediately. Price increases will not be retroactive to orders already in house or backorders. Orders will be filled at the price in effect on the date of receipt of the order by the vendor. To facilitate prompt consideration, all requests for price increase must include all information listed below:

1. Agreement Item Number
2. Current Item Price
3. Proposed New Price
4. Percentage of Increase
5. Mill/Supplier Notification of price increase indicating percentage of increase including reason for increase.

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Contractor shall provide the following information:

- Contractor's New Mexico license no.
- Contractor classification no.
- New Mexico Business Identification Number (formerly CRS Number)
- Federal Employer Identification Number (FEIN)

Item	Approx. Qty.	UOM	Article and Description	Unit Price
1	1	HR	Regular Working Hours- Foreman	AA: \$85.00 AB: \$95.50 AC: 42.50 AD: \$174.00 AE: \$155.00 AF: \$95.00 AG: \$127.93 AH: \$36.30 AI: \$45.00 AJ: \$45.50 AK: \$43.50 AL: \$105.00
2	1	HR	After Working Hours- Foreman	AA: \$85.00 AB: \$112.00 AC: \$55.00 AD: \$184.00 AE: \$185.00 AF: \$115.00 AG: \$150.99 AH: \$54.45 AI: \$55.00 AJ: \$56.87 AK: \$65.25 AL: \$125.00

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Item	Approx. Qty.	UOM	Article and Description	Unit Price
3	1	HR	Weekend Working Hours - Foreman	AA: \$85.00 AB: \$122.00 AC: \$62.50 AD: \$184.00 AE: \$185.00 AF: \$135.00 AG: \$150.99 AH: \$54.45 AI: \$55.00 AJ: \$56.87 AK: \$65.25 AL: \$125.00
4	1	HR	Holiday Working Hours - Foreman	AA: \$85.00 AB: \$132.00 AC: \$75.00 AD: \$194.00 AE: \$225.00 AF: \$155.00 AG: \$150.99 AH: \$54.45 AI: \$55.00 AJ: \$56.87 AK: \$87.00 AL: \$145.00
5	1	HR	Regular Working Hours - Roofer	AA: \$85.00 AB: \$82.30 AC: \$38.00 AD: \$162.00 AE: \$85.00 AF: \$85.00 AG: \$122.65 AH: \$36.30 AI: \$37.00 AJ: \$36.40 AK: \$36.25 AL: \$95.00

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Item	Approx. Qty.	UOM	Article and Description	Unit Price
6	1	HR	After Working Hours - Roofer	AA: \$85.00 AB: \$102.00 AC: \$45.00 AD: \$179.00 AE: \$110.00 AF: \$105.00 AG: \$143.41 AH: \$54.45 AI: \$47.00 AJ: \$45.50 AK: \$54.28 AL: \$115.00
7	1	HR	Weekend Working Hours - Roofer	AA: \$85.00 AB: \$112.00 AC: \$45.00 AD: \$189.00 AE: \$125.00 AF: \$125.00 AG: \$143.41 AH: \$54.45 AI: \$47.00 AJ: \$45.00 AK: \$54.38 AL: \$115.00
8	1	HR	Holiday Working Hours - Roofer	AA: \$85.00 AB: \$122.00 AC: \$50.00 AD: \$189.00 AE: \$150.00 AF: \$145.00 AG: \$143.41 AH: \$54.45 AI: \$47.00 AJ: \$45.50 AK: \$72.50 AL: \$130.00

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 Statewide Price Agreement#: **30-00000-23-00051**

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Item	Approx. Qty.	UOM	Article and Description	Unit Price
9	1	HR	Regular Working Hours - Laborer	AA: \$50.00 AB: \$76.60 AC: \$32.50 AD: \$166.00 AE: \$70.00 AF: \$75.00 AG: \$122.65 AH: \$15.99 AI: \$25.00 AJ: \$29.20 AK: \$29.00 AL: \$90.00
10	1	HR	After Working Hours - Laborer	AA: \$50.00 AB: \$96.60 AC: \$32.50 AD: \$176.00 AE: \$85.00 AF: \$95.00 AG: \$143.41 AH: \$23.99 AI: \$35.00 AJ: \$36.56 AK: \$43.50 AL: \$110.00
11	1	HR	Weekend Working Hours -Laborer	AA: \$50.00 AB: \$106.60 AC: \$37.50 AD: \$186.00 AE: \$90.00 AF: \$115.00 AG: \$143.41 AH: \$23.99 AI: \$35.00 AJ: \$36.56 AK: \$43.50 AL: \$110.00

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Item	Approx. Qty.	UOM	Article and Description	Unit Price
12	1	HR	Holiday Working Hours -Laborer	AA: \$50.00 AB: \$110.20 AC: \$40.00 AD: \$196.00 AE: \$110.00 AF: \$135.00 AG: \$143.41 AH: \$23.99 AI: \$35.00 AJ: \$36.56 AK: \$58.00 AL: \$120.00
13	1	%	Discount offMSRP Material/Equipment	AA: 0.00% AB: 5.00% AC: 0.00% AD: 0.00% AE: 0.00% AF: 0.00% AG: 0.00% AH: 1.00% AI: 0.00% AJ: 2.50% AK: 0.00% AL: 0.00%
14	1	Pound	Disposal Cost	AA: \$0.10 AB: \$0.15 AC: \$0.06 AD: \$2.50 AE: \$3.00 AF: \$0.45 (minimum 2000 pounds) AG: \$0.25 AH: \$0.015 AI: \$0.60 AJ: \$0.25 AK: \$0.05 AL: \$0.20

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Item	Approx. Qty.	UOM	Article and Description	Unit Price
15	1	HR	Diagnostic Services	AA: \$200.00 AB: \$1,200.00 AC: \$150.00 AD: \$152.50 AE: \$175.00 AF: \$95.00 AG: \$175.00 AH: \$50.00 AI: \$250.00 AJ: \$150.00 AK: \$90.00 AL: \$135.00
16	1	EA	Per Diem Rate	AA: \$125.00 AB: \$130.00 AC: \$175.00 AD: \$135.50 AE: \$175.00 AF: \$185.00 AG: \$211.00 AH: \$190.00 AI: \$295.00 AJ: \$150.00 AK: \$98.00 AL: \$175.00
17	1	EA	Mileage Rate	AA: \$0.65 AB: \$2.00 AC: \$1.00 AD: \$1.65 AE: \$2.00 AF: \$1.30 AG: \$0.65 AH: \$0.655 AI: \$0.65 AJ: \$0.85 AK: \$0.65 AL: \$1.75

17 Awarded Items Total

Certificate Of Completion

Envelope Id: 11279EA33D2E4304933CB05D848B81B8
 Subject: GSD/SPD Procurement#: 30-00000-23-00051
 Source Envelope:

Status: Completed

Document Pages: 16
 Certificate Pages: 5
 AutoNav: Enabled
 Envelopeld Stamping: Enabled

Signatures: 1
 Initials: 2

Envelope Originator:
 Clarke Fountain
 1100 S Saint Francis Dr
 Santa Fe, **NM** 87502

Time Zone: (UTC-07:00) Mountain Time (US & Canada)

ClarkeJ.Fountain@gsd.nm.gov
 IP Address: 164.64.63.2

Record Tracking

Status: Original
 8/8/2023 3:29:23 PM
 Security Appliance Status: Connected
 Storage Appliance Status: Connected

Holder: Clarke Fountain
 ClarkeJ.Fountain@gsd.nm.gov
 Pool: StateLocal
 Pool: GSD

Location: DocuSign
 Location: DocuSign

Signer Events**Signature****Timestamp**

Michael Saavedra
 michael.saavedra@gsd.nm.gov
New Mexico General Services
 Security Level: Email, Account Authentication
 (None)

MS
 Signature Adoption: Pre-selected Style
 Using IP Address: 164.64.62.10

Sent 8/8/2023 3:31:16 PM
 Viewed: 8/8/2023 3:33:37 PM
 Signed: 8/8/2023 3:33:53 PM

Electronic Record and Signature Disclosure:
 Accepted: 6/4/2020 11:04:51 AM
 ID: 9cac1b3e-4279-4c8f-b2b4-c607ea9821d8

Clarke Fountain
 clarkej.fountain@gsd.nm.gov
 Procurement Specialist
New Mexico General Services
 Security Level: Email, Account Authentication
 (None)

CF
 Signature Adoption: Pre-selected Style
 Using IP Address: 164.64.62.10

Sent 8/8/2023 3:33:54 PM
 Viewed: 8/8/2023 3:34:45 PM
 Signed: 8/8/2023 3:34:53 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Valerie Paulk
 Valerie.Paulk@gsd.nm.gov
 Signed of Behalf of State Purchasing Agent
 New Mexico General Services
 Security Level: Email, Account Authentication
 (None)

Valerie Paulk
 Signature Adoption: Pre-selected Style
 Using IP Address: 173.187.23.194
 Signed using mobile

Sent 8/8/2023 3:34:54 PM
 Viewed: 8/8/2023 3:35:16 PM
 Signed: 8/8/2023 3:35:40 PM

Electronic Record and Signature Disclosure:
 Accepted: 5/29/2020 9:40:59 AM
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In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp**

Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	8/8/2023 3:35:16 PM
Signing Complete	Security Checked	8/8/2023 3:35:40 PM
Completed	Security Checked	8/8/2023 3:35:40 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

A. ELECTRONIC RECORD AND SIGNATURE DISCLOSURE (ERSD)

From time to time, New Mexico General Services Department (GSD), on behalf of the State of New Mexico (SONM), may be required by law to provide you with certain written notices or disclosures. Stated below are the terms and conditions for GSD's providing you such notices and disclosures electronically through the DocuSign system. Please read this information carefully. If you are able to access this information electronically and agree to **this Electronic Record and Signature Disclosure (ERSD)**, please confirm your agreement by selecting the check-box next to "I agree to use electronic records and signatures" before clicking "CONTINUE" within the DocuSign system.

B. Obtaining paper copies

At any time up to twenty (20) calendar days following your use of DocuSign to electronically sign a document, you may request a paper copy of any record provided or made available electronically to you by GSD. You will have the ability to download and print documents SONM sends you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a twenty (20) calendar day period after such documents are first sent to you. Following the twenty (20) day period, if you want GSD to send you paper copies of any such documents from GSD's office, you will be charged a \$1.00 per-page fee plus postage. You may request delivery of such paper copies from GSD by following the procedure stated in Section H, below.

C. Withdrawing your consent

If you decide to receive notices and disclosures from GSD electronically, you may at any time change your mind and inform GSD you want to receive required notices and disclosures only in paper format. The procedure concerning how you may inform GSD of your decision to receive future notices and disclosures in paper format as well as withdraw your consent to receive notices and disclosures electronically is stated in Section D, immediately below.

D. Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed with which GSD will be able to complete certain steps in specific transactions and deliver paper copies to you. GSD will need: (1) to send the required notices or disclosures to you in paper format; and (2) wait until GSD receives your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from SONM or to electronically sign documents generated and sent to you from SONM.

E. All notices and disclosures will be sent to you electronically

Unless you inform GSD otherwise according to these procedures, GSD will electronically provide you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements and other documents that are required to be provided or made available to you during the course of your electronic signature relationship with SONM. To reduce the possibility of inadvertent non-receipt, GSD prefers to provide all required notices and disclosures by the same method and to the same email or physical address that you furnish to GSD. Thus, you may receive the disclosures and notices electronically or in paper form. If you do not agree with this procedure, please inform GSD according to the procedures stated in Section I, below. Please also refer to Section D, immediately above, which states the consequences resulting from your declination of electronic delivery of notices and disclosures.

F. How to contact GSD:

You may inform General Services Department (GSD) of any changes you select regarding State Purchasing Division's (SPD) electronic communications with you, to request paper copies of certain information from SPD, and to withdraw your prior consent to receive notices and disclosures electronically by emailing your request(s) to SPD at: GSD.SPInfo@state.nm.us

G. To advise SPD of your new email address

To inform SPD of a change in the email address to which SPD sends you notices and disclosures electronically, you must send an email to SPD at GSD.SPInfo@state.nm.us and in the body of such request you must include your previous and new email addresses.

H. To request paper copies from SPD

To request delivery of paper copies of electronic notices and disclosures that DocuSign and/or SPD have previously provided to you, you must send an email to SPD at GSD.SPInfo@state.nm.us and in the body of your email request state your email address, full name, mailing address, and telephone number. SPD will charge you a \$1.00 per page copy fee plus postage.

I. To withdraw your consent with SPD

To inform SPD that you no longer wish to receive notices and disclosures in electronic format you may:

(1) Decline to sign a document from within a signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may:

(2) Send SPD an email to GSD.SPInfo@state.nm.us and in the body of your request state your email address, full name, mailing address, and telephone number.

J. Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current DocuSign system requirements may be found at:

<https://support.docusign.com/guides/signer-guide-signing-system-requirements>

K. Acknowledging your access and consent to receive and sign documents electronically

To confirm that you are able to electronically access the information contained in this Electronic Record and Signature Disclosure (ERSD), please confirm that you have: (1) read this ERSD, and either: (2) you are able to print on paper or electronically save this ERSD for your future reference and access; or (3) you are able to email this ERSD to an email address where you will be able to print this ERSD on paper and/or save this ERSD for your future reference and access. Further, if you consent to receiving notices and disclosures from DocuSign and/or SPD exclusively in electronic format, then select the check-box next to "I agree to use electronic records and signatures," before you click "CONTINUE" within the DocuSign system.

By selecting the check-box next to "I agree to use electronic records and signatures," you confirm that:

- You have read this Electronic Record and Signature Disclosure (ERSD); and
- You can print this ERSD on paper, or you can save and/ or send this ERSD to a location where you can print this ERSD, for your future reference and access; and
- Until or unless you notify SPD as stated in this ERSD, you consent to exclusively receive through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by SPD during the course of your electronic signature relationship with SPD.



State of New Mexico
General Services Department
Purchasing Division

Price Agreement Amendment

Awarded Vendor:

10 vendors

Number: 30-00000-23-00051

Amendment No.: Two

Term: August 11, 2023 - August 10, 2026

Ship To:
All State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law.

Procurement Specialist: John DeSha JD

Telephone No.: (505) 660-3671

Email: johnny.desha@gsd.nm.gov

Invoice:
As Requested

Title: **Roofing Services**

This amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from August 11, 2025 to August 10, 2026 at the same price, terms and conditions.

Except for the following Vendors: (AG) Progressive Services Inc. and (AK) TopTier Industries Inc.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Dorothy Mendonca
Dorothy Mendonca
New Mexico State Purchasing Agent

Date: 8/11/2025

Certificate Of Completion

Envelope Id: ADF2011-03D4-4796-A23A-786CD926D389
 Subject: Please DocuSign: SPD SPA
 Source Envelope:

Status: Completed

Document Pages: 1
 Certificate Pages: 5
 AutoNav: Enabled
 Envelopeld Stamping: Enabled

Signatures: 1
 Initials: 2

Envelope Originator:
 Johnny DeSha
 1100 S Saint Francis Dr
 Santa Fe, NM 87502

Time Zone: (UTC-07:00) Mountain Time (US & Canada)

johnny.desha@gsd.nm.gov
 IP Address: 164.64.62.10

Record Tracking

Status: Original
 8/11/2025 10:34:17 AM
 Security Appliance Status: Connected
 Storage Appliance Status: Connected

Holder: Johnny DeSha
 johnny.desha@gsd.nm.gov
 Pool: StateLocal
 Pool: General Services Department


Location: DocuSign
 Location: Docusign

Signer Events

Signature

Timestamp

Michael Saavedra
 michael.saavedra@gsd.nm.gov
 IT and Const. Bureau Chief
 New Mexico General Services
 Security Level: Email, Account Authentication
 (None)



 Signature Adoption: Pre-selected Style
 Using IP Address: 164.64.62.10

Sent: 8/11/2025 10:35:31 AM
 Viewed: 8/11/2025 10:37:25 AM
 Signed: 8/11/2025 11:04:27 AM

Electronic Record and Signature Disclosure:

Accepted: 6/4/2020 11:04:51 AM
 ID: 9cac1b3e-4279-4c8f-b2b4-c607ea9821dB

Johnny DeSha
 johnny.desha@gsd.nm.gov
 Procurement Specialist Manager
 Security Level: Email, Account Authentication
 (None)


 Signature Adoption: Pre-selected Style
 Using IP Address: 164.64.62.10

Sent: 8/11/2025 11:04:28 AM
 Viewed: 8/11/2025 11:06:15 AM
 Signed: 8/11/2025 11:06:27 AM

Electronic Record and Signature Disclosure:

Accepted: 3/25/2025 7:13:20 AM
 ID: d1ec4280-451a-42ce-b36b-a39ed00bc76f

Dorothy Mendonca
 dorothy.mendonca@gsd.nm.gov
 SPD Division Director/ State Purchasing Agent
 General Services Department
 Signing Group: 35000 - State Purchasing Agent
 Security Level: Email, Account Authentication
 (None)


 Signature Adoption: Pre-selected Style
 Using IP Address: 164.64.62.10

Sent: 8/11/2025 11:06:28 AM
 Viewed: 8/11/2025 11:13:43 AM
 Signed: 8/11/2025 11:13:53 AM

Electronic Record and Signature Disclosure:

Accepted: 4/14/2023 7:24:59 AM
 ID: 51f6380f-50f7-4227-afb5-572b373dfb7c

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	8/11/2025 10:35:31 AM
Envelope Updated	Security Checked	8/11/2025 10:49:29 AM
Envelope Updated	Security Checked	8/11/2025 10:49:29 AM
Envelope Updated	Security Checked	8/11/2025 10:49:30 AM
Envelope Updated	Security Checked	8/11/2025 10:49:30 AM
Certified Delivered	Security Checked	8/11/2025 11:13:43 AM
Signing Complete	Security Checked	8/11/2025 11:13:53 AM
Completed	Security Checked	8/11/2025 11:13:53 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

A. ELECTRONIC RECORD AND SIGNATURE DISCLOSURE (ERSD)

From time to time, New Mexico General Services Department (GSD), on behalf of the State of New Mexico (SONM), may be required by law to provide you with certain written notices or disclosures. Stated below are the terms and conditions for GSD's providing you such notices and disclosures electronically through the DocuSign system. Please read this information carefully. If you are able to access this information electronically and agree to **this Electronic Record and Signature Disclosure (ERSD)**, please confirm your agreement by selecting the check-box next to "I agree to use electronic records and signatures" before clicking "CONTINUE" within the DocuSign system.

B. Obtaining paper copies

At any time up to twenty (20) calendar days following your use of DocuSign to electronically sign a document, you may request a paper copy of any record provided or made available electronically to you by GSD. You will have the ability to download and print documents SONM sends you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a twenty (20) calendar day period after such documents are first sent to you. Following the twenty (20) day period, if you want GSD to send you paper copies of any such documents from GSD's office, you will be charged a \$1.00 per-page fee plus postage. You may request delivery of such paper copies from GSD by following the procedure stated in Section H, below.

C. Withdrawing your consent

If you decide to receive notices and disclosures from GSD electronically, you may at any time change your mind and inform GSD you want to receive required notices and disclosures only in paper format. The procedure concerning how you may inform GSD of your decision to receive future notices and disclosures in paper format as well as withdraw your consent to receive notices and disclosures electronically is stated in Section D, immediately below.

D. Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed with which GSD will be able to complete certain steps in specific transactions and deliver paper copies to you. GSD will need: (1) to send the required notices or disclosures to you in paper format; and (2) wait until GSD receives your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from SONM or to electronically sign documents generated and sent to you from SONM.

E. All notices and disclosures will be sent to you electronically

Unless you inform GSD otherwise according to these procedures, GSD will electronically provide you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements and other documents that are required to be provided or made available to you during the course of your electronic signature relationship with SONM. To reduce the possibility of inadvertent non-receipt, GSD prefers to provide all required notices and disclosures by the same method and to the same email or physical address that you furnish to GSD. Thus, you may receive the disclosures and notices electronically or in paper form. If you do not agree with this procedure, please inform GSD according to the procedures stated in Section I, below. Please also refer to Section D, immediately above, which states the consequences resulting from your declination of electronic delivery of notices and disclosures.

F. How to contact GSD:

You may inform General Services Department (GSD) of any changes you select regarding State Purchasing Division's (SPD) electronic communications with you, to request paper copies of certain information from SPD, and to withdraw your prior consent to receive notices and disclosures electronically by emailing your request(s) to SPD at: GSD.SPInfo@state.nm.us

G. To advise SPD of your new email address

To inform SPD of a change in the email address to which SPD sends you notices and disclosures electronically, you must send an email to SPD at GSD.SPInfo@state.nm.us and in the body of such request you must include your previous and new email addresses.

H. To request paper copies from SPD

To request delivery of paper copies of electronic notices and disclosures that DocuSign and/or SPD have previously provided to you, you must send an email to SPD at GSD.SPInfo@state.nm.us and in the body of your email request state your email address, full name, mailing address, and telephone number. SPD will charge you a \$1.00 per page copy fee plus postage.

I. To withdraw your consent with SPD

To inform SPD that you no longer wish to receive notices and disclosures in electronic format you may:

(1) Decline to sign a document from within a signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may:

(2) Send SPD an email to GSD.SPInfo@state.nm.us and in the body of your request state your email address, full name, mailing address, and telephone number.

J. Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current DocuSign system requirements may be found at:

<https://support.docusign.com/guides/signer-guide-signing-system-requirements>

K. Acknowledging your access and consent to receive and sign documents electronically

To confirm that you are able to electronically access the information contained in this Electronic Record and Signature Disclosure (ERSD), please confirm that you have: (1) read this ERSD, and either: (2) you are able to print on paper or electronically save this ERSD for your future reference and access; or (3) you are able to email this ERSD to an email address where you will be able to print this ERSD on paper and/or save this ERSD for your future reference and access. Further, if you consent to receiving notices and disclosures from DocuSign and/or SPD exclusively in electronic format, then select the check-box next to "I agree to use electronic records and signatures," before you click "CONTINUE" within the DocuSign system.

By selecting the check-box next to "I agree to use electronic records and signatures," you confirm that:

- You have read this Electronic Record and Signature Disclosure (ERSD); and
- You can print this ERSD on paper, or you can save and/ or send this ERSD to a location where you can print this ERSD, for your future reference and access; and
- Until or unless you notify SPD as stated in this ERSD, you consent to exclusively receive through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by SPD during the course of your electronic signature relationship with SPD.

September 16, 2025

TO: City of Santa Fe
Wastewater Management Division
Attn: Leroy Alvarado
73 Paseo Real
Santa Fe, NM 87507

From: National Roofing Co.
6821 Academy Parkway West NE
Albuquerque, NM 87109

RE: Re-Roof Facility
GSA #30-00000-23-00051
WWTP Conference Room



Mr. Alvarado:

In accordance with your request, National Roofing Co. (NRC) inspected the roof at the above referenced location to provide a replacement estimate. Accordingly, we propose the following.

EXISTING ROOF ASSEMBLY - FINDINGS

We inspected this commercial facility and noted these issues.

- Existing Roof System is a Built-up roofing assembly over approximately 5" of perlite over concrete.
- We presume that the roof Slope is created by tapered perlite descending towards internal drains.



- Base-to-wall Flashings current terminate under a two-piece Metal Counter flashing mounted to the inner parapet walls.



- Roof Drainage is to internal, standard primary with separate scupper drain assemblies.



- Parapets show signs of extreme deterioration caused by destructive UV rays and temperature swings.



CONSPECTUS – ROOFING REPLACEMENT

This building has two roof assemblies in place. Current building code will not allow the application of a third system. We propose removing the existing system, and installing a new, warranted Roof Assembly. The full assembly will receive a Manufacturer's Twenty (20) year Standard Form System Warranty with an Installers Two (2) year.

Roof Replacement Process – Thermoplastic Polyolefin Membrane

- Parapets and Penetration Flashings will be removed, and substrates prepared for new Flashings.
- Existing Field Membrane and Insulation will be removed and hauled off site for disposal.
 - Only as much area will be disabled as can be made weathertight by the end of each workday
- A new, High Density Polyisocyanurate coverboard, Insulation and Taper system will be installed, adhesive attached to the Structural Concrete Deck.
- A new sixty (60) mil White Thermoplastic Polyolefin (TPO) membrane will be installed utilizing TPO bonding adhesive.
- New sixty (60) mil White TPO membrane will be installed on inner parapets terminating approximately twelve (8) inches vertically up from the field under counterflashing.
- Roof Curbs, Penetrations, Parapets and Drains will be flashed in accordance with manufacturer's written instructions for warranty issuance.

Mechanical and Electrical Process – Removal and Replacement

- Gas/Electrical/disconnect all exhaust units
- Raise all units to allow for new curb flashing
- Units lowered over new curb flashing
- Gas reconnect/pressurization/testing of all units
- Electrical reconnect/testing off all units
- Removal of (5) abandoned units/curbs
- Remove lightning protection system
- Raise ridged conduit
- Raise junction box
- Install new overflow drains (4)
- Lower preexisting drains (2)
- Install new scupper drains (2)
- Demo abandoned conduit
- Demo abandoned exhaust vent

Stucco Re-coat Process (Inner parapet over to outer parapet down to tile frieze)

- Power wash entire area to remove debris and loose stucco and paint
- Patch all holes/voids and level to existing surface
- Add metal lath to areas that will receive re-coat
- Apply FRS base coat
- Install water resistant parapet system using fiberglass mesh and resin
- Apply NCB base coat
- Apply primer before installation of finish
- Hand trowel synthetic stucco finish (Mojave Sand)
- Clean up and haul off remaining debris

SCHEDULE, Access, AND ADDITIONAL INFORMATION

- We anticipate the upper roof to take approximately three (3) weeks to complete, weather permitting.
- Access will be as shown - if acceptable.
- Our goal would be to inconvenience building occupants as little as possible.



PRICING

BID AMOUNTS															
As of publication date, material lead times for larger orders can be excessive. Material Pricing is stabilizing, but National Roofing reserves the right to recover costs for material price increases that may occur when procurement durations are extended (see below**)															
<u>We are utilizing published pricing for ship date good to October 16, 2025</u>															
BASE BID -Removal and replacement of existing roofing	Price														
<ul style="list-style-type: none"> • GSA #30-00000-23-00051 • Prevailing State Wages utilized in pricing • Santa Fe reroof Permit • 60 mil TPO regular smooth membrane adhered over coverboard, provide a 20-year warranty. • Santa Fe Tax @ 8.1875% 	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">TPO Roofing</td> <td style="text-align: right; padding: 2px;">\$201,937.00</td> </tr> <tr> <td style="padding: 2px;">MEP</td> <td style="text-align: right; padding: 2px;">\$70,311.00</td> </tr> <tr> <td style="padding: 2px;">Stucco</td> <td style="text-align: right; padding: 2px;">\$25,654.00</td> </tr> <tr> <td style="padding: 2px;">Permit</td> <td style="text-align: right; padding: 2px;">\$3,984.00</td> </tr> <tr> <td style="padding: 2px;">Bonds</td> <td style="text-align: right; padding: 2px;">\$3,807.00</td> </tr> <tr> <td style="padding: 2px;">Tax</td> <td style="text-align: right; padding: 2px;">\$25,029.00</td> </tr> <tr> <td style="padding: 2px;">Total</td> <td style="text-align: right; padding: 2px;">\$330,722.00</td> </tr> </table>	TPO Roofing	\$201,937.00	MEP	\$70,311.00	Stucco	\$25,654.00	Permit	\$3,984.00	Bonds	\$3,807.00	Tax	\$25,029.00	Total	\$330,722.00
TPO Roofing	\$201,937.00														
MEP	\$70,311.00														
Stucco	\$25,654.00														
Permit	\$3,984.00														
Bonds	\$3,807.00														
Tax	\$25,029.00														
Total	\$330,722.00														

TAXES, MISCELLANEOUS FEES AND WARRANTY FEES

- Commercial re-roof permit fees are included.
 - All Fees are subject to invoice.

GENERAL LIABILITY INSURANCE WITH THE FOLLOWING LIMITS

- Insurance limits exceeding New Mexico statutory requirements.
- \$1,000,000.00 per occurrence general liability.
- \$2,000,000.00 general aggregate.
- \$2,000,000.00 completed operations.
- \$5,000,000.00 excess/umbrella liability.

WORKMEN’S COMPENSATION INSURANCE WITH THE FOLLOWING LIMITS:

- \$2,000,000.00 employer’s liability per accident
- \$2,000,000.00 employer’s liability for disease per employee
- \$2,000,000.00 employer’s liability for disease policy limit

TRAINING AND SAFETY

- Compliance with all OSHA safety policies.
- Independent safety inspections are conducted by a third-party consultant, when requested.
- Our crews have OSHA 10 training.
- Entire crew has safety and fall protection training.
- Key personnel are CPR certified.
- Every crew has a minimum 2 safety monitors.

PRICING EXCLUDES:

- Non-scheduled work hours
- Moisture or Asbestos Testing, SWPPP or BIM Costs
- Manufacturer's Shop Drawings
- Interior protection or repair to interior when damage is caused by normal execution of roofing or re-roofing activities
- Bid amount includes flashing at penetrations indicated on Documents - Pipes, vents, curbs and curb insulation, hatches and ladders are not included unless noted otherwise
- Products, materials, installations not specifically included in the Scope of Work above.

SUBMITTED PRICES ARE SUBJECT to the FOLLOWING TERMS AND CONDITIONS:

- We have anticipated needing one mobilization to complete our work - NRC will negotiate for additional mobilizations if required by factors outside our control.
- Our standard work week is four 10-hour days. This Bid is based on a final project schedule that allows a reasonable time to complete the Work in an efficient manner. Roof activities may be delayed due to environmental conditions that result in unsafe working conditions and those that would adversely affect system installation. Subcontractor shall be entitled to an equitable adjustment in the price of the work resulting from any change of schedule, acceleration of work, or out of sequence work required as a result of factors outside of our control. National Roofing shall not be responsible for damage or delay caused by circumstances beyond its reasonable control.
- Final Contract terms will be subject to review upon Notice of Award; fees are based on the assumption that this Bid Abstract will constitute part of the Agreement between National Roofing and the Owner - Owner Entity
- National Roofing utilizes Construction Billing Cycles or Progress Billing on projects that have a production duration of thirty (30) days or more. Billings are submitted on or around the 25th of each month, projected through the end of that month, payable by the 10th next month.
- Material pricing utilized at time of bid will be provided with our submitted Schedule of Values for reference and to establish a baseline for material orders. Comparison with material billing upon shipment and receipt may result in Contract Price adjustments. Please note that impending Trade Tariffs may have impacts on construction materials. Increases do to material shortages, increased costs or other reasons out of National Roofing's direct control will be the responsibility of the final purchaser of goods and services from National Roofing.

NOTICE:

- National Roofing shall not be liable for any claims or damages arising from or related to deficiencies in existing drainage conditions. Rooter's work does not include evaluation of the adequacy of the existing drainage components (for example, sizing and placement of existing scuppers); nor does the building code require compliance with current plumbing codes when existing drainage elements are not modified. National Roofing may make recommendations to improve drain conditions if potential deficiencies are detected during the course of roofing operations.
- Additionally, tapered insulation above deck (if included in scope) may not compensate for all low points in an existing roof; National Roofing shall not be liable for ponding water due to existing imperfections in the roof deck. If obvious deflection or low spots are noted in the existing deck after existing roof tear off,

additional tapered insulation may be required to achieve positive drainage.

- Unless specifically noted elsewhere, addition of drains or scuppers for improved drainage, or supplemental insulation required to compensate for unseen imperfections is not part of the base bid and will be offered as a change order for consideration prior to installation.

We can be contacted at (505) 883-3000 to schedule this work. Thank you for relying on National Roofing for your roofing needs.

Sincerely,

Douglas Harrison
Roofing System Estimator
505-883-3000 office, 505-998-2304 desk, 505-259-2808 cell
douglash@nationalroofing.com

Lori Gunnare, CBDO
Director of Business Development
505-883-3000 office, 505-998-2325 desk, 505-252-2707 cell
lorig@nationalroofing.com

City of Santa Fe Wastewater Treatment Plant

Conference Room- Re-Roof

National Roofing

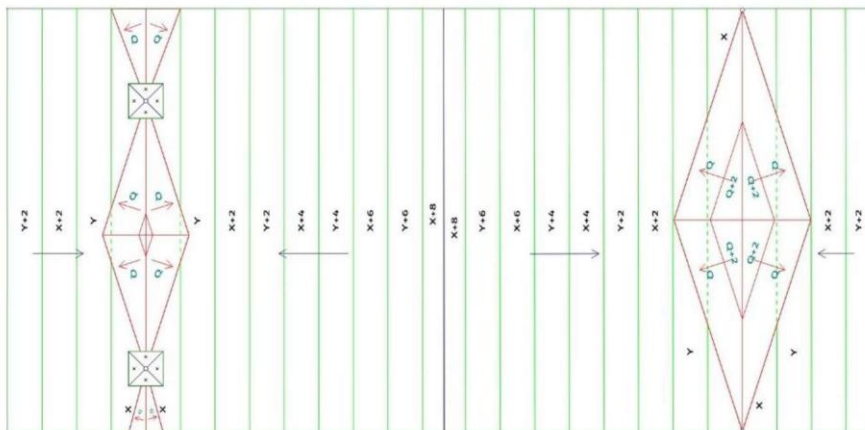
Cost driving factors



- Insulation is saturated and needs to be Removed. Code requires insulation with R-30 value to be reinstalled.



- Slope is entirely in the current taper assembly and must be removed. A new taper system with $\frac{1}{4}"/12"$ has been added for proper drainage flow. (See below for new assembly layout)





- Drains will be removed, and scupper wall drains will be replaced. Code requires overflow drainage to be added in instances where the drains are moved or replaced. (4) overflow drains will be added to the current.



- Parapets are cracked in many places allowing for water infiltration into the parapet walls and roof assembly. Parapets will need to be re-stuccoed in order to provide a warranted new roofing assembly.



- Electrical vault and connecting conduit will need to be raised in order to accommodate for the rise in the taper insulation system.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/28/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Downey & Company 6565 AMERICAS PARKWAY NE SUITE 750 ALBUQUERQUE NM 87110	CONTACT NAME: Susan Grant PHONE (A/C, No, Ext): (505) 980-9177 E-MAIL ADDRESS: sgrant@downeyandco.com	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE	
INSURED National Roofing Co., Inc. 6821 Academy Parkway W. NE Albuquerque NM 87109	INSURER A: National Fire Insurance Co of Hartford	NAIC # 20478
	INSURER B: The Continental Insurance Company	13188
	INSURER C: Columbia Casualty Company	31127
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 25/26 Master

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRU-LOC <input type="checkbox"/> LOC OTHER:			7011952454	05/01/2025	05/01/2026	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			7011969142	05/01/2025	05/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			7012132938	05/01/2025	05/01/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	7011969173	05/01/2025	05/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional Liability / Pollution Liability			CEO8019340623	05/01/2025	05/01/2026	Each Occurrence \$2,000,000 General Aggregate \$2,000,000 Self-Insured Retention \$10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: All Projects

CERTIFICATE HOLDER

CANCELLATION

City of Santa Fe PO Box 909 Santa Fe NM 87504-0909	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--










GB-NATIONAL_ROOFING

Final Audit Report

2025-11-10

Created:	2025-11-06
By:	ALYSSA PEREZ (aeperez@santafenm.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAidvGUNUYgPgi8R61p3Gnpi8EpDE1W9Ct

"GB-NATIONAL_ROOFING" History

-  Document created by ALYSSA PEREZ (aeperez@santafenm.gov)
2025-11-06 - 3:46:23 PM GMT- IP address: 63.232.20.2
-  Document emailed to ajhopkins@santafenm.gov ajhopkins@santafenm.gov (ajhopkins@santafenm.gov) for signature
2025-11-06 - 3:49:13 PM GMT
-  Email viewed by ajhopkins@santafenm.gov ajhopkins@santafenm.gov (ajhopkins@santafenm.gov)
2025-11-06 - 4:44:07 PM GMT- IP address: 104.47.64.254
-  Document e-signed by ajhopkins@santafenm.gov ajhopkins@santafenm.gov (ajhopkins@santafenm.gov)
Signature Date: 2025-11-06 - 4:44:25 PM GMT - Time Source: server- IP address: 63.232.20.2
-  Document sent to JoAnn Lovato (jdlovato@santafenm.gov) and Travis Dutton-Leyda (tkduttonleyda@santafenm.gov) for signature. One of them to sign
2025-11-06 - 4:44:28 PM GMT
-  Email viewed by Travis Dutton-Leyda (tkduttonleyda@santafenm.gov)
2025-11-06 - 4:48:06 PM GMT- IP address: 98.97.112.143
-  Email viewed by JoAnn Lovato (jdlovato@santafenm.gov)
2025-11-07 - 5:01:23 PM GMT- IP address: 63.232.20.2
-  Document e-signed by Travis Dutton-Leyda (tkduttonleyda@santafenm.gov)
Signature Date: 2025-11-10 - 1:51:23 AM GMT - Time Source: server- IP address: 98.97.112.143
-  Agreement completed.
2025-11-10 - 1:51:23 AM GMT