



CITY OF SANTA FE

Memorandum

Date: 10/03/2025

To: Governing Body

From: Scott Overlie, Public Works Project Manager III SAD

Via: Regina Wheeler
Regina Wheeler (Oct 6, 2025 15:28:48 MDT)

Regina Wheeler, Public Work Department Director
Melissa McDonald, Parks and Open Spaces Division Director *MMc*

Reviewed By: *Carol Swenson*

ACTION:

Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$1,000,000 from Available General Fund Balance to Parks and Open Space FY26 WIP Construction for Shelby Pedestrian Bridge Replacement.

BACKGROUND:

The replacement of Shelby Bridge is currently at 60%-design completion for a prefabricated bridge with a real rock façade, replacing the existing look. The Historic Review Board has given preliminary approval. Funding now totals \$490K (\$240k design appropriation + \$250k construction grant) + \$1.0M new award requested here, which covers final construction, permitting, procurement, and contingency.

ATTACHMENTS:

BAR
PLID Form

GRANTS MANAGER: ERIKA LUJAN
ERIKA LUJAN (Oct 10, 2025 08:13:40 MDT)



City of Santa Fe New Mexico

Finance Department

Project Ledger Request Form



Date of Request: 10/03/2025

Project Title: Shelby Bridge at SF River

Project Type: CIP Grant Internal Tracking

Department: Public Works Project Manager: Scott Overlie Ext: 231-6194

Project Date Range: 08/15/2024 to 06/30/2029 Create Fixed Asset

Project ID: PWD2535518

Grant ID: _____

Approved By: _____

(Finance Use Only)

Multi-Funding (complete all funding sources, should equal 100%)

Funding Source: CoSF General Fund % of Funding: 100

MUNIS ORG: _____ MUNIS OBJ: _____ Awarded Amount: _____

Funding Source: _____ % of Funding: _____

MUNIS ORG: _____ MUNIS OBJ: _____ Awarded Amount: _____

Expense String Phase:

A project must have at least one phase identified, this can be used as an additional level of tracking, for example, CIP - Design, Construction, etc. For Grants can be used as reimbursable types, such as transportation, salaries.

(You can create more than one phase and you can default MUNIS ORGs and OBJs, optional)

Phase: Construction MUNIS ORG: 3559980 MUNIS OBJ: 572970

Grants Only (list all grants if applicable):

Grantor Name: _____ Awarded Amount: _____

AR Charge Code: _____ Grant funds multiple projects
(Complete a form for each project)

Grantor Id: _____ Federal CFDA (if applicable): _____

Grantor Name: _____ Awarded Amount: _____

AR Charge Code: _____ Grant funds multiple projects
(Complete a form for each project)

Grantor Id: _____ Federal CFDA (if applicable): _____

(If grants please provide all grant award documents with form) Attached Grant Documentation

Signature: *SCOTT OVERLIE*

Email: saoverlie@santafenm.gov

Signature: *Melissa McDonald*

Email: mamcdonald@santafenm.gov