



# MINUTES

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## A. ROLL CALL

### Commissioners Present:

Chair Janet Clow (*Zoom*)

Vice Chair Peter Smith

Commissioner Thomas (TJ) Rieland

Commissioner Piper Kapin

Commissioner Kelly McReynolds

Commissioner Scott Barber (*Zoom*)

Commissioner Sasha McGhee

Commissioner Gurushabad Mirando

## B. PLEDGE OF ALLEGIANCE

## C. APPROVAL OF AGENDA

**MOTION:** Commissioner McGhee moved, seconded by Commissioner Mirando, to approve the agenda with postponement of Case #2024-9320 to August 7, 2025.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:**

- Chair Janet Clow Yes
- Commissioner Sasha McGhee Yes
- Commissioner Gurushabad Mirando Yes
- Commissioner TJ Rieland Yes
- Commissioner Piper Kapin Yes
- Commissioner Kelly McReynolds Yes
- Commissioner Scott Barber Yes

**Against:** None

**Abstain:** None



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## D. CONSENT OF AGENDA

**MOTION:** Commissioner Rieland moved, seconded by Commissioner McGhee to approve the agenda as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:**  
Chair Janet Clow Yes  
Commissioner Sasha McGhee Yes  
Commissioner Gurushabad Mirando Yes  
Commissioner TJ Rieland Yes  
Commissioner Piper Kapin Yes  
Commissioner Kelly McReynolds Yes  
Commissioner Scott Barber Yes

**Against:** None

**Abstain:** None

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## E. APPROVAL OF MINUTES

1. June 5, 2025

**MOTION:** Commissioner McGhee moved, seconded by Commissioner Kapin, to approve the minutes from Planning Commission meeting on June 5, 2025.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:**  
Chair Janet Clow Yes  
Commissioner Sasha McGhee Yes  
Commissioner TJ Rieland Yes  
Commissioner Piper Kapin Yes  
Commissioner Kelly McReynolds Yes  
Commissioner Scott Barber Yes



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**Against:** None

**Abstain:** Member Gurushabad Miranda

## E. APPROVAL OF FINDINGS/CONCLUSIONS

- Case #2025-010094. 5211 Las Soleras Dr., Development Plan.** JenkinsGavin, Inc., Agent, for HomeWise, Inc., owner and applicant (“Applicant”), was approved of a Preliminary Subdivision Plat for a 97-unit residential development consisting of 42 townhomes and 55 single-family detached homes, as well as the development of a 5.12-acre public park. The subject 14.41-acre parcel is located at 3730 South Meadows Road and is zoned R-6 (six residential units per acre). (Janice Biletnikoff, AICP, Case Manager, [jibiletnikoff@santafenm.gov](mailto:jibiletnikoff@santafenm.gov)). (POSTPONED FROM JUNE 5, 2025)

**MOTION:** Commissioner Kapin moved, seconded by Commissioner McReynolds, to approve Findings for Case #2025-010094 without changes or corrections.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:**  
 Chair Janet Clow Yes  
 Commissioner TJ Rieland Yes  
 Commissioner Piper Kapin Yes  
 Commissioner Kelly McReynolds Yes  
 Commissioner Scott Barber Yes

**Against:** None

**Abstain:**  
 Commissioner Sasha McGhee  
 Commissioner Gurushabad Miranda



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2. **Case #2024-8027. 635 Alto Street Development Plan.** Brian Lawler, Agent, Santa Fe Habitat for Humanity, Applicant. Requests approval of a Development Plan for a multifamily residential use consisting of 5 two-story affordable single-family attached dwelling units. The subject 0.25-acre parcel is located in the Historic Downtown Archaeological Review district and zoned R21 (residential twenty-one dwelling units per acre). (Rebekah Clouser, Case Manager, [reclouser@santafenm.gov](mailto:reclouser@santafenm.gov)).

**MOTION:** Commissioner Kapin moved, seconded by Commissioner Rieland, to approve Findings for Case #2024-8027 without changes or corrections.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:**  
Chair Janet Clow Yes  
Commissioner TJ Rieland Yes  
Commissioner Piper Kapin Yes  
Commissioner Kelly McReynolds Yes  
Commissioner Scott Barber Yes

**Against:** None

**Abstain:**  
Commissioner Sasha McGhee  
Commissioner Gurushabad Mirando



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3. **Case #2025-10276. 3439 Cerrillos Rd Rezoning.** JenkinsGavin, Agent, for RKSS Santa Fe 1, LLC, Applicant, requests approval to rezone a 1.49- acre lot from its current land use designation of R-3 (Residential three dwelling units per acer) to C-2 (General Commercial). The property is located within the Suburban Archaeological Review District. (Claudia Kath, Case Manager, [dcmkath@santafenm.gov](mailto:dcmkath@santafenm.gov)).

**MOTION:** Commissioner McGhee moved, seconded by Commissioner Kapin, to approve Findings for Case #2025-10276 without changes or corrections.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:**  
Chair Janet Clow Yes  
Commissioner Sasha McGhee Yes  
Commissioner TJ Rieland Yes  
Commissioner Piper Kapin Yes  
Commissioner Kelly McReynolds Yes  
Commissioner Scott Barber Yes

**Against:** None

**Abstain:**  
Commissioner Gurushabad Mirando



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**4. Case#2025-10420. 3730 South Meadows Road Final Subdivision Plat.**

JenkinsGavin, Inc., Agent, for Homewise, Inc., Applicant. Requests approval of a Final Subdivision Plat on 14.41 +/- acres for a 97-unit residential subdivision. The Final Plat consists of 42 townhomes and 55 single-family detached dwelling units. The property is located within the Suburban, and River and Trails Archaeological Review Districts and is zoned R-6 (residential six dwelling units per acre). (Janice Biletnikoff, AICP, Case Manager, [jibiletnikoff@santafenm.gov](mailto:jibiletnikoff@santafenm.gov)).

**MOTION:** Commissioner Rieland moved, seconded by Commissioner Kapin, to approve Findings for Case #2025-10420 without changes or corrections.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:**  
Chair Janet Clow Yes  
Commissioner Sasha McGhee Yes  
Commissioner TJ Rieland Yes  
Commissioner Piper Kapin Yes  
Commissioner Kelly McReynolds Yes  
Commissioner Scott Barber Yes

**Against:** None

**Abstain:**  
Commissioner Gurushabad Mirando



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## F. CONSENT

1. **Case #2024-8026. Casa De Todos Final Subdivision Plat Time Extension.** Liaison Planning Services, Inc, Agent for Luna Turquzo, LLC owner requests a time extension for the approved final subdivision plat for Casa De Todos (Case# 2021-3355). The Applicant is requesting a 1-year extension to the time allowed for approvals granted by the Planning Commission on May 5, 2024. (Claudia Kath, Case Manager, [cmkath@santafenm.gov](mailto:cmkath@santafenm.gov))

**MOTION:** Commissioner McGhee moved, seconded by Commissioner Mirando, to approve the consent of Case #2024-8026 as is.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:**  
 Chair Janet Clow Yes  
 Commissioner Sasha McGhee Yes  
 Commissioner Gurushabad Mirando Yes  
 Commissioner TJ Rieland Yes  
 Commissioner Piper Kapin Yes  
 Commissioner Kelly McReynolds Yes  
 Commissioner Scott Barber Yes

**Against:** None

**Abstain:** None

## G. OLD BUSINESS



# MINUTES

## H. NEW BUSINESS

1. **Case # 2025-10706. 1600 St. Michaels Dr, Master Plan Amendment.** NV5, Inc, Agent for Daniel Hernandez, Director of the Midtown Redevelopment Agency, applicant, request a master plan amendment to the Midtown Master Plan on 64.22 +/- acres. The property is zoned C-2 PUD (General Commercial Planned Unit Development) and within the Midtown Local Innovation Corridor (LINC) overlay district. (Joel Cruz-Haber, Case Manager, jacruzhaber@santafenm.gov)

**MOTION:** Commissioner McGhee moved, seconded by Commissioner Rieland, to table to a later point in the public meeting, Case #2025-10706, to revise the proposed amendments to Section 5.6 of the Midtown Master Plan.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Chair Janet Clow Yes  
 Commissioner Sasha McGhee Yes  
 Commissioner Gurushabad Mirando Yes  
 Commissioner TJ Rieland Yes  
 Commissioner Piper Kapin Yes  
 Commissioner Kelly McReynolds Yes  
 Commissioner Scott Barber Yes

**Against:** None

**Abstain:** None



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1. **Case # 2025-10706. 1600 St. Michaels Dr, Master Plan Amendment.** NV5, Inc, Agent for Daniel Hernandez, Director of the Midtown Redevelopment Agency, applicant, request a master plan amendment to the Midtown Master Plan on 64.22 +/- acres. The property is zoned C-2 PUD (General Commercial Planned Unit Development) and within the Midtown Local Innovation Corridor (LINC) overlay district. (Joel Cruz-Haber, Case Manager, jacruzhaber@santafenm.gov)

**MOTION:** Commissioner Rieland moved, seconded by Commissioner Miranda, to untable Case #2025-10706, to discuss staff and applicant changes to the proposed amendments in Section 5.6 of the Midtown Master Plan.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Chair Janet Clow Yes  
Commissioner Sasha McGhee Yes  
Commissioner Gurushabad Miranda Yes  
Commissioner TJ Rieland Yes  
Commissioner Piper Kapin Yes  
Commissioner Kelly McReynolds Yes  
Commissioner Scott Barber Yes

**Against:** None

**Abstain:** None

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# MINUTES

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1. **Case # 2025-10706. 1600 St. Michaels Dr, Master Plan Amendment.** NV5, Inc, Agent for Daniel Hernandez, Director of the Midtown Redevelopment Agency, applicant, request a master plan amendment to the Midtown Master Plan on 64.22 +/- acres. The property is zoned C-2 PUD (General Commercial Planned Unit Development) and within the Midtown Local Innovation Corridor (LINC) overlay district. (Joel Cruz-Haber, Case Manager, jacruzhaber@santafenm.gov)

**MOTION:** Commissioner Mirando moved, seconded by Commissioner McGhee, to approve Case #2025-10706, subject to the conditions of approval and technical corrections presented by Planning and Land Use Department Director.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Chair Janet Clow Yes  
Commissioner Sasha McGhee Yes  
Commissioner Gurushabad Mirando Yes  
Commissioner TJ Rieland Yes  
Commissioner Piper Kapin Yes  
Commissioner Kelly McReynolds Yes  
Commissioner Scott Barber Yes

**Against:** None

**Abstain:** None



# MINUTES

**2. Case #2025-10172. 4157 & 4161 Walking Rain Rd Special Use Permit.**

JenkinsGavin, Inc., Agent for Charter Schools Development Corporation (CSDCPC Monte Del Sol, LLC), Applicant, requests approval of a special use permit for construction of a 20,432 square foot gymnasium, classrooms, office space, and outdoor amenities. The Property is approximately 6.30 acres and is identified as Tract Q-1 and Tract 16 of the Las Soleras Master Plan. The Property is located within the Suburban Archaeological Review district and zoned PRC (Planned Residential Community) and R-1 (Residential – one dwelling unit per acre). (Joel Cruz-Haber, Case Manager, jacruzhaber@santafenm.gov) (POSTPONED FROM JUNE 5, 2025)

**MOTION:** Commissioner Mirando moved, seconded by Commissioner Kapin, to approve Case #2025-10172, 4157 & 4161 Walking Rain Rd Special Use Permit, subject to conditions of approval and technical corrections.

**VOTE:** The motion was approved on the following Roll Call vote:

- For:**
- Chair Janet Clow Yes
  - Commissioner Sasha McGhee Yes
  - Commissioner Gurushabad Mirando Yes
  - Commissioner TJ Rieland Yes
  - Commissioner Piper Kapin Yes
  - Commissioner Kelly McReynolds Yes
  - Commissioner Scott Barber Yes

**Against:** None

**Abstain:** None



# MINUTES

3. **Case #2025-10189. 4157 & 4161 Walking Rain Rd Development Plan Amendment.** JenkinsGavin, Inc., Agent for Charter Schools Development Planning Commission July 17, 2025 Page 3 of 4 Corporation (CSDCPC Monte Del Sol, LLC), Applicant, requests approval of a development plan amendment for construction of a 20,432 square foot gymnasium, classrooms, office space, and outdoor amenities. The property is approximately 6.30 acres and is identified as Tract Q-1 and Tract 16 of the Las Soleras Master Plan. The Property is located within the Suburban Archaeological Review district and zoned PRC (Planned Residential Community) and R-1 (Residential – one dwelling unit per acre). (Joel CruzHaber, Case Manager, jacruzhaber@santafenm.gov) (POSTPONED FROM JUNE 5, 2025)

**MOTION:** Commissioner Mirando moved, seconded by Commissioner McGhee, to approve Case #2025-10189, 4157 & 4161 Walking Rain Rd Development Plan Amendment, subject to conditions of approval and technical corrections.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Chair Janet Clow Yes  
 Commissioner Sasha McGhee Yes  
 Commissioner Gurushabad Mirando Yes  
 Commissioner TJ Rieland Yes  
 Commissioner Piper Kapin Yes  
 Commissioner Kelly McReynolds Yes  
 Commissioner Scott Barber Yes

**Against:** None

**Abstain:** None



# MINUTES

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4. **Case #2025-10037. 1111 Ocate Road.** Liaison Planning, Agent, for the Santa Fe Civic Housing Authority, Applicant, requests Development Plan approval to construct approximately 80,491 square feet of new construction for affordable housing on 5.64± acres. The site is zoned C-2 (General Commercial) and is located at 1111 Ocate Road. (Claudia Kath, Case Manager, cmkath@santafenm.gov)

**MOTION:** Commissioner Rieland moved, seconded by Commissioner McGhee, to approve Case #2025-10037, 1111 Ocate Road, subject to conditions of approval and technical corrections.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Chair Janet Clow Yes  
Commissioner Sasha McGhee Yes  
Commissioner Gurushabad Mirando Yes  
Commissioner TJ Rieland Yes  
Commissioner Piper Kapin Yes  
Commissioner Kelly McReynolds Yes  
Commissioner Scott Barber Yes

**Against:** None

**Abstain:** None



# MINUTES

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5. **Case #2024 – 8901. 2768 Agua Fria Rezoning.** JenkinsGavin, Agent, for Cold Water Development Fund QOZF, LLC, Applicant, requests approval to rezone a 4.12 acre lot from its current land use designation of MU (Mixed Use) to C-2 (General Commercial). The property is located within the River and Trails Archaeological Review District. (Joel Cruz-Haber, Case Manager, jacruzhaber@santafenm.gov) (POSTPONED FROM JUNE 5, 2025)

**MOTION:** Commissioner Kainpin moved, seconded by Commissioner McGhee, to approve Case #2024-8901, 2768 Agua Fria Rezoning, as is.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Chair Janet Clow Yes  
Commissioner Sasha McGhee Yes  
Commissioner Gurushabad Mirando Yes  
Commissioner TJ Rieland Yes  
Commissioner Piper Kapin Yes  
Commissioner Kelly McReynolds Yes  
Commissioner Scott Barber Yes

**Against:** None

**Abstain:** None



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6. **Case #2024 – 8902. 2768 Agua Fria Master Plan.** JenkinsGavin, Agent, for Cold Water Development Fund QOZF, LLC, Applicant, requests approval of a master plan on a 4.12-acre lot to develop a 130-unit mixed-use residential and nonresidential community. The property is located within the River and Trails Archaeological Review District. (Joel Cruz-Haber, Case Manager, jacruzhaber@santafenm.gov) (POSTPONED FROM JUNE 5, 2025)

**MOTION:** Commissioner McGhee moved, seconded by Commissioner Kapin, to approve Case #2024-8902, 2768 Agua Fria Master Plan, subject to conditions of approval and technical corrections.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Chair Janet Clow Yes  
Commissioner Sasha McGhee Yes  
Commissioner Gurushabad Mirando Yes  
Commissioner TJ Rieland Yes  
Commissioner Piper Kapin Yes  
Commissioner Kelly McReynolds Yes  
Commissioner Scott Barber Yes

**Against:** None

**Abstain:** None

## I. STAFF COMMUNICATIONS

## J. MATTERS FROM THE COMMISSION

## K. ADJOURNMENT

11:26 P.M.

\_\_\_\_\_  
Liaison

\_\_\_\_\_  
Chair