

Regular Meeting of the Capital Improvements Advisory Committee
October 8, 2025 at 1:00 PM
Conference Room, Monica Roybal Center
737 Agua Fria Street
MINUTES

1. Call to Order

A Regular Meeting of the Capital Improvements Advisory Committee was called to order by Staff Liaison Sean Moody at 1:00 PM, on Wednesday, October 8, 2025, in the Main Conference Room, Public Works Administrative Offices, 737 Agua Fria Street, Santa Fe, New Mexico.

2. Roll Call

MEMBERS PRESENT

Naomi Boylan
Dennis Brandon
Miles Conway (via Zoom)
Mark Mitchell
Jennifer Salimbene
Bob Schaevitz
Daniel Strongwater

MEMBERS ABSENT

Oralynn Guerrerortiz
Russell Stowers

CITY STAFF IN ATTENDANCE

Sean Moody, Staff Liaison, Capital Improvements Advisory Committee
Daniel Lopez, Equity & ADA Manager, City of Santa Fe
Janice Biletnikoff, Long-Range Strategic Planner, City of Santa Fe (via Zoom)
Nathan Lindquist, Planner Senior, City of Santa Fe (via Zoom)
Rebecca Mnuk-Herrmann, Assistant City Attorney, City of Santa Fe

3. Approval of Agenda

The agenda was approved by the unanimous consent of the committee.

4. Approval of Minutes

Mr. Moody reported that the last meeting of the committee was held in 2022, but minutes were not published. He indicated he would consult with Ms. Mnuk-Herrmann to determine whether and how to proceed. No action was taken by the committee.

5. Staff Communications

a. Introductory Presentation

Mr. Moody presented an introductory slideshow. Staff responded to questions and comments from committee members.

6. Action Items

a. Elect committee chairperson.

Members and meeting participants introduced themselves.

MOTION: A motion was made by Mr. Strongwater, seconded by Mr. Mitchell, to approve Mr. Schaevitz as the committee chair.

VOTE: The motion passed unanimously on a voice vote.

b. Determine next meeting date(s).

Committee members discussed the desire for a small drafting group consisting of Ms. Boylan, Mr. Brandon, Ms. Salimbene and Mr. Schaevitz to prepare a memorandum outlining questions and issues concerning the committee's role and responsibilities. The memorandum will be reviewed at the next meeting.

Ms. Mnuk-Herrmann will provide a presentation on committee rules and procedures and open meetings act requirements for the next meeting.

The consultant's draft plan, if available, will be provided.

VOTE: A meeting date of November 5, 2025 at 1:00 PM was approved by voice vote.

7. Matters from the Floor

No matters from the floor.

8. Matters from the Committee

No matters from the Committee.

9. Next Meeting

Wednesday, November 5, 2025 at 1:00 PM
Main Conference Room
Public Works Administrative Offices
737 Agua Fria Street

10. Adjourn

Meeting adjourned at 3:47 PM.

Liaison

Chair

