




CITY OF SANTA FE

Memorandum

Date: October 16, 2025

To: Governing Body Public Works and Utilities Committee, Finance Committee

From: Regina Wheeler, Public Works Director 
RW

RE: Authorized Representatives and Agents for NMDOT Control Number C5253296

EXECUTIVE SUMMARY:

The Resolution designates authorized representatives and agents for an agreement with the New Mexico Department of Transportation (“NMDOT”), regarding Appropriation ID number J3296, and Control number C5253296 (“Grant Agreement”). The Grant Agreement makes available four-hundred thousand dollars (\$400,000), appropriated by the New Mexico State Legislature for a project to acquire rights of way to plan, design and construct improvements to the Rufina Street and Lopez Lane intersection in the City of Santa Fe.

BACKGROUND;

NMDOT, through Article XI(B)(e) of the Grant Agreement, requires that the City of Santa Fe (“City”) as the grantee, agree that the “governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the person identified as the official representative of the Grantee to sign and submit Requests for Payment on behalf of the Grantee”. Attachment A of the Grant Agreement also requires that the City “Adopt a written resolution of support for the Project, including as applicable an assumption of ownership, liability, and maintenance responsibility for the score, or related amenities and required funding to support the Project”. Adoption of this Resolution will satisfy these requirements and allow the City to enter into the Grant Agreement. The Grant Agreement will be presented to the Governing Body and executed in an action separate from the Resolution; and the Resolution will not be implicated if the Governing Body does not later approve the grant agreement.

ATTACHMENTS:

Resolution
Fiscal Impact Report