




**Honorable Chad D. Chittum**  
**Santa Fe Municipal Court Judge**  
**City of Santa Fe Municipal Court**


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*Transmittal Memo*

TO: City of Santa Fe Finance Committee/City Council/Mark Scott, City  
Manager/Quality of Life Committee

VIA: Judge Chad Chittum, Municipal Court  9/25/25

FROM: Justine Hines, Paralegal  9/25/25

DATE: 09/25/2025

RE: Request for approval of BAR to add monies to the Municipal Court Budget

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**BACKGROUND & SUMMARY:**

The Municipal Court requests approval of the above-mentioned BAR to meet the needs of the court for this fiscal year (FY 25/26).

Municipal Court needs funds due to budget requests that were omitted and reduced in the FY26 budget.

Therefore, we are requesting the approval of the BAR.