

MEMORANDUM

To: SFSWMA Joint Powers Board
From: Randall Kippenbrock, P.E., Executive Director ^{RLK}
Date: October 7, 2025
Subject: Request for Approval of Signatory Authority for New Mexico Environment Department Ground Water Discharge Permits for Caja del Rio Landfill and the Buckman Road Recycling & Transfer Station

SUMMARY

The Agency is requesting approval to authorize the Executive Director to act as the signatory authority for renewing the ground water discharge permits at the Caja del Rio Landfill and the Buckman Road Recycling and Transfer Station (BuRRT).

Ground water discharge permits are required by the New Mexico Water Quality Act [74.6 NMSA 1978], as implemented by the ground water quality regulations [20.6.2 NMAC]. The purpose is to control the discharge of potential contaminants to ground water. Permits are issued for a term of five years and must be renewed by application to the Ground Water Quality Bureau of NMED.

The process to apply for a discharge permit renewal has recently changed. Permit applications and renewals are now submitted online via the NMED wastewater e-permitting portal. GWQB is now requesting a verification letter stating who is authorized to submit the renewal application.

The Agency is currently preparing an application to renew the BuRRT discharge permit.

BACKGROUND

The Caja del Rio Landfill discharge permit (DP-1120) allows the Agency to discharge up to 750 gallons per day to two septic tanks, the equipment wash evaporative pond, and the shop floor wash water underground storage tank (UST). Additionally, DP-1120 authorizes receiving up to 500,000 gallons per day of treated effluent from the Marty Sanchez golf course. The landfill has two septic tanks with leach fields to dispose of domestic sewage at 1) the Scale House and Administrative Building, and 2) the Maintenance Shop. Discharge to the equipment wash evaporative pond occurs when washing Agency vehicles and equipment. The UST was designed to store water used to wash the floor of the Maintenance Shop. The treated effluent originates from the City of Santa Fe wastewater treatment plant. The treated effluent is needed for dust suppression, as specified by the air quality permit, landfilling, composting, rock crushing, and cell construction.

DP-1120 expires July 25, 2028.

The BuRRT discharge permit (DP-1115) allows the Agency to discharge up to 2,500 gallons per day to the on-site septic tank and constructed wetlands. The BuRRT discharge has two components:

- domestic discharge from the showers and bathrooms; and
- industrial discharge from washing the tipping floor.

DP-1115 expires April 13, 2026.

ACTION REQUESTED

The Agency requests the Board authorize the Executive Director to act as the signatory authority for ground water discharge permits at Caja del Rio Landfill and BuRRT.

Attachment: Signatory Authority Verification – Randall Kippenbrock

ATTACHMENT

Signatory Authority Verification – Randall Kippenbrock



SANTA FE SOLID WASTE MANAGEMENT AGENCY

*Caja del Rio Landfill
Buckman Road Recycling and Transfer Station*

October 7, 2025

Ground Water Quality Bureau
New Mexico Environment Department
1190 Saint Francis Drive
Santa Fe, NM 87502

**Re: Signatory Authority Verification – Randall Kippenbrock
Ground Water Discharge Permits**

To Whom It May Concern:

This letter is to verify that Randall Kippenbrock is the signatory authority for renewing ground water discharge permits issued by the New Mexico Environment Department. Mr. Kippenbrock is the Executive Director of the Santa Fe Solid Waste Management Agency.

The Santa Fe Solid Waste Management Agency is jointly owned by the City of Santa Fe and Santa Fe County. The Agency is overseen by the Joint Powers Board, which is comprised of elected city councilors and county commissioners.

The Agency owns and operates the Caja del Rio Landfill and operates the Buckman Road Recycling and Transfer Station.

Respectfully,

Lee Garcia
Chair, Joint Powers Board
Santa Fe Solid Waste Management Agency