



CITY OF SANTA FE

DATE: August 27, 2025

TO: Governing Body
Finance Committee
Quality of Life Committee
Andy Hopkins, Budget Officer

VIA: Henri Hammond-Paul, Community Health and Safety Director ^{HH+P}
Marcella Apodaca, Business Operations Manager *Marcella Apodaca*

FROM: Christa Hernandez, Youth and Family Services Program Manager *Christa Hernandez*

ITEM AND ISSUE:

Request approval to re-appropriate funding from FY25 in the amount of \$124,754.00 into FY26 as part of the Human Services Committee and Children and Youth Commission grantee contracts to provide navigation and safety net services.

BACKGROUND AND SUMMARY:

The Youth and Family Services Division allocated funding based on the funding recommendations of the Human Services Committee and the Children and Youth Commission. Grantees were awarded funding via multi-year contracts to provide navigation and safety net services. The unspent funds for FY25 are broken down via the following:

<u>Human Services Funds</u>	<u>2400122.510400</u>
\$93,899.00	

<u>Children and Youth Commission Funds</u>	<u>2560122.510400</u>
\$30,856.00	

Total carryforward request: \$124,755.00.

ACTION REQUESTED:

The Community Health and Safety Department requests the approval of the Carryforward Request for unspent Human Services Committee and the Children and Youth Commission grantee funds.

Account Inquiry [CITY OF SANTA FE]

Account

Fund	240	COMDEV	Acct	240-30-10-1150-122-00-000-510400-	
Org	2400122	Hum Svcs	Acct name	Grants and Services	<input type="button" value="Account Notes"/>
Object	510400	GrantsSvcs	Type	Expense	Status Active
Project			Rollup	CDHSC	HumanServicesCNT
			Sub-Rollup		
			<input type="checkbox"/> MultiYr Fund		

4 Year Comparison Current Year History 4 Year Graph History Graph

Yr/Per 2025/01	Fiscal Year 2025	Fiscal Year 2024	Fiscal Year 2023	Fiscal Year 2026
Original Budget	8,386,421.00	2,739,650.00	1,282,002.00	2,602,950.00
Transfers In	8,251,259.00	5,983,471.00	5,140,967.72	4,400,000.00
Transfers Out	-2,065,244.00	-583,682.00	-140,967.72	.00
Revised Budget	14,572,436.00	8,139,439.00	6,282,002.00	7,002,950.00
Actual (Memo)	4,642,168.47	4,166,712.14	1,184,124.80	586,636.04
Encumbrances	4,466,645.10	.00	.00	1,781,098.04
Requisitions	.00			196,603.55
Available	5,463,622.43	3,972,726.86	5,097,877.20	4,438,612.37
Percent used	62.51	51.19	18.85	36.62

Account Inquiry [CITY OF SANTA FE]

Account

Fund	256	REC PROG	Acct	256-30-10-1150-122-00-000-510400-	
Org	2560122	ChildYouth	Acct name	Grants and Services	<input type="button" value="Account Notes"/>
Object	510400	GrantsSvcs	Type	Expense	Status Active
Project			Rollup	RPCYC	Children&YouthActivitiesCNT
			Sub-Rollup		
			<input type="checkbox"/> MultiYr Fund		

4 Year Comparison Current Year History 4 Year Graph History Graph

Yr/Per 2025/01	Fiscal Year 2025	Fiscal Year 2024	Fiscal Year 2023	Fiscal Year 2026
Original Budget	1,434,364.00	1,440,364.00	1,558,456.00	1,428,205.00
Transfers In	.00	20,309.00	181,237.10	.00
Transfers Out	.00	-8,100.00	-284,936.10	.00
Revised Budget	1,434,364.00	1,452,573.00	1,454,757.00	1,428,205.00
Actual (Memo)	1,356,196.89	1,296,427.06	1,380,569.81	5,460.00
Encumbrances	32,753.11	.00	.00	1,102,236.89
Requisitions	.00			.00
Available	45,414.00	156,145.94	74,187.19	320,508.11
Percent used	96.83	89.25	94.90	77.56

Log # {Finance use <u>only</u> }:	
Journal # {Finance use <u>only</u> }:	

City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME				DATE	
Community Health and Safety/Youth & Family Services Division				8/27/2025	
ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
<u>EXPENDITURES</u>				<i>{enter as <u>positive</u> #}</i>	<i>{enter as <u>negative</u> #}</i>
Human Services Funds	2400122	510400		93,899.00	
Children and Youth Commission Funds	2560122	510400		30,856.00	
<u>REVENUES</u>				<i>{enter as <u>negative</u> #}</i>	<i>{enter as <u>positive</u> #}</i>
JUSTIFICATION: <i>(use additional page if needed)</i> <i>--Attach supporting documentation/memo</i>				\$ 124,755	\$ -

Re-appropriate funding from FY25 to FY26.

<i>{Complete section below if BAR results in a net change to ANY Fund}</i>	
	Fund Balance
Fund(s) Affected	Increase/(Decrease)
TOTAL:	0

Marcella Apodaca <small>Prepared By {print name}</small>	8/27/2025 <small>Date</small>	<small>{Use this form for Finance Committee/ City Council agenda items ONLY}</small>		Aug 28, 2025 <small>Date</small>
Division Director Signature {optional} 		CITY COUNCIL APPROVAL <small>City Council</small>		Budget Officer <small>Date</small>
Department Director Signature <small>Date</small>		<small>Approval Date</small> Aug 28, 2025	<div style="border: 1px solid black; width: 100px; height: 20px; margin: 0 auto;"></div>	Finance Director {≤ \$5,000} <small>Date</small>
		<small>Agenda Item #:</small>	<div style="border: 1px solid black; width: 100px; height: 20px; margin: 0 auto;"></div>	City Manager {≤ \$60,000} <small>Date</small>