

General Information

Santa Fe, City of

P O Box 909 Santa Fe, NM 87504-0909

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Water Infrastructure Improvements Project

Water Project Fund 2026 Application

Water Storage, Conveyance and Delivery Project

Funding Request Amount: 1,105,000.00

PART I. GENERAL APPLICANT AND PROJECT INFORMATION

A. APPLICANT INFORMATION

Full Legal Name of Entity: City of Santa Fe

Mailing Address: 801 W. San Mateo Rd

Street Address: 801 W. San Mateo Rd

City: Santa Fe

Zip Code: 87504

County: Santa Fe

Phone: 505-955-4309

Email Address: jdroach@santafenm.gov

B. SERVICE AREA OF APPLICANT

Communities in Applicant's Service Area: City of Santa Fe

Counties in Applicant's Service Area: Santa Fe County

NM House District(s): 48

NM Senate District(s): 25

Map of Service Area: Current File: WTB-ServiceArea_Map

Has Applicant recently completed a Median Household Income (MHI) survey that the Applicant believes more accurately reflects the MHI of the Applicant's service area?

Yes or No: No

If Yes, please describe below the methodology used and attach a copy of the survey results.

Methodology:

Attachment:

Current File: None

Census Tract(s) of Applicant's Service Area or, if applicable, name of Census Designated Place:

City of Santa Fe

C. PROJECT LOCATION:

Street Address:

1780 Upper Canyon Rd

City:

Santa Fe

Zip:

87501

Communities served by the Project:

City of Santa Fe

County or Counties where Project is located:

Map of Project Area:

Current File: WTB-MapOfProjectArea

D. APPLICANT CONTACTS

PRIMARY CONTACT

Name:

Jonathan Montoya

Title:

Interim Water Division Director

Address:

1780 Canyon Rd

City:

Santa Fe

Zip Code:

87501

Phone:

505-955-4373

Email Address:

jmmontoya@santafenm.gov

SECONDARY CONTACT

Name:

Chris Helvey

Title:

Automation and System Security Administrator

Address:

1780 Canyon Rd

City:

Santa Fe

Zip Code:

87501

Phone:

575-779-6605

Email Address:

chelvey@santafenm.gov

CONSULTING ENGINEER

Name:

N/A

Title:

Firm:

Address:

City:

Zip Code:

Phone:

Email Address:

LEGAL COUNSEL CONTACT

Name: Marcos Martinez
Firm: City of Santa Fe
Address: 200 Lincoln Avenue
City: Santa Fe
Zip Code: 87501
Phone: 505-955-6502
Email Address: mdmartinez@santafenm.gov

OTHER CONTACT

Name:
Title:
Firm:
Address:
City:
Zip Code:
Phone:
Email Address:

PART II. PROJECT SUMMARY

1. Project Scope. Provide a **brief statement** of the project. State: 1) the requested Scope of funding as Plan, Design, and/or Construction, and 2) the overall goal of project. (Example: "Plan, design, and construct Main St water transmission lines.")

Note: Response is limited to 200 Characters.

To plan, design and construct digital video and access control systems for water facilities for City of Santa Fe.

2. Project Description. Regarding *only the Scope for which funding is being requested*:

a. Provide a detailed description of the project.

Plan, design and construct digital video and access control system to remote sites for viewing at the Canyon Road Water Treatment Plant. These water infrastructure improvements will strengthen security and protection of our source water sites.

b. Explain why the project is necessary.

City of Santa Fe Water spends over \$100,000 per year on security personnel to patrol our water production sites. With improved security camera automation and protection at our remote water production sites, we could save a significant amount of our historical cost.

c. Describe the overall degree of benefit from the project.

Increased cost savings and flexibility for operators to address potential security issues.

3. Project Selection.

a. Describe how the project area or alternative was selected.

City of Santa Fe Water infrastructure

b. If this is a second or subsequent phase of a project, describe the extent to which experience from the previous phases of the project altered the planning or implementation of the requested phase.

N/A

4. Project Continuation. (Phase of a previously funded WTB Project.) If this is a phase of a larger project, have any previous phases of the larger project been awarded by the Water Trust Board?

Yes or No: No

If yes, provide the WTB Project Number(s):

If yes, please describe below whether previous phase(s) met or is meeting the project goals and objectives.

5. If funded, would this phase complete the larger project?

Yes or No: N/A

If no, briefly explain why:

6. Human Health and Safety. Describe how the project addresses human health and safety needs of the community.

This design/build project for improved water utility infrastructure improves worker security, but does not eliminate risk or hazard where there is immediate danger.

7. Is this project identified in a regional water plan accepted by the New Mexico Interstate Stream Commission?

Yes or No: No

If yes, please provide the name of the plan and the date of acceptance.

Name of Plan:

Date: //

8. Is this project listed on the community's current Infrastructure Capital Improvement Plan (ICIP)?

Yes or No: Yes

If yes, provide the Priority Number and Date of Prioritization.

ICIP Priority No. 42419

Date of Prioritization: 07/11/2025

9. Community Support.

a. List all of the partners involved in this project and outline the responsibilities for each partner.

APIC Solutions.

b. Describe how the surrounding communities are involved.

Not applicable

c. Identify the regional collaboration, including how stakeholders participate both financially and programmatically.

Not applicable

Optional: Attach letters of support from project partners, including Federal, Tribal, State, Non-Governmental Organizations and private interests, as applicable.

Attachment (combine multiple letters into one attachment): Current File: None

PART III. PROJECT DETAIL

1. Required Planning Document. Section II 3.2 of the WTB Project Management Policies requires Applicants to submit a Planning Document as part of the Project Application.

When was the planning document completed?

12/03/2024

Which regulatory or funding agency(ies) approved the Planning Document, if any?

None

Date of last cost updates, if any:

12/03/2024

Title of Planning Document:

APIC Solutions State Price Agreement

Name of Firm that prepared the Planning Document:

APIC Solutions

Name of primary Planning Document preparer:

N/A

Please upload Planning Document here. If necessary, break and attach document into parts (additional Attachment blocks are also provided at end of application).

Planning Document Attachment 1 Current File: WTB-PlanningDocument-Attachment1

Planning Document-Attachment 2 Current File: None

Planning Document Attachment 3 Current File: None

Planning Document Attachment 4 Current File: None

2. Design only projects. Is the funding sought for design only? If so, you may qualify for 100% grant with the following conditions:

- The project serves or will serve fewer than 500 connections.
- The scope is limited to design only; "design" is defined as necessary technical work required to prepare a complete and final set of plans and specifications ready to be bid.
- The costs for the design must be substantiated with the coordinating planning document(s).
- Grants for design may not exceed \$500,000.

No

3. Project Funding. Please download the Project Funding spreadsheet at the top of the page, provide total estimated project costs under the appropriate Funding Sources, save it to your local computer and then upload it as a spreadsheet here:

(Attach in spreadsheet format only.)

Current File: WTB-ProjectFunding_Attachment

4. Source and Status of Matching Funds. Identify the sources, terms and status of all local, State and Federal Funds identified for this project, and attach documentation substantiating the match.

NOTE: *If no documentation/evidence of match is provided, match cannot be verified.*

Source (Name of Federal Funding Agency):

Amount: 0.00

Type (Loan, Grant, or Loan/Grant):

Term (# of years):

Status (Application Pending, Approved, or Secured):

Attach evidence of federal funds here:

Current File: None

Source (Name of State Funding Agency):

Amount: 0.00

Type (Loan, Grant, or Loan/Grant):

Term (# of years):

Status (Application Pending, Approved, or Secured):

Attach evidence of state funds here:

Current File: None

Source (Local):

Enterprise Fund Revenues

Amount: 0.00

Type (Bond Proceeds, Accumulated Reserves, or Other Budgeted Funds):

Term (# of years):

Status (Application Pending, Approved, or Secured):

Attach evidence of local funds here:

Current File: None

5. Project Readiness

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- Have construction plans and specifications been completed?

Yes or No: No

If yes, please provide the date of completion:

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- If plans and specifications have not been completed, provide estimated date of completion.

Completion date: 10/30/2025

- Have engineering services been procured?

Yes or No: No

6. Permits/Licenses/Authorizations. Download Permits Detail spreadsheet at the top of the page, provide the status of each required permit, certification, license or authorization required to complete the project and the time frame for completion. Save the spreadsheet to your local drive, then upload it as an attachment here:

Current File: WTB-PermitsLicenses_Attachment

7. Assuming funds are approved in July 2026, would this project be able to be completed by June 2028?

Yes or No: Yes

If no, what is the estimated time of completion?

Date: //

PART IV. EXPECTED PROJECT BENEFITS

1. Regionalization. The evaluation criteria provides up to 10 points for projects that demonstrate regional impacts. Maximum points are given to projects that incorporate greater than 80% of the population within a five-mile radius.

- a. Describe the direct and indirect impacts of the project, including benefits to the region.

Benefits will occur in the City of Santa Fe's water utility service area.

- b. What is the percentage of population served by the project? 0.950000

- c. Describe the extent to which the project increases efficiencies through collaboration.

Efficiencies occur through cost savings.

- d. Does the project replace individual well-septic systems? No

Explain: Not Applicable

- e. Describe collaboration efforts to date and the results of the collaboration.

Not applicable

Please cite the Planning Document and its page numbers or sections that substantiate your statements above.

Not Applicable

2. Health and Safety. The evaluation criteria provides up to 30 points for projects that address human health and safety.

Maximum points are given to projects that specifically address imminent or existing threats to human health and safety due to

Maximum points are given to projects that specifically address imminent or existing threats to human health and safety due to water borne disease and Safe Drinking Water Act violations.

a. Describe the purpose of the project as it relates to health and safety, including any expected health and safety impacts.

This project will increase the safety of water division staff and can provide water utility operators a much better chance to respond faster in an emergency situation.

b. Do the health and safety conditions to be addressed currently exist? Explain.

No

c. What is the extent of expected health and safety impacts if the project were not to proceed? Describe any resulting threats to human health and safety.

No immediate health and safety concerns if project does not proceed.

Please cite the Planning Document and its page numbers or sections that substantiate your statements above.

None

3. Plan and Design. The evaluation criteria provides up to 10 points for projects that demonstrate a well-designed selection, design and implementation of infrastructure improvements. Maximum points are given to projects that incorporate water saving technologies into a well-designed project.

a. Describe the status of the project's design and note if the concept is substantively complete.

The design/build process has not been initiated, yet, but will be by October.

b. Describe the methodology used to measure the project's expected outcome, planned objectives and other benchmarks for measuring project results and describe how they have been incorporated into the project design.

Project management and public utilities will provide oversight for this project.

Please cite the Planning Document and its page numbers or sections that substantiate your statements above.

N/A

4. Emergency. The evaluation criteria provides up to 25 points for projects that address imminent or existing catastrophic conditions related to water quality or quantity. Maximum points are given to projects that cure severe violations of water quality.

a. Describe how the expected impacts of the project address imminent or existing catastrophic conditions related to water quality improvements.

No catastrophic conditions.

b. Do the emergency conditions to be addressed currently exist? Explain.

No

c. What is the extent of expected impacts if the project were not to proceed? Describe any resulting threats to human health and safety from imminent or existing catastrophic conditions related to water quality improvements.

Continued high cost to hire security would occur

Please cite the Planning Document and its page numbers or sections that substantiate your statements above.

N/A

PART V. REGULATORY COMPLIANCE

In preparation for the Readiness Application, regulatory agencies will certify the applicant compliance with all relevant regulations. Please note that Water Trust Board Policies require the Office of State Engineer to verify water rights. Applicants must submit a completed request form *directly to the Office of the State Engineer* in order to receive verification. Applicants requesting funding for watershed restoration or ESA collaborative projects do not need to receive verification. Flood prevention projects also do not require verification unless they include jurisdictional dams or storage facilities.

(Download OSE form at the top of this page. Complete and submit the completed request form *directly to the Office of the State Engineer.*)

1. Does the Applicant have all necessary water rights to complete the project?

Yes or No: Yes

2. Does the water system supply, deliver, distribute or otherwise provide at least 500-acre feet annually for domestic, commercial, industrial or government customers for non-agricultural purposes?

Yes or No: Yes

If yes, has the Applicant completed a Water Conservation Plan as required by law?

Yes

If no, explain.

PART VI. ATTACHMENTS

A. Required

- Resolution by the governing body authorizing the submission of an application to the Water Trust Board.

Current File: WTB-RequiredAttachment_ResolutionAttach

- Copy of organizational documents for non-governmental entities, including current Articles of Incorporation, Bylaws, etc.

Current File: WTB-RequiredAttachment_IncorporationAttach

B. Additional Documents (optional)

Attach below any additional information you believe would be helpful to evaluating your project.

1. Document description: City of Santa Fe Waiver Request

Attachment: Current File: WTB-AdditionalDocument1-Attach

2. Document description:

Attachment: Current File: None

3. Document description:

Attachment: Current File: None

4. Document description:

Attachment: Current File: None

PART VII. APPLICANT CERTIFICATION

Please download the Applicant Certification document at the top of the page, sign and save it to your computer, then upload it to the application here:

Attachment:

Current File: WTB-ApplicantCertification_Attach