

Date: October 2, 2025
To: Buckman Direct Diversion Board
Via: Brad Prada, BDD Facilities Manager
From: Samantha Secrist, BDD Accounting Supervisor
Gutema Ayana, BDD Contract Support
Subject: Corrective Amendment 3 GZA update cumulative amount from \$125,000 to \$190,000

Item and Issue:

Request approval of a corrective amendment to the professional services agreement with Glorieta Geoscience, a Division of GZA GeoEnvironmental (Munis Contract #3204145) to fix a clerical error in Amendment No. 3. The amendment text restated the cumulative not-to-exceed (NTE) as \$125,000; the correct cumulative NTE, including Amendment No.3, is \$190,000. No other terms change – scope, rates, and schedule remain the same.

Background and Summary:

The Board previously approved the agreement and subsequent amendments to support technical services. On June 8, 2025, the board approved amendment No. 3 to add \$65,000. When entered, the amendment document inadvertently carried forward a cumulative NTE of \$125,000 (original + first two amendments only), creating a mismatch to cumulative balance.

The correct cumulative total is shown below:

Original Contract	\$40,000
Amendment #1:	\$20,000
Amendment #2:	\$65,000
Amendment #3:	\$65,000
Correct Total:	\$190,000

This action only corrects the total compensation figure so that the contract amount matches prior board approvals and the amounts recorded in Munis.

Action Requested:

Staff respectfully request approval of:

- The corrected cumulative not-to-exceed compensation amount of \$190,000.



Approved by BDDB October 2, 2025

Commissioner Justin Greene, BDDB Chair

Item# _____
Munis Contract# 3204145
Original Contract Item# 23-0540
SWPA/GSA/Coop/RFP/ITB #: 23/63/P

**BUCKMAN DIRECT DIVERSION BOARD
AMENDMENT No. 3 TO THE
PROFESSIONAL SERVICES AGREEMENT WITH
GLORIETA GEOSCIENCE A DIVISION OF GZA GEOENVIRONMENTAL
ITEM# 23-0540**

This AMENDMENT No. 3 (the "Amendment") to the Professional Services Agreement dated August 7, 2023, ("Agreement") and subsequently amended, is made between the Buckman Direct Diversion Board (the "BDDDB") and Glorieta Geoscience a division of GZA Geoenvironmental, Inc. ("Contractor"). The date of this Amendment shall be the date when it is executed by the BDDDB.

RECITALS:

A. Under the terms of the Agreement, Contractor has agreed to perform professional technical oversight and support services and as further stated in the Scope of Services in the Agreement.

B. Pursuant to Article 18 of the Agreement, and for good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, the BDDDB and Contractor agree as follows:

3. COMPENSATION.

Article 3, paragraph A of the Agreement is amended to increase the amount of compensation by a total of Sixty-Five Thousand Dollars (\$65,000.00) so that Article 3, paragraph A reads in its entirety as follows:

A. Compensation under this Agreement shall not exceed One Hundred Twenty-Five Thousand Dollars (\$190,000.00) plus applicable gross receipts tax, paid in accordance with the fee schedule attached hereto as Exhibit A.

5. TERM AND EFFECTIVE DATE.

Article 5 of the Agreement is amended to extend the term to terminate on June 30, 2026.

6. AGREEMENT IN FULL FORCE.

Except as specifically provided in this Amendment, the Agreement remains and shall remain in full force and effect, in accordance with its terms.

IN WITNESS WHEREOF, the parties have executed this Amendment to the Agreement as of the dates set forth below.

BUCKMAN DIRECT DIVERSION BOARD: City Finance Director, Emily Oster

Justin Greene, BDDDB Chair

DATE: _____

APPROVED AS TO FORM

Nancy R. Long, BDDDB Counsel

DATE: _____

Katharine Clark, County Clerk

DATE: _____

DATE: _____

CONTRACTOR:
GZA Environmental, Inc.

Signature: _____

Printed Name: _____

Title: _____

Date: _____

CRS# _____

Registration # _____

Exhibit A
Fee Schedule

Personnel Description	Hourly Rate
Lead Hydrogeologist/ Company Equivalent	\$250
Senior Specialist /Company equivalent	\$150
Specialist / Company Equivalent	\$115
Analysis Technician/ Company Equivalent	\$95
Administrative Clerical / Company Equivalent	\$45