

**Date:** November 22, 2024

**To:** Governing Body and Finance Committee

**From:**

*MD*

**Via:**

  
JD

**Subject:**

**Vendor Name:** Wagner Equipment Co.

**Munis Vendor Number:** 2387

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**ITEM AND ISSUE:**

**CONTRACT NUMBER:**

**BACKGROUND AND SUMMARY:**



**ATTACHMENTS:**

Procurement Document: SWPA/Existing Contract

Vendor's Proposal

Select Contract Type



11/14/2024

Attn: Micah Martinez  
City Of Santa Fe  
emmorales@santafenm.gov

New Mexico State Price Agreement number: 40-00000-23-00045

Quote: 31430792

**Re: Santa Fe Wastewater**

We are pleased to submit this quotation for the following quality equipment:

Model: V12 GCAG  
Quantity: 1  
**Rating: 800 kW**  
Fuel: DIESEL  
Excitation: PM  
Frequency: 60 Hz  
Voltage: 480 V  
Duty: STANDBY

**The following features will be included:**

Quantity	Characteristic Name	Feature Description
1	APPLICATION INDICATOR	STANDBY POWER
1	PGS EMISSION CERTIFICATION	EPA STATIONARY EMERGENCY
1	UL LISTING	UL 2200 LISTED PACKAGE GEN SET
1	SEISMIC CERTIFICATION	IBC SEISMIC CERT OF COMPLIANCE
1	VOLTAGE OPTION	60HZ 480 VOLT (WYE)
1	ENGINE RATING	60 Hz, 800 EKW W/FAN
1	CONFIGURATION	D800 GC (C27 800KW) TIER 2
1	ALTERNATOR TEMPERATURE RISE	125C TEMP RISE OVER 40C AMB
1	ALTERNATOR	E3835L4/1B-2/3-RW-PM
1	CONTROL PANEL MODEL	GCCP1.2 CONTROL PANEL
1	DECAL LANGUAGE	ENGLISH INSTRUCTION LANGUAGE
1	PANEL MOUNTED AUDIBLE ALARM	PANEL MOUNTED AUDIBLE ALARM
1	GROUND FAULT RELAY	GROUND FAULT RELAY INDICATION
1	GEN RUNNING & FAULT RELAY	GEN RUNNING & FAULT RELAY
1	NEUTRAL GROUNDING CONNECTIONS	NEUTRAL GROUND CONNECTION
1	LOAD CENTER	100A LOAD CENTER
1	GFCI AC RECEPTACLE & WIRING	20A GFCI (CONTROLS SIDE)
1	REMOTE ANNUNCIATOR (GCCP)	REMOTE ANNUNCIATOR (GCCP)
1	1ST CIRCUIT BREAKER	P 1200A L SIG 3P UL MO
1	POWER CONNECTION CABLES-RIGHT	P FRAME CONN 1200-1600A RHS
1	BASE TYPE (MOUNTING OPTION)	BASE - INTEGRAL FUEL TANK
1	LUBE OIL DRAIN	LUBE OIL DRAIN
1	ENCLOSURE	ENCLOSURE SOUND ATTENUATED
1	MANIFOLD AND TURBO GUARDS	GUARD AND SHIELD SYSTEM
1	AIR CLEANER (ENGINE)	STANDARD AIR CLEANER

**Wagner Power Systems**

WAGNER POWER SYSTEMS CO  
18091 E 22nd Ave

AURORA Colorado 80011-3513

303-739-3000



1	STARTERS	ELEC. START MOTOR HEAVY DUTY
1	SPACE (ALT) HEATER KITS	SPACE HEATER
1	PACKAGE SHORE POWER	240 VOLT SHORE POWER, 60HZ
1	BATTERY OPTIONS	HEAVY DUTY BATTERY GP
1	BATTERY CHARGERS	BATT CHARGER 10AMP (INSTALLED)
1	JACKET WATER HEATER	JW HEATER - SINGLE W/PUMP 60HZ
1	JACKET WATER HEATER WIRING	WIRING GP-JW HEATER
1	PGS TEST REPORT	PGS TEST REPORT @ 0.8 PF

**Dealer provided components and services:**

Quantity	Category	Description	Number
1	FIELD SERVICES	Startup, Commissioning	Startup
1	FIELD SERVICES	NFPA 4-hr 1.0pf loadbank test	Loadbank

Generator - \$248,536.90 net - \$28,674.65 discount      \$219,862.25  
 Diesel fuel – 2100 gallons @ \$5.65 per gal              \$ 11,865.00  
 Journeyman labor – 42.6hr @ \$166hr                      \$ 7,070.95

**Price: one Caterpillar 800kW generator package and above dealer items \$238,798.20**

Quantity: 1

**Dealer provided components and services:**

Quantity	Category	Description	Number
1	INSTALLATION SERVICES	Genset Installation	Installation

Materials    \$ 34,628.57  
 Laborer labor – 139hr @ \$166hr                              \$ 23,085.72

**Price: one installation services \$57,714.29**

Quantity: 1

**Dealer provided components and services:**

Quantity	Category	Description	Number
1	PROJECT SERVICES	Power Monitoring	Quote 702924134

Electrician Journeyman labor – 76.7hr @ \$115hr              \$ 8,823.53

**Price: one Power Monitoring services \$8,823.53**

**Total Price: USD 305,336.02**

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**Notes Deviations and Exceptions:**

Quote includes delivery to site, site startup and load-bank testing.

Freight is estimated at \$ 7,500.00, if the actual cost exceeds that amount a surcharge will be added.

Off-loading, installation and initial fuel fill are included in the installation services price.

Wagner does not provide air emission permits. We will provide emission information on the Caterpillar engine to the owner to aid in the permitting process.

**Customer Value Agreement:**

One-year factory authorized generator routine maintenance is not included in the quoted price, if required add \$5,478.00 per generator.

**Availability & Lead Times:**

Lead-time will be estimated when order is placed, currently the generator C27 leadtime is 1-2 weeks.

Thank you for the opportunity to quote. We look forward to your valued business.

Sincerely,

Rodney Sanchez  
Power Systems Sales  
Power Systems  
505-506-5055  
rsanchez@wagnerequipment.com

Todd Herceg  
Inside Sales  
Power Systems  
303-739-3307  
therceg@wagnerequipment.com

**Terms & Conditions:**

This proposal is confidential in nature. It shall remain the property of Wagner Equipment, and is intended solely for the use of the individual or entity to whom it is addressed. Any other use, dissemination, forwarding, printing or copying of this proposal is prohibited. Please note equipment off loading, handling, fuel, storage, permits, assembly of loose supplied items, installation or anything otherwise not specifically described in this quotation and/or associated bill of materials are hereby strictly excluded. Wagner Equipment terms/conditions will apply. Other conditions shall be subject to management approval. Payment withholds are not allowed. Should this offer be accepted it shall be included by reference or as an integral part of other contractual agreement(s) and/or purchase order document(s).

**Wagner Power Systems**

WAGNER POWER SYSTEMS CO  
18091 E 22nd Ave  
  
AURORA Colorado 80011-3513  
  
303-739-3000



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**Pricing is subject to change based on manufacturer changes to cost and availability**

## **Wagner Power Systems**

WAGNER POWER SYSTEMS CO  
18091 E 22nd Ave

AURORA Colorado 80011-3513

303-739-3000





**State of New Mexico  
General Services Department**

**Statewide Price Agreement**

**Awarded Vendor:**  
**6 Vendors, see page 6 for detail.**

Price Agreement Number: **40-00000-23-00045**

Payment Terms: **Net 30**

F.O.B.: **Destination**

Delivery: **As Requested**

**Ship To:**  
**All State of New Mexico agencies, commissions, institutions, political subdivisions, and local public bodies allowed by law.**

Procurement Specialist: **James Ortega**

Telephone No.: **(505) 795-2516**

Email: **james.ortega@gsd.nm.gov**

**Invoice:**  
**As Requested at Time of Order**

**Title: Generator Preventative Maintenance and Repair**

**Term: February 23, 2024 thru February 22, 2025**

**This Statewide Price Agreement is made subject to the “terms and conditions” as indicated on subsequent pages.**

**Accepted for the State of New Mexico**

*Natalie Martinez*

Date: **2/23/2024**

Dorothy Mendonca  
New Mexico State Purchasing Agent

**x This Agreement was signed on behalf of the State Purchasing Agent**

JC JD

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General Services Department  
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**Terms and Conditions**  
(Unless otherwise specified)

1. **General:** When the State Purchasing Agent or his/her designee issues a purchase document in response to the Vendor's bid, a binding contract is created.
2. **Variation in Quantity:** No variation in the quantity of any item called for by this order will be accepted unless such variation has been caused by conditions of loading, shipping, packing or allowances in manufacturing process and then only to the extent, if any, specified in this order.
3. **Assignment:**
  - a. Neither the order, nor any interest therein, nor any claim thereunder, shall be assigned or transferred by the Vendor, except as set forth in Subparagraph 3b or as expressly authorized in writing by the State Purchasing Agent or his/her designee. No such assignment or transfer shall relieve the Vendor from the obligations and liabilities under this order.
  - b. Vendor agrees that any and all claims for overcharge resulting from antitrust violations which are borne by the State as to goods, services, and materials purchased in connection with this bid are hereby assigned to the State.
4. **State Furnished Property:** State furnished property shall be returned to the State upon request in the same condition as received except for ordinary wear, tear and modifications ordered hereunder.
5. **Discounts:** Prompt payment discounts will not be considered in computing the low bid.
6. **Inspection:** Final inspection and acceptance will be made at the destination. Supplies rejected at the destination for nonconformance with specifications shall be removed at the Vendor's risk and expense, promptly after notice of rejection.
7. **Inspection of Plant:** The State Purchasing Agent or his/her designee may inspect, at any reasonable time, the part of the Contractor's, or any subcontractor's plant or place of business, which is related to the performance of this contract.
8. **Commercial Warranty:** The Vendor agrees that the supplies or services furnished under this order shall be covered by the most favorable commercial warranties the Vendor gives for such to any customer for such supplies or services. The rights and remedies provided herein shall extend to the State and are in addition to and do not limit any rights afforded to the State by any other clause of this order. **Vendor agrees not to disclaim warranties of fitness for a particular purpose of merchantability.**
9. **Taxes:** The unit price shall exclude all state taxes.
10. **Packing, Shipping and Invoicing:**
  - a. The State's purchasing document number and the Vendor's name, user's name and location shall be shown on each packing and delivery ticket, package, bill of lading and other correspondence in connection with the shipments. The user's count will be accepted by the Vendor as final and conclusive on all shipments not accompanied by a packing ticket.
  - b. The Vendor's invoice shall be submitted duly certified and shall contain the following information: order number, description of supplies or services, quantities, unit price and extended totals. Separate invoices shall be rendered for each and every complete shipment.
  - c. Invoices must be submitted to the using agency and NOT the State Purchasing Agent.
11. **Default:** The State reserves the right to cancel all or any part of this order without cost to the State, if the Vendor fails to meet the provisions of this order and, except as otherwise provided herein, to hold the Vendor liable for any excess cost occasioned by the State due to the Vendor's default. The Vendor shall not be liable for any excess costs if failure to perform the order arises out of causes beyond the control and without the fault or negligence of the Vendor, such causes include but are not restricted to, acts of God or the public enemy, acts of the State or Federal Government, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, unusually severe weather and defaults of subcontractors due to any of the above, unless the State shall determine that the supplies or services to be furnished by

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the subcontractor were obtainable from other sources in sufficient time to permit the Vendor to meet the required delivery scheduled. The rights of the State provided in this paragraph shall not be exclusive and are in addition to any other rights now being provided by law or under this order.

12. **Non-Collusion:** In signing this bid the Vendor certifies he/she has not, either directly or indirectly, entered into action in restraint of free competitive bidding in connection with this offer submitted to the State Purchasing Agent or his/her designee.

13. **Nondiscrimination:** Vendor doing business with the State of New Mexico must be in compliance with the Federal Civil Rights Act of 1964 and Title VII of the Act (Rev. 1979) and the Americans with Disabilities Act of 1990 (Public Law 101-336).

14. **The Procurement Code:** Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violation. In addition the New Mexico criminal statutes impose felony penalties for bribes, gratuities and kickbacks.

15. **Items:** All bid items are to be NEW and of most current production, unless otherwise specified.

16. **Payment for Purchases:** Except as otherwise agreed to: late payment charges may be assessed against the user state agency in the amount and under the conditions set forth in Section 13-1-158 NMSA 1978.

17. **Workers' Compensation:** The Contractor agrees to comply with state laws and rules pertaining to Workers' Compensation benefits for its employees. If the Contractor fails to comply with Workers' Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the contracting agency.

18. **Submission of Bid:** Bids must be submitted in a sealed envelope with the bid number and opening date clearly indicated on the bottom left hand side of the front of the envelope. Failure to label bid envelope will necessitate the premature opening of the bid in order to identify the bid number.

19. **Contractor Personnel:** Personnel proposed in the Contractor's written bid to the Procuring Agency are considered material to any work performed under this Price Agreement. Once a Purchase Order or contract has been executed, no changes of personnel will be made by the Contractor without prior written consent of the Procuring Agency. Replacement of any Contractor personnel, if approved, shall be with personnel of equal ability, experience, and qualifications. The Contractor will be responsible for any expenses incurred in familiarizing the replacement personnel to insure their being productive to the project immediately upon receiving assignments. Approval of replacement personnel shall not be unreasonably withheld. The Procuring Agency shall retain the right to request the removal of any of the Contractor's personnel at any time.

20. **Subcontracting:** The Contractor shall not subcontract any portion of the Price Agreement without the prior written approval of the Procuring Agency. No such subcontracting shall relieve the Contractor from its obligations and liabilities under this Price Agreement, nor shall any subcontracting obligate payment from the Agency.

21. **Records and Audit:** The Contractor shall maintain detailed time and expenditure records that indicate the date, time, nature, and cost of services rendered during this Price Agreement's term and effect, and retain them for a period of three (3) years from the date of final payment under this Price Agreement. The records shall be subject to inspection by the Agency, State Purchasing Division, Department of Finance and Administration, and for Information Technology contracts, State Chief Information Officer. The Agency shall have the right to audit billings, both before and after payment. Payment for services under this Price Agreement shall not foreclose the right of the Agency to recover excessive or illegal payments.

22. **Subcontracts:** The foregoing requirements for Contractor Personnel, Subcontracting, and Audit shall be inserted into all subcontracts from the prime contractor to the subcontractor.

### New Mexico Employees Health Coverage

A. If Contractor has, or grows to, six (6) or more employees who work, or who are expected to work, an average of at least 20 hours per week over a six (6) month period during the term of the contract, Contractor certifies, by signing

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this agreement, to have in place, and agrees to maintain for the term of the contract, health insurance for its New Mexico Employees and offer that health insurance to its New Mexico Employees if the expected annual value in the aggregate of any and all contracts between Contractor and the State exceeds \$250,000 dollars.

B. Contractor agrees to maintain a record of the number of its New Mexico Employees who have (a) accepted health insurance; (b) declined health insurance due to other health insurance coverage already in place; or (c) declined health insurance for other reasons. These records are subject to review and audit by a representative of the state.

C. Contractor agrees to advise all of its New Mexico Employees of the availability of State publicly financed health care coverage programs by providing each of its New Mexico Employees with, as a minimum, the following web site link to additional information: <https://bewellnm.com>.

D. For purposes of this Paragraph, the following terms have the following meanings:

- (1) "New Mexico Employee" means any resident of the State of New Mexico employed by Contractor who performs the majority of the employee's work for Contractor within the State of New Mexico, regardless of the location of Contractor's office or offices; and
- (2) "offer" means to make available, without unreasonable restriction, enrollment in one or more health coverage plans and to actively seek and encourage participation in order to achieve the goals of Executive Order 2007-049. This could include State publicly financed public health coverage programs such as *Insure New Mexico!*

## Statewide Price Agreement

### Article I – Statement of Work

Under the terms and conditions of this Price Agreement all State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law may issue orders for items and/or services described herein. The terms and conditions of this Price Agreement shall form a part of each order issued hereunder.

The items and/or services to be ordered shall be as listed under Article IX - Price Schedule. All orders issued hereunder will bear both an order number and this Price Agreement number. It is understood that no guarantee or warranty is made or implied by the New Mexico State Purchasing Agent, his/her designee or the user that any order for any definite quantity will be issued under this Price Agreement. The Contractor is required to accept the order and furnish the items and/or services in accordance with the articles contained hereunder for the quantity of each order.

### Article II – Term

The term of this Price Agreement, for issuance of orders, shall be as indicated in the specifications.

### Article III – Specifications

Items and/or services furnished hereunder shall conform to the requirements of specifications and/or drawings applicable to items listed under Article IX-Price Schedule. Orders issued against this schedule will show the applicable Price Agreement item(s), number(s), and price(s); however they may not describe the item(s) fully.

### Article IV – Shipping and Billing Instructions

Contractor shall ship in accordance with the following instructions: Shipment shall be made only against specific orders which the user may place with the Contractor during the term; The Contractor shall enclose a packing list with each shipment listing the order number, price agreement number and the commercial parts number (if any) for each item; Delivery shall be made as indicated on page1. If vendor is unable to meet stated delivery the State Purchasing Agent or his/her designee must be notified.

### Article V – Termination

The Agency may terminate this Agreement for convenience or cause. The Contractor may only terminate this Agreement based upon the Agency's uncured, material breach of this Agreement. Contractor shall give Agency written notice of termination at least thirty (30) days prior to the intended date of termination, which notice shall (i) identify all the Agency's material breaches of this Agreement upon which the termination is based and (ii) state what the Agency must do to cure such material breaches. Contractor's notice of termination shall only be effective (i) if the Agency does not cure all material breaches within the thirty (30) day notice period or (ii) in the case of material breaches that cannot be cured within thirty (30)

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days, the Agency does not, within the thirty (30) day notice period, notify the Contractor of its intent to cure and begin with due diligence to cure the material breach. Termination of this Contract, however, shall not affect any outstanding orders. This provision is not exclusive and shall not waive other rights and remedies afforded either party in the event of breach of contract or default. In such instances the contract may be cancelled effective immediately.

**Article VI – Amendment**

This Price Agreement may be amended by mutual agreement of the New Mexico State Purchasing Agent or his/her designee and the Contractor upon written notice by either party to the other. An amendment to this Price Agreement shall not affect any outstanding orders issued prior to the effective date of the amendment as mutually agreed upon, and as published by the New Mexico State Purchasing Agent or his/her designee. Amendments affecting price adjustments and/or the extension of a price agreement expiration date are not allowed unless specifically provided in the bid and price agreement specifications.

**Article VII – Indemnity Clause**

Contractor shall indemnify and hold harmless the State, its officers and employees, against liability, claims, damages, losses or expenses arising out of bodily injury to persons or damage to properties caused by, or resulting from Contractor's, and/or its employees, own negligent act or omission while Contractor, and/or its employees, perform or fails to perform its obligations and duties under the Terms and Conditions of this agreement. This save harmless and indemnification clause is subject to the immunities, provisions, and limitations of the Tort Claims Act (Section 41-4-1, et seq., N.M.S.A. 1978 comp. and Section 57-7-1 N.M.S.A. 1878 comp. and any amendments thereto.

It is specifically agreed between the parties executing this agreement that it is not intended by any of the provisions of any part of the agreement to create in the public or any member thereof a third party beneficiary or to authorize anyone not a party to the agreement to maintain a suit(s) for wrongful death(s), bodily and/ or personal injury(s) to person(s), damage(s) to property(ies) and/or any other claim(s) whatsoever pursuant to the provisions of this agreement. Vendor shall provide all insurance necessary to employees on the work site, including but not limited to Worker's Compensation.

**Article VIII – Issuance or Orders**

Only written signed orders are valid under this Price Agreement.

**Article IX – Packing (if applicable)**

Packing shall be in conformance with standard commercial practices.

**Article X – Price Schedule**

Prices as listed in the price schedule hereto attached are firm.

State of New Mexico  
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**Awarded Vendors:**

(AA) 0000178054

B&S Power Services, Inc.  
1212 Havasu Falls Court NE  
Rio Rancho, NM, 87144  
Michael A. Baca 505-415-9399  
[bspowerservices@gmail.com](mailto:bspowerservices@gmail.com)

Payment Term: Net 30  
FOB: Destination  
Delivery: 1212 Havasu Falls Court NE  
Rio Rancho, NM, 87144

(AB) 0000049954

Great Western Electrical, Inc.  
3310 Girard Blvd NE  
Albuquerque, NM 87107  
Scott Burson 505-881-6525  
[sburson@nmgwe.com](mailto:sburson@nmgwe.com)

Payment Term: Net 30  
FOB: Destination  
Delivery: 3310 Girard Blvd NE  
Albuquerque, NM 87107

(AC) 0000048410

Hal Burns Truck & Equipment Service LLC  
14 Camino Charro  
Santa Fe, NM 87507  
Thomas Dennis 505-695-8726  
[thomas@halburns.com](mailto:thomas@halburns.com)

Payment Term: Net 30  
FOB: Destination  
Delivery: As Requested

(AD) 0000178572

Harmon Service Co., LLC  
600 Via Posada SE  
Albuquerque, NM 87123  
Steven Harmon 505-331-8891  
[steven@harmonserviceco.com](mailto:steven@harmonserviceco.com)

Payment Term: Net 30  
FOB: Destination  
Delivery: As Requested

(AE) 0000009902

TRACS Power Generation LLC  
PO Box 94384  
Albuquerque, NM 87199  
Kathryn Page 505 463 6377  
[tracspwrngen@msn.com](mailto:tracspwrngen@msn.com)

Payment Term: Net 30  
FOB: Destination  
Delivery: FOB Destination

(AF) 0000045306

Wagner Equipment Co  
700 Wager Court SE  
Albuquerque, NM 87501  
Jennifer Knox 505-345-8411  
[knox\\_jennifer@wagnerequipment.com](mailto:knox_jennifer@wagnerequipment.com)

Payment Term: Net 30  
FOB: Destination  
Delivery: As requested destination

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**Specifications:**

The State of New Mexico wishes to establish a State-Wide price agreement to provide inspection, preventive maintenance services, repair and replacement, and emergency services as needed for generators and related equipment **located at various facility sites throughout the State of New Mexico.**

The term of this Price Agreement shall be for one (1) year from date of award with the option to extend for a period of two (2) additional years, on a year-to-year basis, by mutual agreement of all parties and approval of the New Mexico State Purchasing Agent at the same price, terms and conditions. This Price Agreement shall not exceed three (3) years.

All inspections will be performed by a qualified operator/ technician/ electrician. All waste materials and unusable fluids will be disposed of in accordance with local regulations. Written test and inspection reports will be submitted to maintenance supervisor upon completion. Test reports shall be suitable for submission to the User Agency to verify compliance with NFPA 110 guidelines.

Contractors shall be licensed for the work to be performed by this Price Agreement by the State of New Mexico, Regulation and Licensing Department, Construction Industries Division (CID). **Technicians providing services should have five (5) years' practical field experience with power generators. Evidence of such experience may include dates of licensure, references from prior contracts with their dates, etc. Vendors may be required to provide proof of experience prior to delivery of service.**

Both Generator Contractors and Electrical Contractors are encouraged to bid since both types of services are involved. Multiple contractors may be awarded for both Electricians and Generator Contractors. It is not required to bid on every item. To meet the needs of all the facilities located throughout the state, the State reserves the right to award multiple contractors to provide these services.

**Scope of work:**

- A. Preventative maintenance (PM1)
- B. Preventative maintenance (PM 2)
- C. Preventative Maintenance (PM 3)
- D. Monthly Building Outage Test
- E. Load bank test.
- F. Repair service, parts and labor for any of the generator system and related parts/equipment.
- G. Emergency repair service including spill cleanup and remediation and all related costs of such.
- H. Rental of portable backup generator(s) or automatic transfer switch (ATS) with hookup including electrical.
- I. Replacement of generator, automatic transfer switch (ATS), fuel tank, cabling to ATS or any other system related parts/elements including infrastructure
- J. Automatic Transfer Switch maintenance
- K. Installation of replacement or new Generators

**A. Preventative Maintenance 1 (PM1)**

Inspections performed semi-annually.

**General**

Visual inspection- visual inspection of overall condition, look for foreign objects, loose or broken fittings, missing guards or other damaged components. Correct or adjust as necessary. (Note-inspection may reveal damage to components that require immediate attention. Any **additional charges that may apply will need to be pre-approved by the agency requesting service.**)

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Cooling System

- Radiator/heat exchanger- visual inspection for leaks, damage, and debris. Check that louvers or air dampers operate correctly.
- Coolant- visual inspection for correct level and condition of coolant (rust, oil, contaminants). Check coolant conditioner concentration and temperature protection. Check filler cap gasket and sealing surfaces.
- Hoses and connections- visual inspection of all hoses for deterioration. Check tightness of all hose connections.
- Fan drive pulley and fan- check for loose or worn pulleys and lube fan drive bearing. Check fan operation and clearance.
- Fan belts-inspect for wear or deterioration. Check tension and adjust as necessary.
- Jacket water heater- inspect for proper operation. Check thermostat setting for proper coolant temperature.
- Water pump- visual and operational. Inspection for leaks or unusual noises.

Fuel System

- Fuel tank- visually inspect fuel tank system for leaks and fuel level. Test day tank pump for proper operation. Inspect fuel condition for contaminants.
- Water trap/separator-drain water from fuel tank or water separator. Fuel lines and connections-inspect for leaks and tight connections.
- Check line brackets.
- Governor and controls- inspect governor oil level. Inspect controls and linkage for proper operation. Add oil as necessary.
- Fuel filters- primary/secondary- inspect for damage, leaks, and proper operations. Clean primary filter screen.
- Fuel pressure- operations check of gauge for correct pressure.
- Fuel lines and connections-inspect for tight connections. Check line brackets.

Air Induction and Exhaust System

- Air filter service indicator-note reading. Inspect for proper operation. Reset indicator.
- Air filter-inspect. Clean as necessary
- Air inlet system- inspects piping and air filter housing for damage, loose connections and evidence of leaks. Clean air filter housing if filter is cleaned or replaced. Check housing seals and gaskets.
- Turbocharger- inspect for oil leakage or exhaust leakage. Check for unusual noises and proper operation.
- Exhaust manifold- inspect for damage, loose or missing hardware, evidence of exhaust leakage. Inspect for oil slobbering. Load bank recommendation may be necessary (note-load bank testing will help seat piston rings and remove carbon deposits- additional charges may apply).
- Exhaust system - inspect silencer and piping for damage, corrosion or leakage. Check rain cap. Check supports for vibration damage and loose connections.

Lube Oil System

- Oil level- inspect for correct oil level and contamination. Visually inspect unit for leaks.
- Oil pressure- operational check of gauge for correct pressure. Operational and visual inspection of pre-lube pump.
- Crankcase breather-inspect for proper operation. Check connections and inspect hose for deterioration. Note excessive blow-by.
- Scheduled oil sample- obtain live oil sample for analysis and submit for testing if required per NFPA 110/ASTM 110 guidelines.

Starting System

- Batteries- inspect for damage or leakage. Clean and tighten all battery cable connections.
- Batteries- specific gravity- check electrolyte level and specific gravity. Fill cells with distilled water as necessary.
- Battery charger- inspect for proper operation, loose terminals, and deteriorated wiring.

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- Starting motor- inspect electrical connections and wiring. For air starters, inspect oil jar and feeder operation. Operational check of abnormal engagement and cranking noises.
- Alternator- inspect for proper operation, loose connections, and mounting hardware. Check belts, pulleys, and voltage output.

#### Engine Monitors and Safety Controls

- Safety controls inspect proper operation, loose connections, and wiring deterioration. Check all safety controls for proper operation.
- Remote annunciators and alarms- inspect and test all panel and system alarms for proper operation.

#### Power Generator

- Slip rings and brushes -remove and inspect brushes, clean slip rings. Adjust as necessary.
- Space heaters - inspect for proper operation.

#### Control Panel

- Start controls- manual/auto- operational check for proper operation. Check automatic start.
- Voltmeter- operational check for correct readings. Check voltage.
- Level, voltage gain, and voltage droop adjustment.
- Ammeter- operational check for correct readings if load is available. Frequency meter- operational check for correct readings. Load and No-load readings if possible.
- Automatic transfer switch- clean, inspect and test for proper operation.

#### Gas (Or Other Types Of Fuel) Engines

- Carburetor and linkage- inspect for proper operation, free of binding.
- Magneto/distributor and ignition system-check condition of ignition wires. Check magneto/distributor operation.

### **B. Preventative Maintenance 2 (PM 2):**

Includes all service level one (PM1) inspections-PM2 is performed annually.

#### Fuel System

- Fuel filter-replace. Inspect for proper sealing and operation.

#### Lube Oil System

- Oil and filters- change. Inspect all gaskets and seals. Cut open old filter for internal inspection.
- Scheduled oil sample- obtain live oil sample for analysis and submit for testing if required per NFPA 110/ASTM 110 guidelines. Crankcase breather- inspect and clean.

#### Air Induction and Exhaust System

- Valve adjustment- check and adjust valves as necessary.
- Valve rotators- operational inspection to ensure proper valve rotation.
- Turbocharger- inspect turbocharger for proper end play of rotating assembly. Check for oil leakage or unusual noises.

#### Engine Monitors and Safety Controls

- Gauge accuracy- check oil pressure, water temperature, and alternator gauges for accuracy. Replace as necessary (additional charges may apply to user agency).

#### Generator

- Generator rear bearing- lubricate.
- Vibration isolators- check for proper adjustment and condition.

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Control Panel

- Circuit breakers- inspect free movement and tight connections.
- Automatic transfer switch- clean, inspect and test for proper operation. Measure voltage drop across contacts.
- Lubricate mechanical linkage as recommended by the manufacturer control panel- vacuum and clean.

Gas (Or Other Types of Fuel) Engines

- Spark plugs- gap and clean.
- Carburetor- check operation, air/fuel ratio, and differential pressure. Adjust as necessary.
- Lubricate linkage.

Ignition System

- Check for proper operation. Tune engine as necessary.

**C. Preventative Maintenance 3 (PM 3)**

To include the following items:

General

Visual inspection- visual inspection of overall condition, look for foreign objects, loose or broken fittings, missing guards or other damaged components. Correct or adjust as necessary. (Note-inspection may reveal damage to components that require immediate attention. Any **additional charges that may apply will need to be pre-approved by the agency requesting service.**)

Cooling System

- Radiator/heat exchanger- visual inspection for leaks, damage, and debris. Check that louvers or air dampers operate correctly.
- Coolant- visual inspection for correct level and condition of coolant (rust, oil, contaminants). Check coolant conditioner concentration and temperature protection. Check filler cap gasket and sealing surfaces. Take a coolant sample and submit for testing if required per NFPA 110/ASTM 110 guidelines.
- Hoses and connections- visual inspection of all hoses for deterioration. Check tightness of all hose connections.
- Fan drive pulley and fan- check for loose or worn pulleys and lube fan drive bearing. Check fan operation and clearance.
- Fan belts-inspect for wear or deterioration. Check tension and adjust as necessary.
- Jacket water heater- inspect for proper operation. Check thermostat setting for proper coolant temperature.
- Water pump- visual and operational. Inspection for leaks or unusual noises.

Fuel System

- Fuel tank- visually inspects fuel tank system for leaks and fuel level. Test day tank pump for proper operation. Inspect fuel condition for contaminants. Take a fuel sample and submit for testing if required per NFPA 110/ASTM 110 guidelines.
- Water trap/separator-drain water from fuel tank or water separator. Fuel lines and connections-inspect for leaks and tight connections.
- Check line brackets.
- Governor and controls- inspect governor oil level. Inspect controls and linkage for proper operation. Add oil as necessary.
- Fuel filters- primary/secondary- inspect for damage, leaks, and proper operations. Clean primary filter screen.
- Fuel pressure- operations check of gauge for correct pressure.

Air Induction and Exhaust System

- Air filter service indicator-note reading. Inspect for proper operation. Reset indicator.

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- Air filter-replace air filter element.
- Air inlet system- inspects piping and air filter housing for damage, loose connections and evidence of leaks. Clean air filter housing if filter is cleaned or replaced. Check housing seals and gaskets.
- Turbocharger- inspect for oil leakage or exhaust leakage. Check for unusual noises and proper operation.
- Exhaust manifold- inspect for damage, loose or missing hardware, evidence of exhaust leakage. Inspect for oil slobbering. Load bank recommendation may be necessary (note-load bank testing will help seat piston rings and remove carbon deposits- additional charges may apply).
- Exhaust system - inspect silencer and piping for damage, corrosion or leakage. Check rain cap. Check supports for vibration damage and loose connections.

#### Lube Oil System

- Oil level- inspect for correct oil level and contamination. Visually inspect unit for leaks.
- Oil pressure- operational check of gauge for correct pressure. Operational and visual inspection of pre-lube pump.
- Crankcase breather-inspect for proper operation. Check connections and inspect hose for deterioration. Note excessive blow-by.
- Scheduled oil sample- obtain live oil sample for analysis and submit for testing if required per NFPA 110/ASTM 110 guidelines.

#### Starting System

- Batteries- inspect for damage or leakage. Clean and tighten all battery cable connections.
- Batteries- specific gravity- check electrolyte level and specific gravity. Fill cells with distilled water as necessary.
- Battery charger- inspect for proper operation, loose terminals, and deteriorated wiring.
- Starting motor- inspect electrical connections and wiring. For air starters, inspect oil jar and feeder operation. Operational check of abnormal engagement and cranking noises.
- Alternator- inspect for proper operation, loose connections, and mounting hardware. Check belts, pulleys, and voltage output.

#### Engine Monitors and Safety Controls

- Safety controls inspect proper operation, loose connections, and wiring deterioration. Check all safety controls for proper operation.
- Remote annunciators and alarms- inspect and test all panel and system alarms for proper operation.

#### Power Generator

- Slip rings and brushes -remove and inspect brushes, clean slip rings. Adjust as necessary.
- Space heaters - inspect for proper operation.

#### Control Panel

- Start controls- manual/auto- operational check for proper operation. Check automatic start.
- Voltmeter- operational check for correct readings. Check voltage.
- Level, voltage gain, and voltage droop adjustment.
- Ammeter- operational check for correct readings if load is available. Frequency meter- operational check for correct readings. Load and No-load readings if possible.
- Automatic transfer switch- clean, inspect and test for proper operation.

#### Gas (Or Other Types of Fuel) Engines

- Fuel lines and connections-inspect for tight connections. Check line brackets.
- Carburetor and linkage- inspect for proper operation, free of binding.
- Magneto/distributor and ignition system-check condition of ignition wires. Check magneto/distributor operation.

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Fuel System

- Fuel filter-replace. Inspect for proper sealing and operation.
- Take a fuel sample and submit for testing if required per NFPA 110/ASTM 110 guidelines.

Lube Oil System

- Oil and filters- change. Inspect all gaskets and seals. Cut open old filter for internal inspection.
- Scheduled oil sample- obtain live oil sample for analysis and submit for testing if required per NFPA 110/ASTM 110 guidelines.
- Crankcase breather- inspect and clean.

Air Induction and Exhaust System

- Valve adjustment- check and adjust valves as necessary.
- Valve rotators- operational inspection to ensure proper valve rotation.
- Turbocharger- inspect turbocharger for proper end play of rotating assembly. Check for oil leakage or unusual noises.

Engine Monitors and Safety Controls

- Gauge accuracy- check oil pressure, water temperature, and alternator gauges for accuracy. Replace as necessary (additional charges may apply to user agency).

Generator

- Generator rear bearing- lubricate.
- Vibration isolators- check for proper adjustment and condition.

Control Panel

- Circuit breakers- inspect free movement and tight connections.
- Lubricate mechanical linkage as recommended by the manufacturer control panel- vacuum and clean.
- Gas engines
- Fuel filter -replace.
- Spark plugs- gap and clean.
- Carburetor- check operation, air/fuel ratio, and differential pressure. Adjust as necessary.
- Lubricate linkage.

Ignition System

- Check for proper operation. Tune engine as necessary.

General

Replace Belts, hoses, thermostat, batteries, battery cables, chargers, heaters, Spark plugs, glow plugs, injectors, flush radiator and replace coolant, clean oil pumps (not at the oil pan, any other oil type pumps like the coolant oil pump would need to be cleaned), clamps, and gauges, transfer switch components, relays switches, fuses, breakers, etc. During the actual PM3, if a component replacement is not recommended, allow the Agency to decide if it shall be replaced or not.

**D. Monthly Building Outage Test**

To be performed as recommended and upon written request of user agency only.

The test is to be performed with a 30-minute run and 5-minute cool down and according to NFPA 110.

**E. Load Bank Tests**

To be performed as recommended and upon request of user Agency only. User Agency will not be held liable for load tests performed without proper authorization.

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NFPA 110 Emergency and Standby Power Systems--**8.4.9.7\*** Where the test required in 8.4.9 is combined with the annual load bank test, the first 3 hours shall be at not less than the minimum loading required by 8.4.9.5 and the remaining hour shall be at not less than 75 percent of the nameplate kW rating of the EPS.

Connect resistive load banks to generator load terminals.

Supervise and operate generator set under resistive load for a period not less than two (2) consecutive hours as follows:

- 15 minutes @ 25% LOAD (load applied immediately without warm-up)
- 15 minutes @ 50% LOAD
- Per NFPA @ 75% LOAD
- Per NFPA @ 100% LOAD
- Per NFPA @ 75% LOAD
- 10 minutes @ 25% LOAD
- 5 minutes @ 0 % LOAD

**F. Repair service, parts and labor.**

- The awarded contractor will provide repair service as requested by authorized personnel for unforeseen equipment failures and fuel spills.
- Twenty-four (24) hour emergency service is mandatory due to the critical security issues associated with the operation of State buildings.
- Awarded contractor(s) must dispatch to all emergency situations within two (2) hours of being notified by authorized facility personnel.
- All parts supplied by vendor will be covered by the manufacturer's warranty of such parts and vendor will administer such warranty on behalf of the user Agency.
- Contact name and phone number of service technician to be made available to maintenance supervisor, business manager and control center officer in charge.
- Only new replacement parts/components are acceptable. Replacement parts will be bid at list price less applicable discount.
- The awarded contractor shall provide parts discounts from either house or trade catalogs as bid, and the list must be clearly marked with the applicable discount amounts. The Agency, at their discretion, may request dated parts lists to determine if the applicable discount is valid in the event that parts are purchased from the contractor. The Agency may at their discretion determine when the service/repair can be accomplished by the Agency's in-house personnel.

**G. Emergency Repair Service**

Awarded contractors must have a service team/vehicle dispatched and on the road within 2 hours of the time-of-service request, as repairs may be urgent for security enforcement or safety/sanitation issues. Awarded contractors must ensure that the emergency be stabilized within 48 hours. It is desired that parts be received, and service completed within forty-eight (48) hours for essential operating equipment.

**H. Rental and Hook up of portable backup generator or automatic transfer switch (ATS)**

- I. Replacement of Generator, ATS, fuel tank, and any other related parts/elements of Generator system.** A used or refurbished generator with an extended warranty may be considered if replacement is needed. The purchase of major replacement equipment may be accomplished under this Statewide Price Agreement through an operating lease or through a direct purchase. All purchases of major replacement equipment, new, used or refurbished, require prior approval by the user agency. The ATSs can be rented as an interim solution for an ATS that cannot be repaired.

**J. Any engineering needed for stamped drawings/ system design**

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**K. Maintenance and repairs to transfer switches.**

- Check 24-volt relays
- Check fuses.
- Check heaters.
- Check low/high voltage lugs for tightness.
- Check for controls and control panels
- Repair, replace any components, parts as needed.

System	Part	Description	PM1	PM2	PM3
<b>General</b>					
			PM 1 is performed semi-annually	Includes all service level one (PM1) inspections- PM2 is performed annually	Includes all items under PM 1 & 2 with additional items of inspection and maintenance
	Overall	Visual inspection- visual inspection of overall condition, look for foreign objects, loose or broken fittings, missing guards or other damaged components. Correct or adjust as necessary. (Note-inspection may reveal damage to components that require immediate attention. Additional charges may apply.)	X	X	X
	System Exercising	Generator Operation offline. Generator Operation online with ATS in the emergency position	X	X	X
<b>Cooling system</b>					
	Radiator/heater exchanger	Visual inspection for leaks, damage, and debris. Check that louvers or air dampers operate correctly.	X	X	X
	Coolant	Visual inspection for correct level and condition of coolant (rust, oil, contaminants). Check coolant conditioner concentration and temperature protection. Check filler cap gasket and sealing surfaces.	X	X	X
		Flush radiator and replace coolant			X
	Hoses and connections	Visual inspection of all hoses for deterioration. Check tightness of all hose connections.	X	X	X
		Replace hoses			X

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System	Part	Description	PM1	PM2	PM3
<b>General</b>					
	Fan	Fan drive pulley and fan- check for loose or worn pulleys and lube fan drive bearing. Check fan operation and clearance.	X	X	X
	Fan belts	Fan belts-inspect for wear or deterioration. Check tension and adjust as necessary.	X	X	X
	Jacket water heater	Replace fan belts			X
		Inspect for proper operation. Check thermostat setting for proper coolant temperature.	X	X	X
		Replace thermostat and heater			X
	Water pump	Visual and operational. Inspection for leaks or unusual noises.	X	X	X
<b>Fuel system</b>					
	Fuel tank	Visually inspects fuel tank system for leaks and fuel level. Test day tank pump for proper operation. Inspect fuel condition for contaminants.	X	X	X
	Water trap/separator	Drain water from fuel tank or water separator. Fuel lines and connections-inspect for leaks and tight connections.	X	X	X
	Line brackets.	Check line brackets.	X	X	X
	Governor and control	Inspect governor oil level. Inspect controls and linkage for proper operation. Add oil as necessary.	X	X	X
	Fuel filters- Primary/secondary	Inspect for damage, leaks, and proper operations. Clean primary filter screen.	X	X	X
	Fuel filter	Replace filter. Inspect for proper sealing and operation.		X	X
	Fuel pressure	Operations check of gauge for correct pressure.	X	X	X
	Fuel lines and connections	Inspect for tight connections. Check line brackets.	X	X	X
<b>Air induction and exhaust system</b>					
	Air filter	Service indicator-note reading. Inspect for proper operation. Reset indicator	X	X	X
		Inspect. Clean as necessary	X	X	X
		Replace air filter element			X
	Air inlet system	Inspects piping and air filter housing for damage, loose connections and evidence of leaks. Clean air filter housing if filter is cleaned or replaced. Check housing seals and gaskets.	X	X	X

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System	Part	Description	PM1	PM2	PM3
<b>General</b>					
	Turbocharger	Inspect for oil leakage or exhaust leakage. Check for unusual noises and proper operation.	X	X	X
	Turbocharger	Inspect turbocharger for proper end play of rotating assembly. Check for oil leakage or unusual noises.		<u>X</u>	<u>X</u>
	Exhaust manifold	Inspect for damage, loose or missing hardware, evidence of exhaust leakage. Inspect for oil slobbering. Load bank recommendation may be necessary (note-load bank testing will help seat piston rings and remove carbon deposits- additional charges may apply).	X	X	X
	Exhaust system	Inspect silencer and piping for damage, corrosion or leakage. Check rain cap. Check supports for vibration damage and loose connections.	X	X	X
	Valve adjustment	Check and adjust valves as necessary.		X	X
	Valve rotators	Operational inspection to ensure proper valve rotation.		<u>X</u>	<u>X</u>
<b>Lube oil system</b>					
	Oil level	Inspect for correct oil level and contamination. Visually inspect unit for leaks.	X	X	X
	Oil pressure	Operational check of gauge for correct pressure. Operational and visual inspection of pre-lube pump.	X	X	X
	Crankcase breather	Inspect for proper operation. Check connections and inspect hose for deterioration. Note excessive blow-by.	X	X	X
	Crankcase breather	Inspect and clean.		X	X
	Scheduled oil sample	Obtain live oil sample for analysis and submit for testing if required per NFPA 110/ASTM 110 guidelines.		X	X
	Oil and filters	Change. Inspect all gaskets and seals. Cut open old filter for internal inspection.		X	X
	Oil Pumps	Clean oil pumps			X
<b>Starting system</b>					
	Batteries	Inspect for damage or leakage. Clean and tighten all battery cable connections.	X	X	X
		Specific gravity- check electrolyte level and specific gravity. Fill cells with distilled water as necessary.	X	X	X
		Replace batteries, battery cables			X
	Battery charger	Inspect for proper operation, loose terminals, and deteriorated wiring.	X	X	X

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System	Part	Description	PM1	PM2	PM3
<b>General</b>					
		Replace battery charger			X
	Starting motor	Inspect electrical connections and wiring. For air starters, inspect oil jar and feeder operation. Operational check of abnormal engagement and cranking noises.	X	X	X
	Alternator	Inspect for proper operation, loose connections, and mounting hardware. Check belts, pulleys, and voltage output.	X	X	X
		Replace belts			X
	Ignition system	Check for proper operation. Tune engine as necessary.		X	X
		Replace spark plugs, glow plugs, injectors			X
<b>Engine monitors and safety controls</b>					
	Safety controls	Inspect for proper operation, loose connections, and wiring deterioration. Check all safety controls for proper operation.	X	X	X
	Remote annunciators and alarms	Inspect and test all panel and system alarms for proper operation.	X	X	X
	Gauge accuracy	Check oil pressure, water temperature, and alternator gauges for accuracy. Replace as necessary (additional charges may apply to user agency).		X	X
		Replace gauges			X
<b>Generator</b>					
	Generator rear bearing	Lubricate		X	X
	Vibration isolators	Check for proper adjustment and condition.		X	X
<b>Power generator</b>					
	Slip rings and brushes	Remove and inspect brushes, clean slip rings. Adjust as necessary.	X	X	X
	Space heaters	Inspect for proper operation	X	X	X
<b>Control panel</b>					
	Start controls-Manual/ Auto	Operational check for proper operation. Check automatic start.	X	X	X
	Voltmeter	Operational check for correct readings. Check voltage.	X	X	X
		Level, voltage gain, and voltage drop adjustment.	X	X	X
	Ammeter	Operational check for correct readings, if load is available. Frequency meter-operational check for correct readings. Load and No load readings if possible.	X	X	X

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System	Part	Description	PM1	PM2	PM3
<b>General</b>					
	Automatic transfer switch- and see below	Clean, inspect and test for proper operation.	X	X	X
		Measure voltage drop across contacts.		X	X
	Circuit breakers	Inspect free movement and tight connections.		X	X
	Mechanical linkage	Lubricate mechanical linkage as recommended by the manufacturer control panel- vacuum and clean.		X	X
	Other	Replace relays, switches, fuses and breakers			X
		Connect Cat ET or other brand software where applicable and record all events and clear memory			X
<b>Gas (or other types of fuel) engines</b>					
	Carburetor and linkage	Inspect for proper operation, free of binding.	X	X	X
	Carburetor	Check operation, air/fuel ratio, and differential pressure. Adjust as necessary.		X	X
	Linkage	Lubricate linkage		X	X
	Magneto/distributor and ignition system	Check condition of ignition wires. Check magneto/distributor operation.	X	X	X
	Spark plugs	Gap and clean.		X	X
	Fuel lines and connections	Inspect for tight connections. Check line brackets.			X
<b>Miscellaneous</b>					
		Replace all clamps, belts, hoses, gauges, etc.			X
<b>Transfer Switch</b>					
		Check 24-volt relays	X	X	X
		Check fuses	X	X	X
		Check heaters	X	X	X
		Check low/high voltage lugs for tightness	X	X	X
		Check for controls and control panels	X	X	X
		Repair: replace any components, parts as needed.	X	X	X

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**K. Installation of replacement or new Generators:**

This price agreement will provide for the replacement or upgrade of existing generators, as well as the installation of new generators. To include all parts and accessories required to complete installation of those units.

**Additional bid and scope information:**

Coolant samples, fuel samples and oil samples will need to be collected and tested when required per NFPA 110/ASTM 110 maintenance guidelines.

A list of all gensets will not be provided. This statewide price agreement can be used by any government entity in New Mexico, so all types of generators can be covered. That is why the list of manufacturers that you service is being **requested.**

When the Agency/Governmental entity signs you up for actual PM3 for that generator, they will be given the option to replace all of the components or only a few of the components on an individual basis.

Do not include mileage in the cost of service. It is a separate item 044. An employee's 'windshield time' will be included in the cost of service.

All work shall be performed in accordance with all applicable New Mexico Building Codes. The awarded contractor shall be fully responsible to obtain all permits associated with this work as required by the State of New Mexico, Construction Industries Division or the local authority having jurisdiction (AHJ). The CID is the jurisdictional authority for permits in state buildings and will serve as the code inspecting authority on work for state buildings. The contractor shall request all appropriate inspections in appropriate time frames. The CID/AHJ has the right to stop any work being formed that is not in compliance with applicable New Mexico Building Codes or City/County Building codes and may direct the Contractor to perform corrective action as needed.

The cost for any building permits will be in addition to the prices set forth in this Price Agreement. Contractor to include an estimate for the cost of the permit in any quotation provided.

Subcontractors are allowed on this State Price Agreement. If their services are not specifically listed in the price list, a detailed description of the services that the Subcontractor is providing will need to be submitted along with the vendor's quote. The use of a subcontractor must have prior approval as well as the named subcontractor. If the Agency objects to the use of a particular named contractor, the Contractor shall propose another one that is acceptable to the Agency. No Markup is allowed on subcontractors.

**General Overhead** and Profit on the Contractor's self-performed work is not allowable as a separate line item. If special equipment is required to perform the work required in a project/repair, the Contractor may bill for the cost of said equipment, at the actual cost of renting the equipment. Invoices will be attached to billing in order for payment to be approved. The contractor will notify the user Agency of the need to rent equipment.

**Backup Portable Generators:** The cost of fuel as needed for backup portable generators (or the existing generator) is an allowable expense under this contract. It will be added based on an estimated cost and invoiced on the exact cost. When a backup portable generator is brought in, the initial fuel will be provided. Cabling will also be provided. The exact length of the cabling will vary from project to project. The delivery fee is included in the bid rental amount but is based on the assumption that a local source for the portable generator is found. If the portable generator has to come from out of state or a long distance, there will be an add on allowed for those cases. The extra charge for a separate crane for setup will be estimated and invoiced at the cost of crane rental.

Certificate of insurance is required. Per NMSA 1978 13-4-18, Performance and Materials and Payment Bonds are required for projects over \$25,000 and is an allowable added expense with no markup.

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Overnight shipping may be requested by authorized personnel for priority repair needs. Overnight shipments to be made upon approval by authorized personnel only. The Agency will not accept charges for overnight shipping if prior approval has not been obtained from Agency authorized personnel. Shipping charges incurred to meet the needs of the Agency will be acquired at the best obtainable price.

Mileage is allowable based on the bid rate per mile. It will be calculated using the Rand McNally map from point to point from the service base to the job site using the shortest route. The first 20 miles to/from will not be figured into the calculation: only the excess over 20 miles. If a prolonged stay is required, per diem for lodging and meals is only allowable at the State rate. Trip charges that are the result of the installer/repairer neglecting to bring the known needed materials/parts will not be allowed.

If the replacement or repair is of sufficient travel length that it makes sense to stay in the area rather than incur mileage to return daily to the contractor's base site, then per diem charges are allowable for up to \$85 per day per person. This would include lodging and meals. **Receipts may be required for invoicing.**

The awarded contractor will be required to abide by all rules and regulations associated with these institutions. Service technicians may be required to enter areas in which he/she will be exposed to clients which could be inmates at Correctional Facilities.

The Agency will not be held responsible for injury to vendor personnel or damage to vendor equipment.

The State reserves the right to terminate this price agreement at any time without notice if repair service, response time and/or institution rules are not adhered to.

**Contractor's Warranty:**

Contractor shall provide a One-Year Labor warranty for major replacements, beginning from the date of final payment. Materials warranty will be limited to new materials installed as part of the work. Material warranties will not apply to any rebuilt or reused materials or parts. Materials warranties will follow the manufacturer's warranty period. Repairs shall be warranted for 90 days.

**Manufacturer's Warranty:**

When available, the Contractor will provide extended manufacturer's warranties for materials installed by this Price Agreement.

**Insurance:**

Contractor shall provide all insurance necessary for employees on the work site, including but not limited to Workman's Compensation Insurance.

Contractor shall indemnify and hold harmless the State of New Mexico, its Officers, and employees against liability claims, damages, losses or expenses arising out of bodily injury to persons or damage to property caused by, or resulting from Contractor's and / or its employees, own neglect act(s) or omission(s) while Contractor, and / or its employees, perform(s) or fails to perform its obligations and duties under the terms and conditions of this Price Agreement. This save harmless and indemnification clause is subject to the immunities, provisions, and limitations of the Tort Claims Act (41-4-1, et seq., NMSA 1978 comp) and Section 57-7-1 NMSA, 1978 Comp., and any amendments thereto.

It is specifically agreed between the parties executing this Price Agreement that it is not intended by any of the provisions of the Price Agreement to create the public or any member thereof a third party beneficiary or to authorize anyone not a party beneficiary or to authorize anyone not a party to the Price Agreement to maintain a suit(s) for wrongful death(s) bodily and / or personal injury(ies) to person(s), damages to property(ies) and / or any other claim(s) whatsoever pursuant to the provisions of this Price Agreement.

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The Contractor shall provide Public Liability Insurance for the minimum amount of \$100,000 for damage to or destruction of property arising out of each occurrence. The amount of \$300,000 to any person for any number of claims arising out of each occurrence for all damages other than property damage as permitted under the New Mexico Tort Claims Act, and \$500,000 for all claims arising out of each occurrence. Umbrella or excess liability coverage shall not be considered as any part of the primary coverage.

The contractor agrees to comply with state laws and rules pertaining to commercial general liability insurance, auto insurance and workers' compensation insurance coverage for its employees. If contractor fails to comply with the workers' compensation act and applicable rules when required to do so, the contract may be canceled effective immediately. Upon award of a project/repair, the contractor shall provide the user Agency with their insurance certificates.

**Bidders shall provide pricing for:**

SEE ATTACHED BID FORM.

In general, it includes:

Cost for PM 1 Service.

Cost for PM 2 Service.

Cost for PM 3 Service.

Hourly rate for service/repair, portal to portal, normal working hours

Hourly rate for emergency service/repair, portal to portal, non- working hours, to include weekends and holidays.

Rate for load test.

Discount % replacement parts on non-specific brands from most current house or trade service price schedules or vendor catalog.

Rental charges for portable backup generator(s)

Electrical Work related to ATS and hookup of the rental generator.

Discount % of new or replacement Generators from most current publicly available retail pricing.

**Method of Award:**

Multiple contractors may be chosen--- Both Electricians and Generator Servicers.

It is not required to bid on every item.

**Escalation/Reduction Clause:**

In the event of a labor rate increase, an escalation request will be reviewed by the State Purchasing Division on an individual basis. Labor rate increases will only be allowed with verified rate increases mandated by Unions or by the Department of Workforce Solutions Wage Rate Decision increases. Please be aware this measure is not intended to allow any increase in profit margin, only to compensate for an actual cost increase. Price decreases as well as increases shall apply. If vendor's prices are reduced for any reason, users shall receive the benefit of such reductions. Price increases will not be retroactive to orders already in house or backorders. Orders will be filled at the price in effect on the date of receipt of the order by the vendor.

**Supply the following for an escalation/reduction:**

1. Beginning Wage Rate Determination at the time of award.
2. New Wage Rate Determination at the time of escalation request.
3. Or Union documentation showing increase or decrease.

**Tax Note:**

Price shall not include state gross receipts tax or local option tax. Such tax or taxes shall be added at time of invoicing at current rate and shown as a separate item to be paid by user.

**\*\*\*End of Specifications\*\*\***

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**Items:**

<b>Awarded Vendor</b>	<b>Vendor Name</b>
(AA) 0000178054	B&S Power Services, Inc.
(AB) 0000049954	Great Western Electrical, Inc.
(AC) 0000048410	Hal Burns Truck & Equipment Service LLC
(AD) 0000178572	Harmon Service Co., LLC
(AE) 0000009902	TRACS Power Generation LLC
(AF) 0000045306	Wagner Equipment Co

<b>Item</b>	<b>UOM</b>	<b>Article and Description</b>	<b>Unit price</b>	<b>Vendor</b>
<b>Generators Under 50 KW</b>				
<b>1</b>	<b>Each</b>	<b>Preventative Maintenance 1 - Price Per Inspection</b>		
			\$156.25	(AA)
			\$701.50	(AC)
			\$1,035.00	(AD)
			\$4,120.00	(AE)
			\$330.00	(AF)
<b>2</b>	<b>Each</b>	<b>Preventative Maintenance 2 - Price Per Inspection</b>		
			\$275.00	(AA)
			\$1,161.50	(AC)
			\$1,750.00	(AD)
			\$8,845.00	(AE)
			\$750.00	(AF)
<b>3</b>	<b>Each</b>	<b>Preventative Maintenance 3 - Price Per Inspection</b>		
			\$450.00	(AA)
			\$4,715.00	(AC)
			\$3,645.00	(AD)
			\$11,220.00	(AE)
			\$2,450.00	(AF)
<b>4</b>	<b>Each</b>	<b>Monthly Load Test - Price Per Test</b>		
			\$125.00	(AA)
			\$517.50	(AC)
			\$1,035.00	(AD)
			\$330.00	(AE)
			\$330.00	(AF)
<b>5</b>	<b>Each</b>	<b>Standard Load Bank Test - (1.5 to 2 hours max) Price Per Test</b>		
			\$425.00	(AA)
			\$977.50	(AC)
			\$1,370.00	(AD)
			\$657.50	(AE)
			\$660.00	(AF)

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Item	UOM	Article and Description	Unit price	Vendor	
6	Each	<b>Extended Load Bank Test - (4 hour load bank test, recommended every 3 years, per NFPA 110) Price Per Test</b>			
				\$625.00	(AA)
				\$1,307.50	(AC)
				\$1,990.00	(AD)
				\$897.50	(AE)
		\$1,150.00	(AF)		
7	Each	<b>Rental of Portable Backup Generator - Price Per Week</b>			
				\$950.00	(AA)
				\$1,600.00	(AB)
				\$2,860.00	(AE)
		\$879.00	(AF)		
8	Each	<b>Rental of Portable Backup Generator - Price Per Month</b>			
				\$3,500.00	(AA)
				\$4,662.00	(AB)
				\$4,760.00	(AE)
		\$2,637.00	(AF)		
9	Each	<b>Collection and testing of coolant sample using appropriate ASTM standards.</b>			
				\$75.00	(AA)
				\$194.00	(AC)
				\$140.00	(AD)
				\$70.00	(AE)
		\$50.00	(AF)		
10	Each	<b>Collection and testing of oil sample using appropriate ASTM standards.</b>			
				\$75.00	(AA)
				\$128.00	(AC)
				\$100.00	(AD)
				\$45.00	(AE)
		\$50.00	(AF)		
11	Each	<b>Collection and testing of fuel sample using appropriate ASTM standards.</b>			
				\$105.00	(AA)
				\$199.00	(AC)
				\$200.00	(AD)
				\$265.00	(AE)
		\$150.00	(AF)		
<b>Generators 50 KW to 150 KW</b>					
12	Each	<b>Preventative Maintenance 1 - Price Per Inspection</b>			
				\$187.50	(AA)
				\$701.50	(AC)
				\$1,095.00	(AD)
				\$4,120.00	(AE)
		\$495.00	(AF)		

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Item	UOM	Article and Description	Unit price	Vendor
<b>13</b>	<b>Each</b>	<b>Preventative Maintenance 2 - Price Per Inspection</b>		
			\$375.00	(AA)
			\$1,380.00	(AC)
			\$2,250.00	(AD)
			\$9,920.00	(AE)
			\$1,350.00	(AF)
<b>14</b>	<b>Each</b>	<b>Preventative Maintenance 3 - Price Per Inspection</b>		
			\$450.00	(AA)
			\$6,210.00	(AC)
			\$5,505.00	(AD)
			\$12,720.00	(AE)
			\$3,450.00	(AF)
<b>15</b>	<b>Each</b>	<b>Monthly Load Test - Price Per Test</b>		
			\$125.00	(AA)
			\$517.50	(AC)
			\$1,035.00	(AD)
			\$330.00	(AE)
			\$330.00	(AF)
<b>16</b>	<b>Each</b>	<b>Standard Load Bank Test - (1.5 to 2 hours max) Price Per Test</b>		
			\$550.00	(AA)
			\$1,161.50	(AC)
			\$1,470.00	(AD)
			\$952.50	(AE)
			\$750.00	(AF)
<b>17</b>	<b>Each</b>	<b>Extended Load Bank Test - (4-hour load bank test, recommended every 3 years, per NFPA 110) Price Per Test</b>		
			\$750.00	(AA)
			\$1,491.50	(AC)
			\$2,040.00	(AD)
			\$1,192.50	(AE)
			\$1,150.00	(AF)
<b>18</b>	<b>Each</b>	<b>Rental of Portable Backup Generator - Price Per Week</b>		
			\$2,175.00	(AA)
			\$2,690.00	(AB)
			\$3,460.00	(AE)
			\$1,491.00	(AF)
<b>19</b>	<b>Each</b>	<b>Rental of Portable Backup Generator - Price Per Month</b>		
			\$5,575.00	(AA)
			\$8,046.00	(AB)
			\$6,760.00	(AE)
			\$4,474.00	(AF)
<b>20</b>	<b>Each</b>	<b>Collection and testing of coolant sample using appropriate ASTM 110 standards.</b>		
			\$75.00	(AA)

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Item	UOM	Article and Description	Unit price	Vendor
		<i>Item 20 continued</i>		
			<b>\$194.00</b>	<b>(AC)</b>
			<b>\$140.00</b>	<b>(AD)</b>
			<b>\$70.00</b>	<b>(AE)</b>
			<b>\$50.00</b>	<b>(AF)</b>
<b>21</b>	<b>Each</b>	<b>Collection and testing of oil sample using appropriate ASTM 110 standards.</b>		
			<b>\$75.00</b>	<b>(AA)</b>
			<b>\$128.00</b>	<b>(AC)</b>
			<b>\$100.00</b>	<b>(AD)</b>
			<b>\$45.00</b>	<b>(AE)</b>
			<b>\$50.00</b>	<b>(AF)</b>
<b>22</b>	<b>Each</b>	<b>Collection and testing of fuel sample using appropriate ASTM 110 standards.</b>		
			<b>\$105.00</b>	<b>(AA)</b>
			<b>\$199.00</b>	<b>(AC)</b>
			<b>\$200.00</b>	<b>(AD)</b>
			<b>\$265.00</b>	<b>(AE)</b>
			<b>\$150.00</b>	<b>(AF)</b>
<b>Generators Over 150 KW to 500 KW</b>				
<b>23</b>	<b>Each</b>	<b>Preventative Maintenance 1 - Price Per Inspection</b>		
			<b>\$250.00</b>	<b>(AA)</b>
			<b>\$701.50</b>	<b>(AC)</b>
			<b>\$1,150.00</b>	<b>(AD)</b>
			<b>\$4,860.00</b>	<b>(AE)</b>
			<b>\$495.00</b>	<b>(AF)</b>
<b>24</b>	<b>Each</b>	<b>Preventative Maintenance 2 - Price Per Inspection</b>		
			<b>\$775.00</b>	<b>(AA)</b>
			<b>\$1,828.50</b>	<b>(AC)</b>
			<b>\$2,950.00</b>	<b>(AD)</b>
			<b>\$11,850.00</b>	<b>(AE)</b>
			<b>\$2,450.00</b>	<b>(AF)</b>
<b>25</b>	<b>Each</b>	<b>Preventative Maintenance 3 - Price Per Inspection</b>		
			<b>\$520.00</b>	<b>(AA)</b>
			<b>\$13,777.00</b>	<b>(AC)</b>
			<b>\$6,450.00</b>	<b>(AD)</b>
			<b>\$14,850.00</b>	<b>(AE)</b>
			<b>\$6,950.00</b>	<b>(AF)</b>
<b>26</b>	<b>Each</b>	<b>Monthly Load Test - Price Per Test</b>		
			<b>\$125.00</b>	<b>(AA)</b>
			<b>\$517.50</b>	<b>(AC)</b>
			<b>\$1,095.00</b>	<b>(AD)</b>

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Item	UOM	Article and Description	Unit price	Vendor
		<i>Item 26 Continued</i>		
			\$330.00	(AE)
			\$330.00	(AF)
27	Each	<b>Standard Load Bank Test - (1.5 to 2 hours max) Price Per Test</b>		
			\$675.00	(AA)
			\$1,782.50	(AC)
			\$1,845.00	(AD)
			\$1,775.00	(AE)
			\$1,450.00	(AF)
28	Each	<b>Extended Load Bank Test - (4-hour load bank test, recommended every 3 years, per NFPA 110) Price Per Test</b>		
			\$875.00	(AA)
			\$2,112.50	(AC)
			\$2,615.00	(AD)
			\$2,015.00	(AE)
			\$1,750.00	(AF)
29	Each	<b>Rental of Portable Backup Generator - Price Per Week</b>		
			\$4,275.00	(AA)
			\$6,650.00	(AB)
			\$5,280.00	(AE)
			\$3,557.00	(AF)
30	Each	<b>Rental of Portable Backup Generator - Price Per Month</b>		
			\$11,500.00	(AA)
			\$19,950.00	(AB)
			\$9,780.00	(AE)
			\$10,670.00	(AF)
32	Each	<b>Collection and testing of coolant sample using appropriate ASTM 110 standards.</b>		
			\$75.00	(AA)
			\$194.00	(AC)
			\$140.00	(AD)
			\$70.00	(AE)
			\$50.00	(AF)
33	Each	<b>Collection and testing of oil sample using appropriate ASTM 110 standards.</b>		
			\$75.00	(AA)
			\$128.00	(AC)
			\$100.00	(AD)
			\$45.00	(AE)
			\$50.00	(AF)
34	Each	<b>Collection and testing of fuel sample using appropriate ASTM 110 standards.</b>		
			\$105.00	(AA)
			\$199.00	(AC)

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Item	UOM	Article and Description	Unit price	Vendor
		<i>Item 34 Continued</i>		
			<b>\$200.00</b>	<b>(AD)</b>
			<b>\$265.00</b>	<b>(AE)</b>
			<b>\$150.00</b>	<b>(AF)</b>
<b>Generators Over 500 KW to 1000 K</b>				
<b>35</b>	<b>Each</b>	<b>Preventative Maintenance 1 - Price Per Inspection</b>		
			<b>\$250.00</b>	<b>(AA)</b>
			<b>\$793.50</b>	<b>(AC)</b>
			<b>\$1,265.00</b>	<b>(AD)</b>
			<b>\$5,270.00</b>	<b>(AE)</b>
			<b>\$660.00</b>	<b>(AF)</b>
<b>36</b>	<b>Each</b>	<b>Preventative Maintenance 2 - Price Per Inspection</b>		
			<b>\$1,525.00</b>	<b>(AA)</b>
			<b>\$2,702.50</b>	<b>(AC)</b>
			<b>\$3,650.00</b>	<b>(AD)</b>
			<b>\$12,620.00</b>	<b>(AE)</b>
			<b>\$3,450.00</b>	<b>(AF)</b>
<b>37</b>	<b>Each</b>	<b>Preventative Maintenance 3 - Price Per Inspection</b>		
			<b>\$520.00</b>	<b>(AA)</b>
			<b>\$23,575.00</b>	<b>(AC)</b>
			<b>\$9,950.00</b>	<b>(AD)</b>
			<b>\$18,490.00</b>	<b>(AE)</b>
			<b>\$11,500.00</b>	<b>(AF)</b>
<b>38</b>	<b>Each</b>	<b>Monthly Load Test - Price Per Test</b>		
			<b>\$125.00</b>	<b>(AA)</b>
			<b>\$517.00</b>	<b>(AC)</b>
			<b>\$1,150.00</b>	<b>(AD)</b>
			<b>\$330.00</b>	<b>(AE)</b>
			<b>\$330.00</b>	<b>(AF)</b>
<b>39</b>	<b>Each</b>	<b>Standard Load Bank Test (1.5 to 2 hours max) Price Per Test</b>		
			<b>\$1,250.00</b>	<b>(AA)</b>
			<b>\$3,277.50</b>	<b>(AC)</b>
			<b>\$3,670.00</b>	<b>(AD)</b>
			<b>\$3,490.00</b>	<b>(AE)</b>
			<b>\$1,950.00</b>	<b>(AF)</b>
<b>40</b>	<b>Each</b>	<b>Extended Load Bank Test - (4-hour load bank test, recommended every 3 years, per NFPA 110) Price Per Test</b>		
			<b>\$1,450.00</b>	<b>(AA)</b>
			<b>\$3,607.50</b>	<b>(AC)</b>

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Item	UOM	Article and Description	Unit price	Vendor
		<i>Item 40 Continued</i>		
			<b>\$4,415.00</b>	<b>(AD)</b>
			<b>\$3,970.00</b>	<b>(AE)</b>
			<b>\$2,450.00</b>	<b>(AF)</b>
<b>41</b>	<b>Each</b>	<b>Rental of Portable Backup Generator - Price Per Week</b>		
			<b>\$10,200.00</b>	<b>(AB)</b>
			<b>\$5,538.00</b>	<b>(AF)</b>
<b>42</b>	<b>Each</b>	<b>Rental of Portable Backup Generator - Price Per Month</b>		
			<b>\$30,600.00</b>	<b>(AB)</b>
			<b>\$16,614.00</b>	<b>(AF)</b>
<b>43</b>	<b>Each</b>	<b>Collection and testing of coolant sample using appropriate ASTM 110 standards.</b>		
			<b>\$75.00</b>	<b>(AA)</b>
			<b>\$194.00</b>	<b>(AC)</b>
			<b>\$140.00</b>	<b>(AD)</b>
			<b>\$70.00</b>	<b>(AE)</b>
			<b>\$50.00</b>	<b>(AF)</b>
<b>44</b>	<b>Each</b>	<b>Collection and testing of oil sample using appropriate ASTM 110 standards.</b>		
			<b>\$75.00</b>	<b>(AA)</b>
			<b>\$128.00</b>	<b>(AC)</b>
			<b>\$100.00</b>	<b>(AD)</b>
			<b>\$45.00</b>	<b>(AE)</b>
			<b>\$50.00</b>	<b>(AF)</b>
<b>45</b>	<b>Each</b>	<b>Collection and testing of fuel sample using appropriate ASTM 110 standards.</b>		
			<b>\$105.00</b>	<b>(AA)</b>
			<b>\$199.00</b>	<b>(AC)</b>
			<b>\$200.00</b>	<b>(AD)</b>
			<b>\$265.00</b>	<b>(AE)</b>
			<b>\$150.00</b>	<b>(AF)</b>
<b>Generators Over 1000 KW</b>				
<b>46</b>	<b>Each</b>	<b>Preventative Maintenance 1 - Price Per Inspection</b>		
			<b>\$250.00</b>	<b>(AA)</b>
			<b>\$793.50</b>	<b>(AC)</b>
			<b>\$1,265.00</b>	<b>(AD)</b>
			<b>\$5,770.00</b>	<b>(AE)</b>
			<b>\$660.00</b>	<b>(AF)</b>
<b>47</b>	<b>Each</b>	<b>Preventative Maintenance 2 - Price Per Inspection</b>		
			<b>\$2,725.00</b>	<b>(AA)</b>
			<b>\$2,702.50</b>	<b>(AC)</b>
			<b>\$4,050.00</b>	<b>(AD)</b>
			<b>\$15,620.00</b>	<b>(AE)</b>
			<b>\$6,250.00</b>	<b>(AF)</b>

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Item	UOM	Article and Description	Unit price	Vendor
48	Each	<b>Preventative Maintenance 3 - Price Per Inspection</b>		
			\$520.00	(AA)
			\$22,885.00	(AC)
			\$15,000.00	(AD)
			\$21,240.00	(AE)
			\$21,000.00	(AF)
49	Each	<b>Monthly Load Test - Price Per Test</b>		
			\$125.00	(AA)
			\$793.50	(AC)
			\$1,320.00	(AD)
			\$330.00	(AE)
			\$330.00	(AF)
50	Each	<b>Standard Load Bank Test - (1.5 to 2 hours max) Price Per Test</b>		
			\$1,525.00	(AA)
			\$4,232.00	(AC)
			\$3,920.00	(AD)
			\$4,725.00	(AE)
			\$3,950.00	(AF)
51	Each	<b>Extended Load Bank Test - (4 hour load bank test, recommended every 3 years, per NFPA 110) Price Per Test</b>		
			\$1,725.00	(AA)
			\$4,562.00	(AC)
			\$4,665.00	(AD)
			\$5,205.00	(AE)
			\$4,750.00	(AF)
52	Each	<b>Rental of Portable Backup Generator - Price Per Week</b>		
			\$19,230.00	(AB)
			\$10,972.00	(AF)
53	Each	<b>Rental of Portable Backup Generator - Price Per Month</b>		
			\$57,600.00	(AB)
			\$32,760.00	(AF)
54	Each	<b>Collection and testing of coolant sample using appropriate ASTM 110 standards.</b>		
			\$75.00	(AA)
			\$194.00	(AC)
			\$140.00	(AD)
			\$70.00	(AE)
			\$50.00	(AF)
55	Each	<b>Collection and testing of oil sample using appropriate ASTM 110 standards.</b>		
			\$75.00	(AA)
			\$128.00	(AC)
			\$100.00	(AD)
			\$45.00	(AE)
			\$50.00	(AF)

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Item	UOM	Article and Description	Unit price	Vendor
56	Each	Collection and testing of fuel sample using appropriate ASTM 110 standards.		
			\$105.00	(AA)
			\$199.00	(AC)
			\$200.00	(AD)
			\$265.00	(AE)
			\$150.00	(AF)
<b>Items Applicable to all capacity Generators</b>				
57	Hour	Journeyman - Regular working hours 8am - 5pm Monday - Friday		
			\$125.00	(AA)
			\$130.00	(AB)
			\$115.00	(AD)
			\$120.00	(AE)
			\$166.00	(AF)
58	Hour	Laborer - Regular working hours 8am - 5pm Monday - Friday		
			\$90.00	(AB)
			\$165.00	(AC)
			\$110.00	(AE)
			\$166.00	(AF)
59	Hour	Journeyman- after hours/ holiday/ weekends		
			\$165.00	(AA)
			\$170.00	(AB)
			\$155.00	(AD)
			\$180.00	(AE)
			\$211.00	(AF)
60	Hour	Laborer- after hours/ holiday/ weekends		
			\$120.00	(AB)
			\$185.00	(AC)
			\$165.00	(AE)
			\$211.00	(AF)
61	Hour	Electrician Journeyman - Regular working hours 8am - 5pm Monday - Friday		
			\$100.00	(AB)
			\$160.00	(AE)
			\$115.00	(AF)
62	Hour	Electrician Apprentice - Regular working hours 8am - 5pm Monday - Friday		
			\$75.00	(AB)
			\$150.00	(AE)
			\$90.00	(AF)
63	Hour	Electrician Journeyman -after hours/ holiday/ weekends		
			\$130.00	(AB)
			\$240.00	(AE)
			\$221.00	(AF)
64	Hour	Electrician Apprentice -after hours/ holiday/ weekends		
			\$95.00	(AB)

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Item	UOM	Article and Description	Unit price	Vendor
		<i>Item 64 Continued</i>		
			<b>\$225.00</b>	<b>AE</b>
			<b>\$169.00</b>	<b>AF</b>
<b>65</b>	<b>Mile</b>	<b>Price Per Mile- In Excess of 20 miles (40 miles round trip) from shop to site per mapquest.com</b>		
			<b>\$1.50</b>	<b>(AA)</b>
			<b>\$2.00</b>	<b>(AB)</b>
			<b>\$3.00</b>	<b>(AC)</b>
			<b>\$2.00</b>	<b>(AD)</b>
			<b>\$2.00</b>	<b>(AE)</b>
			<b>\$4.00</b>	<b>(AF)</b>
<b>66</b>	<b>Gallon</b>	<b>Cost to fill generator with fuel per gallon (if needed)</b>		
			<b>\$8.00</b>	<b>(AB)</b>
			<b>\$7.20</b>	<b>(AC)</b>
			<b>\$7.00</b>	<b>(AE)</b>
			<b>\$7.00</b>	<b>(AF)</b>
<b>67</b>	<b>%</b>	<b>Replacement Parts--discount off retail</b>		
			<b>2%</b>	<b>(AA)</b>
			<b>0%</b>	<b>(AB)</b>
		Baldwin 5%, Interstate 5%, Carquest 15%, NAPA 15%	<b>5-15%</b>	<b>(AC)</b>
			<b>5%</b>	<b>(AE)</b>
			<b>0%</b>	<b>(AF)</b>
<b>68</b>	<b>%</b>	<b>New/Replacement Generators--discount off retail</b>		
			<b>0%</b>	<b>(AB)</b>
			<b>0%</b>	<b>(AE)</b>
			<b>0%</b>	<b>(AF)</b>

\*\*\* 68 Awarded Items Total \*\*\*

**Certificate Of Completion**


Envelope Id: 265D037D23F64FC78C0AF0281E7A3FA1	Status: Completed
Subject: GSD/SPD Procurement#: 40-00000-23-00045	
Source Envelope:	
Document Pages: 31	Signatures: 1
Certificate Pages: 5	Initials: 2
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	James Ortega
Time Zone: (UTC-07:00) Mountain Time (US & Canada)	1100 S Saint Francis Dr
	Santa Fe, NM 87502
	james.ortega@gsd.nm.gov
	IP Address: 164.64.63.2

**Record Tracking**

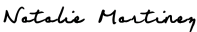
Status: Original	Holder: James Ortega	Location: DocuSign
2/23/2024 7:45:32 AM	james.ortega@gsd.nm.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: GSD	Location: DocuSign

**Signer Events**

Signer Events	Signature	Timestamp
Tami Concha		Sent: 2/23/2024 7:52:45 AM
Tami.Concha@gsd.nm.gov		Viewed: 2/23/2024 7:56:38 AM
Const. Supervisor		Signed: 2/23/2024 7:57:12 AM
New Mexico General Services, State Purchasing Division	Signature Adoption: Pre-selected Style	
Security Level: Email, Account Authentication (None)	Using IP Address: 164.64.62.10	
<b>Electronic Record and Signature Disclosure:</b>		
Not Offered via DocuSign		

James Ortega		Sent: 2/23/2024 7:57:15 AM
james.ortega@gsd.nm.gov		Viewed: 2/23/2024 7:57:53 AM
Security Level: Email, Account Authentication (None)		Signed: 2/23/2024 7:58:51 AM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 164.64.62.10	

**Electronic Record and Signature Disclosure:**  
 Accepted: 10/24/2022 4:00:52 PM  
 ID: b93eca54-15f4-4d91-9a9f-2dee3ce43c35

Natalie Martinez		Sent: 2/23/2024 7:58:55 AM
natalie.martinez1@gsd.nm.gov		Viewed: 2/23/2024 10:02:30 AM
Deputy Director		Signed: 2/23/2024 10:03:11 AM
New Mexico General Services	Signature Adoption: Pre-selected Style	
Signing Group: 35000 - State Purchasing Agent	Using IP Address: 164.64.62.10	
Security Level: Email, Account Authentication (None)		
<b>Electronic Record and Signature Disclosure:</b>		
Not Offered via DocuSign		

**In Person Signer Events**

Signature

Timestamp

**Editor Delivery Events**

Status

Timestamp

**Agent Delivery Events**

Status

Timestamp

**Intermediary Delivery Events**

Status

Timestamp

<b>Certified Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
----------------------------------	---------------	------------------

<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
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<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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Envelope Sent	Hashed/Encrypted	2/23/2024 7:52:45 AM
Certified Delivered	Security Checked	2/23/2024 10:02:30 AM
Signing Complete	Security Checked	2/23/2024 10:03:11 AM
Completed	Security Checked	2/23/2024 10:03:11 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
-----------------------	---------------	-------------------

<b>Electronic Record and Signature Disclosure</b>
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## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

### **A. ELECTRONIC RECORD AND SIGNATURE DISCLOSURE (ERSD)**

From time to time, New Mexico General Services Department (GSD), on behalf of the State of New Mexico (SONM), may be required by law to provide you with certain written notices or disclosures. Stated below are the terms and conditions for GSD's providing you such notices and disclosures electronically through the DocuSign system. Please read this information carefully. If you are able to access this information electronically and agree to **this Electronic Record and Signature Disclosure (ERSD)**, please confirm your agreement by selecting the check-box next to "I agree to use electronic records and signatures" before clicking "CONTINUE" within the DocuSign system.

## **B. Obtaining paper copies**

At any time up to twenty (20) calendar days following your use of DocuSign to electronically sign a document, you may request a paper copy of any record provided or made available electronically to you by GSD. You will have the ability to download and print documents SONM sends you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a twenty (20) calendar day period after such documents are first sent to you. Following the twenty (20) day period, if you want GSD to send you paper copies of any such documents from GSD's office, you will be charged a \$1.00 per-page fee plus postage. You may request delivery of such paper copies from GSD by following the procedure stated in Section H, below.

## **C. Withdrawing your consent**

If you decide to receive notices and disclosures from GSD electronically, you may at any time change your mind and inform GSD you want to receive required notices and disclosures only in paper format. The procedure concerning how you may inform GSD of your decision to receive future notices and disclosures in paper format as well as withdraw your consent to receive notices and disclosures electronically is stated in Section D, immediately below.

## **D. Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed with which GSD will be able to complete certain steps in specific transactions and deliver paper copies to you. GSD will need: (1) to send the required notices or disclosures to you in paper format; and (2) wait until GSD receives your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from SONM or to electronically sign documents generated and sent to you from SONM.

## **E. All notices and disclosures will be sent to you electronically**

Unless you inform GSD otherwise according to these procedures, GSD will electronically provide you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements and other documents that are required to be provided or made available to you during the course of your electronic signature relationship with SONM. To reduce the possibility of inadvertent non-receipt, GSD prefers to provide all required notices and disclosures by the same method and to the same email or physical address that you furnish to GSD. Thus, you may receive the disclosures and notices electronically or in paper form. If you do not agree with this procedure, please inform GSD according to the procedures stated in Section I, below. Please also refer to Section D, immediately above, which states the consequences resulting from your declination of electronic delivery of notices and disclosures.

## **F. How to contact GSD:**

You may inform General Services Department (GSD) of any changes you select regarding State Purchasing Division's (SPD) electronic communications with you, to request paper copies of certain information from SPD, and to withdraw your prior consent to receive notices and disclosures electronically by emailing your request(s) to SPD at: [GSD.SPInfo@state.nm.us](mailto:GSD.SPInfo@state.nm.us)

## **G. To advise SPD of your new email address**

To inform SPD of a change in the email address to which SPD sends you notices and disclosures electronically, you must send an email to SPD at [GSD.SPInfo@state.nm.us](mailto:GSD.SPInfo@state.nm.us) and in the body of such request you must include your previous and new email addresses.

## **H. To request paper copies from SPD**

To request delivery of paper copies of electronic notices and disclosures that DocuSign and/or SPD have previously provided to you, you must send an email to SPD at [GSD.SPInfo@state.nm.us](mailto:GSD.SPInfo@state.nm.us) and in the body of your email request state your email address, full name, mailing address, and telephone number. SPD will charge you a \$1.00 per page copy fee plus postage.

## **I. To withdraw your consent with SPD**

To inform SPD that you no longer wish to receive notices and disclosures in electronic format you may:

(1) Decline to sign a document from within a signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may:

(2) Send SPD an email to [GSD.SPInfo@state.nm.us](mailto:GSD.SPInfo@state.nm.us) and in the body of your request state your email address, full name, mailing address, and telephone number.

## **J. Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current DocuSign system requirements may be found at:

<https://support.docusign.com/guides/signer-guide-signing-system-requirements>

## **K. Acknowledging your access and consent to receive and sign documents electronically**

To confirm that you are able to electronically access the information contained in this Electronic Record and Signature Disclosure (ERSD), please confirm that you have: (1) read this ERSD, and either: (2) you are able to print on paper or electronically save this ERSD for your future reference and access; or (3) you are able to email this ERSD to an email address where you will be able to print this ERSD on paper and/or save this ERSD for your future reference and access. Further, if you consent to receiving notices and disclosures from DocuSign and/or SPD exclusively in electronic format, then select the check-box next to “I agree to use electronic records and signatures,” before you click “CONTINUE” within the DocuSign system.

By selecting the check-box next to “I agree to use electronic records and signatures,” you confirm that:

- You have read this Electronic Record and Signature Disclosure (ERSD); and
- You can print this ERSD on paper, or you can save and/ or send this ERSD to a location where you can print this ERSD, for your future reference and access; and
- Until or unless you notify SPD as stated in this ERSD, you consent to exclusively receive through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by SPD during the course of your electronic signature relationship with SPD.



## DESCRIPTIONS (Continued from Page 1)

**Excess Liability**

**Insurer: Great American Insurance Company**

**Policy Number: TUE405729017 Effective: 03/01/2024 to 03/01/2025**

**Limits: \$25,000,000 Each Occurrence / \$25,000,000 Aggregate**

**For Informational Purposes Only.**









# WAGNER PACKET swpa\_

Final Audit Report

2024-11-25

Created:	2024-11-25
By:	JAMES EDWARDS (jwedwards@santafenm.gov)
Status:	Canceled / Declined
Transaction ID:	CBJCHBCAABAAAGofBkTYmYXJ3L6VaQ2NFF7qW56OKTg9x

## "WAGNER PACKET swpa\_" History

-  Document digitally presigned by DocuSign\, Inc. (enterprisesupport@docusign.com)  
2024-02-23 - 5:05:03 PM GMT- IP address: 97.182.23.177
-  Document created by JAMES EDWARDS (jwedwards@santafenm.gov)  
2024-11-25 - 2:58:19 PM GMT- IP address: 97.182.23.177
-  Document sent to ALEXIS LOTERO (aclotero@santafenm.gov) and ajhopkins@santafenm.gov  
ajhopkins@santafenm.gov (ajhopkins@santafenm.gov) for signature. One of them to sign  
2024-11-25 - 3:01:28 PM GMT
-  Email viewed by ajhopkins@santafenm.gov ajhopkins@santafenm.gov (ajhopkins@santafenm.gov)  
2024-11-25 - 6:50:13 PM GMT- IP address: 104.47.65.254
-  Document e-signed by ajhopkins@santafenm.gov ajhopkins@santafenm.gov (ajhopkins@santafenm.gov)  
Signature Date: 2024-11-25 - 6:50:45 PM GMT - Time Source: server- IP address: 63.232.20.2
-  Document sent to JoAnn Lovato (jdlovato@santafenm.gov) and Travis Dutton-Leyda  
(tkduttonleyda@santafenm.gov) for signature. One of them to sign  
2024-11-25 - 6:50:47 PM GMT
-  Email viewed by JoAnn Lovato (jdlovato@santafenm.gov)  
2024-11-25 - 9:35:47 PM GMT- IP address: 63.232.20.2
-  Document declined by JoAnn Lovato (jdlovato@santafenm.gov)  
Decline reason: City of SF should be the certificate holder on the COI.  
2024-11-25 - 9:37:53 PM GMT- IP address: 63.232.20.2



## DESCRIPTIONS (Continued from Page 1)

RE: 2007 Kenworth T800 #206839

As required by written contract or written agreement, the Certificate Holder (City of Santa Fe) is included as Additional Insured under General Liability as their interest may appear with respect to the scheduled/leased/rented equipment per required by Contract or written Agreement.











# WAGNER PACKET swpa\_ (2) (1)

Final Audit Report

2024-11-26

Created:	2024-11-26
By:	JAMES EDWARDS (jwedwards@santafenm.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAiL1RuOrPB2sxQ0vAHJDIGhkM-dNoq8w6

## "WAGNER PACKET swpa\_ (2) (1)" History

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-  Document created by JAMES EDWARDS (jwedwards@santafenm.gov)  
2024-11-26 - 5:17:19 PM GMT- IP address: 75.233.241.118
-  Document sent to ALEXIS LOTERO (aclotero@santafenm.gov) and EMILY OSTER (ekoster@santafenm.gov) for signature. One of them to sign  
2024-11-26 - 5:18:30 PM GMT
-  Email viewed by EMILY OSTER (ekoster@santafenm.gov)  
2024-11-26 - 5:31:15 PM GMT- IP address: 104.47.65.254
-  Document e-signed by EMILY OSTER (ekoster@santafenm.gov)  
Signature Date: 2024-11-26 - 5:34:38 PM GMT - Time Source: server- IP address: 73.42.112.179
-  Document sent to LAYLA ARCHULETTA-MAESTAS (lsarchulettamaestas@santafenm.gov) and Randy Randall (rrandall@santafenm.gov) for signature. One of them to sign  
2024-11-26 - 5:34:40 PM GMT
-  Email viewed by LAYLA ARCHULETTA-MAESTAS (lsarchulettamaestas@santafenm.gov)  
2024-11-26 - 5:54:31 PM GMT- IP address: 73.98.43.226
-  Email viewed by Randy Randall (rrandall@santafenm.gov)  
2024-11-26 - 6:11:53 PM GMT- IP address: 68.105.56.157
-  Document e-signed by Randy Randall (rrandall@santafenm.gov)  
Signature Date: 2024-11-26 - 6:12:22 PM GMT - Time Source: server- IP address: 68.105.56.157
-  Agreement completed.  
2024-11-26 - 6:12:22 PM GMT