

Date: 09/04/2025
To: Buckman Direct Diversion Board
Via: Bradley Prada, BDD Facility Manager
From: Samantha Secrist, BDD Accounting Supervisor
Kurt Traverse, BDD Accounting Support
Re: Budget Adjustment Resolution (BAR) to Cover Engineering Services from Wright Water Engineering for Fiscal Year 2026

ITEM:

Request for Approval of a Budget Adjustment Resolution (BAR) in the Total Amount of \$200,000.00 from the Settlement Funds 801 to the Operating Funds 800 to cover expenses for Engineering Services from Wright Water Engineering, Inc (WWE) for Fiscal Year 2026 previously authorized by the Buckman Direct Diversion Board on June 5, 2025.

BACKGROUND:

On June 5, 2025, the Buckman Direct Diversion Board Authorized Amendment No. 2 for the PSA with Wright Water Engineers, Inc (WWE) to provide engineering services for the redesign and rehabilitation of the Buckman Direct Diversion Facility for the BDDDB. This amendment increased compensation for the amended term (FY26) in the amount of \$200,000.00. As of June 2025, the Settlement Fund has a balance of \$79,471,266.47.

ACTION REQUESTED:

Staff recommends approval of the attached Budget Adjustment Resolution (BAR) in the Total Amount of \$200,000.00 from the Settlement Funds 801 to the Operating Funds 800 to cover expenses for the Engineering Services from Wright Water Engineering previously authorized by the Buckman Direct Diversion Board on 06/05/2025.

APPROVAL:

Approved by BDDDB September 4, 2025

Commissioner Justin Greene, BDDDB Chair



Log # {Finance use <u>only</u> }:	
Journal # {Finance use <u>only</u> }:	

City of Santa Fe, New Mexico

BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME				DATE	
PUD/Buckman Direct Diversion				6/5/2025	
ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
<u>EXPENDITURES</u>				<i>{enter as <u>positive</u> #}</i>	<i>{enter as <u>negative</u> #}</i>
Engineering Services	8000825	510320	BDD2222	200,000	
Interfund transfer out to 800	8010816	755800		200,000	
<u>REVENUES</u>				<i>{enter as <u>negative</u> #}</i>	<i>{enter as <u>positive</u> #}</i>
Interfund transfer in from 801	8000825	655801		(200,000)	
JUSTIFICATION: <i>(use additional page if needed)</i> <i>--Attach supporting documentation/memo</i>				\$ 200,000	\$ -

To authorize funds from the Settlement Funds to cover engineering services from Wright
Water Engineering for Fiscal Year 2026.

<i>{Complete section below if BAR results in a net change to ANY Fund}</i>	
Fund(s) Affected	Fund Balance Increase/(Decrease)
801	(200,000)
TOTAL:	(200,000)

Samantha Secrist BDD Accounting Supervisor Prepared By <i>{print name}</i> Date _____	<i>{Use this form for Finance Committee/ City Council agenda items ONLY}</i> CITY COUNCIL APPROVAL City Council Approval Date: Agenda Item #: 	Budget Officer _____ Date _____ Finance Director <i>{≤ \$5,000}</i> _____ Date _____ City Manager <i>{≤ \$60,000}</i> _____ Date _____
Bradley Prada BDD Facility Manager Division Director Signature <i>{optional}</i> Date _____		
Department Director Signature _____ Date _____		