



Date: December 1st, 2024

To: BDD Board

From: Bradley Prada, BDD Facilities Manager

Re: BDD Facilities Manager Monthly Update to the BDD Board

Below is the monthly update from the BDD Facilities Manager for the December 2024 Board meeting:

- **Major Repair and Replacement (MR&R) Fund.**
There were no Major Repair & Replacement items for September, October or November 2024.
- **LANL MOU Negotiations Update**
The LANL MOU negotiations are ongoing and nearing completion. Staff are hopeful of bringing a new agreement forward for BDDB approval soon.
- **BDD Re-Build Project Progress.**
The BDD staff are continuing to work with City of Santa Fe Procurement to further the progress in selecting a design/build firm. The first phase of this process has been completed. The procurement process for the Owners Representative portion of this project has also commenced and a selection team has been appointed. Staff will provide further information as it becomes available.
- **Partner Billing update.**
FY24 Quarter 4 Billing has been sent out and we are on track to catch up and re-establish a regular billing cycle.
- **Current Job Vacancy Updates**

Title	Status
PUD Facility Manager (BDD)	Filled- Start Date 11/9/24
Operations Superintendent	Filled- 10/28/24
Maintenance Planner Scheduler	Filled-10/28/24
Safety and Training Admin	Filled- 12/7/24
Equipment Repairman Intermediate	Offer made, Pending HR 10/16/24
Water Operator Entry	Offer made, Pending HR 10/23/24
Water Operator Advanced	Candidate selected, Pending Dept.
Equipment Repairman Entry (Multiple)	Pending Interviews
Water Operator Intermediate (Multiple)	Pending Interviews
Journeyman Electrician	Closed, Reposting in progress

