



City of Santa Fe, New Mexico

Memorandum



DATE: August 8, 2025

TO: Governing Body

Via: Elisa Montoya, Community Development Director EDM
EDM

FROM: Loretta Olguin, Business Operations Manager

ACTION REQUESTED:

Request approval of a Budget Adjustment Resolution (BAR) to allocate FY25 One-Time Funding to the FY26 budget in the amount of \$78,285.

ITEM AND ISSUE:

This BAR seeks reauthorization of the unused balance from FY25 One-Time Funding to be allocated to the FY26 Budget. These funds will be used for Midtown Engagement Partners to support the implementation of policies, create art installations and host events at Midtown.

Account

Fund	212	ECON DEV
Org	2120128	MetroReDev
Object	510340	Oth Cnsltg
Project		

4 Year Comparison Current Year Histor

Yr/Per 2025/01	Fiscal Year 2025
Original Budget	.00
Transfers In	250,000.00
Transfers Out	-35,000.00
Revised Budget	215,000.00
Actual (Memo)	136,713.29
Encumbrances	35,152.88
Requisitions	.00
Available	43,133.83
Percent used	79.94









BAR Packet One-Time Funding \$78,285 Other Consulting

Final Audit Report

2025-08-08

Created:	2025-08-08
By:	LORETTA OLGUIN (Isolguin@santafenm.gov)
Status:	Canceled / Declined
Transaction ID:	CBJCHBCAABAAFGkXzdc0LxrwIIAAdOZUzVH9N_Gt4nC

"BAR Packet One-Time Funding \$78,285 Other Consulting" History

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Decline reason: The routing needs to be changed on this. Because it's not associated with a capital project, capital expense or grant (to the City), Emily cannot sign to approve it, per City Code. Instead, after I sign it, it will have to go to Governing Body because Emily is only authorized to sign carry forwards for capital or grants. Therefore, this reverts to the 'regular' BAR rules, meaning she can sign BARs of \$5,000 or less (only), the CM signs BARs between \$5-60K, and BARs over \$60K need to go to GB. That's an either-or - meaning, this doesn't need to go to either Emily or CM, once I've signed you can put on the agendas for Council approval. We are allowing the one-time stuff to be carried forward, but they have to follow the normal BAR rules as outlined above. thanks.
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