



Date: August 7, 2025

To: BDD Board

From: Bradley Prada, BDD Facilities Manager

Re: BDD Facilities Manager Monthly Update to the BDD Board

This report outlines our progress on key facility projects, procurement, and staffing for June and July 2025. We have made significant progress on the Design/Build project, and our Major Repair and Replacement (MR&R) projects are advancing. We also have a detailed update on our ongoing hiring efforts to fill several key positions.

- **Major Repair and Replacement (MR&R) Fund.**

The purchase order has been issued, and we are now awaiting delivery of the new front-end loader.

- **Design/Build Project**

A preparatory meeting was held with AECOM, WWE, and Board legal. The team successfully aligned on strategy and reviewed historical design issues in advance of our meeting with the proposed Design/Builder. Further meetings have been scheduled to finalize our strategy before engaging with the awarded Design/Builder.

- **Current Job Vacancy Updates**

BDD personnel are continuing to work diligently with City personnel to address and fill existing BDD vacancies.

<u>Title</u>	<u>Status</u>
Water Operator Entry x2	Started June 7th
Accounting Supervisor	Started June 7th
Automation & Security Admin.	Started June 7th
Environmental Compliance Officer	Started June 21st
Administrative Assistant	Starts August 18th
Water Operator Ladder	Pending repost
Equipment Repairman Ladder	Pending repost
Chemist	Pending posting
Journeyman Electrician	Closed 5/31, pending repost
Contracts Administrator	Pending reclass

