

City of Santa Fe Transit Advisory Board

Meeting Minutes

Date: March 27, 2025

Location: Transit Offices at 2931 Rufina St., Santa Fe, NM 87507

Time: 5:10 PM

1. Call to Order

Chair Aurore Bleck called the meeting to order at 5:30 PM. She welcomed attendees and thanked them for their continued service to the Transit Advisory Board and the Santa Fe community.

2. Roll Call

Present / Voting:

- Aurore Bleck (Chair)
- Andreas Archuleta (Vice Chair)
- Owen Conley
- Colin Messer
- Dolores Shapiro
- Susan Sheldon

Excused:

- Marie Meyer

Absent:

- Juan Cucalon
- Marcos Maez

A quorum was established.

3. Approval of Agenda

Motion to approve the agenda was made by Vice Chair Andreas Archuleta. The motion was seconded by Susan Sheldon.

Motion passed unanimously.

4. Approval of Previous Meeting Minutes

Motion to approve the February 2025 meeting minutes was made by Owen Conley, seconded by Susan Sheldon.

Motion passed unanimously.

5. Public Comment

No members of the public were present to provide comment.

6. Presentations

a. 5-Year Financial Plan

Transit staff presented an overview of the division's 5-year financial strategy, including funding forecasts, capital improvements, and service expansion goals. Discussion focused on infrastructure upgrades, grant opportunities, and alignment with city-wide sustainability goals. TAB members provided positive feedback on the long-term vision.

b. Budget Control Process

The presentation reviewed current budgeting practices and internal controls. Transit staff walked the Board through the accountability measures in place to ensure responsible fiscal management. Board members inquired about how budget decisions align with service equity and performance metrics.

Motion to receive and file the presentation was made by Andreas Archuleta, seconded by Susan Sheldon.

Motion passed unanimously.

c. Budget Review

Due to time constraints, this item was carried over and will be addressed in full at the next scheduled Transit Advisory Board meeting.

d. Christ Lutheran Church Bus Stop

The Board reviewed a proposal for a potential stop at or near Christ Lutheran Church. Staff discussed community requests, access needs, and operational challenges such as route adjustments and ridership projections. TAB members expressed interest in continued review and community input before making a recommendation. Mr. Baca discussed an

alternative solution with the new dispatch management software to allow portal access for rider use. Board and Mr. Baca will continue to develop.

e. Discussion

Open discussion included:

- Community engagement strategies
 - Increasing driver recruitment and retention
 - Potential collaborations with youth transit education programs
 - Planning for Southside facility discussion
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7. Next Meeting

The next TAB meeting is scheduled for **April 2025** (exact date to be confirmed by staff and distributed via email).

8. Adjournment

Motion to adjourn was made by Owen Conley and seconded by Susan Sheldon.

Meeting adjourned at 7:14 PM.