

**Regular Meeting of the Finance Committee**  
**July 7, 2025 at 5:00 PM**  
**Council Chambers, City Hall**  
**200 Lincoln Avenue**  
**MINUTES**

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1. Call to Order

The Regular Meeting of the Finance Committee was called to order by Councilor Romero-Wirth at 5:02 PM, on Monday, July 7, 2025, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. Roll Call

**MEMBERS PRESENT**

Councilor Signe Lindell  
Councilor Jamie Cassutt  
Councilor Lee Garcia

**MEMBERS EXCUSED**

Councilor Pilar Faulkner  
Councilor Carol Romero-Wirth

**OTHER PARTICIPANTS ATTENDING**

Emily Oster, Director, Finance Department

3. Approval of Agenda

**MOTION** A motion was made by Councilor Cassutt, seconded by Councilor Garcia, to Approve.

**VOTE** The motion Passed on a voice vote.

4. Approval of Consent Agenda

**MOTION** A motion was made by Councilor Cassutt, seconded by Councilor Garcia, to Amend.

**VOTE** The motion Passed on a voice vote.

Item k was pulled for discussion.

5. Presentations

6. Action Items: Consent Agenda

- a. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$126,000 from City Auction Proceeds into Facilities, Vehicles to Purchase One Replacement Truck. (De Alva Calabaza, Business Operations Manager; dxcalabaza@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 06/30/2025

Finance Committee: 07/07/2025

Governing Body: 07/09/2025

Approved on Consent.

- b. Request for Approval of the Community Development Block Grant (CDBG) Annual Action Plan. (Rocio Gosende, Affordable Housing Project Manager; [rmosende@santafenm.gov](mailto:rmosende@santafenm.gov) and Johanna Nelson, Office of Economic Development Director and Affordable Housing Interim Director; [jcnelson@santafenm.gov](mailto:jcnelson@santafenm.gov))

**Committee Review:**

Quality of Life Committee: 07/02/2025

Finance Committee: 07/07/2025

Governing Body: 07/09/2025

Approved on Consent.

- c. Request For Approval of an Aviation Grant Agreement # SAF-25-04 with the New Mexico Department of Transportation in the Amount of \$3,799 for the Design Phase of Reconstructing Taxiway F for a Two-Year Term. (Jimmy Gunn, Interim Airport Director, [jdgunn@santafenm.gov](mailto:jdgunn@santafenm.gov); Kelly Bynon, Administrative Manager, [kabynon@santafenm.gov](mailto:kabynon@santafenm.gov))

1. Request For Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$3,799 to Increase WIP Design Using New Mexico Department of Transportation Aviation Division Funding for the Reconstruction of Taxiway F.

**Committee Review:**

Public Works and Utilities Committee: 06/30/2025

Finance Committee: 07/07/2025

Governing Body: 07/09/2025

Approved on Consent.

- d. Request for Approval to Accept the U.S. Department of Transportation Federal Aviation Administration Grant #3-35-0037-066-2025 in the Amount of \$90,193 for the Design Phase of Reconstructing Taxiway F. (Jimmy Gunn, Interim Airport Director; [jdgunn@santafenm.gov](mailto:jdgunn@santafenm.gov) and Kelly Bynon, Administrative Manager; [kabynon@santafenm.gov](mailto:kabynon@santafenm.gov))

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$90,193 to Increase WIP Design Using U.S. Department of Transportation Federal Aviation Administration Funding for the Design Phase of Reconstruction of the Taxiway F.

**Committee Review:**

Public Works & Utilities Committee: 06/30/2025  
Finance Committee: 07/07/2025  
Governing Body: 07/09/2025

Approved on Consent.

- e. Request for Approval of a Construction Contract with Hasse Contracting Company Inc. in the Total Amount Not to Exceed \$4,000,000 Excluding NMGRT for On-Call Bridge and Culvert Maintenance and Repair Services for a Four-Year Term. (Jennifer Morrow, Complete Streets Division Director; [jlmorrow@santafenm.gov](mailto:jlmorrow@santafenm.gov))

**Committee Review:**

Public Works and Utilities Committee: 06/30/2025  
Finance Committee: 07/07/2025  
Governing Body: 07/09/2025

Approved on Consent.

- f. Request for Approval of Amendment No. 1 to Item # 24-0009 with A.A.C. Construction, LLC to Increase the Compensation by \$1,000,000 for a New Total Amount of \$3,000,000 including NMGRT for On Call General/Mechanical Services for the Paseo Real Wastewater Treatment Facility. (P. Fred Heerbrant, P.E., Engineer Supervisor; [pfheerbrant@santafenm.gov](mailto:pfheerbrant@santafenm.gov))

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$1,000,000 from Wastewater Enterprise Fund to WIP Construction.

**Committee Review:**

Public Works and Utilities Committee: 06/30/2025  
Finance Committee: 07/21/2025  
Governing Body: 07/30/2025

Approved on Consent.

- g. Request for Approval of the Collective Bargaining Agreement Between the City of Santa Fe and the Santa Fe Police Officers Association for FY26, Contract Includes Salary Increases in the Amount of \$1,047,623.15 for Sworn and Civilian Bargaining Unit Employees. (Ben Valdez, Deputy Chief of Police; [bpvaldez@santafenm.gov](mailto:bpvaldez@santafenm.gov))

**Committee Review:**

Finance Committee: 07/07/2025  
Governing Body: 07/09/2025

Approved on Consent.

- h. Request for Approval of Amendment No. 2 to Professional Services Agreement Item #23-0169 with IT Connect, Inc. to Increase the Compensation Amount by \$225,030 Including NMGRT and to Extend the Termination Date to

June 30, 2026, for Project Management Services. (Eric Candelaria, ITT Director; edcandelaria@santafenm.gov and Lorraine Nobes, EPMO Manager; lenobes@santafenm.gov)

**Committee Review:**

Finance Committee: 07/07/2025

Governing Body: 07/09/2025

Approved on Consent.

- i. Request for Approval of Intergovernmental Agreement #26-624-4000-0024 with State of New Mexico Aging and Long-Term Services Department for Providing Volunteer Services for the Division of Senior Services Volunteer Programs in the Total Amount of \$313,120 through June 30, 2026. (Manuel Sanchez, Senior Services Director; mnsanchez@santafenm.gov).

**Committee Review:**

Finance Committee: 07/07/2025

Governing Body: 07/09/2025

Approved on Consent.

- j. Request for Approval of Amendment No. 2 to Professional Services Contract Item #24-0257 with Info Tech Research Group, Inc. to Increase the Compensation by \$478,628.88 for a New Total Amount of \$666,856.65 and to Extend the Termination Date to June 25, 2028, for Executive Counselor Service Membership. (Eric Candelaria, ITT Department Director; edcandelaria@santafenm.gov)

**Committee Review:**

Finance Committee: 07/07/2025

Governing Body: 07/09/2025

Approved on Consent.

- k. CONSIDERATION OF RESOLUTION NO. 2025-\_\_\_\_\_. (Councilor Amanda Chavez and Mayor Alan Webber)  
A Resolution Adopting the City of Santa Fe's 2027-2031 Infrastructure Capital Improvements Plan. (Regina Wheeler, Public Works Department Director; rawheeler@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee (Introduced): 06/30/2025

Quality of Life Committee: 07/02/2025

Finance Committee: 07/07/2025

Governing Body: 07/09/2025

**MOTION** A motion was made by Councilor Garcia, seconded by Councilor Cassutt, to Approve.

**VOTE** The motion Passed on a roll call vote.

- I. CONSIDERATION OF BILL NO. 2025-14. ADOPTION OF ORDINANCE NO. 2025-\_\_\_\_\_. (Mayor Alan Webber and Councilor Carol Romero-Wirth)  
Authorizing the Issuance and Sale of City of Santa Fe, New Mexico, Tax-Exempt General Obligation Improvement Bonds, Series 2025, in the Principal Amount of \$25,000,000, Payable from Ad Valorem Taxes Levied on All Taxable Property Within the City, Levied Without Limit as to Rate or Amount; Providing for the Form, Certain Terms and Conditions of the Bonds, the Manner of their Execution, and the Method of and Security for Payment Thereof; Delegating Authority to Each of the Mayor, City Manager and City Finance Director to Approve a Form of Notice of Competitive Sale of the Bonds or, if Deemed Advisable, the Selection of Underwriters to Sell the Bonds in a Negotiated Sale, and to Determine the Maturity Dates and Amounts, Interest Rates, Prices, Redemption Features and Other Final Terms of the Bonds in an Award Certificate; Approving the Form of an Agreement for Registrar and Paying Agent Services to be Provided by Bokf, Na and Authorizing its Execution and Delivery; and Providing for Other Details Concerning the Bonds. (Emily Oster, Finance Director; ekoster@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 05/28/2025

Governing Body (Public Comment): 06/11/2025

Public Works and Utilities Committee: 06/16/2025

Finance Committee: 07/07/2025

Governing Body: 07/09/2025

Approved on Consent.

- m. CONSIDERATION OF RESOLUTION NO. 2025-\_\_\_\_\_. (Councilor Alma Castro)  
A Resolution Adopting the City of Santa Fe's Regional Annual Transit Service Plan for Fiscal Year 2026; Accepting the North Central Regional Transit District's (NCRTD's) Fiscal Year 2026 Proposed Funding of Regional Services Provided by the City of Santa Fe ("City") of \$1,421,890; and Approving Submitting the City's Regional Annual Transit Service Plan for Fiscal Year 2026 to the NCRTD's Board of Directors for Approval. (Gabrielle Chavez, Transit Director of Administration; gnchavez@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 06/25/2025

Public Works and Utilities Committee: 06/30/2025

Finance Committee: 07/07/2025

Governing Body: 07/09/2025

Approved on Consent.

7. Action Items: Discussion Agenda

8. Matters from Staff
  9. Matters from the Committee
  10. Matters from the Chair
  11. Next Meeting: Monday, July 28, 2025
  12. Adjourn
- Meeting Adjourned at 5:28 P.M.

*ERMINIA TAPIA*

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Liaison

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Chair