



City of Santa Fe, New Mexico

Memorandum



DATE: May 30, 2025

TO: Governing Body

VIA: Quality of Life Committee
Finance Committee
Andy Hopkins, Budget Officer
Elisa Montoya, Community Development Director

FROM: Randy Randall, TSF Executive Director 
Randy Randall (May 30, 2025 16:13 MDT)

RE: FY25 BAR for Excess Revenue in Community Convention Center

ITEM AND ISSUE:

Request for Approval of Budget Amendment Resolution (BAR) ; to move excess revenues collected in the Community Convention Center for FY25 through May 29, 2025 in the amount of \$663,768.42 into 5206600-570400 Building & Structure Non-Exempt. Randy Randall, TSF Executive Director, rrandall@santafenm.gov, 505-955-6209.

Committee Review:

Quality of Life: 06/18/2025
Finance Committee: 06/23/2025
Governing Body: 06/25/2025

BACKGROUND AND SUMMARY:

FY25 revenues have significantly exceeded budget for the operation income lines for the Community Convention Center. These excess revenues can be beneficially used to support the improvements to the second-floor terrace that has been designed by Beverly Spears, the original facility architect, to make the terrace more usable. The project will remove planters that obstruct much of the floor space on the east portion of the terrace, install a roof over most of this space, install an outside stairwell from the courtyard to the terrace allowing significantly improved access and combined use of the two spaces by larger events and install gates to the courtyard for better event privacy.

ACTON REQUESTED:

TOURISM Santa Fe respectfully requests your review and approval of this Budget Amendment Resolution (BAR).

Excess Revenue in SFCCC BAR

Final Audit Report

2025-05-30

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