



Agenda

**Regular Meeting of the Public
Works and Utilities Committee
June 2, 2025 at 5:00 PM
Council Chambers, City Hall
200 Lincoln Avenue**

Procedures for Public Works and Utilities Committee Meeting

Join on Zoom: <https://santafenm.gov.zoom.us/j/84414126510>

Webinar ID: 844 1412 6510

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Consent Agenda
5. Public Comment
6. Presentations
 - a. Parks & Open Space Capital Projects Update (Scott A. Overlie, PW Project Manager III; saoverlie@santafenm.gov)
7. Action Items: Consent Agenda
 - a. Request for Approval of the May 19, 2025 Public Works and Utilities Committee Meeting Minutes. (Xavier Vigil, Assistant City Clerk; xivigil@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 06/02/2025

- b. Request for Approval of a Budget Amendment Resolution in the Total Amount of \$150,000 From Capital Fund Balance into Facilities Division WIP Construction for Repairs to the City Hall Elevator. (Caryn Grosse, Facilities Division Project Manager III, clgrosse@santafenm.gov).

Committee Review

Public Works and Utilities Committee: 06/02/2025

Finance Committee: 06/09/2025

Governing Body: 06/11/2025

- c. Request for Approval to Purchase Roadway Marking Materials from 3M Library Transportation Safety Division in the Total Amount of \$360,307.40 Excluding

Public Works and Utilities Committee

June 2, 2025

Page 1 of 3

NMGRT. (Jose Lerma, Traffic Operations Manager, jnlerma@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 06/02/2025

Finance Committee: 06/09/2025

Governing Body: 06/11/2025

- d. Request for Approval of Memorandum of Agreement with Santa Fe Public Schools for the School Crossing Guard Program in the Total Amount of \$900,000 for a Four Year Term. (Jennifer Morrow, Complete Streets Division Director; jlmorrow@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 06/02/2025

Finance Committee: 06/09/2025

Governing Body: 06/11/2025

- e. Request for Approval of a Memorandum of Agreement (MOA) with New Mexico Department of Transportation for Federal Transit Administration Section 5310 Funding for Public Transportation Services in the Total Amount of \$668,072.30 Through September 30, 2025. (Gabrielle Chavez, Transit Director of Administration; gnchavez@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$534,458 from the MOA to Transit FY25 Revenue, Vehicles Under 1.5 Tons and Data Processing Equipment.

Committee Review:

Public Works and Utilities Committee: 06/02/2025

Finance Committee: 06/09/2025

Governing Body: 06/11/2025

- f. Request for Approval to Exercise Renewal Option on Item #23-0689 with Vector Airport Systems LLC, for the Collection of Aircraft Landing and Parking Fees at the Santa Fe Regional Airport. (Kelly Bynon, Administrative Manager; kabynon@santafenm.gov and Jimmy Gunn, Interim Airport Director; jdgunn@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 06/02/2025

Finance Committee: 06/09/2025

Governing Body: 06/11/2025

- g. CONSIDERATION OF RESOLUTION NO. 2025-____. (Mayor Alan Webber, Councilor Jamie Cassutt, Councilor Alma Castro, and Councilor Amanda Chavez)
A Resolution Identifying City Property at 2395 Richards Avenue as a Location for a Micro Community to Provide Shelter and Supportive Services for Individuals Experiencing

Homelessness in Santa Fe. (Henri Hammond-Paul, Community Health and Safety Director; hmhammondpaul@santafenm.gov)

Committee Review:

Governing Body (Introduced): 05/28/2025

Public Works and Utilities: 06/02/2025

Governing Body Special Meeting: 06/03/2025

Quality of Life Committee: 06/04/2025

Governing Body: 06/11/2025

8. Action Items: Discussion Agenda
9. Executive Session
10. Matters from Staff
11. Matters from the Committee
12. Matters from the Chair
13. Next Meeting: June 9, 2025
14. Adjourn

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.

**Regular Meeting of the Public Works and Utilities Committee
June 2, 2025 at 5:00 PM
Council Chambers, City Hall
200 Lincoln Avenue
MINUTES**

1. Call to Order

The Regular Meeting of the Public Works and Utilities Committee was called to order by Councilor Romero-Wirth at 5:04 PM, on Monday, June 2, 2025, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. Roll Call

MEMBERS PRESENT

Councilor Amanda Chavez (arrived at 5:07 PM)
Councilor Lee Garcia (Arrived at 5:09 PM)
Councilor Michael Garcia
Councilor Alma Castro
Councilor Carol Romero-Wirth

MEMBERS EXCUSED

OTHER PARTICIPANTS ATTENDING

Regina Wheeler, Public Works Director
Scott Overlie, Public Works Project Manager III
Melissa McDonald, Parks and Open Space Division Director
Henri Hammond-Paul, Community Health and Safety Director

3. Approval of Agenda

Item 7a Minutes was removed from the agenda.

A motion was made by Councilor Michael Garcia, seconded by Councilor Castro, to approve the agenda as amended.

The motion passed unanimously by voice vote.

4. Approval of Consent Agenda

Item 7g was removed from the consent agenda for discussion by Councilor Castro, Councilor Michael Garcia, and Councilor Lee Garcia.

A motion was made by Councilor Castro, seconded by Councilor Michael Garcia to approve the Consent Agenda amended.

The motion passed unanimously by voice vote.

5. Public Comment

Councilor Chavez arrived at the meeting at 5:07 PM and took over chairing the meeting.

Councilor Lee Garcia arrived at 5:09 PM

6. Presentations

- a. Parks & Open Space Capital Projects Update (Scott A. Overlie, PW Project Manager III; saoverlie@santafenm.gov)

A presentation was given by Scott Overlie and Melissa McDonald regarding Capital Projects Updates.

7. Action Items: Consent Agenda

- a. Request for Approval of the May 19, 2025 Public Works and Utilities Committee Meeting Minutes. (Xavier Vigil, Assistant City Clerk; xivigil@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 06/02/2025

Removed from the agenda.

- b. Request for Approval of a Budget Amendment Resolution in the Total Amount of \$150,000 From Capital Fund Balance into Facilities Division WIP Construction for Repairs to the City Hall Elevator. (Caryn Grosse, Facilities Division Project Manager III, clgrosse@santafenm.gov).

Committee Review

Public Works and Utilities Committee: 06/02/2025

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Governing Body: 06/11/2025

Approved on Consent.

- c. Request for Approval to Purchase Roadway Marking Materials from 3M Library Transportation Safety Division in the Total Amount of \$360,307.40 Excluding NMGRT. (Jose Lerma, Traffic Operations Manager, jnlerma@santafenm.gov)

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Governing Body: 06/11/2025

A motion was made by Councilor Romero-Wirth, seconded by Councilor Alma Castro, to Approve item 7g.

Henri Hammond-Paul gave a presentation on Item 7g.

The motion was approved by Roll Call Vote:

Councilor Castro - Yes
Councilor Michael Garcia - Abstained
Councilor Lee Garcia - Yes
Councilor Romero-Wirth - Yes
Chair Chavez - Yes

8. Action Items: Discussion Agenda
9. Executive Session
10. Matters from Staff
11. Matters from the Committee
12. Matters from the Chair
13. Next Meeting: June 9, 2025
14. Adjourn

The meeting was adjourned at 6:19 PM.

A handwritten signature in black ink, consisting of several overlapping loops and strokes, positioned above a horizontal line.

Liaison

Chair