

FISCAL IMPACT REPORT

General Information:

(Check) Bill: X Resolution: _____

Short Title(s): Deputy City Manager Appointment

Sponsor(s): Mayor Alan Webber

Reviewing Department(s): Human Resources; City Manager; City Attorney's Office

Staff Completing FIR: Erin K. McSherry Date: 6/6/2025 Phone: (505) 955-6591

Reviewed by City Attorney: *Erin McSherry* Date: 06/06/2025
Erin McSherry (Jun 6, 2025 16:16 MDT)

Reviewed by Finance Director: *Emily K. Ostar* Date: _____

Summary:

The proposed bill would remove the sixty (60) day timeline for appointing a deputy city manager and the requirement that the Governing Body approve the deputy city manager's position description. It requires that the deputy city manager have the same minimum qualifications as the city manager. The bill would also remove language that is inconsistent with the City's Charter that states that the city manager is responsible for the preparation of the annual budget. The Charter requires that the Mayor prepare and introduce the budget.

Departments Affected:

Human Resources Department and City Manager.

Consequences of Not Enacting Legislation:

If this legislation is not adopted, then the Code would continue to provide that the city manager has the right to hire a deputy city manager within sixty (60) days of being appointed and would not require the position of deputy city manager to have the same minimum qualifications as the position of city manager. In addition, the code regarding the city manager duties would remain inconsistent with the City Charter.

Conflict, Duplication, Companionship, or Relationship to Other Legislation:

None.

Performance and Administrative Implications:

The sixty-day timeline for appointing a deputy is unrealistic for a new city manager. A timeline also does not serve an apparent public policy interest. For example, if one deputy city manager leaves and the city manager wishes to appoint a new one, a timeline for hiring the deputy that starts at the time the city manager is appointed is illogical. Requiring the deputy city manager to have the same minimum qualifications as the city manager serves the interest of having an adequately qualified person serve in the city manager's absence during vacations, etc. The required minimum qualifications would not, however, mean that a mayor would have to appoint the deputy city manager as city manager if a city manager departed. The Human

Resources Department would update the minimum qualifications required for the deputy city manager to be the same as the city manager. The city manger would still have the ability to appoint a deputy city manager.

Fiscal Implications:

None.

Fiscal Impact

 x Check here if no fiscal impact

Expenditures

Expenditure Type	FYE 2025	FYE 2026	FYE 2027	Require BAR (Y/N)	Recurring (R) or Non-recurring (NR)	Fund	3-Year Total Cost
<u>Personnel and Benefits*</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Capital Outlay</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Contractual/</u>	\$ _____	\$ _____	\$ _____		_____	_____	
<u>Professional Services</u>							
<u>Operating</u>	\$ _____	\$ _____	\$ _____		_____	_____	\$ _____
<u>Total:</u>	\$ _____	\$ _____	\$ _____				\$ _____

Expenditure Narrative:

Revenue

Revenue Type	FYE 2025	FYE 2026	FYE 2027	Recurring (R) or Non-recurring (NR)	Fund
General Fund	\$ _____	\$ _____	\$ _____	_____	_____
Special Revenue	\$ _____	\$ _____	\$ _____	_____	_____
CIP	\$ _____	\$ _____	\$ _____	_____	_____
Enterprise	\$ _____	\$ _____	\$ _____	_____	_____
Internal Service	\$ _____	\$ _____	\$ _____	_____	_____
Trust and Agency	\$ _____	\$ _____	\$ _____	_____	_____
Federal	\$ _____	\$ _____	\$ _____	_____	_____
Other	\$ _____	\$ _____	\$ _____	_____	_____
Total	\$ _____	\$ _____	\$ _____		

Revenue Narrative:
