

**Regular Meeting of the Finance Committee
May 12, 2025 at 5:00 PM
Council Chambers, City Hall
200 Lincoln Avenue
MINUTES**

1. Call to Order

The Regular Meeting of the Finance Committee was called to order by Councilor Romero-Wirth at 5:04 PM, on Monday, May 12, 2025, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. Roll Call

MEMBERS PRESENT

Councilor Carol Romero-Wirth
Councilor Signe Lindell
Councilor Jamie Cassutt
Councilor Lee Garcia

MEMBERS EXCUSED

Councilor Pilar Faulkner

OTHER PARTICIPANTS ATTENDING

Emily Oster, Director, Finance Department

3. Approval of Agenda

MOTION A motion was made by Councilor Cassutt, seconded by Councilor Lindell, to Approve.

VOTE The motion Passed on a voice vote.

4. Approval of Consent Agenda

MOTION A motion was made by Councilor Cassutt, seconded by Councilor Garcia, to Approve.

VOTE The motion Passed on a voice vote.

5. Presentations

6. Action Items: Consent Agenda

- a. Request for Approval of the April 28, 2025, Finance Committee Meeting Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

Committee Review:

Finance Committee: 05/12/2025

Approved on Consent.

- b. Request for Approval of the April 24, 2025, Fiscal Year 2026 Budget Hearing Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

Committee Review:

Finance Committee: 05/12/2025

Approved on Consent.

- c. Request for Approval of the April 25, 2025, Fiscal Year 2026 Budget Hearing Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

Committee Review:

Finance Committee: 05/12/2025

Approved on Consent.

- d. Request for Approval of the April 28, 2025, Fiscal Year 2026 Budget Hearing Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

Committee Review:

Finance Committee: 05/12/2025

Approved on Consent.

- e. Request for Approval of the April 29, 2025, Fiscal Year 2026 Budget Hearing Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

Committee Review:

Finance Committee: 05/12/2025

Approved on Consent.

- f. Request for Approval of the April 30, 2025, Fiscal Year 2026 Budget Hearing Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

Committee Review:

Finance Committee: 05/12/2025

Approved on Consent.

- g. Request for Approval of the May 01, 2025, Fiscal Year 2026 Budget Hearing Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

Committee Review:

Finance Committee: 05/12/2025

Approved on Consent.

- h. Request for Approval of the May 02, 2025, Fiscal Year 2026 Budget Hearing Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

Committee Review:

Finance Committee: 05/12/2025

Approved on Consent.

- i. Request for Approval of the May 05, 2025, Fiscal Year 2026 Budget Hearing Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

Committee Review:

Finance Committee: 05/12/2025

Approved on Consent.

- j. Request for Approval of the May 06, 2025, Fiscal Year 2026 Budget Hearing Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

Committee Review:

Finance Committee: 05/12/2025

Approved on Consent.

- k. Request for Approval to Purchase a Vactor Truck from Pete's Equipment for \$569,727.78 for Maintenance of Roadway Drainage Systems. (Jennifer Morrow, Complete Streets Division Director, jlmorrow@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 05/05/2025

Finance Committee: 05/12/2025

Governing Body: 05/14/2025

Approved on Consent.

- l. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate Road Impact Fees in the Total Amount of \$195,258 to Complete Streets WIP Design for the Henry Lynch Reconstruction Project. (Romella Glorioso-Moss, Complete Streets Capital Projects Manager, rsglorioso-moss@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 05/05/2025

Finance Committee: 05/12/2025

Governing Body: 05/14/2025

Approved on Consent.

- m. Request for Approval of Amendment No. 1 to Construction Contract Item #23-0222 with GM Emulsion LLC to Extend the Term through May 30, 2026, to Update the Price List and Allow Contract Extensions for Up to Ten Years. (Romella Glorioso-Moss, Complete Streets Capital Projects Manager, rsglorioso-moss@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 05/05/2025

Finance Committee: 05/12/2025

Governing Body: 05/14/2025

Approved on Consent.

- n. Request for Approval of Amendment No. 1 to Construction Contract Item #23-0023 with JDR & Associates, LLC to Extend the Term through May 30, 2026, to Update the Price List and Allow Contract Extensions for Up to Ten Years. (Romella Glorioso-Moss, Complete Streets Capital Project Manager, rsglorioso-moss@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 05/05/2025

Finance Committee: 05/12/2025

Governing Body: 05/14/2025

Approved on Consent.

- o. Request for Approval of Amendment No.1 to Construction Contract Item #23-0221 with EMCO of Santa Fe LLC to Extend the Term through May 30, 2026, to Update the Price List and Allow Contract Extension for Up to Ten Years. (Romella Glorioso-Moss, Complete Streets Capital Projects Manager, rsglorioso-moss@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 05/05/2025

Finance Committee: 05/12/2025

Governing Body: 05/14/2025

Approved on Consent.

- p. Request for Approval of a Lease Agreement with Jet Center at Santa Fe Real Estate, LLC to Lease 1.57 Acres of Undeveloped Land for the Construction of a Hangar for Additional Aircraft Storage in the Total Amount of \$12,993.91 for the First Year with a 2.5% Cumulative Yearly Increase for a Forty-Year Term. (James Harris, Airport Manager; jcharris@santafenm.gov and Terry Lease, Asset Development Manager; tjlease@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 05/05/2025

Finance Committee: 05/12/2025

Governing Body: 05/14/2025

Approved on Consent.

- q. Request for Approval of Amendment No. 1 to Professional Services Agreement Item #23-0516 with Hazen & Sawyer to Remove Fiscal Year Compensation Amount Limits. (William Schneider, Water Resource Coordinator; whschneider@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 05/05/2025
Finance Committee: 05/12/2025
Governing Body: 05/14/2025

Approved on Consent.

- r. Request for Approval of a Grant Agreement with the New Mexico Environment Department in the Amount of \$1,600,000 for the Capital Project SAP 24-I2455-GF for Repair and/or Replacement of the Regional Wastewater Treatment Plant with a Reversion Date of June 30, 2028. (Michael Dozier, Wastewater Division Director; mldozier@santafenm.gov)

1. Request for Approval of a Memorandum of Understanding with North Central New Mexico Economic Development District for Fiscal Agent Services related to Capital Project SAP 24-I2455-GF.

2. Request for Approval of a Budget Amendment Resolution to Allocate \$1,584,000 from the Capital Appropriation Grant SAP 24-I2455-GF for the Wastewater Treatment Plant to FY25 Wastewater Revenue and WIP Construction, with \$16,000 Withheld for Art in Public Places.

Committee Review:

Public Works and Utilities Committee 05/05/2025
Finance Committee: 05/12/2025
Governing Body: 05/14/2025

Approved on Consent.

- s. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$255,722 from the Water Utility Fund Balance to Pay the Department of Interior, US Bureau of Reclamation for the City's Annual Water Operations, Maintenance and Replacement Costs for the San Juan Chama Project. (William Schneider, Water Resource Coordinator; whschneider@santafenm.gov)

Committee Review:

Public Works and Utilities Committee 05/05/2025
Finance Committee: 05/12/2025
Governing Body: 05/14/2025

Approved on Consent.

7. Action Items: Discussion Agenda

- a. CONSIDERATION OF RESOLUTION NO. 2025____. (Mayor Alan Webber) A Resolution Adopting the City of Santa Fe's Fiscal Year 2026 Operating Budget for the City of Santa Fe. (Emily Oster, Finance Director; ekoster@santafenm.gov and Andy Hopkins, Budget Officer; ajhopkins@santafenm.gov)

Committee Review:

Public Works and Utilities (Introduced): 05/05/2025

Finance Committee (Budget Hearing): 05/06/2025 - **POSTPONED TO MAY 12, 2025, FINANCE COMMITTEE MEETING**

Finance Committee: 05/12/2025

Governing Body: 05/14/2025

MOTION A motion was made by Councilor Cassutt, seconded by Councilor Garcia, to Approve as twice Amended.

VOTE The motion unanimously Passed on a roll call vote

MOTION A motion was made by Councilor Romero-Wirth, seconded by Councilor Lindell, to Approve Amendment A.

VOTE The motion unanimously Passed on a roll call vote.

MOTION A motion was made by Councilor Cassutt, seconded by Councilor Lindell, to Approve Amendment B.

VOTE The motion unanimously Passed on a roll call vote.

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8. Matters from Staff
9. Matters from the Committee
10. Matters from the Chair
11. Next Meeting: Tuesday, May 27, 2025
12. Adjourn

Meeting Adjourned at 6:01 P.M.

ERMINIA TAPIA

Liaison

Chair

