

**Regular Meeting of the Finance Committee
April 28, 2025 at 5:00 PM
Council Chambers, City Hall
200 Lincoln Avenue
MINUTES**

1. Call to Order

The Regular Meeting of the Finance Committee was called to order by Councilor Romero-Wirth at 5:03 PM, on Monday, April 28, 2025, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. Roll Call

MEMBERS PRESENT

Councilor Carol Romero-Wirth
Councilor Signe Lindell
Councilor Jamie Cassutt
Councilor Pilar Faulkner
Councilor Lee Garcia

MEMBERS EXCUSED

OTHER PARTICIPANTS ATTENDING

Emily Oster, Director, Finance Department

3. Approval of Agenda

MOTION A motion was made by Councilor Faulkner, seconded by Councilor Lindell, to Approve.

VOTE The motion Passed on a voice vote.

4. Approval of Consent Agenda

Item q and Item t were pulled for discussion.

MOTION A motion was made by Councilor Faulkner, seconded by Councilor Lindell, to Amend.

VOTE The motion Passed on a voice vote.

5. Presentations

- a. Finance Department Staff Recognition (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

6. Action Items: Consent Agenda

- a. Request for Approval of the April 07, 2025, Finance Committee Meeting Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

Committee Review:

Finance Committee: 04/28/2025

Approved on Consent.

- b. Request for Approval of Amendment No. 1 to Construction Contract Item # 25-0013 with B&D Industries, Inc. to Increase Compensation by \$11,363 for a New Total Amount of \$488,380 Including NMGR for Southside Library HVAC Replacement. (Spencer Schwartz, Public Works Project Manager II, smschwartz@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/21/2025

Finance Committee: 04/28/2025

Governing Body: 04/30/2025

Approved on Consent.

- c. Request for Approval of a Construction Contract with B&D Industries, Inc. in the Total Amount of \$5,409,375 Including NMGR for On-Call Electrical Services through June 30, 2029. (Joshua Bohlman, Public Works Project Manager, jbohlman@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/21/2025

Finance Committee: 04/28/2025

Governing Body: 04/30/2025

Approved on Consent.

- d. Request for Approval of the Capital Appropriation Project Agreement C5243321 with the New Mexico Department of Transportation for the St. Michael's Drive Rail Trail Underpass in the Total Amount of \$100,000 with a Reversion Date of June 30, 2028. (Romella Glorioso-Moss, Capital Projects Manager; rsglorioso-moss@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$100,000 from the Capital Appropriation Grant to Complete Streets Revenue and WIP Design for the St. Michael's Drive Rail Trail Underpass Project.

Committee Review:

Public Works & Utilities Committee: 04/21/2025

Finance Committee: 04/28/2025

Governing Body: 04/30/2025

Approved on Consent.

- e. Request for Approval of a Transportation Project Fund Grant Agreement with the New Mexico Department of Transportation in the Total Amount of \$2,300,000 to Construct the Buckman Road Pavement Reconstruction Project Identified as HW2LP50060 through June 30, 2027. (Romella Glorioso-Moss, Complete Streets Capital Projects Manager; rsglorioso-moss@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate Grant Proceeds of \$2,185,000 and Local Matching Funds of \$115,000 from the Impact Fee Road Fund to FY 2025 Revenue and Expenses for the Construction of the Buckman Road Pavement Reconstruction Project.

Committee Review:

Public Works & Utilities Committee: 04/21/2025

Finance Committee: 04/28/2025

Governing Body: 04/30/2025

Approved on Consent.

- f. Request for Approval of a Construction Contract with TLC Santa Fe, LLC for the Replacement of HVAC System at the Santa Fe Regional Airport in the Total Amount of \$404,288.03 Including NMGRT for a One-Year Term. (Sebastian Gallegos, Project Administrator; sfgallegos@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/21/2025

Finance Committee: 04/28/2025

Governing Body: 04/30/2025

Approved on Consent.

- g. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$119,949 from Wastewater Fund Balance to Repair and Maintenance System Equipment for the Paseo Real Wastewater Treatment Plant. (Leroy Alvarado, WW Management Division Operations Supervisor: lmalvarado@santafenm.gov and Michael Dozier, WW Management Division Director; mldozier@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/21/2025

Finance Committee: 04/28/2025

Governing Body: 04/30/2025

Approved on Consent.

- h. Request for Approval to Purchase a Filter Replacement for the Wastewater Treatment Plant for a Total Amount of \$320,215 from Parkson Corporation. (Leroy Alvarado, WW Management Division Operations Supervisor: lmalvarado@santafenm.gov and Michael Dozier, WW Management Division

Director: mldozier@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$320,215 from the Wastewater Fund Balance to Equipment & Machinery.

Committee Review:

Public Works and Utilities Committee: 04/21/2025

Finance Committee: 04/28/2025

Governing Body: 04/30/2025

Approved on Consent.

- i. Request for Approval of Professional Service Agreement with Intera, Inc. to Provide Regulatory Groundwater Monitoring, Soil Vapor Monitoring, and Other Environmental and Engineering Services for Frank Ortiz Park Landfill in the Total Amount of \$1,298,250 for a Four-Year Term. (Sandra Gabaldon, Environmental Compliance Specialist: sgabaldon@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/21/2025

Finance Committee: 04/28/2025

Governing Body: 04/30/2025

Approved on Consent.

- j. Request for Approval of Amendment No. 1 to Item #23-0509 with AECOM Technical Services Inc. to Remove the Fiscal Year Compensation Amount Limits and Increase Compensation by \$4,759,625 for a New Total Amount of \$8,000,000 for Services Related to Dams and Geotechnical Engineering and General Engineering. (John Del Mar, Engineering Supervisor; jpdelmar@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/21/2025

Finance Committee: 04/28/2025

Governing Body: 04/30/2025

Approved on Consent.

- k. Request for Approval of Grant Agreement from the New Mexico Department of Health in the Amount of \$818,387.10 for a Coordinated Community Response to Community Violence to Include but not Limited to Youth Violence and Gun Violence. (Julie Sanchez, Youth and Family Services Division Director; jjsanchez@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Budget \$818,387.10 into FY25 Revenue and Expenses for a Coordinated Community Response to Community Violence.

Committee Review:

Quality of Life Committee: 04/23/2025

Finance Committee: 04/28/2025

Governing Body: 04/30/2025

Approved on Consent.

- i. Request for Approval of a Construction Contract with GM Emulsion LLC in the Total Amount of \$3,314,913.68 Including NMGRT for the Construction of S100370 Agua Fria and Cottonwood Drive Intersection Improvements Project. (Romella Glorioso-Moss, Complete Streets Capital Projects Manager, rsglorioso-moss@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 04/21/2025

Finance Committee: 04/28/2025

Governing Body: 04/30/2025

Approved on Consent.

- m. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$2,925,700 to Increase Various Org and Objects Using FY25 Available Revenue in Excess of Budgeted Expenditures. (James Harris, Airport Director, jcharris@santafenm.gov; Kelly Bynon, Administrative Manager, kabynon@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/21/2025

Finance Committee: 04/28/2025

Governing Body: 04/29/2025

Approved on Consent.

- n. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$255,000 from Parking Enterprise Fund Balance to Parking WIP Construction, Data Processing Equipment, and Vehicles for Repaving Water Street Parking Lot, Railyard Garage Security Cameras, and an Electric Truck. (Steve Kaspan, Parking Division Director; spkaspan@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/21/2025

Finance Committee: 04/28/2025

Governing Body: 04/30/2025

Approved on Consent.

- o. Request for Approval of Amendment No. 2 to Professional Services Agreement Item #21-0522 with FCS Group, to Increase the Compensation by

\$60,000 for a New Total Amount of \$696,052 Including NMGRT and to Extend the Term to October 1, 2025, for Rate Model Support On-Call Financial Services. (Sean Moody, Capital Projects Manager; sxmoody@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/21/2025

Finance Committee: 04/28/2025

Governing Body: 04/30/2025

Approved on Consent.

- p. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$90,000 Into FY25 Revenue and Expenses for Transitional Housing and Shelter Facilities for Victims of Domestic Violence. (Julie Sanchez, Youth and Family Services Division Director; jjsanchez@santafenm.gov)

Committee Review:

Quality of Life Committee: 04/23/2025

Finance Committee: 04/28/2025

Governing Body: 04/30/2025

Approved on Consent.

- q. Request for Approval of Amendment No. 1 to Item #24-0582 with Wells Fargo Bank to Extend the Term of the Master Banking Services Agreement through September 26, 2034. (Emily K. Oster, Finance Director; ekoster@santafenm.gov and Clarence Romero, Treasury Officer ; clromero@santafenm.gov)

Committee Review:

Finance Committee: 04/28/2025

Governing Body: 04/30/2025

MOTION A motion was made by Councilor Faulkner, seconded by Councilor Cassutt, to Approve.

VOTE The motion Passed unanimously on a roll call vote.

- r. CONSIDERATION OF RESOLUTION NO. 2025____. (Councilor Carol Romero-Wirth, Councilor Signe Lindell, Councilor Jamie Cassutt, and Councilor Alma Castro) A Resolution Establishing a Plan for Use of Budgeted Funds to Study Hiring Council Staff. (Marci Eannarino, Legislation and Policy Innovation Manager; maeannarino@santafenm.gov)

Committee Review:

Governing Body (Introduced): 04/09/2025

Quality of Life Committee: 04/23/2025

Finance Committee: 04/28/2025

Governing Body: 04/30/2035

Approved on Consent.

- s. CONSIDERATION OF RESOLUTION NO. 2025-____. (Mayor Alan Webber, Councilor Jamie Cassutt, Councilor Amanda Chavez)
A Resolution Making a Finding of Necessity and Designating an Area Comprised of a Majority of the Midtown Local Innovation Corridor Overlay District as a Metropolitan Redevelopment Area. (Daniel Hernandez, Director of Metropolitan Development Agency; dahernandez@santafenm.gov and Carly Vendetti, Asset Development Manager, Metropolitan Development Agency; cavenditti@santafenm.gov)

Committee Review:

Governing Body (Introduced): 03/26/2025
Economic Development Advisory Committee: 04/02/2025
Quality of Life Committee: 04/02/2025
Public Works and Utilities Committee: 04/21/2025
Finance Committee: 04/28/2025
Governing Body: 04/30/2025

Approved on Consent.

- t. CONSIDERATION OF Bill NO. 2025-9. ADOPTION OF ORDINANCE NO. 2025 _____. (Councilor Michael Garcia, Councilor Amanda Chavez, Councilor Alma Castro, and Councilor Pilar Faulkner)
A Bill Amending Section 11-14.5 of the Economic Development Fund Ordinance to Change the Sunset Date for Depositing Certain Land Sale Revenues in the Affordable Housing Trust Fund from December 31, 2025, to December 31, 2030. (Johanna Nelson, Director of Office of Economic Development and Interim Director of Office of Affordable Housing; jcnelson@santafenm.gov)

Committee Review

Governing Body (Introduced): 02/26/2025
Governing Body (Public Comment): 03/12/2025
Economic Development Advisory Committee: 04/02/2025
Quality of Life Committee: 04/23/2025
Finance Committee: 04/28/2025
Governing Body: 05/14/2025

MOTION A motion was made by Councilor Faulkner, seconded by Councilor Garcia, to Approve.

VOTE The motion Passed unanimously on a roll call vote.

7. Action Items: Discussion Agenda
8. Matters from Staff
9. Matters from the Committee
10. Matters from the Chair
11. Next Meeting: May 12, 2025
12. Adjourn

Meeting Adjourned at 5:38 P.M.

Erminia Tapia

Liaison

Chair