



Date: May 1, 2025

To: BDD Board

From: Bradley Prada, BDD Facilities Manager

Re: BDD Facilities Manager Monthly Update to the BDD Board

This report provides an update on key facility projects, procurement progress, and staffing update as of May 1st. Significant progress has been made on the Major Repair and Replacement (MR&R) projects and the Re-Build Project. Hiring efforts continue with several key positions being filled.

- **Major Repair and Replacement (MR&R) Fund.**
BDD continues to collaborate with City Procurement on the processing of Purchase Orders for the Membrane Rack Replacement and Granular Activated Carbon (GAC) Replacement projects. We are working through the necessary steps and will share more information as we move through this process.
- **BDD Re-Build Project Progress.**
The Rebuild/Design-Build project, Phase 2 of the RFQ is due May 2nd. The selection committee is expected to meet expeditiously after that to review the submittal and determine if we can move to contract negotiations.
- **Current Job Vacancy Updates**
BDD personnel are continuing to work diligently with City personnel to address and fill existing BDD vacancies

<u>Title</u>	<u>Status</u>
Water Operator Advanced	Completed, Candidate Starting May 10 th
Equipment Repair Ladder	Processing selected candidates
Water Operator Ladder	Processing selected candidates
Accounting Supervisor	Processing selected candidate
Environmental Compliance Officer	Processing selected candidate
Automation & Security Admin.	Processing selected candidate
Contracts Administrator	Closed, Pending reposting
Journeyman Electrician	Closed, no applicants, Pending Reposting
Administrative Assistant	Closed, Pending reposting

