

**Date:** April 22, 2025

**To:** Governing Body

**Via:** *Regina Wheeler*  
[Regina Wheeler \(Apr 23, 2025 12:14 MDT\)](#)  
Regina Wheeler, Public Works Department Director

**From:** Romella Glorioso-Moss, PhD, CPM, Complete Streets Capital Projects Manager *RGM*

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**ACTION:**

Request Approval of a Budget Amendment Resolution (BAR) to Allocate Road Impact Fees in the Total Amount of \$195,258 to Complete Streets WIP Design for the Henry Lynch Reconstruction Project (Romella Glorioso-Moss, Complete Streets Capital Project Manager, rsglorioso-moss@santafenm.gov)

**BACKGROUND AND SUMMARY:**

The engineering design of Henry Lynch Road Reconstruction Project began in 2022 with funding from the New Mexico Department of Transportation (NMDOT) via its Transportation Project Fund Program for \$450,000. At the first public meeting conducted in 2022, the residents voiced concern about the poor drainage system causing regular flooding particularly at La Paz Subdivision. However, the NMDOT funding is only for roadway design. An additional \$195,258 is needed to address poor drainage system. The roadway design is approaching 60% completion by end of May. The City has applied for construction funding from NMDOT for \$2.5M.

This project is included in the Impact Fee Capital Improvement Plan and is eligible for use up to \$3.1M of road impact fees.

**The funding source is:** Road Impact Fees

**Fund Name/Number:** CIP/Fund 232

**Munis Org Name/Number:** CIP ORG 3309980

**Munis Expenditure Object Name/Number:** WIP Design/572960

**Munis Revenue Object Name/Number:** Roadways/Trails CIP/2320471

**Project Ledger Number:** ST193300D

**ATTACHMENTS:**

BAR

Log # {Finance use <u>only</u> }: _____
Journal # {Finance use <u>only</u> }: _____

## City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME Public Works / Streets Roadways					DATE 4/21/2025	
ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE	
<u>EXPENDITURES</u>				{enter as <u>positive</u> #}	{enter as <u>negative</u> #}	
WIP DESIGN - Henry Lynch Reconstruction	3309980	572960	ST193300D	195,258		
Capital Transfer Out to 330 Roadways/Trails CIP	2320471	760330		195,258		
<u>REVENUES</u>				{enter as <u>negative</u> #}	{enter as <u>positive</u> #}	
Capital Transfer in from 232 Impact Fees	3309980	660232		(195,258)		
<b>JUSTIFICATION:</b> <i>(use additional page if needed)</i> --Attach supporting documentation/memo				\$ 195,258	\$ -	

Additional funding needed to complete the engineering design for the Henry Lynch Reconstruction project from Impact Fees, approved per Resolution 2020-50 Table 80.

{Complete section below if BAR results in a net change to ANY Fund}	
	Fund Balance
Fund(s) Affected	Increase/(Decrease)
232	(195,258)
<b>TOTAL:</b>	<b>(195,258)</b>

De Alva Calabaza	4/21/2025	{Use this form for Finance Committee/ City Council agenda items ONLY}	<i>Andy Hopkins</i>
Prepared By {print name}	Date	<b>CITY COUNCIL APPROVAL</b>	Budget Officer _____ Date
Division Director Signature {optional}	Date	City Council Approval Date: <input style="width: 100px; height: 20px;" type="text"/>	Finance Director {≤ \$5,000} _____ Date
<u>Regina Wheeler</u>	Date	Agenda Item #: <input style="width: 100px; height: 20px;" type="text"/>	City Manager {≤ \$60,000} _____ Date
Department Director Signature	Date		