



CITY OF SANTA
CITY HALL



CITY OF SANTA FE

CITY CLERK/COMMUNITY ENGAGEMENT

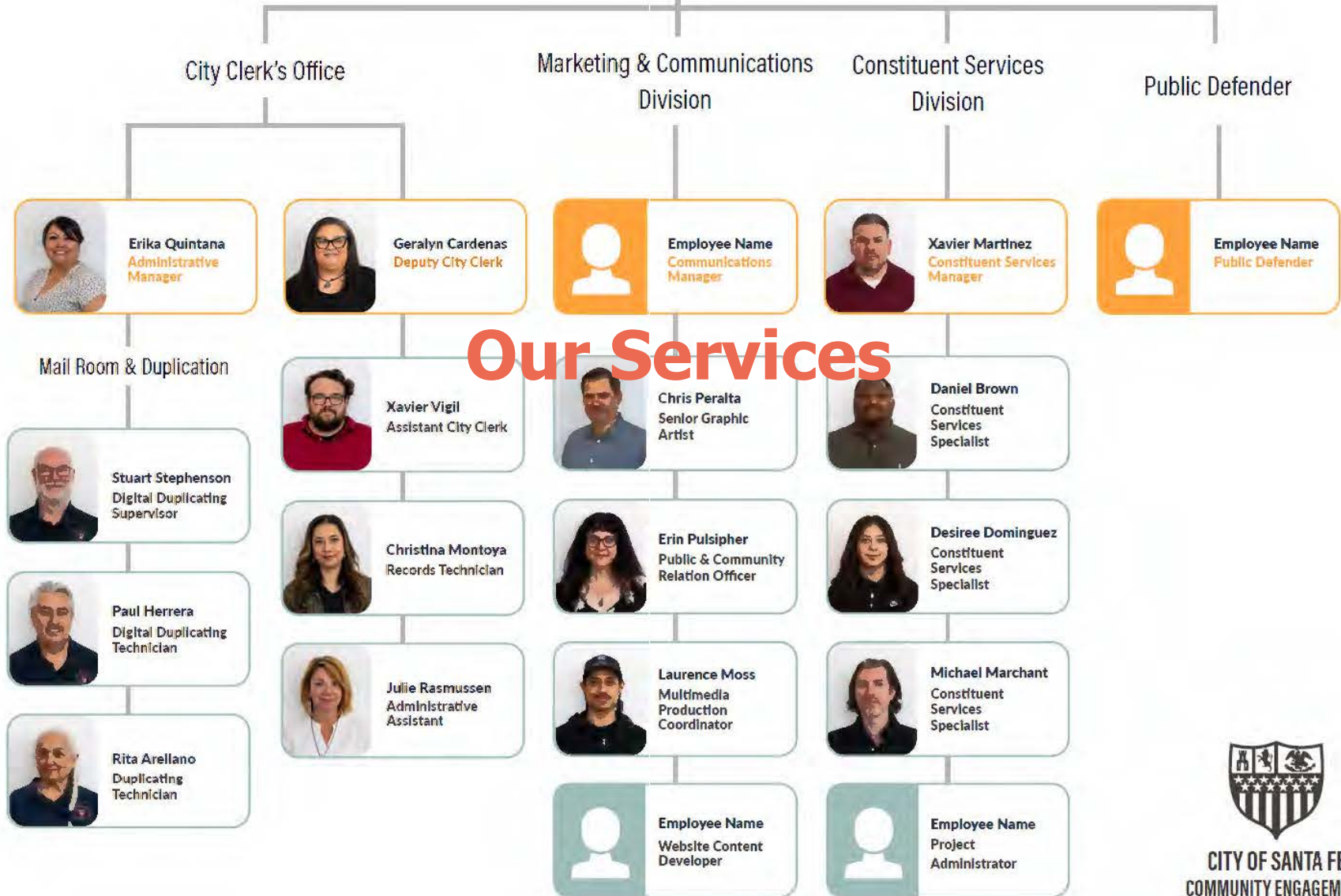
City Clerk/Community Engagement Mission

The mission of the Community Engagement Department is to function as the public-facing “front door” for City Government, connecting City Government to our constituents by serving as a central hub for getting help, information, and data. In this Department, constituents can get answers to their questions, find updates on City programs and projects, find out about government business, and offer input toward the City’s future. This department oversees and is custodian of the agendas, minutes, ordinances, resolutions and meetings of the governing body, and is the marketing and implementer for City events and campaigns.

CITY CLERK/COMMUNITY ENGAGEMENT



Andreea Salazar
City Clerk/Director of
Community Engagement



Our Services



City Clerk's Office

Public campaign financing, public finance reporting website, inauguration, 1 temp translator position, and maintaining all current systems and staff.



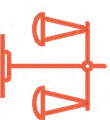
Constituent Services

Indigov case management system, shopping cart contract, funding for all events, and maintain staffing levels.



Communication and Marketing Division

City-wide advertising, marketing, and promotion. Website redevelopment and ADA Compliance Toolbar. Maintaining all subscriptions and staffing.



Public Defender

Contract Public Defender, paralegal to assist PD in 500 cases, training and bar dues.

FY26 Budget Includes

FY26 Budget Excludes



City Clerk's Office

ADA Compliance for meetings and Council Chambers.



Communication and Marketing Division

Program funding for Public, Educational, and Government Channels. Upgrades for the equipment in Council Chambers. Training Budget.



Constituent Services

Nuisance investigator and nuisance abatement funding. Training Budget.



Public Defender

Remodel to create an office for the paralegal and client meeting room at Municipal Court. Translation services for PD to meet with clients.



Measures of Success

The tools acquired by our team such as Indigov, heat maps, and data analytics will accurately and reliably demonstrate how effective our communication is in resolving problems, marketing events and campaigns, and connecting with the Santa Fe Community.