



## Agenda

**Regular Meeting of the Public  
Works and Utilities Committee  
March 31, 2025 at 5:00 PM  
Council Chambers, City Hall  
200 Lincoln Avenue**

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### **Procedures for Public Works and Utilities Committee Meeting**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Consent Agenda
5. Public Comment
6. Presentations
7. Action Items: Consent Agenda
  - a. Request for Approval of the March 17, 2025, Public Works and Utilities Committee Meeting Minutes. (Xavier Vigil, Assistant City Clerk; xivigil@santafenm.gov)

#### **Committee Review:**

Public Works and Utilities Committee: 03/31/2025

- b. Request for Approval of the Grant Agreement with the New Mexico Environment Department in the Total Amount of \$210,000 for the Capital Project SAP 24-I2457-GF Jemez Road Sewer with a Reversion Date of June 30, 2028. (Fred Heerbrandt, PE, Wastewater Engineering Supervisor, pfheerbrandt@santafenm.gov)
  1. Request for Approval of the Memorandum of Understanding with North Central New Mexico Economic Development District for Fiscal Agent Services related to Capital Project SAP 24-I2457-GF.
  2. Request for Approval of a Budget Amendment Resolution to Allocate \$210,000 from the Capital Appropriation Grant SAP 24-I2457-GF for Jemez Road Sewer to FY25 Wastewater Utility Revenue and WIP Construction.

#### **Committee Review:**

Public Works and Utilities Committee: 03/31/25  
Finance Committee: 04/07/25  
Governing Body: 04/09/25

- c. Request for Approval of Amendment No.1 to Item #24-0574 with GM Emulsion LLC. to Increase the Compensation by \$1,000,000 for a New Total Contract Amount of \$1,500,000 for Sludge Hauling. (Fred Heerbrandt, P.E., Engineering Supervisor, pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Adjustment Resolution (BAR) in the Amount of \$1,000,000 from the WWMD Enterprise Fund to Service Contracts.

**Committee Review:**

Public Works and Utilities Committee: 03/31/25  
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- d. Request for Approval of Amendment No. 1 to Item #24-0574 with Serrano Trucking, Inc. to Increase the Compensation by \$1,000,000 for a New Total Contract Amount of \$1,500,000 for Sludge Hauling. (Fred Heerbrandt P.E., Engineering Supervisor, pfheerbrandt@santafenm.gov)

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- e. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$76,000 from the Water Enterprise Cash Fund to Water Engineering Software Over \$5,000 for Predictive Water Main Failure Software. (Taylor Jurgens, Engineer: trjurgens@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 03/31/2025  
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- f. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$150,000 from Paint and Sign Service Contracts to Streets and Roadways CIP WIP Construction for St. Michael's Drive Intersection Improvements.(Jennifer Morrow, Complete Streets Division Director, jlmorrow@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 03/31/2025

Finance Committee: 04/07/2025

Governing Body: 04/09/2025

- g. Request for Approval of a Grant Agreement with the US Department of Transportation Federal Transit Administration (FTA) for Section 5339 Funding for Public Transportation Capital Funding in the Total Amount of \$146,402. (Gabrielle Chavez, Transit Director of Administration; gnchavez@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$172,240 with \$146,402 from the FTA Grant and \$25,838 in Required Matching Funds From the Transit Fund Balance to FY25 Transit Grant Revenue and Vehicles.

**Committee Review:**

Public Works and Utilities Committee:03/31/25

Finance Committee:04/07/25

Governing Body:04/09/25

- h. Request for Approval of a Grant Agreement with the US Department of Transportation Federal Transit Administration (FTA) for Section 5339 Funding for Public Transportation Capital Funding in the Total Amount of \$166,924. (Gabrielle Chavez, Transit Director of Administration; gnchavez@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$205,337 with \$166,924 from the FTA Grant and \$38,413 Matching Funds From the Transit Fund Balance to FY25 Transit Grant Revenue, WIP Design, and Vehicles.

**Committee Review:**

Public Works and Utilities Committee: 03/31/2025

Finance Committee: 04/07/2025

Governing Body: 04/09/2025

- i. Request for Approval of a Grant Agreement with the US Department of Transportation Federal Transit Administration (FTA) for Section 5339 Funding for Public Transportation Capital Funding in the Total Amount of \$143,017. (Gabrielle Chavez, Transit Director of Administration; gnchavez@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$178,772 with \$143,017 from the FTA Grant and \$35,755 Matching Funds From Transit Fund Balance to FY25 Transit Revenue and WIP Design.

**Committee Review:**

Public Works and Utilities Committee: 03/31/2025

Finance Committee: 04/07/2025

Governing Body: 04/09/2025

- j. Request Approval of a New Mexico Department of Finance and Administration (DFA) General Fund 93100 Capital Appropriation Project Grant 24-I31386 in the Amount of \$3,425,000 for Soccer Valley with a Reversion Date of June 30, 2028. (Scott A. Overlie, Parks and Open Space PW Project Manager; saoverlie@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate the DFA Funding in the Amount of \$3,425,000 into FY25 Municipal Recreation Complex Capital Projects CIP Revenue and WIP Construction.

**Committee Schedule:**

Public Works and Utilities Committee: 03/31/2025

Finance Committee: 04/07/2025

Governing Body: 04/09/2025

- k. Request for Approval of a New Mexico Department of Finance and Administration (DFA) General Fund 93100 Capital Appropriation Project Grant 23-H4259 in the Amount of \$100,000 for Phase 2 Improvements at Southwest Activity Node Park (SWAN Park Phase II) with a Reversion Date of June 30, 2025. (Scott A. Overlie, Public Works Project Manager; saoverlie@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate the DFA Funding in the Amount of \$100,000 into FY25 Parks and Trails CIP Revenue and WIP Design.

**Committee Review:**

Public Works and Utilities Committee: 03/31/2025

Finance Committee: 04/07/2025

Governing Body: 04/09/2025

- i. Request for Approval of Amendment No. 2 to Item #24-0350 with the New Mexico Department of Transportation (NMDOT) Aviation Division Grant #SAF-24-01 to Increase Compensation by \$269,180 for a New Total Amount of \$6,869,180 and to Extend the Expiration Date to June 30, 2026, for Air Service Terminal Expansion and Infrastructure Improvements. (James Harris, Airport Director, jcharris@santafenm.gov and Kelly Bynon, Administrative Manager, kabynon@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$269,180 to Increase WIP Construction Fund Using NMDOT

Funding for Airport Infrastructure and Airport Terminal Project.

**Committee Review:**

Public Works and Utilities Committee: 03/31/2025

Finance Committee: 04/07/2025

Governing Body: 04/09/2025

- m. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$541,578 to Increase WIP Construction, Vehicles Under 1.5 Tons, and Additional Operating Categories with Funding from Airport Rescue Grant 3-35-0037-057-2021. (James Harris, Airport Manager; jcharris@santafenm.gov and Kelly Bynon, Administrative Manager, kabynon@santafenm.gov)

**Committee Review:**

Public Works & Utilities Committee: 03/31/2025

Finance Committee: 04/07/2025

Governing Body: 04/09/2025

- n. Request for Approval of a Budget Amendment Resolution (BAR) In the Total Amount of \$1,503,000 to Increase WIP Construction and Equipment Over \$5K Using FY25 Airport Revenue in Excess of Budgeted Expenditures for the Purchase of Generators, HVAC, and the Airfield Marking Project that is Required by the FAA. (James Harris, Airport Manager, jcharris@santafenm.gov and Kelly Bynon Administrative Manager; kabynon@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 03/31/2025

Finance Committee: 04/07/2025

Governing Body: 04/09/2025

- o. Request for Approval of the Grant Agreement with the New Mexico Environment Department in the Total Amount of \$160,000 for the Capital Project SAP 24-I2458-GF Vereda de Valencia Stormwater with a Reversion Date of June 30, 2028. (Zoe Isaacson, River and Watershed Manager; zrisaacson@santafenm.gov)

1. Request for Approval of the Memorandum of Understanding with North Central New Mexico Economic Development District for Fiscal Agent Services related to Capital Project SAP 24-I2458-GF.

2. Request for Approval of a Budget Amendment Resolution to Allocate \$160,000 from the Capital Appropriation Grant SAP 24-I2458-GF for Vereda de Valencia Stormwater to FY25 Stormwater Revenue and WIP Design.

**Committee Review:**

Public Works and Utilities Committee: 03/31/2025

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- p. CONSIDERATION OF RESOLUTION NO. 2025-\_\_\_\_. (Councilor Amanda Chavez)  
A Resolution Authorizing Representatives and Agents for an Agreement with the New Mexico Environment Department, Regarding Agreement Number SAP-24-I2455-GF, to Acquire Land For, and Plan, Design, Construct, Purchase, Repair, Permit, and Improve, a Regional Wastewater Treatment Plant. (Mike Dozier, Wastewater Division Director; mldozier@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 03/26/2025

Public Works and Utilities Committee: 03/31/2025

Finance Committee: 04/07/2025

Governing Body: 04/09/2025

- q. CONSIDERATION OF RESOLUTION NO. 2025-\_\_\_\_. (Councilor Amanda Chavez)  
A Resolution Authorizing Representatives and Agents for an Agreement with the New Mexico Environment Department, Regarding Agreement Number SAP-24-I2458-GF, to Plan, Design and Construct Wastewater System Improvements, Including Sewer Services and a Stormwater Plan for Vereda de Valencia. (Zoe Isaacson, River and Watershed Manager; zrisaacson@santafenm.gov)

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8. Action Items: Discussion Agenda
9. Executive Session
10. Matters from Staff
11. Matters from the Committee
12. Matters from the Chair
13. Next Meeting: April 21, 2025
14. Adjourn

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.

**Regular Meeting of the Public Works and Utilities Committee**  
**March 31, 2025 at 5:00 PM**  
**Council Chambers, City Hall**  
**200 Lincoln Avenue**  
**MINUTES**

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1. Call to Order

The Regular Meeting of the Public Works and Utilities Committee was called to order by Councilor Romero-Wirth at 5:00 PM, on Monday, March 31, 2025, in the City Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. Roll Call

**MEMBERS PRESENT**

Councilor Amanda Chavez (On Zoom)  
Councilor Lee Garcia (On Zoom)  
Councilor Alma Castro  
Councilor Carol Romero-Wirth (acting Chair)

**MEMBERS EXCUSED**

Councilor Michael Garcia

**OTHER PARTICIPANTS ATTENDING**

Regina Wheeler, Public Works Director

3. Approval of Agenda

A motion was made by Councilor Amanda Chavez, seconded by Councilor Alma Castro, to approve the Agenda. The motion passed unanimously by Roll Call Vote.

4. Approval of Consent Agenda

A motion was made by Councilor Amanda Chavez, seconded by Councilor Alma Castro, to approve the Consent Agenda. The motion passed unanimously by Roll Call Vote.

5. Public Comment

6. Presentations

7. Action Items: Consent Agenda

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Public Works and Utilities Committee: 03/31/2025

Approved on Consent.

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Approved on Consent.

8. Action Items: Discussion Agenda
9. Executive Session
10. Matters from Staff
11. Matters from the Committee
12. Matters from the Chair

13. Next Meeting: April 21, 2025

14. Adjourn

Adjourned at 5:03 p.m.

*Xavier Vigil*

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Liaison

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Chair